

**CITY OF PRESCOTT, WISCONSIN  
MEETING NOTICE  
PLANNING COMMISSION  
MONDAY, JUNE 6, 2016  
6:30 P.M.  
PRESCOTT MUNICIPAL BUILDING  
800 BORNER ST., PRESCOTT, WI 54021  
Website: [prescottwi.org](http://prescottwi.org)**

1. Call to order
2. Roll Call
3. Approve minutes for May 2, 2016
4. Certified Survey Map for 151 Borner Street
5. Update from EdgeBuilders/Glenbrook Lumber
6. Building Inspection report
7. Other Business
8. Adjourn

**ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE REAR PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (262-5544) IF ASSISTANCE IS REQUIRED.**

CITY OF PRESCOTT, WISCONSIN

MAY 2, 2016 PLAN COMMISSION MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Plan Commission was held Monday, May 2, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor Hovel called the meeting to order at 6:30 p.m. Commissioners present were Steve Eggers, Connie Wenzel, Kyle Warp and Ed Lucas. Jack Hoschette, Lother Nawrocki and Todd Dolan were excused. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Greg Adams, City Engineer of Cedar Corporation.

**Eggers/Wenzel motion to approve minutes for February 1, 2016 passed without a negative voice vote.**

Mayor Hovel reviewed the need for an assessor plat to be completed on Lake Street. Greg Adams, City Engineer explained a boundary needs to be set to show which properties will be included in the assessor plat. Adams explained the properties to the east of Lake Street have been included in the boundary as their property lines will be found as part of the assessor plat. Adams explained there will also be title searches completed for all of the properties also. Commissioner Warp questioned if an assessor plat is required for a street project why would it not be completed as part of the street project. Adams explained an assessor plat could take some time to complete. Commissioner Lucas stated it appears some residents are going to be losing property and how is the city going to work with them. Adams stated the city will need to review what currently sits in the platted right of way and will need to work with the residents. Commissioner Eggers stated this is a project which needs to be completed so let's get it done. **Eggers/Lucas motion to approve boundary area as shown on map as presented passed without a negative voice vote.**

Commission discussed the vacation of platted unopen State Street between Lawrence Street and Washington Street. The street was supposed to have been vacated back in 2002 but the paperwork was never filed at the courthouse to complete the vacation. One item which was never addressed in 2002 is there is a 48" storm sewer pipe which runs under the street. The city will want to secure an easement for the storm sewer pipe. The width of the easement will have to be determined and this will depend on where it lies in the right of way and the depth of the pipe. Commissioner Eggers asked why the city would vacate the street if there are additional utilities which might need to go in the street easement. Mayor Hovel stated he could not see the utilities going in diagonally as the street is platted. There is also a triangle of land which appears to have been platted as part of the street also which should be determined if it should be vacated. Mayor Hovel stated we would want to get the easement filed before any street is vacated. Staff is to determine how much of easement is needed based on where the storm sewer pipe is in the ground and how deep it is placed and get the easement platted as it is a consensus of the commission to vacate the platted unopen State Street.

Commission discussed the vacation of alley between James and Henry, Pearl and Hampshire streets. It appears there are structures built within the alley right of way. A resident on the alley has been looking at possibly selling their property but upon doing a survey has found that not only are the structures encroaching in the alley but also onto his property. He is making a request for the city to vacate the alley. The alley to the blocks north and south of this block have already had there alleys vacated. Commission Lucas asked how the alley would be vacated. It was explained half goes to each property along the alley. Mayor Hovel said it would be best to get it cleaned up. **Warp/Eggers motion to have staff proceed with the vacation of the alley between James and Henry, Pearl and Hampshire Streets passed without a negative voice vote.**

**Warp/Lucas motion to approve the building inspection report passed without a negative voice vote.**

**Warp/Wenzel motion to adjourn passed without a negative voice vote.**

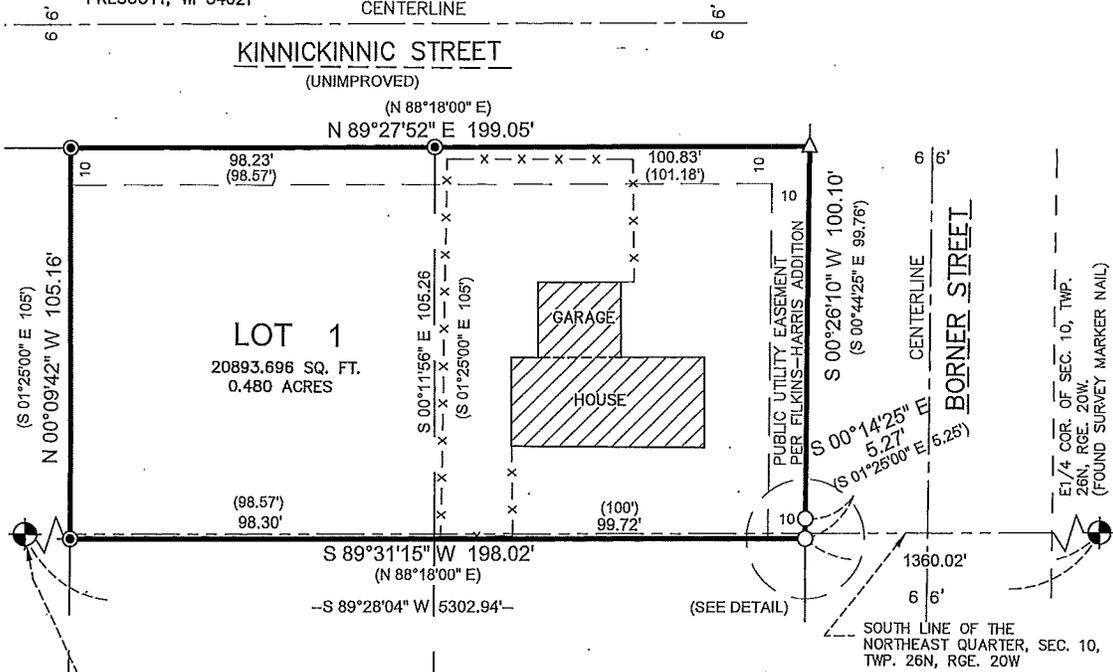
Respectfully Submitted,

Jayne M. Brand  
City Administrator

# CERTIFIED SURVEY MAP

FOR: Ramona Colsch Located in the: SW1/4 of the NE1/4 of Section 10, Township 26 North,  
Range 20 West, City of Prescott, Pierce County, Wisconsin.  
(Including all of Lots 40 and 41 of FILKINS-HARRIS ADDITION)

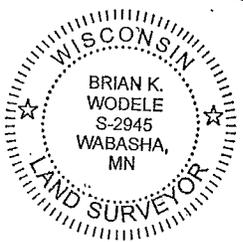
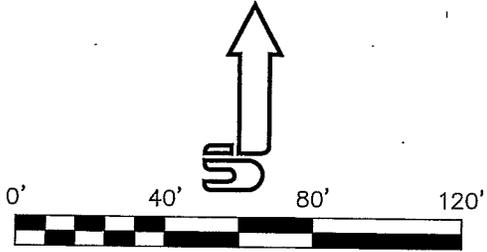
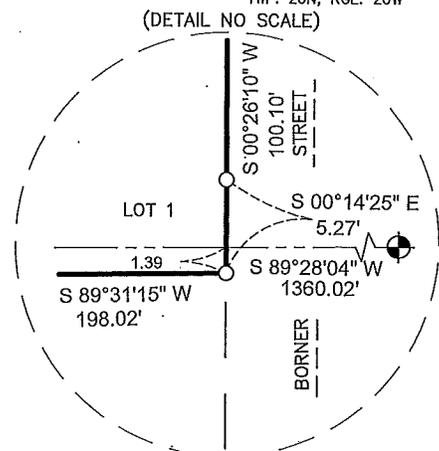
OWNER:  
RAMONA COLSCH  
151 BORNER STREET SOUTH  
PRESCOTT, WI 54021



W1/4 COR. OF SEC. 10, TWP. 26N,  
RGE. 20W.  
(FOUND 30" BERNTSEN MONUMENT)

### LEGEND

- DENOTES PLACED 1"X18" O.D. IRON PIPE WEIGHING 1.13 LBS PER LINEAL FOOT.
- DENOTES FOUND IRON MONUMENT.
- △ DENOTES SPIKE SET IN TREE ROOT.
- ⊙ DENOTES FOUND COUNTY MONUMENT.
- ( ) DENOTES A PLAT DIMENSION.



*Brian Wodele 2/22/16*

THE BEARINGS SHOWN HEREON ARE BASED ON  
THE ASSUMPTION THAT THE SOUTH LINE OF  
THE NE 1/4 OF SECTION 10, TOWNSHIP 26 N.,  
RANGE 20 W, HAS A BEARING OF S89° 28' 04"W.

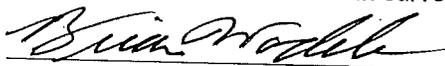
# CERTIFIED SURVEY MAP

FOR: Ramona Colsch Located in the: SW1/4 of the NE1/4 of Section 10, Township 26 North, Range 20 West, City of Prescott, Pierce County, Wisconsin.  
(Including all of Lots 40 and 41 of FILKINS-HARRIS ADDITION.)

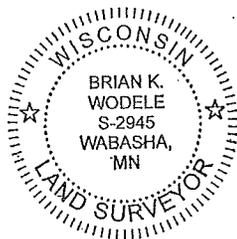
I, Brian K. Wodele, Wisconsin Professional Land-Surveyor, hereby certify: That I have surveyed, divided and mapped a parcel of land located in part of the Southwest Quarter of the Northeast Quarter of Section 10, Township 26 North, Range 20 West, Pierce County, Wisconsin, including all of Lots 40 and 41, FILKINS HARRIS ADDITION described as follows:

Commencing at the East Quarter corner of said Section 10; thence on an assumed bearing of South 89 degrees 28 minutes 04 seconds West, along the south line of the Northeast Quarter of said Section 10, a distance of 1360.02 feet to the east line of said Lot 41; thence South 00 degrees 14 minutes 25 seconds East, along east line of said Lot 41, a distance of 1.39 feet to the southeast corner of said Lot 41, also being the point of beginning of the land to be described; thence South 89 degrees 31 minutes 15 seconds West, along the south line of said Lots 40 and 41, a distance of 198.02 feet to the southwest corner of said Lot 40; thence North 00 degrees 09 minutes and 42 seconds West, along the west line of said Lot 40, a distance of 105.16 feet to the northwest corner of said Lot 40; thence North 89 degrees 27 minutes 52 seconds East, along the north line of said Lots 40 and 41, a distance of 199.05 feet to the northeast corner of said Lot 41; thence South 00 degrees 26 minutes 10 seconds West, along the east line of said Lot 41, a distance of 100.10 feet to an angle point in the east line of said Lot 41; thence South 00 degrees 14 minutes 25 seconds East, along the east line of said Lot 41, a distance of 5.27 feet to the point of beginning.

That I have made such survey, land division and map by the direction of Ramona Colsch, owner of said land, that such map is correct representation of the exterior boundaries of the land surveyed and the map made thereof and that I have fully complied with the Pierce County Subdivision Ordinance and the provisions of Chapter 236 of the Wisconsin Statutes in surveying, dividing and mapping the same.



Brian K. Wodele S-2945 Date: 02/22/2016  
Wisconsin Professional Land Surveyor



## CITY OF PRESCOTT APPROVAL

Approved by the City Council of Prescott, Wisconsin.

Signed \_\_\_\_\_, its \_\_\_\_\_, on \_\_\_\_\_.  
(signature) (title) (date)