

**CITY OF PRESCOTT, WISCONSIN
MEETING NOTICE
PLANNING COMMISSION
MONDAY, MAY 2, 2016
6:30 P.M.
PRESCOTT MUNICIPAL BUILDING
800 BORNER ST., PRESCOTT, WI 54021
Website: prescottwi.org**

1. Call to order
2. Roll Call
3. Approve minutes for February 1, 2016
4. Discuss/Review proposed boundary area for assessor plat
5. Discuss vacation of platted unopened State Street between Lawrence Street and Washington Street
6. Discuss vacation of alley between James and Henry, Pearl and Hampshire Street
7. Building Inspection report
8. Other Business
9. Adjourn

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE REAR PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (262-5544) IF ASSISTANCE IS REQUIRED.

CITY OF PRESCOTT, WISCONSIN

FEBRUARY 1, 2016 PLAN COMMISSION MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Plan Commission was held Monday, February 1, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor Hovel called the meeting to order at 6:30 p.m. Commissioners present were Steve Eggers, Lothar Nawrock, Connie Wenzel, Kyle Warp and Todd Dolan. Joshua Gergen was excused and Ed Lucas was absent. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Greg Andrews and Russ Kiviniemi of Cedar Corporation.

Eggers/Warp motion to approve minutes for January 4, 2016 passed without a negative voice vote.

The Commission discussed sidewalk repair of the brick pavers on Broad Street. Commissioner Eggers asked where the funds would come from to repair the sidewalks. Commissioner Eggers was told the funds would come from the fund balance for the city. Todd Langenfeld stated the pavers came about when the downtown was done about 20 years ago. He stated the way the downtown project was completed about 20 years ago was not the way it was supposedly approved. Langenfeld stated he doesn't care what is done with the pavers. Char Magee, Prescott Insurance stated the salt eats away at the pavers. She also stated the curb and gutter needs to be looked at as there are a number of areas of curb which are broken. Char also stated it is hard to shovel as some of the pavers have heaved. She also asked the city to look at the flower pots on the bump out to see if they could be pulled back because they are in the line of site for pulling out from Orange Street. She said she would like it easier to shovel and to look nice. Jim Freitag owner of the building at 209 Broad Street stated he works with pavers. Maintenance is probably an issue why the pavers have deteriorated. Jim stated the pavers could be replaced in sections rather than having to replace all of them. He stated an invisible sealer can be put on the pavers to protect against the salt. He likes the pavers as they give a historic feel. Jim stated he is willing to work with the city. Commissioner Wenzel questioned if the sealer makes the pavers slippery. Jim stated it does not. Mayor Hovel thanked everyone for their input. It is the consensus of the Plan Commission to move forward with the replacement of the pavers. City staff will look at the options and work with the Public Works Committee on the best options. This item will come back to Plan Commission.

Public Works Director Hank Zwart presented the certified survey map for 265 & 271 Tower Heights. The certified survey map is being done so the property owner at 265 Tower Height can purchase approximately 20 feet from 271 Tower Heights to allow for enough room for a drive way. There currently is a 6 foot construction easement on 271 Tower Heights which will be removed as part of the certified survey map. Setbacks will be met for both properties. **Eggers/Warp motion to recommend approval of certified survey map completed by Surveyor Daniel Kugel dated December 28, 2015 passed without a negative voice vote.**

Surveyor Louie Filkins and Bruce Lenzen representing Riverboat Properties presented the request for conditional letter of map revision for the property located at 307/311 Lake Street. The letter of map revision is required by FEMA to allow the placement of fill. A portion of the foundation was left as part of the demolition. A small area of fill will be added to adjacent to the deck foundation to get out of the flood plain. Getting this area out of the flood plain will help so they will not have to get flood insurance. **Nawrocki/Eggers motion to recommend not to oppose the placing of fill as presented on map presented by Ogden Engineering dated 1/15/16 job number 16-3316 passed without a negative voice vote.**

The commission discussed the request from EdgeBuilders to lease the land west of their existing building owned by the city. EdgeBuilders would like a long term lease of the property. It was suggested the lease should be for five years. Mayor Hovel discussed the closing of Pine Street at Dexter Street. It was suggested the street could be moved north to James Street. Public Works Director Hank Zwart stated the city only has an easement to get to the water tower and the rest of the property is private property. The Commission discussed the traffic pattern of the new high school. Traffic will either come in at the roundabout and come out on Pine Street or come in on Pine Street and go out at the roundabout. Commissioner Dolan suggested getting a bond which can be held so the property is returned back to the same condition. The commission agreed their product would need to be placed on their property and not in the public right of way. It would also need to be set back the same distance as the height so in case they would ever fall it would not fall into the street. Commission also discussed if the area would allowed to be graveled. The Commission felt the area should not be graveled but have a dust less surface. Stormwater retention was also discussed. The area would need to be looked at to see if the stormwater could diverted to the stormwater pond EdgeBuilders currently has. Commission also discussed not allowing any loading from the street. City staff was directed to put together a proposal to present to EdgeBuilders regarding a proposed lease.

Warp/Lothar motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator



LAKE ST. CROIX



N.T.S.



**UNABRIDGED AUGUST 12, 2002 REGULAR
CITY COUNCIL MEETING MINUTES**

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held Monday, August 12, 2002 in the Mississippi Room, Prescott Municipal Building, 800 Borner Street North.

Call To Order/Roll Call: President Randy Hendrickson called the meeting to order at 7:00 p.m. Alderpersons present were William Pryor, Chip Simones, Mike Hunter, Tom Geistfeld, Diane House and Jim Vick. Also present were City Administrator Lloyd Matthes, Zoning Administrator Jayne Brand, and City Attorney Greg Amann.

Simones/Hunter motion to approve the consent agenda and the recommendation of the committees contained in the minutes in the consent agenda for August 12, 2002 with the exception of those items held for separate action passed without a negative voice vote. Council Person House asked that the July 22, 2002 Parks & Public Property committee meeting minutes include in motion and research possible dual purpose building, July 24, 2002 parks & public property committee meeting minutes include no steps shown on gazebo was questioned by house, add DOT to finish a sentence and sign the minutes, July 30, 2002 Prescott Industrial and Economic committee minutes change to Mercord Mill Park.

Simones/Vick motion to open a public hearing for conditional use permit for St. Croix Bluffs- Royal Oaks Holding Company for grading as per Prescott Code of Ordinances passed without a negative voice vote.

Peggy Dolan read a letter into the record concerning an easement for her son's property.

Vick/Simones motion to close public hearing regarding St. Croix Bluffs conditional use permit passed without a negative voice vote.

House is concerned with run off in the southwest corner located near the park and the possible problems that could occur if parking lots would ever become necessary there.

Russ Kiviniemi stated if construction of 10 parking spaces were needed at this park it would not be a difficult project and the run off design stated in the engineering plans of St Croix Bluffs could be worked around with ease.

Vick/Simones motion to approve conditional use permit – St. Croix Bluffs – Royal Oaks holding company for grading as per Prescott code of ordinances #13-4-46 (b) (D) 2 for land within the lower St Croix River District passed by a majority vote with Geistfeld voting nay.

Vick/Hunter move to open public hearing for discussion pertaining to approval of final plat for St. Croix Bluffs passed without a negative voice vote.

Dan Dolan and his Attorney Matt Biegert presented information on a request for a road to his property.

Members of the city council expressed concerns about a liability issue at the beach on St. Croix Bluffs Plat. Since there is not a road planned to the beach on the plat, it would be very difficult to get an emergency vehicle down to this area.

Greg Eggers representing the Town of Clifton stated that they would not issue a conditional use to the developer for the use of a parcel owned by the developer as a beach area.

Mike Black stated that they have never defined a use for the property located in Town of Clifton.

Hunter wants developer and Dolan to work on a road easement for the Dolan property.

Bob Sheffers, a citizen of Prescott, brought to the council's attention that a plat should not be voted on by council until after the state has signed off on the plat and not until then is the plat to be called a final plat.

Vick/Geistfeld motion to close public hearing regarding approval of final plat for St. Croix Bluffs passed without a negative voice vote.

Vick's motion to take a 10-minute recess to converse with the city lawyer Greg Amann to get his recommendation died for the lack of a second.

Geistfeld/House motion to wait for state approval before approving final plat for St. Croix Bluffs. Motion failed by a majority vote with Simones, Hunter, Vick, Pryor voting nay.

House/Geistfeld motion to table approval of final plat for St. Croix Bluffs. failed by a 3-3 vote and Hendrickson casting the tie-breaking vote of nay. The other council members voting nay were Vick, Simones, and Pryor.

Pryor/Hunter motion to take a 5-minute recess passed by a majority vote with House voting nay.

Hendrickson reconvened the meeting at 8:15 p.m.

Pryor/Vick motion to approve final plat for St. Croix Bluffs subject to state approval, Mr. Dolan getting access to his property for life, a restriction covenant placed on the beach area, the beach not owned in common with land owners, and Clifton Township having final approval of land use within their jurisdiction. Motion amended: the beach area can not be owned in common by the land owners, if the designated area for the beach gets classified as a beach some road has to be put in place to be able to have emergency vehicles have access to it, and wording of the restriction covenant will have to be approved by city lawyer Greg Amann. Motion was then withdrawn.

Pryor/House motion to table approval of final plat for St. Croix Bluffs motion was passed without a negative voice vote.

Pryor/Simones motion to open Public Hearing on the vacation of State Street from Lawrence Street to Washington Street passed without a negative voice vote.

Jeff Lubich, adjacent landowner, stated he currently does all the upkeep for this land and would like to own it.

Russ Kiviniemi stated the city would need to have a utility easement since a storm sewer is located in this property otherwise he did not see a problem with the vacation.

Simones/Pryor motion to close public hearing without a negative voice vote.

Pryor/House motion to approve resolution 28-02 "Vacating State Street from Lawrence Street to Washington Street" passed without a negative voice vote.

Pryor/Simones motion to open Public hearing regarding "Proposed amendment to the project plan for tax incremental district No. 3" passed without a negative voice vote.

Nathan Nelson from Cedar Corporation presented information on the proposed amendment to TID #3. Councilperson House questioned the proposal for Canton Street. The proposal has been placed in the amendment in case it would be improved.

Pryor/House motion to close Public Hearing regarding resolution 02-27 "Proposed amendment to the project plan for tax incremental district No. 3" passed without a negative voice vote.

Pryor/Vick motion to approve resolution 02-27 "Proposed amendment to the project plan for tax incremental district No. 3" passed without a negative voice vote.

Vick/Simones motion to approve preliminary approval for lot splits of North Acres Business Park passed without a negative voice vote.

Vick/Simones motion to approve lot split for property located at 904 Pearl Street passed without a negative voice vote.

House/Simones motion to approve hazardous material storage locker for Bergquist Company located at 1600 Orrin Road passed without a negative voice vote.

Pryor/Geistfeld motion to approve a preliminary commercial building application for I.D.X. Environmental passed without a negative voice vote.

Vick/Simones motion to review I.D.X. Environment's business in June 2004 passed without a negative voice vote.

House/Pryor motion to approve account investments as listed passed without a negative voice vote.

Discussion and changes were made to the budget schedule 2003.

Pryor/Geistfeld motion to approve ad for janitor at City Hall passed without a negative voice vote.

Janitor ad will be posted internally for 5 days then if position is not filled the ad will be posted in the Prescott Journal, Shopper, and on television.

Pryor/Hunter motion to approve Joshou Kearns as lifeguard at the beach passed without a negative voice vote.

House/Geistfeld to table Freedom Park Petition passed with Hendrickson voting yes breaking a 3-3 tie Pryor, Simones, and Vick voted nay.

House/Pryor motion to approve Court Street Project not to exceed the amount of \$4296.00 passed without a negative voice vote.

Vick/Simones motion to approve first reading of ordinance 15-02 "Multi-family residential district R-2 (B) Permitted use" passed without a negative voice vote.

House/Simones motion to approve first reading of ordinance 16-02 "Public fire protection service F-1" passed without a negative voice vote.

Hunter/Vick motion to approve first reading of ordinance 17-02 "Boat Launching and Parking Regulations" passed by a majority vote with House voting nay.

Simones/Vick motion to approve first reading of ordinance 18-02 "Liability of the City" passed by a majority vote with House voting nay.

Simones/Vick motion to approve first reading of ordinance 19-02 "City Administrator/City Clerk" passed with Hendrickson voting yes breaking a 3-3 tie House, Pryor, and Geistfeld voted nay.

Other items that were reviewed were July Building Report, Welcome & Heritage meeting minutes & Finance report for May 16, 2002, Prescott Housing Authority Meeting, Minutes for July 11, 2002, Prescott Police, Fire, and Ambulance commission meeting minutes for July 10, 2002, Subcommittee Prescott Police, Fire, and Ambulance commission minutes for June 26, 2002 and July 16, 2002, Local Village & City Tax and Utility Rate Comparison, Articles on Development and impact fees.

Simones/Geistfeld motion to adjourn passed without a negative voice vote.

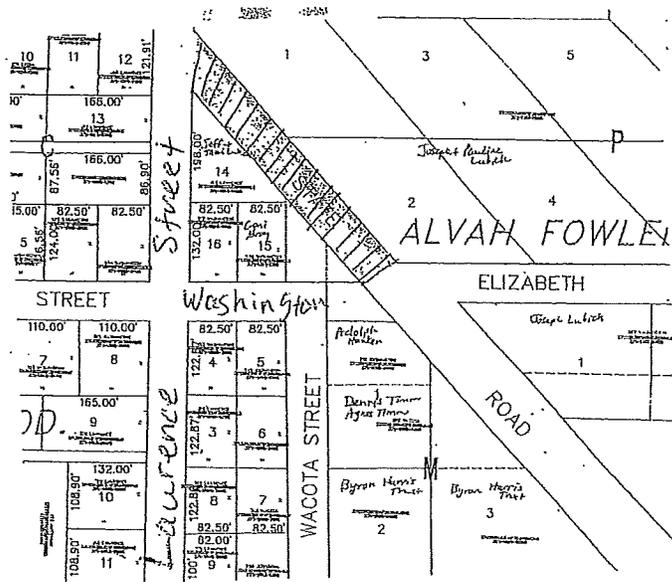
Respectfully Submitted,

Jayne M. Brand

RESOLUTION 28-02

A RESOLUTION VACATING STATE STREET BETWEEN LAWRENCE STREET AND WASHINGTON STREET

BE IT RESOLVED, by the Common Council of the City of Prescott, Pierce County Wisconsin this 12th Day of August, 2002, that a portion of State Street located between Lawrence Street and Washington Street, all in the City of Prescott, Pierce County Wisconsin is hereby vacated and discontinued and title thereof vested in the adjoining property owners, provided, however, that the said City of Prescott retains for itself and its assigns any easement heretofore in effect affecting said property for the continuation, maintenance, future installation or replacement of utility services.



I hereby certify that the above is a true and exact copy of a resolution approved by the Common Council of the City of Prescott, Wisconsin on August 12, 2002.

Raphael Maiola, Mayor

ATTEST: Lloyd R. Matthes
City Administrator

