

**CITY OF PRESCOTT
MEETING NOTICE
PUBLIC WORKS COMMITTEE
TUESDAY, MAY 17, 2016
AT 5:30 P.M.
PRESCOTT MUNICIPAL BUILDING
800 BORNER ST.
PRESCOTT, WI 54021
Website: prescottwi.org**

1. Call to Order
2. Roll Call
3. Approve minutes for April 18, 2016
4. Update on Court Street restoration
5. Compost Site
6. Street Crack Filling
7. Request from School District for rate deduction in water for fields on Dexter Street for Irrigation
8. Request for 15 minute parking stalls in downtown area
9. Broad Street Sidewalk
10. Request to design Henry, Hampshire & James Streets
11. Railroad Quiet Zone
12. Other Business
13. Adjourn

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE MUNICIPAL BUILDING PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS REQUIRED.

CITY OF PRESCOTT, WISCONSIN

APRIL 18, 2016 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Monday, April 18, 2016, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Committee Chair Rob Daugherty called the meeting to order at 5:30 p.m. Members present were Rob Daugherty, Bill Dravis and Joshua Gergen. Public Works Director Hank Zwart and City Administration Jayne Brand represented staff. Also present from Cedar Corporation City Engineer Greg Adams and Surveyor Jim Swanson.

Greg Adams began the discussion on the assessor plat for Lake Street. The plat is used to reestablish the public right of way. Greg explained there will be a public hearing held as part of the process as the assessor plat is going to be special assessed back to the property owners.

Resident Jim Johnson asked why there is a need for an assessor plat. He was told Lake Street has been on the city's capital improvement plan for a number of years. In order for the city to reconstruct Lake Street and the utilities it first needs to be determined where the public right of way lies on the current traveled way.

Surveyor Jim Swanson stated with the assessor plat all discrepancies for all of the parcel will be cleaned up.

Resident Roger Santelman stated the right of way currently has sidewalks and retaining walls sitting in them. The traveled way is pretty much defined as the way it is currently traveled. He said there are areas of the road which are what he described as pinch points where there may be a retaining wall on one side and a house on the other and questioned how this might be handled if the right of way is to be 66 feet wide. It was explained this will need to be worked out as part of the design process for the right of way.

It was explained the assessor plat has been agreed on a price not to exceed \$60,000. If the cost of the project comes in less the lesser amount will be special assessed. It was also discussed if any resident has a current survey whether it has been filed at the courthouse or not it would be good to have a copy of the survey.

It was also explained that water and sewer utilities would be done as part of the project. Residents should be thinking about if their laterals should be replaced as part of the project. It was also discussed even if the assessor plat is being worked on in 2016 the actual reconstruction of Lake Street could be out 3 to 5 years.

There was question if creating the assessor plat would impede on any real estate sales. It was explained it should not impede any sales but the buyer would need to be informed there will be special assessments on the property.

Jim Johnson stated he would like information regarding the costs for special assessments for the street construction. It was agreed the city would provide what the costs were for special assessments for the Court Street project in 2015 with the understanding the costs will probably increase.

The committee reviewed the map to determine which parcels should be included in the assessor plat. The plan commission will do a review of these parcels to make sure they are the appropriate parcels for the assessors plat. The committee also discussed further the ways in which special assessments could be determined. The cost could be equally divided between each parcel, the assessment value of the improvements could be another way to determine or front footage. The committee was reminded that

each of the cross streets would be considered a parcel. **Gergen/Dravis motion to recommend the cost be equally divided between each parcel passed without a negative voice vote.**

Other Business: The committee discussed if there should be an attendant at the compost site. There are a number of items being dropped off at the site which are not appropriate for the site. The committee understands there are no funds in the budget for the attendant. This item was asked to be moved to council for further discussions.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand, City Administrator

TOWN OF CLIFTON
N7401 1195th Street
River Falls, Wisconsin 54022
May 9, 2016

Honorable Mayor David Hovel
City Administrator - Jayne Brandt
800 Borner Street
Prescott, Wisconsin 54022

Dear Mayor Hovel and Jayne Brandt,

Re: Prescott Waste Site

When I became Treasurer of the Town of Clifton, I was told either by Joe Rohl or Jayne that Clifton residents were able to use the Prescott waste site for a fee. The fee was \$15, Thirteen dollars I was to send to Prescott, I was to maintain \$2.00

I've looked up my records for all those years and here is what I have found.

2006 - \$36 in June check no 1227
2007 - \$72 in November - *received*
2008 None
2009 None
2013 - \$93 - *received \$78 9/12/13*
2016 - \$130 - *received 5/9/16*

Under separate cover, I sent you the annual letter that I post every year with the option of Clifton residents using the Prescott waste site. When the residents send me a check for \$15, I send them a permit. I left a sample at the city hall for you.

This year, because Clifton's residents regard this program as a real positive, I received 10 requests. These are the residents that have requested them: Dave Pattridge, Lorraine Kohler, Debra Day, Zona Gustavson, Susan Fox, Peg Jacques,

James Packard, Pat Reuter, Dianna Peters, Richard Zyduck. And John Tillman I
still owe you.

I feel that we have honorably held up our part of the program. And when you hire
the attendant, since these people have already paid, they should be able to use the
site this year. Hopefully, this issue can be resolved for the future.

Sincerely,

Judy Clement-Lee
Clerk/Treasurer
Town of Clifton

Jayne Brand

From: Mike Hoikka <hoikkam@prescott.k12.wi.us>
Sent: Wednesday, May 04, 2016 11:22 AM
To: Jayne Brand
Cc: Rick Spicuzza; Hank Zwart
Subject: Re: irrigation

Jayne & Hank

Estimate of water usage for Dexter Field.

1/2" of water per week is required, either by rainfall or irrigation.

If we need to supply 50% of the moisture, the gallons or cubic foot of water would be 13,577 gallons or 1815 cu. ft for 1/2" per acre. (per time)

13 acres X 13,577=176501 gal x number of cycles

13 acres x 1815= 23595 cu ft x number of cycles

June x2-July x2-August x2 -Sept. x 1 = 7 number of cycles

Estimates per season 1,235,507 gallons or 165,165 cuft

What is the cost for water? either gallon or cubic foot

Mike Hoikka
Buildings and Grounds Supervisor
Prescott School District
715-531-8984

----- Original message -----

From: Jayne Brand <jbrand@prescottcity.org>
Sent: 2016-05-03 9:53 AM
To: "hoikkam@prescott.k12.wi.us" <hoikkam@prescott.k12.wi.us>
Subject: irrigation

Mike,

Dr. Spicuzza was in and talked to Hank and I about irrigation on the new fields. In order for us to make a recommendation to Council we need a little more information. What we are looking for is possible number of gallons which will be used for irrigation. I know this will probably be tough to estimate because there are so many variables but any information you can provide would be great.

Please let me (Hank) know if you have questions.

**PRELIMINARY OPINION OF PROBABLE COST
BROAD ST (CHERRY ST TO KINNICKINNIC ST)
CITY OF PRESCOTT**

CEDAR CORPORATION
JOB #:
DATE: 9/25/15
ESTIMATE PREPARED BY: GRA



4' WIDE BOULEVARD - COLORED & STAMPED CONCRETE

APPROX. 5,200 SF OF COLORED & STAMPED CONCRETE IN THE 4' WIDE BOULEVARD
DOES NOT INCLUDE THE PEDESTRIAN BUMPOUT AREAS

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
REMOVE EXG PAVERS	S.F.	5200	\$1.00	\$5,200.00
PREPARE GRANULAR BASE	S.F.	5200	\$1.50	\$7,800.00
4" COLORED, STAMPED CONCRETE SIDEWALK	S.F.	5200	\$10.00	\$52,000.00
SUBTOTAL				\$65,000.00
CONTINGENCY (5%)				\$3,250.00
ENGINEERING (5%)				\$3,250.00
TOTAL 4' WIDE COLORED & STAMPED CONCRETE BOULEVARD				\$71,500.00

PEDESTRIAN BUMPOUT - COLORED & STAMPED CONCRETE SIDEWALK

APPROX. 5,000 SF OF COLORED & STAMPED CONCRETE IN THE PEDESTRIAN BUMPOUT AREAS

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
REMOVE EXG PAVERS	S.F.	5000	\$1.00	\$5,000.00
PREPARE GRANULAR BASE	S.F.	5000	\$1.50	\$7,500.00
4" COLORED, STAMPED CONCRETE SIDEWALK	S.F.	5000	\$10.00	\$50,000.00
DETECTABLE WARNING FIELD	EA.	8	\$500.00	\$4,000.00
SAWCUTTING	L.F.	100	\$3.00	\$300.00
SPOT CURB REMOVAL	L.F.	250	\$5.00	\$1,250.00
SPOT CURB REPLACEMENT	L.F.	250	\$30.00	\$7,500.00
RE-SET EXG STORM INLET	EA.	2	\$500.00	\$1,000.00
SIDEWALK REMOVAL	S.F.	500	\$4.00	\$2,000.00
4" STANDARD CONCRETE SIDEWALK	S.F.	500	\$6.00	\$3,000.00
DETECTABLE WARNING FIELD	EA.	8	\$500.00	\$4,000.00
SUBTOTAL				\$85,550.00
CONTINGENCY (5%)				\$4,280.00
ENGINEERING (5%)				\$4,280.00
TOTAL 4' WIDE COLORED & STAMPED CONCRETE BOULEVARD				\$94,110.00

SPOT CURB REPLACEMENT AND STANDARD SIDEWALK REPLACEMENT

INCLUDES MISC. REPLACEMENT OF BAD CURB AND SIDEWALK ALONG THE PROJECT LIMITS

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
SAWCUTTING	L.F.	600	\$3.00	\$1,800.00
SPOT CURB REMOVAL	L.F.	250	\$5.00	\$1,250.00
SPOT CURB REPLACEMENT	L.F.	250	\$30.00	\$7,500.00
RE-SET EXG STORM INLET	EA.	2	\$500.00	\$1,000.00
SIDEWALK REMOVAL	S.F.	500	\$4.00	\$2,000.00
4" STANDARD CONCRETE SIDEWALK	S.F.	500	\$6.00	\$3,000.00
SUBTOTAL				\$16,550.00
CONTINGENCY (5%)				\$830.00
ENGINEERING (5%)				\$830.00
TOTAL 4' WIDE COLORED & STAMPED CONCRETE BOULEVARD				\$18,210.00

TOTAL OPINION OF PROBABLE PROJECT COST	\$183,820.00
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Jayne Brand

Subject: FW: City of Prescott Quiet Zone

From: Domres, Thomas (FRA) [<mailto:thomas.domres@dot.gov>]
Sent: Thursday, April 28, 2016 10:42 AM
To: Jayne Brand
Subject: RE: City of Prescott Quiet Zone

Good morning, Jayne.

I wanted to get back to you about a meeting with the City. I am available to meet with the City about the potential Quiet Zone; however, I would caution that the FRA has limited resources and cannot attend several meetings on this project.

Do you have a date in mind for this meeting and a rough agenda for it? I would recommend that the City review the minutes from the diagnostic meeting held a few years ago with WISDOT, FRA, BNSF and others in attendance. That would probably serve as a good starting point for the discussion.

Thank you,

Tom

Tom Domres
Regional Crossing and Trespasser Manager
Federal Railroad Administration

(312) 877-2866
thomas.domres@dot.gov