

Prescott Area Fire and EMS Association

MEETING NOTICE
WEDNESDAY, MARCH 23, 2016
7:00 P.M.
PRESCOTT FIRE HALL
260 FLORA ST. PRESCOTT, WI 54021

- 1.) Call to Order
- 2.) Roll Call
- 3.) Changes and Corrections to Agenda
- 4.) Approve Minutes For February 24, 2016

PUBLIC COMMENTS

FINANCE

1. Fire & EMS Cash Balances for February 2016
2. Budget as of February 2016
3. Payables February 2016
4. Finance information from LifeQuest

CHIEF'S REPORT

1. Report from EMS Director
 - a. Prescott Aging Report / Collections Proposal
2. Report from Fire Chief
 - a. Harris Memorial Project

Dive Team

1. Insurance follow ups
2. Proposals
 - a. Chain of Command/structure
 - b. Budget for remainder 2016
 - c. Fee structure
 - d. Formalization of Team
3. Other items to discuss
 - a. Funding
 - b. Responsibilities
 - c. Record keeping
 - d. Updates
 - i. Gas card/graphics

Other Business

1. Any other business
2. Next meeting date

ADJOURN

There may be a quorum of Elected Officials for any one of the townships or city at this meeting.

NOTICE

ACCESS TO THE FIRE HALL FOR THE DISABLED IS AVAILABLE THROUGH THE PRESCOTT FIRE DEPARTMENT PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL FIRE OFFICE (715-262-5733) IF ASSISTANCE IS REQUIRED.

February 24, 2016 Prescott Area Fire and EMS Association
Committee Meeting Minutes

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, February 24th at 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

Call to Order/Roll Call: Board Chairperson Dan Johnson called the meeting to order at 7:02pm. Present were Board Members: Joe Rohl, Lee Olson, Tricia Shearen, City of Prescott: City Administrator Jayne Brand, Holly Mitchell, Prescott Fire: Chief Tom Lytle, Fire Inspector Steve Findlay, Dive Team: Howard Thompson, Ambulance Director: Jeff Rixmann, and CEO-League of Municipalities Dennis Tweedle.

Changes and Corrections to Agenda: No changes or corrections.

Shearen/Olson motion to approve minutes for January 13, 2016, passed without a negative voice vote.

CHIEF'S REPORT: EMS-Jeff Rixmann presented the ambulance statistics as of today. Ambulances 1 and 5 are both represented concurrently in the line item for Ambulance 1 due to a computer outage. River Falls EMS has had a total of 271 calls to date. Rixmann will bring the annual financial report next month as it is still being worked on. List of new staff presented as well as on-coming staff, bringing staff total to 72. The City of River Falls has changed and reposted the Ambulance Assistant Director position. This position, once filled will oversee operations of the Prescott Station and all training. Rixmann visited Prescott FD for a training focusing on operations between the departments, which went well per both agencies. Rixmann requests to be made aware of any local special events going on now that spring/summer is approaching and large events require pre-planning for increased staffing levels and shifting of vehicles/crews. April 16th is the Flood Run going through Prescott and a large Bar Crawl in River Falls for which staffing levels will be increased accordingly. Johnson asks about the current schedule coverage in Prescott. Rixmann states that there is always at least one staff member on call in the Prescott Service Area and two on call about 75% of the time. With the new hires the schedule should be full in the Prescott Service Area going forward as all 7 of the Prescott Part-time positions are now full, being filled with 4 paramedics and 3 EMT's. The current Part-time paramedics in Prescott are being paid at an EMT wage. Rixmann recommends looking at increasing this pay for the paramedics to try to increase the staffing to 24/7 paramedic coverage since the paramedics can work elsewhere for a higher wage.

Other business 3a is addressed at this time: Dispatch/paging issues: Rixmann states they have not been having recent issues with dispatch. The FD staff question this due to a recent call where the ambulance staff were on scene very quickly compared to Fire staff, but it turns out this was because the ambulance was near the scene already due to another previous call and not due to paging issues. Johnson did meet with Sherriff Hove regarding the recent paging issues that had been occurring. Hove stated that they have had major departmental changes recently and competing priorities from different municipalities causing the dispatch center to adopt 'across-the-board' policies ruling that all departments/municipalities will be dispatched similarly regardless of individual department wishes to keep the dispatching and dispatching policies consistent. If there are further issues, let Johnson know. Sherriff Hove has also opened an invitation to the Association Members that they are welcome to come and visit the dispatch center if they wish. Further, the dispatch center is currently training 4 new dispatchers and will be hiring 3 more soon, so there will be a learning curve during this time.

CHIEF'S REPORT: Fire-Tom Lytle recently attended the Pierce County Fire Chief's Association Meeting. Discussion of 'I Am Responding' App for cell phones, which some other agencies are using which includes functions for pre-planning and MABAS and could replace multiple other programs currently being used; seems to be cheaper than other comparable programs and would be cheaper than the multiple programs currently being used. First service of Pancakes brought in 311 attendees. FF T Miller began FFII classes. Department is still currently looking for an Entry Level class in the area. FD brought on two new staff: Dennis Conway and Robert Duffy which brings total staff to 38. Also, had 3 interviews for new staff. Fire inspector Findlay will be attending a class on sprinklers March 11th and did a school walk-through. Station 2 generator is alarming and may need service. The car trailer that was recently purchased was used for the Dance Team return and worked out better than using the Fire Trucks as had been done in the past. Brand reports that there was an

Emergency Management Training held with City Council where multiple Emergency scenarios were presented and discussed.

DIVE TEAM: Dennis Tweedle, CEO-League of Municipalities is present to discuss insuring the Dive Team. Documents are presented, definitions and statutes discussed. Ultimately it is determined that the Dive Team is currently insured for all intensive purposes at this time, however, further documents will be drawn to 'firm-up' the coverage to specifically name and detail the coverage to include the Dive Team, the property and the Fire and EMS Association. It is determined by the Association that the Dive team can return to an active status and be available to respond to calls. Further work and updates will be shared as they become available. Thompson presented possible graphics for the Dive Truck. Discussion regarding high contrast requirements and Dive Team Name. Further information will be obtained. Dive Team Chain of Command is discussed with Rohl requesting Lytle to consider what he needs to take the Dive Team formally into the Fire Department. Funding is discussed and it is decided by the Association that funding is a function of the Association and that with proper foresight they will budget appropriately for the Dive Team within the Fire Department. The Association requests that the Dive Team prepares proposals to be presented and voted on at the next meeting for Dive Team Chain of Command, structure, budget for the rest of 2016, Fee Structure and formalization of the Team. Association is favorable to updating the gas card for the dive truck.

FINANCE: Rohl/Olson motion to approve Fire and EMS cash balances for January 2016, Budget as of January 2016 and payables January 2016 passed without a negative voice vote.

No motion necessary for LifeQuest finance information. Unemployment document presented for information purposes only, it is a minor amount and no action is required on it at this time. LOSA has been completed for the year. A uniform stipend is discussed. Due to public request that the Fire Inspector be made visible and identifiable, Chief Lytle requests funding for uniforms for the Inspector. Inspector Findlay also requests that he would eventually like to see a stipend for uniform shirts for the whole department for public appearances, special events and educational appearances. Labeling of the Fire Inspector's vehicle is also discussed for identification purposes.

Rohl/Olson motion to allow \$250.00 for Fire Inspector uniforms for 2016 passed without a negative voice vote.

It is decided that the Fire Inspector will continue to use his vehicle as it already has Fire Plates and fire department stickers and that if it is necessary to be further identified Johnson gives him permission to use his discretion to use a brush truck if needed for fire inspection purposes. Inspector Findlay is also encouraged to give a courtesy call prior to inspecting properties.

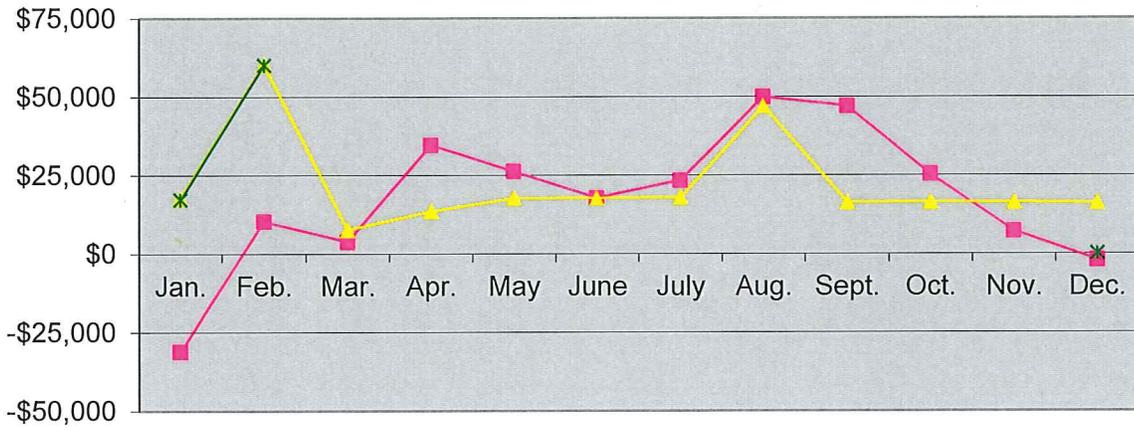
OTHER BUSINESS: Fire inspections and Inspector visibility was addressed above. The Fire station roof will be looked at by the city as they already had it on a list of projects to be addressed within an energy efficiency program. Dispatching and paging issues were addressed above. Regarding the worker's compensation issue, it has been determined by Attorney Loberg that the Association is not responsible for this matter so no motion is necessary and the item is considered closed. Johnson will respond to the initial request with the final decision. Mr. Geisfeld has been sent a refund. Lytle wishes to make the Association aware of the Gordy Harris Memorial with which he will suggest to the Fire Department Membership that they could replace the turn-out gear lockers as that would be a long term item with which to recognize the donor. The idea will be brought to the Membership. There may be some further cost, but there are ideas for where that money could come from.

Next Meeting will be Wednesday March 23, 2016 at 7pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

Rohl/Shearen motion to adjourn passed without a negative voice vote.

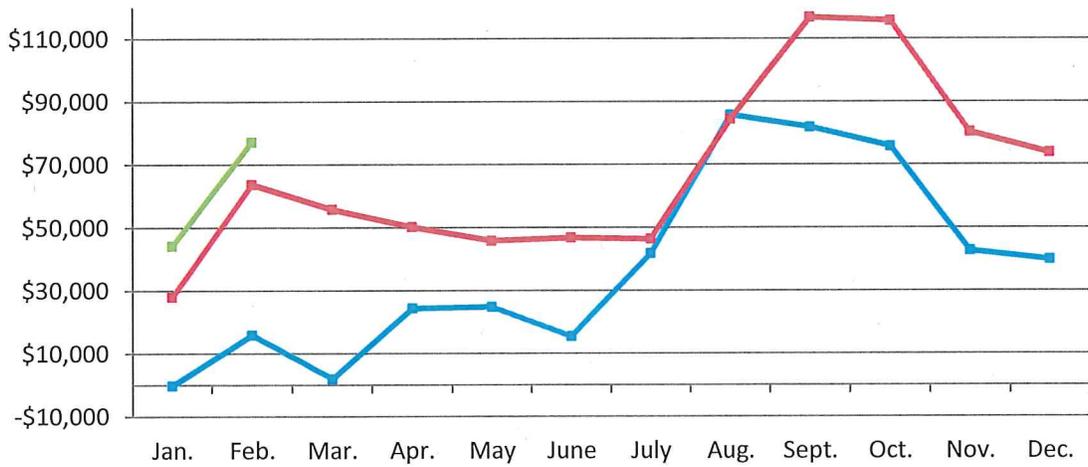
Respectfully Submitted,
Holly Mitchell
Administrative Assistant, Prescott Fire and EMS Association, City of Prescott

EMS Cash Balances



2014 2015 2016

Fire Balances



2014 2015 2016

February 2016 Fire & EMS Cash Balances

	1/31/2016	2/29/2016	Difference
Fire	\$ 44,175.57	\$ 77,196.82	\$ 33,021.25

BMO Harris

	11/30/2015	12/31/2016	Difference
EMS	\$ 17,248.42	\$ 60,088.69	\$ 42,840.27

BMO Harris

Net Prescott Fire & EMS Association Cash \$ 137,285.51

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU	
<u>OPERATING REVENUES</u>						
101-47-121-0-00	FIRE SERVICES - PRESCOTT	45,969.50	45,969.50	91,939.00	45,969.50	50.0
101-47-122-0-00	FIRE SERVICES - OAK GROVE	.00	.00	46,714.00	46,714.00	.0
101-47-123-0-00	FIRE SERVICES - CLIFTON	.00	.00	17,472.00	17,472.00	.0
101-47-124-0-00	LIFEQUEST USER COLLECTIONS	2,314.00	9,468.18	28,000.00	18,531.82	33.8
101-47-125-0-00	LIFEQUEST ADJUSTMENTS	(2,251.08)	(2,584.82)	.00	2,584.82	.0
	TOTAL OPERATING REVENUES	46,032.42	52,852.86	184,125.00	131,272.14	28.7
<u>MISC REVENUES</u>						
101-48-420-1-00	FIRE DUES	.00	.00	22,000.00	22,000.00	.0
101-48-420-1-02	FIRE INSPECTION	192.00	920.00	12,000.00	11,080.00	7.7
101-48-550-0-00	CPR DONATIONS	160.00	160.00	.00	(160.00)	.0
	TOTAL MISC REVENUES	352.00	1,080.00	34,000.00	32,920.00	3.2
	TOTAL FUND REVENUE	46,384.42	53,932.86	218,125.00	164,192.14	24.7

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>FIRE DEPT. ADMINISTRATION</u>					
101-52-200-1-10	FIRE CHIEF WAGES	625.00	1,250.00	7,500.00	6,250.00 16.7
101-52-200-1-11	PT ADMIN ASSISTANT	577.59	975.80	9,360.00	8,384.20 10.4
101-52-200-1-12	FIRE DEPT. OFFICER WAGES	.00	.00	22,300.00	22,300.00 .0
101-52-200-1-20	BLDG REPAIR/MAINT WAGES PW-FT	.00	.00	500.00	500.00 .0
101-52-200-1-30	FIRE DEPT. FICA	103.48	193.23	3,037.00	2,843.77 6.4
101-52-200-2-10	RADIOS/ PAGERS REPAIRS/ MAINT.	.00	52.00	900.00	848.00 5.8
101-52-200-2-14	COMPUTER MAINTENANCE	.00	.00	1,000.00	1,000.00 .0
101-52-200-2-20	TELEPHONE	384.44	534.44	4,300.00	3,765.56 12.4
101-52-200-3-10	OFFICE SUPPLIES	40.71	40.71	1,000.00	959.29 4.1
101-52-200-3-12	POSTAGE	.00	.00	300.00	300.00 .0
101-52-200-3-20	SUBSCRIPTIONS/ DUES	(25.00)	75.00	1,400.00	1,325.00 5.4
101-52-200-3-25	FIRE BANK FEES	13.16	28.90	150.00	121.10 19.3
101-52-200-5-23	FIT TEST	.00	.00	1,200.00	1,200.00 .0
	TOTAL FIRE DEPT. ADMINISTRATION	1,719.38	3,150.08	52,947.00	49,796.92 6.0
<u>VOLUNTEERS</u>					
101-52-220-1-20	VOLUNTEER FIRE WAGES	.00	.00	26,000.00	26,000.00 .0
101-52-220-1-30	VOLUNTEER FIRE FICA	.00	.00	1,990.00	1,990.00 .0
101-52-220-1-31	WRS RETIREMENT	.00	.00	190.00	190.00 .0
101-52-220-2-40	REPAIR & MAINTENANCE	.00	204.95	2,000.00	1,795.05 10.3
101-52-220-3-31	TRAINING/ TRAVEL COSTS	.00	.00	2,700.00	2,700.00 .0
101-52-220-3-40	OPERATING SUPPLIES	229.92	1,083.28	11,000.00	9,916.72 9.9
101-52-220-3-44	TURN OUT GEAR	.00	3,928.20	6,000.00	2,071.80 65.5
101-52-220-3-45	RADIOS & PAGERS	.00	.00	1,500.00	1,500.00 .0
101-52-220-3-91	VEHICLE MAINTENANCE	.00	.00	10,000.00	10,000.00 .0
101-52-220-3-92	VEHICLE FUEL	.00	.00	3,000.00	3,000.00 .0
101-52-220-4-00	LIFEQUEST EXPENSE	208.26	208.26	3,200.00	2,991.74 6.5
101-52-220-8-10	CAPITAL EQUIPMENT DEBT	1,875.00	1,875.00	23,722.00	21,847.00 7.9
101-52-220-9-66	ESCROW FOR FIRE EQUIPMENT	.00	.00	16,273.00	16,273.00 .0
101-52-220-9-90	LOSA PROGRAM	.00	.00	14,700.00	14,700.00 .0
	TOTAL VOLUNTEERS	2,313.18	7,299.69	122,275.00	114,975.31 6.0

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>FIRE STATION</u>					
101-52-250-2-21	FIRE STATION ELECTRICITY	637.08	986.72	8,000.00	7,013.28 12.3
101-52-250-2-22	FIRE STATION WATER/ SEWER	.00	.00	1,700.00	1,700.00 .0
101-52-250-2-23	RURAL WATER USAGE	.00	.00	300.00	300.00 .0
101-52-250-2-24	FIRE STATION NATURAL GAS	451.66	451.66	6,000.00	5,548.34 7.5
101-52-250-2-25	PUMP TESTING	.00	.00	883.00	883.00 .0
101-52-250-2-27	HURST TOOLS TESTING	.00	.00	650.00	650.00 .0
101-52-250-2-29	SCBA TESTING	.00	.00	3,000.00	3,000.00 .0
101-52-250-2-30	ANNUAL SAFETY EQUIP TESTING	.00	.00	450.00	450.00 .0
101-52-250-2-40	BUILDING MAINTENANCE	236.83	431.03	2,000.00	1,568.97 21.6
101-52-250-5-10	VEHICLE INSURANCE	.00	1,805.25	7,200.00	5,394.75 25.1
101-52-250-6-10	WORK COMP INSURANCE	.00	4,063.07	7,600.00	3,536.93 53.5
101-52-250-7-10	PROPERTY INSURANCE	.00	.00	1,000.00	1,000.00 .0
	TOTAL FIRE STATION	1,325.57	7,737.73	38,783.00	31,045.27 20.0
<u>DEPARTMENT 300</u>					
101-52-300-1-05	ADMINISTRATIVE FEES	.00	.00	4,100.00	4,100.00 .0
	TOTAL DEPARTMENT 300	.00	.00	4,100.00	4,100.00 .0
<u>DEPARTMENT 212</u>					
101-58-212-2-00	DEBT SERVICE FEES	18.87	18.87	20.00	1.13 94.4
	TOTAL DEPARTMENT 212	18.87	18.87	20.00	1.13 94.4
	TOTAL FUND EXPENDITURES	5,377.00	18,206.37	218,125.00	199,918.63 8.4
	NET REVENUE OVER EXPENDITURES	41,007.42	35,726.49	.00 (35,726.49)	.0

CITY OF PRESCOTT
BALANCE SHEET
FEBRUARY 29, 2016

FIRE PROTECTION SERVICES

		<u>CURRENT YTD</u>	<u>PRIOR YTD</u>
<u>ASSETS</u>			
101-11001	TREASURER'S CASH	77,196.82	63,731.00
101-13100	CUSTOMER ACCOUNTS RECEIVABLE	54,348.53	40,150.55
101-13102	FIRE INSPECTIONS RECEIVABLE	598.65	340.05
101-13150	ALLOWANCE/UNCOLLECTIBLE ACCTS	(35,020.24)	(31,294.94)
101-16081	ACCUMULATED DEPRECIATION	(184,005.74)	(158,830.70)
101-16090	CAPITAL ASSETS	660,839.10	660,839.10
	TOTAL ASSETS	<u>573,957.12</u>	<u>574,935.06</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
101-25500	ADVANCE F/GEN FUND -TRUCK LOAN	20,226.56	28,923.95
101-25600	2012 GO BONDS - FIRE TRUCK	170,000.00	180,000.00
101-26201	DEFERRED INSPECTIONS REVENUE	598.65	340.05
	TOTAL LIABILITIES	<u>190,825.21</u>	<u>209,264.00</u>
 <u>FUND EQUITY</u>			
101-34000	FUND BALANCE	347,405.42	316,811.35
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>35,726.49</u>	<u>48,859.71</u>
	BALANCE - CURRENT DATE	<u>35,726.49</u>	<u>48,859.71</u>
	TOTAL FUND EQUITY	<u>383,131.91</u>	<u>365,671.06</u>
	TOTAL LIABILITIES AND EQUITY	<u>573,957.12</u>	<u>574,935.06</u>

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

AMBULANCE SERVICE (608)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>OPERATING REVENUES</u>					
608-43-235-0-00	LIFEQUEST USER COLLECTIONS	799.81	1,259.22	4,000.00	2,740.78 31.5
608-43-237-0-00	LIFEQUEST ADJUSTMENTS	(1,093.10)	(1,693.07)	.00	1,693.07 .0
	TOTAL OPERATING REVENUES	(293.29)	(433.85)	4,000.00	4,433.85 (10.9)
<u>INTERGOVERNMENTAL CHGS SERVI</u>					
608-47-321-0-00	AMBULANCE SERVICE-CLIFTON	.00	.00	16,021.00	16,021.00 .0
608-47-332-0-00	AMBULANCE SERVICE-OAK GROVE	.00	.00	42,834.00	42,834.00 .0
608-47-333-0-00	AMBULANCE SERVICE-PRESCOTT	42,151.00	42,151.00	84,302.00	42,151.00 50.0
	TOTAL INTERGOVERNMENTAL CHGS	42,151.00	42,151.00	143,157.00	101,006.00 29.4
	TOTAL FUND REVENUE	41,857.71	41,717.15	147,157.00	105,439.85 28.4

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

AMBULANCE SERVICE (608)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>OPERATING EXPENSES</u>					
608-52-300-1-04 RIVER FALLS EMS LEVY	.00	.00	130,122.00	130,122.00	.0
608-52-300-1-05 ADMINISTRATIVE FEES	.00	.00	1,200.00	1,200.00	.0
608-52-300-1-71 BUILDING REPAIR & MAINT WAGES	.00	.00	300.00	300.00	.0
608-52-300-2-01 DEBT SERVICE RENT EXPENSE	.00	.00	14,385.00	14,385.00	.0
608-52-300-2-14 COMPUTER MAINTENANCE	24.30	.70	.00	(.70)	.0
608-52-300-4-00 LIFEQUEST EXPENSE	86.24	86.24	600.00	513.76	14.4
608-52-300-5-10 LIABILITY INSURANCE	.00	.00	550.00	550.00	.0
TOTAL OPERATING EXPENSES	110.54	86.94	147,157.00	147,070.06	.1
TOTAL FUND EXPENDITURES	110.54	86.94	147,157.00	147,070.06	.1
NET REVENUE OVER EXPENDITURES	41,747.17	41,630.21	.00	(41,630.21)	.0

CITY OF PRESCOTT
BALANCE SHEET
FEBRUARY 29, 2016

AMBULANCE SERVICE (608)

	<u>CURRENT YTD</u>	<u>PRIOR YTD</u>
<u>ASSETS</u>		
608-11001 TREASURER'S CASH	60,088.69	60,377.70
608-11400 ACCOUNTS RECEIVABLE	142,317.71	215,964.03
608-11410 ALLOWANCE FOR BAD DEBTS	(115,109.20)	(144,833.37)
608-16081 ACCUMULATED DEPRECIATION - AMB	.00	(20,627.89)
608-16090 ASSETS/AMBULANCE	.00	34,122.52
	<u>87,297.20</u>	<u>145,002.99</u>
 <u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
608-25612 ADVANCE FROM GENERAL FUND	.00	5,629.01
	<u>.00</u>	<u>5,629.01</u>
 <u>FUND EQUITY</u>		
608-35000 FUND BALANCE	45,666.99	67,703.54
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>41,630.21</u>	<u>71,670.44</u>
BALANCE - CURRENT DATE	<u>41,630.21</u>	<u>71,670.44</u>
TOTAL FUND EQUITY	<u>87,297.20</u>	<u>139,373.98</u>
TOTAL LIABILITIES AND EQUITY	<u>87,297.20</u>	<u>145,002.99</u>



Prescott Fire

Income and Expenditures

093A

February 2016

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$2,005.00	\$6,734.40	\$8,739.40
Interest on Delinquent Accounts	\$0.00	\$157.51	\$157.51
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$2,005.00	\$6,891.91	\$8,896.91
Account Transfers	\$4,968.00	\$1,766.40	\$6,734.40
Credit Summary			
Total Credits - All Types	\$7,466.00	\$0.00	\$7,466.00
Total Credit Adjustments	\$4,968.00	\$0.00	\$4,968.00
Total Closed Account Adjustments	\$0.00	\$0.00	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$2,498.00	\$0.00	\$2,498.00
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$2,498.00	\$0.00	\$2,498.00
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$2,498.00	\$0.00	\$2,498.00
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$2,498.00	\$0.00	\$2,498.00
Summary of Disbursement			
Total Deposits & Payments Kept By	\$2,498.00	\$0.00	\$2,498.00
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$2,498.00	\$0.00	\$2,498.00
Total LifeQuest Fee	\$224.82	\$0.00	\$224.82
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00
Total Due LifeQuest	Check #	INVOICE	\$224.82
Total Service Revenue	\$2,273.18	\$0.00	\$2,273.18
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	Check #	EFT	\$2,498.00

Messages:

Quality

Speed

Service



Prescott Fire

Billing Summary

February 2016

Phase 1 - 9.00%

093A

Charges

Charges	\$2,005.00	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$2,005.00

Account Transfers

Transferred out of Phase 1	\$4,968.00	
----------------------------	------------	--

Credit Summary

Total Credits - All Types	\$7,466.00	
Total Credit Adjustments	\$4,968.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$2,498.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$2,498.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$2,498.00	

Net Monthly Activity

\$(5,461.00)

Summary of Disbursement

Total Deposits & Payments Kept By	\$2,498.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$2,498.00	

Total LifeQuest Fee	\$224.82	
Probate Fees	\$0.00	
Total Due LifeQuest	\$224.82	

Total Service Revenue	\$2,273.18	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$2,498.00	

Messages:



Prescott Fire

Collection Summary

February 2016

Phase 2 - 18.00%

093A

Charges

Collection Placements	\$4,968.00	
Interest on Delinquent Accounts	\$19.06	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$4,987.06

Account Transfers

Transferred out of Phase 2	\$1,766.40	
----------------------------	------------	--

Credit Summary

Total Credits - All Types	\$0.00	
Total Credit Adjustments	\$0.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$0.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$0.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$0.00	

Net Monthly Activity

\$4,987.06

Summary of Disbursement

Total Deposits & Payments Kept By	\$0.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$0.00	
Total LifeQuest Fee	\$0.00	
Probate Fees	\$0.00	
Total Due LifeQuest	\$0.00	
Total Service Revenue	\$0.00	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$0.00	

Messages:



Prescott Fire

Collection Summary

093A

February 2016

Phase 3 - 33.00%

Charges

Collection Placements	\$1,766.40	
Interest on Delinquent Accounts	\$138.45	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$1,904.85

Credit Summary

Total Credits - All Types	\$0.00
Total Credit Adjustments	\$0.00
Total Closed Account Adjustments	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$0.00
Total Overpayments (OP)	\$0.00
Total Payments Received (plus overpayments)	\$0.00
Less Overpayment Returns (\$ not deposited)	\$0.00
Total Payments Received (less OP returns)	\$0.00

Net Monthly Activity

\$1,904.85

Summary of Disbursement

Total Deposits & Payments Kept By	\$0.00
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00
Gross Revenue	\$0.00
Total LifeQuest Fee	\$0.00
Probate Fees	\$0.00
Total Due LifeQuest	\$0.00
Total Service Revenue	\$0.00
Total Payment Kept By	\$0.00
Total Service Payable	\$0.00
Probate Fees	\$0.00
Other / Fees	\$0.00
Total Due Service	\$0.00

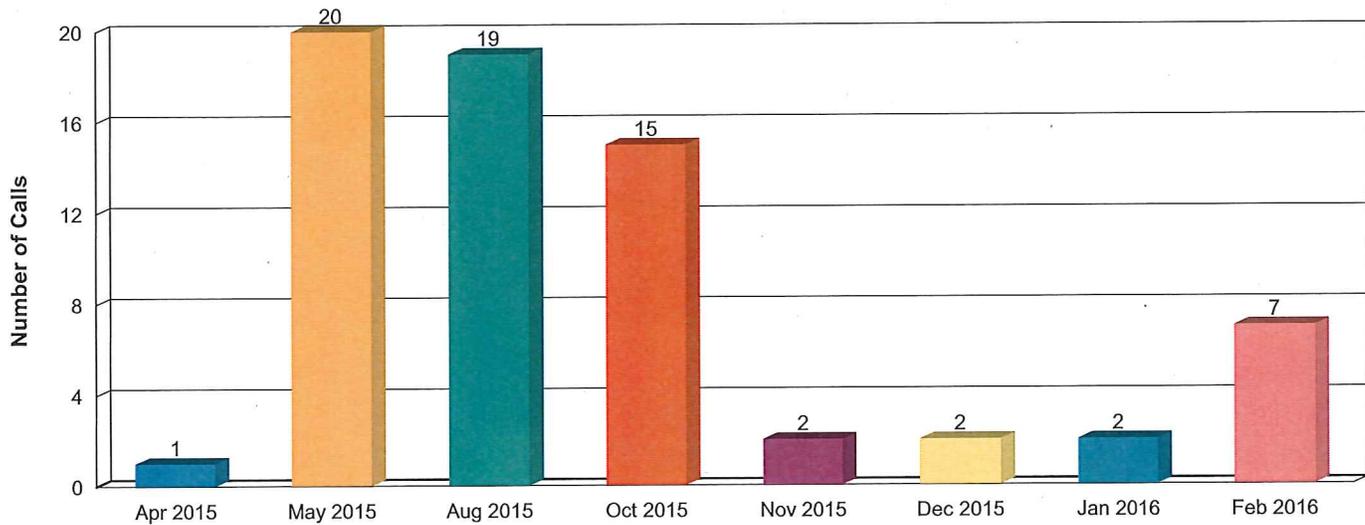
Messages:

PRESCOTT FIRE

February 2015 to February 2016

Number of Runs Received

In Each Month



****Note: These numbers are based on the Date Of Entry of each individual run**

Aging Detail by (Patient/Aging Date) with Run Number

Aging as of 12/21/2015; and

Company IS RIVER FALLS EMS BILLING DEPT; AND Current Payor IS PRESCOTT EMS; AND AMB



RIVER FALLS EMS BILLING DEPT

Patient	DOS	Run #	Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Balance Due
	2014-01-25	516842	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-12-26	471592	PRESCOTT EMS						500.00	500.00
	2014-01-06	516840	PRESCOTT EMS						500.00	500.00
Totals for -									1,000.00	1,000.00
	2014-01-12	516841	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-01-21	471568	PRESCOTT EMS						500.00	500.00
	2013-05-01	471574	PRESCOTT EMS						500.00	500.00
Totals for -									1,000.00	1,000.00
	2014-08-14	516868	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-10-14	471586	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2014-07-27	516863	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2014-11-03	516942	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-02-23	471571	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-12-13	471609	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-11-05	471587	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-07-16	471610	PRESCOTT EMS			500.00			500.00	500.00
Totals for -					500.00				500.00	500.00
	2013-06-02	471575	PRESCOTT EMS						1,086.33	1,086.33
Totals for -									1,086.33	1,086.33
	2014-12-22	517025	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-06-19	471578	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-09-23								500.00	500.00
Totals for -									500.00	500.00
	2013-12-12							500.00	500.00	500.00
Totals for -								500.00	500.00	500.00
	2014-03-19	516847	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-08-11	471580	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00
	2013-09-14	471582	PRESCOTT EMS						500.00	500.00
Totals for -									500.00	500.00

Aging Detail by (Patient/Aging Date) with Run Number

Aging as of 12/21/2015; and

Company IS RIVER FALLS EMS BILLING DEPT; AND Current Payor IS PRESCOTT EMS; AND AMB



RIVER FALLS EMS BILLING DEPT

Patient	DOS	Run #	Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Balance Due
	2013-03-20	471572	PRESCOTT EMS						500.00	500.00
	Totals for -								500.00	500.00
	2014-02-06	516844	PRESCOTT EMS						500.00	500.00
	Totals for -								500.00	500.00
	2014-02-18	516845	PRESCOTT EMS						500.00	500.00
	Totals for -								500.00	500.00
	Totals			0.00		500.00		500.00	12,086.33	13,086.33



402 Gammon Place, Suite 225
Madison, WI 53719

Policy Declarations
1 Of 2
POLICY ENDORSEMENT

Policy Number 47271
Term 12:01 a.m. 5/01/2015 to 5/01/2016
Endorsement Effective 5/01/2015 **Declaration 3 in Term**
Add Additional Insured Effective 5/1/2015

This Policy Is Assessable
Agency Spectrum Insurance Group LLC
Agent Larry Passint
4257 Southtowne Drive
Eau Claire WI 54701

(715) 736-1072
larry.passint@spectruminsgroup.com

Named Insured City Of Prescott
800 N. Borner Street
Prescott WI 54021-2011

Wisconsin Municipal Policy Form WM

In return for the payment of premium and subject to all terms of this policy and any endorsements thereto we agree to provide insurance coverage as shown below. Payment of premium acknowledges the policyholder's acceptance of this policy.

The limits of liability for uninsured motorists coverage and underinsured motorists coverage on named insured owned autos are per policy limits and shall be reduced as a result of your receiving amounts from other sources because of your "bodily injury".

Form	Coverage	Deductible	Limit
LWMMI-001 09/14	Coverage A - Bodily Injury And Property Damage Liability	\$0	3,000,000
	Coverage B - Personal and Advertising Injury and Law Enforcement Liability	\$0	3,000,000
	Coverage C - Premises Medical Payments		5,000
	Coverage D - Public Officials Errors & Omissions	\$0	3,000,000
	Coverage E - Employee Benefits Liability	\$0	3,000,000
	Coverage F - Automobile Liability - Symbol 1 Any Auto	\$0	3,000,000
	Automobile Medical Payments Coverage - Owned Autos Only Symbol 2		10,000
	Damage to Premises Rented To You		250,000
LWMMI-APD 01/13	Coverage F - Auto Physical Damage Endorsement	\$500	
LWMMI-007 01/13	Coverage F - Auto Replacement Value Endorsement	\$500	
LWMMI-007.2 10/13	Coverage F - Stated Value Endorsement - Parade/Antique	\$500	
LWMMI-002 01/12	Wisconsin Uninsured Motorists Coverage - Owned Autos Only Symbol 2 - Per Person		25,000
LWMMI-002 01/12	Wisconsin Uninsured Motorists Coverage - Owned Autos Only Symbol 2 - Per Occurrence		50,000
LWMMI-003 01/14	Wisconsin UnderInsured Motorists Coverage - Owned Autos Only Symbol 2 - Per Person		50,000
LWMMI-003 01/14	Wisconsin UnderInsured Motorists Coverage - Owned Autos Only Symbol 2 - Per Occurrence		100,000
LWMMI-004 10-02	Worker Compensation / Employers Liability Part B Increased Limits		2,000,000
LWMMI-005 10-03	Prior Acts Coverage (Employee Benefits Liability)		
LWMMI-006 10-03	Prior Errors & Omissions Coverage (Public Officials E&O)		



402 Gammon Place, Suite 225
Madison, WI 53719

Policy Declarations
2 Of 2
POLICY ENDORSEMENT

Policy Number 47271

Term 12:01 a.m. 5/01/2015 to 5/01/2016

Endorsement Effective 5/01/2015 Declaration 3 in Term

Named City Of Prescott
Insured 800 N. Borner Street
Prescott WI 54021-2011

LWMMI-OP1 07/11	Sewer Backup Extended Coverage - Per Occurrence	100,000
LWMMI-OP1 07/11	Sewer Backup Extended Coverage - Annual Aggregate	300,000
LWMMI-010 04-04	General Endorsement - Prescott Area Fire & EMS Association	
LWMMI-012 03/08	Notice of Terrorism Insurance Coverage	
LWMMI-WIS 03/08	Notice to Policyholders - Wisconsin	

Total Annual Premium \$36,515.00 Agency Billed
Quarterly Installments \$9,129.00 Endorsement-No Premium Change

Signed, Secretary :

League Of Wisconsin Municipalities Mutual Insurance

Policy Number 47271
Term 12:01 a.m. 5/01/2015 to 5/01/2016

Endorsement Form

Named City Of Prescott
Insured 800 N. Borner Street
Prescott WI 54021-2011

Agency Spectrum Insurance Group LLC
Agent Larry Passint
4257 Southtowne Drive
Eau Claire WI 54701

General Endorsement

This Endorsement changes the policy, please read it carefully.

Endorsement Effective Date: May 1, 2015

Endorsement Number: General Endorsement #1

Description of Endorsement: In consideration of premium paid, the Prescott Area Fire and EMS Association is included as an additional insured. Coverage also extends to the dive team operations performed as part of the association.

LIMITATION OF COVERAGE

Nothing contained within this endorsement or insurance policy is intended to be a waiver or estoppels of the contracting municipality or this insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §893.80, §895.52, and §345.05. To the extent that indemnification is available and enforceable, the municipality or its insurer shall not be liable to the additional insured listed in this endorsement in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

(We will not fill in the above unless we issue this endorsement after we issue your policy).

Signed, Secretary :



POLICY INFORMATION PAGE ENDORSEMENT

The following item(s)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Insured's Name (WC 89 06 01) | <input type="checkbox"/> Item 3.B. Limits (WC 89 06 12) |
| <input type="checkbox"/> Policy Number (WC 89 06 02) | <input type="checkbox"/> Item 3.C. States (WC 89 06 13) |
| <input type="checkbox"/> Effective Date (WC 89 06 03) | <input checked="" type="checkbox"/> Item 3.D. Endorsement Numbers (WC 89 06 14) |
| <input type="checkbox"/> Expiration Date (WC 89 06 04) | <input type="checkbox"/> Item 4.* Class, Rate, Other (WC 89 06 14) |
| <input type="checkbox"/> Insured's Mailing Address (WC 89 06 05) | <input type="checkbox"/> Interim Adjustment of Premium (WC 89 04 15) |
| <input type="checkbox"/> Experience Modification (WC 89 04 06) | <input type="checkbox"/> Carrier Servicing Office (WC 89 06 17) |
| <input type="checkbox"/> Producer's Name (WC 89 06 07) | <input type="checkbox"/> Interstate/Intrastate Risk I.D. Number (WC 89 06 18) |
| <input checked="" type="checkbox"/> Change in Workplace of Insured (WC 89 06 08) | <input type="checkbox"/> Carrier Number (WC 89 06 19) |
| <input type="checkbox"/> Insured's Legal Status (WC 89 06 10) | <input type="checkbox"/> Issuing Agency/Producer Office Address (WC 89 06 25) |
| <input type="checkbox"/> Item 3.A. States (WC 89 06 11) | |

is changed to read:

Prescott Area Fire and EMS Association has been added.

*Item 4. Change To:

Classifications	Code No	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium

Minimum Premium \$	Total Estimated Annual Premium \$	Deposit Premium \$
--------------------	-----------------------------------	--------------------

All other terms and conditions of this policy remain unchanged.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
 (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 05/01/2015 Policy No.: 0900038575 Endorsement No.: 3
 Insured: City of Prescott Premium:
 Insurance Company: League of Wisconsin Municipalities Mutual Insurance Company

Countersigned By _____

WC 89 06 00 B
(Ed. 7-01)

League of Wisconsin Municipalities Mutual Insurance

WC 00 00 01 A
(Ed. 8-10)

A MUTUAL COMPANY
402 Gammon Place, Suite 225, Madison WI 53719

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

NCCI No. 95062
POLICY NO. 0900038575

INFORMATION PAGE

Renewal of Policy Number 0900034937

State Unemployment I.D. No. or other Identifying Number as Required:

FEIN: 39-6005578

Client ID: 205466

1. Insured: City of Prescott
Mailing: 800 Bomer Street N
Address: Prescott, WI 54021

Producer: Spectrum Insurance Group LLC
Mailing: 4233 Southtowne Dr.
Address: Eau Claire, WI 54701

Individual Partnership Corporation or Governmental Entity

Other workplaces not shown above:

SEE WC 99 06 05 (Ed 3-08) Additional Locations

2. Policy Period: The policy is from **05/01/15** to **05/01/16** 12:01 A.M. Standard Time, at the Insured's mailing address.

3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here:
WI

B. Employers Liability Insurance : Part Two of the policy applies to work in each state listed in item 3.A.
The limits of our liability under Part Two are:

Bodily Injury by Accident **\$100,000** each accident
Bodily Injury by Disease **\$500,000** policy limit
Bodily Injury by Disease **\$100,000** each employee

C. Other states Insurance: Part Three of the policy applies to the states, if any, listed here:

**ALL STATES EXCEPT
ND,OH,WA,WY**

D. This policy includes these endorsements and schedules:

WC 89 06 00 B, WC-00-00-01 A, WC 99 06 01 (Ed 3-08), WC 99 06 05 (Ed 3-08), WC 99 06 04 (Ed 3-08), WC 00 04 21 D, WC 00 04 22 B, WC 00 04 14, WC 00 04 06 A, WC 00 04 19, WC 48 06 01 C, WC 48 06 03 B, WC 48 06 06 B, WC 00 00 00 C

4. The premium for this policy will be determined by our Manuals of Rules, Classification, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classification	Code No.	Premium Basis Total Estimated Annual Remuneration	Rates Per \$100 of Remuneration	Estimated Annual Premium
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SEE WC 99 06 01 EXTENSION OF INFORMATION PAGE

Experience Modification	SEE WC 99 06 01 by State			16,582.00
Other Premium Charges	0.00			0.00
Premium Discount	7.6%			(4,468.00)
Expense Constant				220.00

MINIMUM PREMIUM \$900

TOTAL ESTIMATED ANNUAL PREMIUM \$

54,851.00

IF INDICATED BELOW, INTERIM ADJUSTMENTS OF PREMIUM SHALL BE MADE:

Semi-Annually Quarterly Monthly

Deposit Premium \$

ISSUING OFFICE: Madison, Wisconsin
DATE PRINTED: 02/29/2016
WC 00 00 01 A(Ed. 8-10)
Copyright 1987 National Council on Compensation Insurance

Countersigned by: _____

ADDITIONAL LOCATIONS

Item (1) Other Workplaces Not Shown Above of the Information page is amended to include the following:

City of Prescott 39-6005578
254 Young Street
Prescott, WI 54021

City of Prescott 39-6005578
256 Young Street
Pierce, WI 53021

City of Prescott 39-6005578
515 Jefferson Street
Pierce, WI 54021

City of Prescott 39-6005578
260 Flora Street
Prescott, WI 54021

DBA Prescott Area Fire and EMS Association 39-6005578
800 Borner Street N
Prescott, WI 54021

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective: 05/01/2015 Policy No.: 0900038575 Endorsement No.: 3
Insured: City of Prescott Premium:

Insurance Company: League of Wisconsin Municipalities Mutual Insurance Company

Countersigned By _____

WC 99 06 05
(Ed. 3-08)
DATE PRINTED: 02/29/16

ADDITIONAL NAMED INSURED

Item (1) Insured of the Information page is amended to include the following:

DBA Prescott Area Fire and EMS Association 39-6005578 Governmental Entity

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

The information below is required only when this endorsement is issued subsequent to preparation of the policy.

Endorsement Effective: 05/01/2015 Policy No.: 0900038575 Endorsement No.: 3
Insured: City of Prescott Premium:
Insurance Company: League of Wisconsin Municipalities Mutual Insurance Company
Countersigned By _____