CITY OF PRESCOTT
MEETING NOTICE
PUBLIC WORKS COMMITTEE
WEDNESDAY, MARCH 16, 2016
AT 6:00 P.M.
PRESCOTT MUNICIPAL BUILDING
800 BORNER ST.
PRESCOTT, WI 54021
Website: prescottwi.org

1. Call to Order
2. Roll Call
3. Approve minutes for January 20, 2016
4. Interview regarding Energy Savings Performance Contracting
5. Discuss & Possible Recommend for Energy Savings Performance Contracting
6. Other Business
7. Adjourn

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE MUNICIPAL BUILDING PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS REQUIRED.

CITY OF PRESCOTT, WISCONSIN

JANUARY 20, 2016 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Wednesday, January 20, 2016, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Committee Chair Rob Daugherty called the meeting to order at 5:30 p.m. Members present were Rob Daugherty, Joshua Gergen and Bill Dravis. City Administration Jayne Brand represented staff. Also present Trish Curtis of Johnson Controls.

Dravis/Daugherty motion to approve the minutes for October 19, 2015 passed without a negative voice vote.

Trish Curtis of Johnson Controls presented information on energy savings performance contracting. This type of contracting is allowed by Wisconsin Statues 66.0133 which allows for a municipality to work with a qualified provider to do a performance contract for evaluation and recommendation of energy conservation and facility improvements for implementation of these recommendations. The state statue allows for specific energy conservation measures which are spelled out in the statute. Johnson Controls made the initial contact with city staff and did a walk-through of the city's facility. Based on the walk-through and discussion with city staff Johnson Controls put together a preliminary report of items which could be addressed for energy savings. The city will need to put out a Request for Qualifications (RFQ) for a company which is Energy Certified with the State of Wisconsin. Once the RFQ are received the city will need to review and make a determination which company they are going to work with. Once the company is selected the city will sign a professional development agreement. The company will work to determine what types of items will be needed in city buildings to create energy efficiencies. The city will then be able to choose which of these projects they will want to move forward with. The projects can be phased in and it was suggested that it could be up to four years. The reduced energy costs can be used for other projects to repay debt if funds are borrowed. The company who is chosen also will guarantee the savings and will make a payment to the city if the savings does not happen. The committee discussed this is a good way to go with some of the needs of the city such as HVAC for the municipal building. They will review options and determine what would be best for the city. The company will also work to find any grants for installing energy efficiencies. The committee also talked about warranties and how we can use the warranties rather than using time of our public works employees. **Dravis/Gergen motion to move the RFQ to council for energy savings performance contracting passed without a negative voice vote.**

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator