

CITY OF PRESCOTT, WISCONSIN
MEETING NOTICE
REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 13, 2016 AT 6:30 P.M.
PRESCOTT MUNICIPAL BUILDING, 800 BORNER STREET
PRESCOTT, WI 54021
WEBSITE: PRESCOTTWI.ORG

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. **PUBLIC COMMENTS – THE CITY COUNCIL WILL RECEIVE PUBLIC COMMENTS ON ANY ISSUE(S) NOT RELATED TO AGENDA ITEMS. LIMITED DISCUSSION BY THE CITY COUNCIL MAY TAKE PLACE, HOWEVER NO ACTION WILL BE TAKEN ON ANY ITEMS. THIS INCLUDES RECEIVING WRITTEN REQUESTS OR DOCUMENTATION AND POSSIBLE ACTION AT A FUTURE COUNCIL MEETING**
5. CONSENT AGENDA
 1. MAY 9, 2016 REGULAR CITY COUNCIL MEETING MINUTES
 2. MAY 9, 2016 ORDINANCE COMMITTEE MEETING MINUTES
 3. MAY 17, 2016 PUBLIC WORKS COMMITTEE MEETING MINUTES
 4. JUNE 4, 2016 PLAN COMMISSION MEETING MINUTES
 5. MAY 23, 2016 BOARD OF REVIEW MEETING MINUTES
 6. BUDGET YEAR TO DATE
 7. CASH BALANCES
 8. ACCOUNTS PAYABLE & PAYROLL
 9. REVIEW OF RECEIVABLES
 10. APRIL 21, 2016 PRESCOTT PUBLIC LIBRARY MEETING MINUTES
 11. APRIL 13, 2016 PRESCOTT HOUSING AUTHORITY MEETING MINUTES
6. REPORTS OF STANDING COMMITTEES
 - A. PUBLIC WORKS
 1. REQUEST FROM PRESCOTT SCHOOL DISTRICT FOR REDUCTION IN WATER COSTS FOR WATERING DEXTER STREET FIELDS
 2. BROAD STREET CURB AND SIDEWALK REPLACEMENT IMPROVEMENTS - DESIGN AND CONSTRUCTION ENGINEERING SERVICES
 3. PROFESSIONAL DESIGN ENGINEERING SERVICES FOR HENRY, HAMPSHIRE AND JAMES STREET, STREET & UTILITY IMPROVEMENT PROJECT
 4. UPDATE ON COMPOST SITE
 5. REQUEST FOR 15 MINUTES PARKING STALLS IN DOWNTOWN AREA
 6. UPDATE COUNCIL ON EXPENSES FOR WASTEWATER TREATMENT PLANT
 7. PRELIMINARY DISCUSSIONS ON SEWER RATES
 8. QUIET ZONE FOR RAILROAD CROSSING – SET MEETING OR PHONE CONFERENCE WITH FEDERAL RAILROAD ADMINISTRATION
 9. RESOLUTION 05-16 “WASTEWATER TREATMENT PLANT COMPLIANCE MAINTENANCE ANNUAL REPORT”
 - B LICENSE
 1. INTOXICATING BEVERAGE LICENSES FOR 2016-2017
 2. CIGARETTE LICENSES FOR 2016-2017
 3. SIDEWALK CAFÉ APPLICATIONS FOR 2016-2017
 4. AMPLIFIER PERMITS FOR 2016-2017
 5. OPERATOR LICENSES FOR 2016-2017
 6. SELLER’S PERMIT APPLICATION FOR KAHUNA SHAVE ICE – USE OF PUBLIC STREETS
 - C. PARKS & PUBLIC PROPERTY
 1. LETTER REGARDING CITY PURCHASING STEAMBOAT INN PROPERTY TO MAKE INTO PARK
 - D. PUBLIC SAFETY
 - E. ORDINANCE
 1. 1ST READING WITH POSSIBLE WAIVER OF 2ND & 3RD READING OF ORDINANCE 01-16”ROOM TAX”
 - F. PLANNING COMMISSION
 1. CERTIFIED SURVEY MAP TO CREATE ON LOT FOR 151 BORNER ST
 - G. PERSONNEL
 - H. HEALTH & SAFETY
 - I. FINANCE COMMITTEE
 1. REQUEST FOR 2016 INVESTMENT FROM PIERCE COUNTY ECONOMIC DEVELOPMENT CORPORATION
 - J. COMMUNICATIONS & NEW BUSINESS
 1. PUBLIC COMMENTS
 2. FOR CONSIDERATION TO THE POLICE COMMISSION – CHERI JOHNSON
 3. OTHER BUSINESS
 4. CONVENE INTO CLOSED SESSION PURSUANT TO WIS. STAT. 19.85 (1) (E) DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION – DISCUSS PROPOSED ECONOMIC DEVELOPMENT PROJECTS & POSSIBLE LAND PURCHASE
 5. RECONVENE INTO OPEN SESSION
 6. TAKE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION
 7. ADJOURNMENT

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE REAR PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS NEEDED

MAY 9, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, May 9, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Bill Dravis, Galen Seipel, Joshua Gergen, Jack Hoschette, Rob Daugherty and Maureen Otwell. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Russ Kivienmi of Cedar Corporation, City Engineer.

Pledge of Allegiance was said.

Public Comments: None were given

Daugherty/Gergen motion to approve the consent agenda which included approval of April 25, 2016 regular city council meeting minutes, acceptance of May 2, 2016 plan commission meeting minutes, May 5, 2016 Prescott Industrial and Economic Development meeting minutes, March 17, 2016 Prescott Public Library Board meeting minutes, cash balances, budget year to date, accounts payable, payroll, review of receivables and building inspection report passed without a negative voice vote.

Police Chief Gary Krutke updated the council on activities in the Police Department. The murder case is taking up a lot of time for the Police Department. One Officer and the Police Investigator have been assigned to provide the information needed for the District Attorney. This has caused a hit to the overtime budget for the Police Department. The department has two large burglaries which they are working on also. So far this year there have been 1400 calls answered by the Police Department. They are estimating they could have up to 4000 calls in 2016. The drug related cases are also up. Chief Krutke stated he is working on a part-time eligibility list for the department. Alderperson Hoschette asked about the CIS equipment. Chief Krutke stated it has been working very well. The CIS system put the department in contact with departments all over the state. Alderperson Hoschette also questioned enforcement on motorcycles with straight pipes. Chief Krutke stated he will work with his department on additional enforcement for this issue.

Daugherty/Otwell motion to approve hiring fulltime Police Officer as soon as possible passed without a negative voice vote.

Russ Kivienmi, City Engineer presented to Council the proposed boundary area for the assessor plat. This area will be surveyed to determine where the right of way is for Lake Street. Alderperson Seipel asked why the boundary did not go past the turnaround on Lake Street. It was explained it will go one residence past the turnaround. Alderperson Hoschette asked by the residences to the east will be included and it was explained that all of the property stakes will be found for each parcel so the parcels to the east will also need to have their survey stakes found. **Dravis /Gergen motion to approve proposed boundary area for assessor plat as shown passed without a negative voice vote.**

Gergen/Daugherty motion to approve Resolution 05-16 "Preliminary resolution declaring intent to levy special assessment under police powers pursuant to Sec. 66.0703 Wis. Stats. passed without a negative voice vote.

Meeting set for Public Works Committee for May 17, 2016 at 5:30 p.m.

Meeting set for Parks Committee for May 23, 2016 at 3:00 p.m. including a parks tour.

Daugherty/Seipel motion to approve wage increase for Mayor at \$15 per month and Alderperson at \$10 per month passed unanimously with Otwell and Hoschette abstaining.

Gergen/Otwell motion to approve appointments to committees as David Sterud, Prescott Housing Authority, Kristen Gray, PIE Committee, Mark Jennings, Julie Jilk, Sherri Ptacek to Zoning Board of Appeals, Dallas Eggers, Cable Commission, Lothar Nawrocki, Plan Commission passed without a negative voice vote.

Date was set for June 14, 2016 to meet with City Insurance Attorney for John & Helen Shiely lawsuit.

Hoschette/Gergen motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

CITY OF PRESCOTT, WISCONSIN
MAY 9, 2016 ORDINANCE COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Ordinance Committee was held Monday, May 9, 2016 at the Municipal Building, 800 Borner St. Prescott, WI 54021

Meeting called to order at 5:30 p.m. Members present were Jack Hoschette, Maureen Otwell and Galen Seipel. Public Works Director/Zoning Administrator Hank Zwart and City Administrator Jayne Brand represented staff.

Otwell/Hoschette motion to approve the minutes for March 7, 2016 passed without a negative voice vote.

The committee discussed ordinances regarding traffic visibility triangles. Ordinance 635-54 regarding traffic visibility triangle describes the boundaries from the intersection of the paved street boundaries at the corner. Chapter 510 describes the intersection of right-of-way lines. City staff is looking for direction which ordinance to use. Kate and Dan Arnal of 404 Orange Street also would like clarification as they have a fence which is supposedly within the vision triangle and is four feet tall. Dan Arnal stated there had been a fence there and he removed it without having a permit for a new fence. If the Zoning Administrator had seen where the fence had been and one of the fence posts had been left the fence could possibly have gone back in the same place. Arnal stated he replaced the fence with a vinyl fence rather than wood and went from three feet to four feet. City Administrator Jayne Brand reminded the committee the ordinance is for all of the city and not just one property. Alderperson Otwell agreed stating if we make exceptions then we might as well not have ordinances. Alderperson Hoschette stated he would be in favor of allowing them to leave the fence. He stated they are making improvements to their property. Zwart reminded the committee they can have a fence in the vision triangle but it could not be taller than 2 ½ feet. Alderperson Seipel stated he believes the ordinance using the paved surface should be used. He feels both ordinances are okay as the ordinance using the right-of-way lines is for trees and street lights and new subdivisions. Ordinance committee left the issue with the ordinances are okay. City staff will measure again using the paved road surface. It was suggested Plan Commission could review the issue.

Ordinance committee reviewed Ordinance 506-11 Snow and ice removal section C. prohibited placement. The committee felt the ordinance explains how the snow should be handled. They would like a letter sent to David Petersen letting him know they reviewed the ordinance and the ordinance will stand.

Hoschette/Otwell motion to remove the word “Commercial” from Article II of Chapter 443 Property maintenance passed without a negative voice vote.

Ordinance committee reviewed property maintenance ordinance from another community and staff was given permission to incorporate some of the language into our current property maintenance ordinance.

Otwell/Hoschette motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

CITY OF PRESCOTT, WISCONSIN

MAY 17, 2016 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Tuesday, May 17, 2016, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Committee member Joshua Gergen called the meeting to order at 5:30 p.m. Members present were, Bill Dravis and Joshua Gergen. Public Works Director Hank Zwart and City Administration Jayne Brand represented staff. Also present from Cedar Corporation City Engineer Russ Kiviniemi.

Gergen/Dravis motion to approve the minutes for April 18, 2016 passed without a negative voice vote.

Public Works Director Hank Zwart informed the committee they have met with McCabe the general contractor and the subcontract for the landscaping portion of Court Street. The landscaping subcontractor was to send a schedule to the city as when the work would be done. As of today the subcontractor has not contacted the city with a schedule. Greg Adams of Cedar Corporation will follow up with McCabe.

Discussion was held on the compost site. City staff recommendation is to change the hours to Monday and Wednesday 4:00 p.m. to 7:00 p.m. and Saturday 8:00 a.m. to noon starting June 1, 2016. An ad has been put out for an attendant. Have received a couple of applications. It was agreed at this time to allow only Prescott residents except for the few residents who have purchased a pass from Clifton Township. Staff will get the names of those from Clifton who have purchased passes. There was discussion on if passes could be purchased by Clifton and Oak Grove residents. It was also suggested to only allow pickup trucks no flatbed pickup or dump trucks. Staff will be working with the attendant to help identify who are city residents. This item will be looked at over the winter.

Public Works Director Hank Zwart discussed street crack filling. Hank has been attending classes to see if there are new technologies when it comes to street crack filling. Hank said new streets are being saw cut to allow for expansions. Hank said he feels it is in the best interest of the city to keep up the crack filling on the newer streets. Hank has an estimate of \$33,000 for crack filling and flex sealing the streets in the Great River Subdivision and the city hall parking lot. Funds for this project are in the city budget so the committee said to move forward with this project. The committee discussed staying on top of the maintenance and needs to be included in each year's budget.

City Administrator Jayne Brand brought forward a request for a rate reduction for watering the fields on Dexter Street for the seeding which needs to be done. The cost for 1 million gallons of water using the tiered rates would be \$1,077.40. If the lowest rate was used for the full 1 million gallons the cost would be \$840. The committee could not agree on a recommendation but asked that this issue be moved to council.

There has been a request for several 15 minutes parking stalls in the downtown area. St. Croix Liquor requested two 15 minute stall for their business and the ice cream shop is moving to another location on Broad Street and has requested a 15 minutes stall. The Committee discussed there are currently four 15 minutes parking stalls on Broad Street but they are for all of the business patrons to use. It was also discussed how hard it is to enforce 15 minute stalls. It was suggested one should be added by Papa Tronno if one is not there. The committee would like to move this item onto Council for further discussions.

Russ Kiviniemi of Cedar Corporation presented the estimate for putting colored concrete in the area where the bricks are at on Broad Street. The estimate for colored concrete and also fixing of curb is

\$183,320. The committee talked about using a brown rather than a red concrete. Sometimes the red turns more of a pink color over time. It was also discussed the project would be done so it would be one half of a block at a time. Funding for this would come from fund balance. **Gergen/Davis motion to recommend to council to move forward with the Broad Street sidewalk passed without a negative voice vote.**

Russ Kiviniemi of Cedar Corporation presented estimates for design of Henry, Hampshire and James Streets. It is understood there is a problem with the sewer on James and Hampshire and it needs to be repaired. Staff is recommending the street project be designed and be a 2017 street project because of the sewer issues. The estimate to do design through bid for all three streets is \$37,500. All three streets need to be designed together and should be done as one project. Funding for this would need to come out of fund balance. **Gergen/Dravis motion to recommend to council to move forward with the design of Henry, Hampshire and James Street passed without a negative voice vote.**

The committee would like to see if someone from the Federal Railroad Administration to discuss quiet zones further. City staff will contact them to set a meeting or phone conference.

Other Business: Boat launch panels were put in place as of today. There had been delays due to high water. Riprap should be in place tomorrow.

Meter installation started on Monday, May 16th. Have found on residence where the curb stop is under concrete. City ordinances require the city to find the curb stop but any costs associated with this will be billed back to the owner of the property.

StageCoach is willing to work with the city on water main loop. A title search has been ordered for three of the properties in the area to see if there is an easement already in that area.

Wastewater treatment plant was discussed. The committee was informed we need to look at rates to see if there are any increases needed to meet current needs or updates for the existing plant. There are questions whether the city should start putting aside funds for updates. This item will be moved forward to the council for preliminary discussions.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

CITY OF PRESCOTT, WISCONSIN

JUNE 6, 2016 PLAN COMMISSION MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Plan Commission was held Monday, June 6, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor Hovel called the meeting to order at 6:30 p.m. Commissioners present were Steve Eggers, Jack Hoschette, Kyle Warp and Lother Nawrocki. Connie Wenzel and Todd Dolan were excused. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff.

Nawrocki/Eggers motion to approve minutes for February 1, 2016 passed without a negative voice vote.

Eggers/Warp motion to recommend approval of certified survey map for Ramona Colsch with correction of street name from Kinnickinnic Street to Willow Lane passed without a negative voice vote.

Gene Hager owner of EdgeBuilder/Glenbrook Lumber updated the Commission on his business. The business has increased due to high density housing which is happening along the light rail line in the Twin Cities. Things are changing in the construction business. Buildings are not being stick built on site. This is why their wall panels components have become so popular. EdgeBuilders are having issues with capacity especially with the land limitation issues. They currently have 40 employees. Most of their product goes to Minnesota. They have made some changes so they are currently loading or unloading in the street. Commissioner Hoschette asked about what alternatives they have looked at and Hager stated moving out of the city. He stated the industrial area has a lot of greenspace which is not be used to its' fullest value. Hager stated he has talked with Bill Early and he would have some area for employee parking. It was discussed their production in 2015 was 300,000 lineal feet of production and so far in 2016 they have done 200,000 lineal feet of production. There was discussion EdgeBuilder could work with Greg John of Gitichi Gaming and also look at the Siewert property. Hager stated he is looking for a long term lease.

Other Business: Trail coming from Washington County and going to Pierce County to discuss parks and trails.

Eggers/Nawrocki motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

**CITY OF PRESCOTT, WISCONSIN
MAY 23, 2016 BOARD OF REVIEW MINUTES**

Pursuant to due call and notice thereof, a meeting of the Board of Review was held Monday, May 23, 2016, Prescott Municipal Building, 800 Borner St. North.

Mayor Hovel called the meeting to order at 6:15 p.m. Members present were David Hovel, Maureen Otwell, Galen Seipel, Jack Hoschette and Jayne Brand.

Seipel/Hoschette motion to reconvene the Board of Review on Tuesday, July 12, 2016 at 6:00 p.m. passed without a negative voice vote.

Open book is scheduled for Tuesday, June 21, 2016 at the Municipal Building from 5:00 p.m. to 7:00 p.m.

Hoschette/Otwell motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

**General Fund Budget Comparison
May-16**

Revenues

	Actual	Budget	Difference	% Earned
Taxes	\$ 930,248	\$ 1,522,303	\$ (592,055)	61.11%
Special Assessments	\$ 15,666	\$ 27,100	\$ (11,434)	57.81%
Intergovernmental	\$ 117,366	\$ 580,540	\$ (463,174)	20.22%
License & Permits	\$ 17,562	\$ 27,725	\$ (10,163)	63.34%
Fines, Forfeits & Penalties	\$ 36,269	\$ 61,000	\$ (24,731)	59.46%
Public Charges for Services	\$ 124,239	\$ 295,850	\$ (171,611)	41.99%
Interest Income	\$ 9,513	\$ 16,200	\$ (6,687)	58.72%
Miscellaneous Income	\$ 24,266	\$ 34,594	\$ (10,328)	70.14%
Transfer In	\$ 200,000	\$ -	\$ 200,000	-
TOTAL With Transfer In	\$ 1,475,129	\$ 2,565,312	\$ (1,090,184)	57.50%
Less Transfer In	\$ (200,000)	\$ -	\$ (200,000)	-
TOTAL Without Transfer In	\$ 1,275,129	\$ 2,565,312	\$ (1,290,184)	49.71%

Expenditures

	Actual	Budget	Difference	% Spent
General Government	\$ 136,682	\$ 383,653	\$ 246,971	35.63%
Contingency	\$ -	\$ 37,800	\$ 37,800	0.00%
Municipal Court	\$ 23,118	\$ 58,979	\$ 35,861	39.20%
Public Safety - Police	\$ 345,421	\$ 1,014,017	\$ 668,596	34.06%
Emergency Government	\$ 91,871	\$ 191,241	\$ 99,371	48.04%
Animal Control	\$ 459	\$ 2,700	\$ 2,241	17.01%
Public Works	\$ 156,453	\$ 467,032	\$ 310,579	33.50%
Refuse Charges	\$ 78,782	\$ 244,700	\$ 165,918	32.20%
Culture, Rec., & Edu.	\$ 18,800	\$ 93,890	\$ 75,090	20.02%
Conservation & Devel.	\$ 3,000	\$ 3,050	\$ 50	98.36%
Transfer out to Water	\$ -	\$ 68,250	\$ 68,250	0.00%
TOTAL	\$ 854,586	\$ 2,565,312	\$ 1,710,726	33.31%

Net Revenue/Expense With Transfer In \$ 620,543

Net Revenue/Expense Without Transfer In \$ 420,543

5/31/2016: 41.67% of year elapsed

37.7% of wages have been paid out for the year

33.33% of most monthly payments have been paid (fuel, Excel, St. Croix gas, P.I.G., Phc

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU	
<u>TAXES</u>						
100-41-110-0-00	GENERAL PROPERTY TAXES	32.38	914,464.54	1,393,503.00	479,038.46	65.6
100-41-140-0-00	MOBILE HOME FEES	1,109.09	7,983.88	16,000.00	8,016.12	49.9
100-41-310-0-00	PYMT IN LIEU OF TAXES-HERITAGE	.00	600.00	600.00	.00	100.0
100-41-311-0-00	PYMT IN LIEU OF TAXES-HOUSING	.00	7,200.00	7,200.00	.00	100.0
100-41-312-0-00	PYMT IN LIEU OF TAXES-WATER	.00	.00	105,000.00	105,000.00	.0
	TOTAL TAXES	1,141.47	930,248.42	1,522,303.00	592,054.58	61.1
<u>SPECIAL ASSESSMENTS</u>						
100-42-415-0-00	INTEREST ON SPECIAL ASSESMEN	127.84	3,181.33	7,100.00	3,918.67	44.8
100-42-900-0-00	SPECIAL ASSESS-OTHER	4,261.37	12,484.35	20,000.00	7,515.65	62.4
	TOTAL SPECIAL ASSESSMENTS	4,389.21	15,665.68	27,100.00	11,434.32	57.8
<u>INTERGOVERNMENTAL REVENUES</u>						
100-43-400-0-00	STATE SHARED REVENUES	.00	.00	337,282.00	337,282.00	.0
100-43-420-0-00	FIRE DUES	.00	.00	11,000.00	11,000.00	.0
100-43-520-0-00	STATE GRANTS	.00	1,293.34	.00	(1,293.34)	.0
100-43-531-0-00	STATE AID-HIGHWAYS	.00	116,072.24	232,258.00	116,185.76	50.0
	TOTAL INTERGOVERNMENTAL REVE	.00	117,365.58	580,540.00	463,174.42	20.2
<u>LICENSES & FEES</u>						
100-44-110-0-00	LIQUOR LICENSES	9,040.00	9,060.00	9,700.00	640.00	93.4
100-44-120-0-00	OPERATOR LICENSES	340.00	825.00	4,000.00	3,175.00	20.6
100-44-121-0-00	CIGARETTE LICENSES	800.00	900.00	800.00	(100.00)	112.5
100-44-200-0-00	MOBILE HOME PARK LICENSES	.00	.00	225.00	225.00	.0
100-44-201-0-00	ANIMAL LICENSES	90.00	1,524.54	2,000.00	475.46	76.2
100-44-300-0-00	BUILDING PERMITS	447.00	4,322.50	8,000.00	3,677.50	54.0
100-44-900-0-00	MISCELLANEOUS PERMITS	930.00	930.00	3,000.00	2,070.00	31.0
	TOTAL LICENSES & FEES	11,647.00	17,562.04	27,725.00	10,162.96	63.3
<u>FINES, FORFEITS AND PENALTIES</u>						
100-45-110-0-00	COURT PENALTIES & COSTS	7,700.65	35,339.07	57,000.00	21,660.93	62.0
100-45-130-0-00	PARKING VIOLATIONS	90.00	930.00	4,000.00	3,070.00	23.3
	TOTAL FINES, FORFEITS AND PENAL	7,790.65	36,269.07	61,000.00	24,730.93	59.5

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-111-0-00	LICENSE PUBLICATION FEES	190.00	195.00	100.00 (95.00)	195.0
100-46-210-0-00	LAW ENFORCEMENT SERVICES	322.94	907.94	2,000.00	1,092.06 45.4
100-46-420-0-00	REFUSE & GARBAGE COLLECTION	64,642.93	107,028.27	260,000.00	152,971.73 41.2
100-46-730-0-00	BOAT LAUNCH FEES	3,167.00	4,787.76	19,000.00	14,212.24 25.2
100-46-731-0-00	BOAT LAUNCH PERMIT	4,230.40	11,110.40	14,500.00	3,389.60 76.6
100-46-750-0-00	GOLF CART PERMITS	105.00	210.00	250.00	40.00 84.0
	TOTAL PUBLIC CHARGES FOR SERVI	72,658.27	124,239.37	295,850.00	171,610.63 42.0
<u>MISC REVENUES</u>					
100-48-100-0-00	INTEREST ON INVESTMENTS	1,574.00	9,512.69	16,200.00	6,687.31 58.7
100-48-212-0-00	RENT FROM CITY LAND	.00	23,573.90	23,575.00	1.10 100.0
100-48-300-1-05	ADMIN. FEES FROM OTHER FUNDS	.00	.00	5,300.00	5,300.00 .0
100-48-311-0-00	PROCEEDS-SALE OF CITY PROPERT	.00	91.75	1,219.00	1,127.25 7.5
100-48-480-0-00	COMPUTER AID	.00	.00	1,300.00	1,300.00 .0
100-48-480-1-00	ANIMAL CONTROL REIMBURSEMENT	.00	.00	100.00	100.00 .0
100-48-521-0-00	LAW ENFORCEMENT TRAINING	.00	.00	1,200.00	1,200.00 .0
100-48-900-0-00	SPECIAL ASSESSMENT SEARCHES	100.00	600.00	1,900.00	1,300.00 31.6
	TOTAL MISC REVENUES	1,674.00	33,778.34	50,794.00	17,015.66 66.5
<u>OTHER FINANCING SOURCES</u>					
100-49-200-0-00	TRANSFER IN	.00	200,000.00	.00 (200,000.00)	.0
	TOTAL OTHER FINANCING SOURCES	.00	200,000.00	.00 (200,000.00)	.0
	TOTAL FUND REVENUE	99,300.60	1,475,128.50	2,565,312.00	1,090,183.50 57.5

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>CITY COUNCIL</u>					
100-51-101-1-10	CITY COUNCIL SALARY	1,980.00	9,780.00	23,570.00	13,790.00 41.5
100-51-101-1-30	CITY COUNCIL FICA	151.46	748.10	1,805.00	1,056.90 41.5
100-51-101-1-31	COUNCIL RETIREMENT	2.67	107.25	.00	(107.25) .0
100-51-101-3-31	TRAINING/ TRAVEL COSTS	32.00	137.00	1,000.00	863.00 13.7
	TOTAL CITY COUNCIL	2,166.13	10,772.35	26,375.00	15,602.65 40.8
<u>MAYOR</u>					
100-51-103-1-10	MAYOR SALARY	587.50	2,847.50	6,908.00	4,060.50 41.2
100-51-103-1-30	MAYOR FICA	54.13	263.73	640.00	376.27 41.2
100-51-103-2-21	TELEPHONE	120.00	600.00	1,440.00	840.00 41.7
100-51-103-3-31	TRAINING/ TRAVEL COSTS	.00	35.00	2,000.00	1,965.00 1.8
100-51-103-3-40	OFFICE/ OPERATING SUPPLIES	.00	.00	175.00	175.00 .0
	TOTAL MAYOR	761.63	3,746.23	11,163.00	7,416.77 33.6
<u>MUNICIPAL COURT</u>					
100-51-210-1-11	JUDGES SALARY	1,000.00	5,000.00	12,000.00	7,000.00 41.7
100-51-210-1-20	MUNICIPAL COURT WAGES	1,517.51	7,785.90	22,070.00	14,284.10 35.3
100-51-210-1-30	MUNICIPAL COURT FICA	204.07	1,035.51	2,745.00	1,709.49 37.7
100-51-210-1-31	RETIREMENT	100.16	513.86	1,460.00	946.14 35.2
100-51-210-1-34	LIFE INSURANCE	2.28	11.40	30.00	18.60 38.0
100-51-210-2-14	DATA PROCESSING	96.61	5,086.10	6,300.00	1,213.90 80.7
100-51-210-2-20	TELEPHONE	182.62	881.56	2,220.00	1,338.44 39.7
100-51-210-2-21	ELECTRICITY	52.90	195.65	600.00	404.35 32.6
100-51-210-2-22	WATER/ SEWER	.00	13.75	60.00	46.25 22.9
100-51-210-2-24	NATURAL GAS	4.36	34.06	170.00	135.94 20.0
100-51-210-3-10	OFFICE SUPPLIES	173.94	342.89	700.00	357.11 49.0
100-51-210-3-11	COMMUNICATION EQUIPMENT	.00	.00	4,500.00	4,500.00 .0
100-51-210-3-12	POSTAGE	.00	144.68	700.00	555.32 20.7
100-51-210-3-15	CODE RESEARCH MATERIALS	.00	.00	300.00	300.00 .0
100-51-210-3-20	SUBSCRIPTIONS & DUES	12.14	248.37	450.00	201.63 55.2
100-51-210-3-25	COURT BANK FEES	14.21	72.31	150.00	77.69 48.2
100-51-210-3-31	TRAINING/ TRAVEL COSTS	.00	1,451.89	2,500.00	1,048.11 58.1
100-51-210-3-46	PERSONAL SERVICE FEES	.00	.00	50.00	50.00 .0
100-51-210-3-47	COLLECTION FEES	.00	.00	450.00	450.00 .0
100-51-210-3-48	WARRANT FEES	.00	.00	394.00	394.00 .0
100-51-210-3-49	JAIL FEES	.00	.00	300.00	300.00 .0
100-51-210-5-10	COURT PROPERTY INSURANCE	(31.53)	172.78	620.00	447.22 27.9
100-51-210-5-12	WORKERS COMP INSURANCE	.00	27.78	110.00	82.22 25.3
100-51-210-5-14	SURETY BOND	.00	100.00	100.00	.00 100.0
	TOTAL MUNICIPAL COURT	3,329.27	23,118.49	58,979.00	35,860.51 39.2

CITY OF PRESCOTT
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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU	
<u>LEGAL DEPARTMENT</u>						
100-51-301-2-10	CITY ATTORNEY FEES	1,355.50	4,117.50	35,000.00	30,882.50	11.8
100-51-301-2-20	LEAGUE OF MUNICIPALITIES	.00	1,276.35	1,280.00	3.65	99.7
TOTAL LEGAL DEPARTMENT		1,355.50	5,393.85	36,280.00	30,886.15	14.9
<u>CITY ADMINISTRATOR</u>						
100-51-420-1-10	ADMINISTRATOR WAGES	4,081.96	20,001.58	53,065.00	33,063.42	37.7
100-51-420-1-30	ADMINISTRATOR FICA	297.43	1,462.87	4,060.00	2,597.13	36.0
100-51-420-1-31	RETIREMENT	269.42	1,320.17	3,505.00	2,184.83	37.7
100-51-420-1-32	HEALTH INSURANCE	477.56	2,721.62	6,805.00	4,083.38	40.0
100-51-420-1-34	LIFE INSURANCE	20.53	102.65	175.00	72.35	58.7
100-51-420-1-35	DISABILITY	27.10	136.43	315.00	178.57	43.3
100-51-420-3-12	POSTAGE	1,000.00	746.45	1,700.00	953.55	43.9
100-51-420-3-20	SUBSCRIPTIONS & DUES	.00	184.00	700.00	516.00	26.3
100-51-420-3-31	TRAINING/ TRAVEL COSTS	.00	99.87	3,500.00	3,400.13	2.9
100-51-420-5-14	SURETY BOND	.00	40.00	.00	(40.00)	.0
TOTAL CITY ADMINISTRATOR		6,174.00	26,815.64	73,825.00	47,009.36	36.3
<u>ADMINISTRATIVE STAFF</u>						
100-51-430-1-20	ADMINISTRATIVE STAFF WAGES	2,239.12	10,971.69	29,110.00	18,138.31	37.7
100-51-430-1-21	ADMIN OFFICE ASSISTANT-PT WAGE	921.82	4,164.48	11,830.00	7,665.52	35.2
100-51-430-1-30	ADMINISTRATIVE STAFF FICA	236.52	1,135.00	3,135.00	2,000.00	36.2
100-51-430-1-31	RETIREMENT	147.78	724.13	2,115.00	1,390.87	34.2
100-51-430-1-32	HEALTH INSURANCE	220.75	1,434.07	3,725.00	2,290.93	38.5
100-51-430-1-34	LIFE INSURANCE	1.20	5.99	25.00	19.01	24.0
100-51-430-1-35	DISABILITY	17.38	87.51	205.00	117.49	42.7
100-51-430-2-14	ADMIN. STAFF-DATA PROCESSING	268.62	2,234.28	7,000.00	4,765.72	31.9
100-51-430-2-20	TELEPHONE	189.21	761.28	2,500.00	1,738.72	30.5
100-51-430-3-31	TRAINING/ TRAVEL COSTS	.00	.00	1,500.00	1,500.00	.0
100-51-430-3-40	ADMIN. STAFF-OPERATING SUPPLY	628.87	4,500.30	14,000.00	9,499.70	32.2
100-51-430-5-14	SURETY BOND	.00	30.00	.00	(30.00)	.0
TOTAL ADMINISTRATIVE STAFF		4,871.27	26,048.73	75,145.00	49,096.27	34.7

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>ELECTIONS</u>					
100-51-440-1-10	ELECTION WAGES	.00	3,331.30	7,100.00	3,768.70 46.9
100-51-440-1-30	ELECTION FICA	.00	1.18	.00 (1.18) .0
100-51-440-1-31	RETIREMENT	.00	1.07	.00 (1.07) .0
100-51-440-1-32	HEALTH INSURANCE	.00	5.41	.00 (5.41) .0
100-51-440-1-34	LIFE INSURANCE	.00	.02	.00 (.02) .0
100-51-440-3-40	OTHER ELECTION EXPENSES	122.91	595.33	1,600.00	1,004.67 37.2
	TOTAL ELECTIONS	122.91	3,934.31	8,700.00	4,765.69 45.2
<u>INDEPENDENT AUDITING</u>					
100-51-500-2-10	INDEPENDENT AUDITING	8,050.00	18,690.00	20,000.00	1,310.00 93.5
100-51-500-2-20	CIVIC SYSTEMS SUPPORT	.00	2,285.00	5,500.00	3,215.00 41.6
	TOTAL INDEPENDENT AUDITING	8,050.00	20,975.00	25,500.00	4,525.00 82.3
<u>TREASURER</u>					
100-51-522-1-20	TREASURER SALARY	3,095.36	15,167.33	40,240.00	25,072.67 37.7
100-51-522-1-30	TREASURER FICA	226.19	1,114.97	3,080.00	1,965.03 36.2
100-51-522-1-31	RETIREMENT	204.30	1,001.08	2,655.00	1,653.92 37.7
100-51-522-1-32	HEALTH INSURANCE	614.49	3,731.27	9,540.00	5,808.73 39.1
100-51-522-1-34	LIFE INSURANCE	2.34	11.70	30.00	18.30 39.0
100-51-522-1-35	DISABILITY	23.57	118.70	275.00	156.30 43.2
100-51-522-2-12	EMPLOYEE BENEFIT ADMIN COSTS	60.70	304.21	750.00	445.79 40.6
100-51-522-3-31	TRAINING/ TRAVEL COSTS	.00	760.46	1,500.00	739.54 50.7
	TOTAL TREASURER	4,226.95	22,209.72	58,070.00	35,860.28 38.3
<u>FINANCE - OTHER</u>					
100-51-524-2-11	GOODWILL/ EMPLOYEE RELATIONS	.00 (821.06)	3,000.00	3,821.06 (27.4)
100-51-524-3-22	STATUTORY PUBLISHING COSTS	729.06	3,181.36	10,000.00	6,818.64 31.8
100-51-524-3-23	CODIFICATION EXPENSE	.00	995.00	3,000.00	2,005.00 33.2
100-51-524-3-25	BANK FEES	14.22	82.32	200.00	117.68 41.2
	TOTAL FINANCE - OTHER	743.28	3,437.62	16,200.00	12,762.38 21.2
<u>PROPERTY ASSESSMENT</u>					
100-51-530-2-10	PROPERTY ASSESSMENT FEES	.00	1,403.04	7,700.00	6,296.96 18.2
	TOTAL PROPERTY ASSESSMENT	.00	1,403.04	7,700.00	6,296.96 18.2

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>MUNICIPAL BLDG</u>					
100-51-600-1-20	MUNICIPAL BLDG REPAIR WAGES	50.47	1,871.19	6,000.00	4,128.81 31.2
100-51-600-1-23	MUNIC REPAIR BLDG WAGES - PT	.00	280.84	1,880.00	1,599.16 14.9
100-51-600-1-30	MUNICIPAL BLDG FICA	4.00	160.88	605.00	444.12 26.6
100-51-600-1-31	RETIREMENT	3.33	142.28	520.00	377.72 27.4
100-51-600-1-32	HEALTH INSURANCE	23.99	449.48	1,475.00	1,025.52 30.5
100-51-600-1-34	LIFE INSURANCE	.43	7.36	40.00	32.64 18.4
100-51-600-1-35	DISABILITY	.16	9.37	75.00	65.63 12.5
100-51-600-2-10	PROFESSIONAL SERVICES	333.85	1,669.25	4,100.00	2,430.75 40.7
100-51-600-2-21	ELECTRICITY	476.14	1,760.87	5,400.00	3,639.13 32.6
100-51-600-2-22	WATER/ SEWER	.00	123.74	600.00	476.26 20.6
100-51-600-2-24	NATURAL GAS	39.22	306.54	1,600.00	1,293.46 19.2
100-51-600-3-40	MAINTENANCE SUPPLIES	45.13	620.57	1,700.00	1,079.43 36.5
100-51-600-3-50	EQUIPMENT REPAIR & MAINTENANC	187.39	1,164.97	5,000.00	3,835.03 23.3
	TOTAL MUNICIPAL BLDG	1,164.11	8,567.34	28,995.00	20,427.66 29.6
<u>MISCELLANEOUS EXPENSES</u>					
100-51-910-1-00	UNCOLLECTABLE TAXES	.00	346.70	.00 (346.70)	.0
	TOTAL MISCELLANEOUS EXPENSES	.00	346.70	.00 (346.70)	.0
<u>GENERAL INSURANCE</u>					
100-51-930-5-11	PROPERTY INSURANCE	(743.73)	2,635.58	13,000.00	10,364.42 20.3
100-51-930-5-12	WORK COMP INSURANCE	.00	224.45	950.00	725.55 23.6
	TOTAL GENERAL INSURANCE	(743.73)	2,860.03	13,950.00	11,089.97 20.5
<u>CONTINGENT FUND</u>					
100-51-950-9-90	CONTINGENT FUND	.00	.00	37,800.00	37,800.00 .0
	TOTAL CONTINGENT FUND	.00	.00	37,800.00	37,800.00 .0

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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>POLICE ADMINISTRATION</u>					
100-52-100-1-10	POLICE CHIEF WAGES	5,776.30	28,303.92	75,091.00	46,787.08 37.7
100-52-100-1-20	POLICE ADMIN. ASSISTANT WAGES	3,028.71	14,541.52	38,376.00	23,834.48 37.9
100-52-100-1-30	POLICE ADMIN. FICA	668.01	3,247.11	8,975.00	5,727.89 36.2
100-52-100-1-31	RETIREMENT	770.00	3,727.94	9,915.00	6,187.06 37.6
100-52-100-1-32	HEALTH INSURANCE	1,823.64	10,657.90	26,930.00	16,272.10 39.6
100-52-100-1-34	LIFE INSURANCE	31.91	160.02	400.00	239.98 40.0
100-52-100-1-35	DISABILITY	64.23	321.56	750.00	428.44 42.9
100-52-100-1-39	CLOTHING ALLOWANCE	.00	.00	500.00	500.00 .0
100-52-100-1-40	TRAVEL/ TRAINING COSTS	.00	1,071.35	1,400.00	328.65 76.5
100-52-100-1-42	HIRING EXPENSES	.00	.00	2,500.00	2,500.00 .0
100-52-100-1-70	JANITORIAL WAGES - POLICE	227.90	1,060.00	2,800.00	1,740.00 37.9
100-52-100-1-71	BLDG REPAIR/MAINT WAGES PW-FT	.00	78.71	500.00	421.29 15.7
100-52-100-1-72	BLDG REPAIR/MAINT WAGES PW-PT	104.03	104.03	550.00	445.97 18.9
100-52-100-2-14	DATA PROCESSING	241.54	921.42	5,000.00	4,078.58 18.4
100-52-100-2-20	TELEPHONE	940.38	4,884.35	11,450.00	6,565.65 42.7
100-52-100-2-21	ELECTRICITY	361.62	2,296.94	5,400.00	3,103.06 42.5
100-52-100-2-22	WATER/ SEWER	.00	174.64	700.00	525.36 25.0
100-52-100-2-24	NATURAL GAS	49.27	558.42	1,600.00	1,041.58 34.9
100-52-100-2-40	EQUIPMENT REPAIR/ MAINTENANCE	.00	.00	2,000.00	2,000.00 .0
100-52-100-2-41	CONTRACTUAL SERVICES	288.14	985.02	2,300.00	1,314.98 42.8
100-52-100-3-10	OFFICE SUPPLIES	70.93	340.68	1,500.00	1,159.32 22.7
100-52-100-3-12	POSTAGE	.00	71.09	300.00	228.91 23.7
100-52-100-3-20	SUBSCRIPTIONS/ DUES	.00	.00	275.00	275.00 .0
100-52-100-3-25	POLICE BANK FEES	14.22	72.33	150.00	77.67 48.2
100-52-100-3-95	BUILDING MAINTENANCE	349.51	423.01	900.00	476.99 47.0
100-52-100-5-15	LIABILITY INSURANCE	(203.06)	675.94	3,600.00	2,924.06 18.8
	TOTAL POLICE ADMINISTRATION	14,607.28	74,677.90	203,862.00	129,184.10 36.6

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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>POLICE DEPARTMENT</u>					
100-52-120-1-20	POLICE PATROL WAGES	30,787.12	153,182.25	468,600.00	315,417.75 32.7
100-52-120-1-21	POLICE PATROL - O/T WAGES	7,746.62	23,190.43	31,800.00	8,609.57 72.9
100-52-120-1-22	POLICE PATROL - P/T WAGES	2,323.21	12,599.80	28,500.00	15,900.20 44.2
100-52-120-1-26	ORDINANCE ENFORCEMENT WAGES	201.84	1,079.34	12,000.00	10,920.66 9.0
100-52-120-1-30	POLICE PATROL FICA	3,183.09	14,686.95	41,380.00	26,693.05 35.5
100-52-120-1-31	RETIREMENT	3,659.89	16,766.38	48,860.00	32,093.62 34.3
100-52-120-1-32	HEALTH INSURANCE	4,440.75	25,261.52	81,550.00	56,288.48 31.0
100-52-120-1-34	LIFE INSURANCE	35.17	178.61	520.00	341.39 34.4
100-52-120-1-35	DISABILITY	223.28	1,124.14	2,975.00	1,850.86 37.8
100-52-120-1-39	CLOTHING ALLOWANCE	77.98	444.48	4,000.00	3,555.52 11.1
100-52-120-3-31	TRAINING/ TRAVEL COSTS	597.28	1,220.03	4,000.00	2,779.97 30.5
100-52-120-3-40	OPERATING EXPENSES	1,602.08	2,927.03	9,000.00	6,072.97 32.5
100-52-120-3-50	POLICE EXPLORERS EXPENSE	.00	.00	2,000.00	2,000.00 .0
100-52-120-3-55	TECHNOLOGY EXPENSE	.00	3,633.95	9,000.00	5,366.05 40.4
100-52-120-3-91	VEHICLE REPAIR & MAINTENANCE	1,203.66	1,600.60	11,000.00	9,399.40 14.6
100-52-120-3-92	VEHICLE FUEL	1,195.51	4,158.18	20,000.00	15,841.82 20.8
100-52-120-5-10	VEHICLE INSURANCE	(134.05)	446.20	2,400.00	1,953.80 18.6
100-52-120-6-10	WORK COMP INSURANCE	.00	7,555.69	31,970.00	24,414.31 23.6
100-52-120-7-10	PROPERTY INSURANCE	(29.69)	687.17	600.00	(87.17) 114.5
	TOTAL POLICE DEPARTMENT	57,113.74	270,742.75	810,155.00	539,412.25 33.4
<u>FIRE DEPARTMENT ADMINISTRATION</u>					
100-52-200-0-00	FIRE DUES	.00	.00	11,000.00	11,000.00 .0
	TOTAL FIRE DEPARTMENT ADMINIST	.00	.00	11,000.00	11,000.00 .0
<u>DEPARTMENT 601</u>					
100-52-601-0-00	EMERGENCY GOVERNMENT	.00	3,750.00	4,000.00	250.00 93.8
	TOTAL DEPARTMENT 601	.00	3,750.00	4,000.00	250.00 93.8

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GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>DPW ADMINISTRATION</u>					
100-53-105-1-10	DPW DIRECTOR SALARY	3,273.20	15,858.76	42,552.00	26,693.24 37.3
100-53-105-1-30	DPW FICA	253.70	1,229.52	3,260.00	2,030.48 37.7
100-53-105-1-31	RETIREMENT	216.04	1,058.60	2,810.00	1,751.40 37.7
100-53-105-1-32	HEALTH INSURANCE	630.11	3,441.79	7,900.00	4,458.21 43.6
100-53-105-1-34	LIFE INSURANCE	16.21	80.05	200.00	119.95 40.0
100-53-105-1-35	DISABILITY	16.00	80.00	200.00	120.00 40.0
100-53-105-2-12	POSTAGE	.00	20.34	200.00	179.66 10.2
100-53-105-2-20	TELEPHONE/INTERNET	128.11	547.75	1,600.00	1,052.25 34.2
100-53-105-3-25	PUBLIC WORKS BANK FEES	14.22	72.31	150.00	77.69 48.2
100-53-105-3-31	TRAINING/ TRAVEL COSTS	.00	565.49	1,000.00	434.51 56.6
100-53-105-3-40	OPERATING SUPPLIES	60.45	350.48	3,800.00	3,449.52 9.2
100-53-105-5-10	VEHICLE INSURANCE	(245.57)	1,057.43	4,500.00	3,442.57 23.5
100-53-105-6-10	WORK COMP INSURANCE	.00	2,991.84	11,000.00	8,008.16 27.2
100-53-105-7-10	PROPERTY INSURANCE	(163.87)	1,484.74	3,000.00	1,515.26 49.5
	TOTAL DPW ADMINISTRATION	4,198.60	28,839.10	82,172.00	53,332.90 35.1
<u>ENGINEERING PUBLIC WORKS</u>					
100-53-106-2-10	ENGINEERING COSTS (CEDAR)	(143.00)	.00	4,000.00	4,000.00 .0
	TOTAL ENGINEERING PUBLIC WORK	(143.00)	.00	4,000.00	4,000.00 .0
<u>PUBLIC WORKS SHOP</u>					
100-53-120-1-20	DPW SHOP WAGES	1,165.89	5,584.33	14,000.00	8,415.67 39.9
100-53-120-1-21	DPW SHOP - O/T WAGES	.00	.00	240.00	240.00 .0
100-53-120-1-22	DPW SHOP PART-TIME WAGES	280.84	1,063.18	2,050.00	986.82 51.9
100-53-120-1-30	DPW SHOP FICA	113.16	523.58	1,245.00	721.42 42.1
100-53-120-1-31	RETIREMENT	95.47	443.87	1,075.00	631.13 41.3
100-53-120-1-32	HEALTH INSURANCE	278.61	1,492.39	3,445.00	1,952.61 43.3
100-53-120-1-34	LIFE INSURANCE	6.83	32.23	60.00	27.77 53.7
100-53-120-1-35	DISABILITY	7.39	36.32	100.00	63.68 36.3
100-53-120-2-21	DPW SHOP ELECTRICITY	230.83	1,401.58	3,200.00	1,798.42 43.8
100-53-120-2-22	DPW SHOP WATER/ SEWER	.00	397.91	1,600.00	1,202.09 24.9
100-53-120-2-24	DPW SHOP NATURAL GAS	118.02	1,576.20	4,000.00	2,423.80 39.4
100-53-120-3-40	SHOP SUPPLIES	107.73	707.12	3,700.00	2,992.88 19.1
	TOTAL PUBLIC WORKS SHOP	2,404.77	13,258.71	34,715.00	21,456.29 38.2

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU	
<u>STREETS & ALLEYS</u>						
100-53-310-1-20	STREET & ALLEY WAGES	3,808.01	10,816.45	36,450.00	25,633.55	29.7
100-53-310-1-21	STREET & ALLEY - O/T WAGES	.00	.00	600.00	600.00	.0
100-53-310-1-22	STREET & ALLEY - P/T WAGES	240.72	1,725.16	7,025.00	5,299.84	24.6
100-53-310-1-30	STREET & ALLEY FICA	313.35	967.25	3,370.00	2,402.75	28.7
100-53-310-1-31	RETIREMENT	267.21	829.79	2,910.00	2,080.21	28.5
100-53-310-1-32	HEALTH INSURANCE	543.03	1,815.12	8,970.00	7,154.88	20.2
100-53-310-1-34	LIFE INSURANCE	11.23	35.17	90.00	54.83	39.1
100-53-310-1-35	DISABILITY	24.68	77.62	235.00	157.38	33.0
100-53-310-1-39	CLOTHING ALLOWANCE	121.02	187.98	1,040.00	852.02	18.1
100-53-310-2-22	UTILITIES-STORM WATER	.00	31.00	125.00	94.00	24.8
100-53-310-3-31	TRAINING/ TRAVEL COSTS	.00	.00	200.00	200.00	.0
100-53-310-3-70	ROADWAY SUPPLIES	705.22	1,045.16	65,000.00	63,954.84	1.6
100-53-310-3-92	VEHICLE FUEL	709.82	3,672.13	23,000.00	19,327.87	16.0
	TOTAL STREETS & ALLEYS	6,744.29	21,202.83	149,015.00	127,812.17	14.2
<u>STREET MACHINERY</u>						
100-53-311-1-20	STREET MACHINERY WAGES	2,400.23	18,111.21	38,300.00	20,188.79	47.3
100-53-311-1-21	STREET MACHINERY-OVERTIME	.00	79.71	300.00	220.29	26.6
100-53-311-1-22	STREET MACHINERY - PT WAGES	461.38	3,691.04	5,890.00	2,198.96	62.7
100-53-311-1-30	STREET MACHINERY FICA	212.74	1,639.49	3,405.00	1,765.51	48.2
100-53-311-1-31	RETIREMENT	188.89	1,450.79	2,930.00	1,479.21	49.5
100-53-311-1-32	HEALTH INSURANCE	694.29	5,014.28	9,425.00	4,410.72	53.2
100-53-311-1-34	LIFE INSURANCE	11.65	78.52	130.00	51.48	60.4
100-53-311-1-35	DISABILITY	15.10	126.67	215.00	88.33	58.9
100-53-311-3-50	REPAIR & MAINTENANCE	1,609.71	11,233.44	15,000.00	3,766.56	74.9
	TOTAL STREET MACHINERY	5,593.99	41,425.15	75,595.00	34,169.85	54.8
<u>SNOW & ICE</u>						
100-53-350-1-20	SNOW & ICE WAGES	75.75	8,347.16	16,000.00	7,652.84	52.2
100-53-350-1-21	SNOW & ICE - O/T WAGES	.00	3,176.47	6,200.00	3,023.53	51.2
100-53-350-1-22	SNOW & ICE - PART TIME WAGES	.00	782.34	1,710.00	927.66	45.8
100-53-350-1-30	SNOW & ICE FICA	6.86	903.62	1,830.00	926.38	49.4
100-53-350-1-31	RETIREMENT	5.00	798.57	1,575.00	776.43	50.7
100-53-350-1-32	HEALTH INSURANCE	48.14	2,360.76	3,935.00	1,574.24	60.0
100-53-350-1-34	LIFE INSURANCE	.55	39.04	105.00	65.96	37.2
100-53-350-1-35	DISABILITY	.44	129.89	140.00	10.11	92.8
100-53-350-3-40	OPERATING SUPPLIES	.00	1,756.81	15,000.00	13,243.19	11.7
	TOTAL SNOW & ICE	136.74	18,294.66	46,495.00	28,200.34	39.4

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>STREET LIGHTS</u>					
100-53-401-3-21 STREET LIGHTING ELECTRIC COST	4,125.89	20,064.77	52,000.00	31,935.23	38.6
100-53-401-3-50 LIGHTING REPAIR & MAINTENANCE	.00	64.18	2,000.00	1,935.82	3.2
TOTAL STREET LIGHTS	4,125.89	20,128.95	54,000.00	33,871.05	37.3
<u>TREES, BRUSH, WEEDS</u>					
100-53-430-1-20 TREES, BRUSH, WEED WAGES	641.01	6,120.22	3,800.00	(2,320.22)	161.1
100-53-430-1-22 TREES, BRUSH, WEED P/T WAGES	20.06	1,083.24	1,190.00	106.76	91.0
100-53-430-1-30 TREES, BRUSH & WEEDS FICA	51.09	553.24	385.00	(168.24)	143.7
100-53-430-1-31 RETIREMENT	43.63	476.20	330.00	(146.20)	144.3
100-53-430-1-32 HEALTH INSURANCE	212.65	796.52	935.00	138.48	85.2
100-53-430-1-34 LIFE INSURANCE	3.42	12.81	15.00	2.19	85.4
100-53-430-1-35 DISABILITY	5.00	52.95	25.00	(27.95)	211.8
100-53-430-2-10 CONTRACTUAL SERVICES	.00	225.00	6,000.00	5,775.00	3.8
100-53-430-3-40 OPERATING SUPPLIES	.00	126.94	300.00	173.06	42.3
100-53-430-3-50 TREE PLANTING	.00	.00	1,000.00	1,000.00	.0
TOTAL TREES, BRUSH, WEEDS	976.86	9,447.12	13,980.00	4,532.88	67.6
<u>COMPOST SITE/RECYCLING</u>					
100-53-630-1-20 COMPOST/ RECYCLE WAGES	481.13	2,700.26	2,500.00	(200.26)	108.0
100-53-630-1-22 COMPOST/RECYCLE PARTTIME WAG	85.80	487.00	3,120.00	2,633.00	15.6
100-53-630-1-30 COMPOST/ RECYCLE FICA	43.92	245.68	430.00	184.32	57.1
100-53-630-1-31 RETIREMENT	34.66	208.02	370.00	161.98	56.2
100-53-630-1-32 HEALTH INSURANCE	15.16	200.82	615.00	414.18	32.7
100-53-630-1-34 LIFE INSURANCE	.17	3.69	10.00	6.31	36.9
100-53-630-1-35 DISABILITY	7.17	10.78	15.00	4.22	71.9
100-53-630-2-10 MONTHLY GARBAGE SERVICE	19,748.59	78,782.37	244,700.00	165,917.63	32.2
TOTAL COMPOST SITE/RECYCLING	20,416.60	82,638.62	251,760.00	169,121.38	32.8
<u>ANIMAL AND PEST CONTROL</u>					
100-54-306-2-10 ANIMAL CONTROL SERVICES	159.23	459.23	2,700.00	2,240.77	17.0
TOTAL ANIMAL AND PEST CONTROL	159.23	459.23	2,700.00	2,240.77	17.0

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND (100)

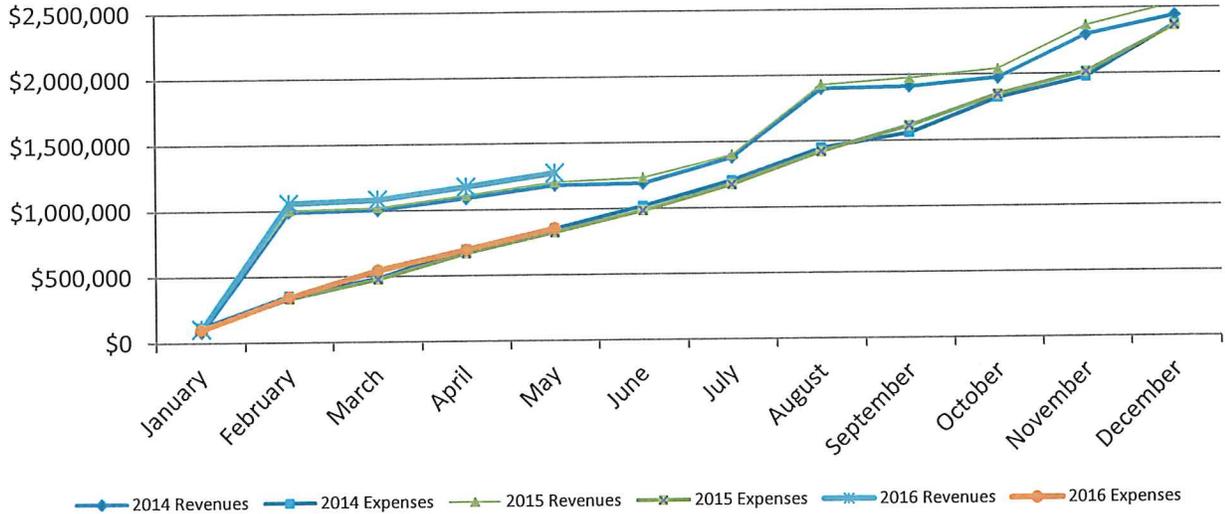
	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>PARKS AND PLAYGROUNDS</u>					
100-55-250-1-20	PARKS WAGES	2,634.82	7,242.79	29,800.00	22,557.21 24.3
100-55-250-1-21	PARKS - O/T WAGES	230.13	283.27	610.00	326.73 46.4
100-55-250-1-22	PARKS - P/T WAGES	2,047.10	2,287.82	16,700.00	14,412.18 13.7
100-55-250-1-30	PARKS FICA	376.64	754.71	3,605.00	2,850.29 20.9
100-55-250-1-31	RETIREMENT	294.04	620.36	2,560.00	1,939.64 24.2
100-55-250-1-32	HEALTH INSURANCE	467.42	2,184.97	7,380.00	5,195.03 29.6
100-55-250-1-34	LIFE INSURANCE	7.50	30.22	100.00	69.78 30.2
100-55-250-1-35	DISABILITY	21.56	51.22	240.00	188.78 21.3
100-55-250-2-21	PARKS ELECTRICITY	83.14	401.61	730.00	328.39 55.0
100-55-250-2-22	PARKS WATER/ SEWER	.00	104.88	500.00	395.12 21.0
100-55-250-3-40	OPERATING SUPPLIES	1,650.00	2,162.09	5,800.00	3,637.91 37.3
100-55-250-3-41	PARKS PROPERTY INSURANCE	.00	1,050.59	.00	(1,050.59) .0
100-55-250-3-42	C.A.P. PROGRAM	42.44	42.44	3,000.00	2,957.56 1.4
100-55-250-3-91	VEHICLE REPAIR/ MAINTENANCE	.00	273.63	1,000.00	726.37 27.4
100-55-250-8-21	SKATEBOARD PARK	.00	.00	500.00	500.00 .0
100-55-250-8-23	CEMETARY	.00	7.91	6,000.00	5,992.09 .1
	TOTAL PARKS AND PLAYGROUNDS	7,854.79	17,498.51	78,525.00	61,026.49 22.3
<u>CEMETARY</u>					
100-55-255-1-34	LIFE INSURANCE	.00	.06	.00	(.06) .0
	TOTAL CEMETARY	.00	.06	.00	(.06) .0
<u>ICE RINK</u>					
100-55-450-1-20	SKATING RINK WAGES	.00	.00	1,600.00	1,600.00 .0
100-55-450-1-30	ICE RINK FICA	.00	.00	125.00	125.00 .0
100-55-450-2-21	SKATING RINK ELECTRICITY	14.42	69.01	150.00	80.99 46.0
100-55-450-3-40	OPERATING SUPPLIES/ EXPENSES	.00	220.00	500.00	280.00 44.0
	TOTAL ICE RINK	14.42	289.01	2,375.00	2,085.99 12.2
<u>BOAT LAUNCH</u>					
100-55-460-3-40	OPERATING SUPPLIES	440.00	660.00	3,000.00	2,340.00 22.0
	TOTAL BOAT LAUNCH	440.00	660.00	3,000.00	2,340.00 22.0

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2016

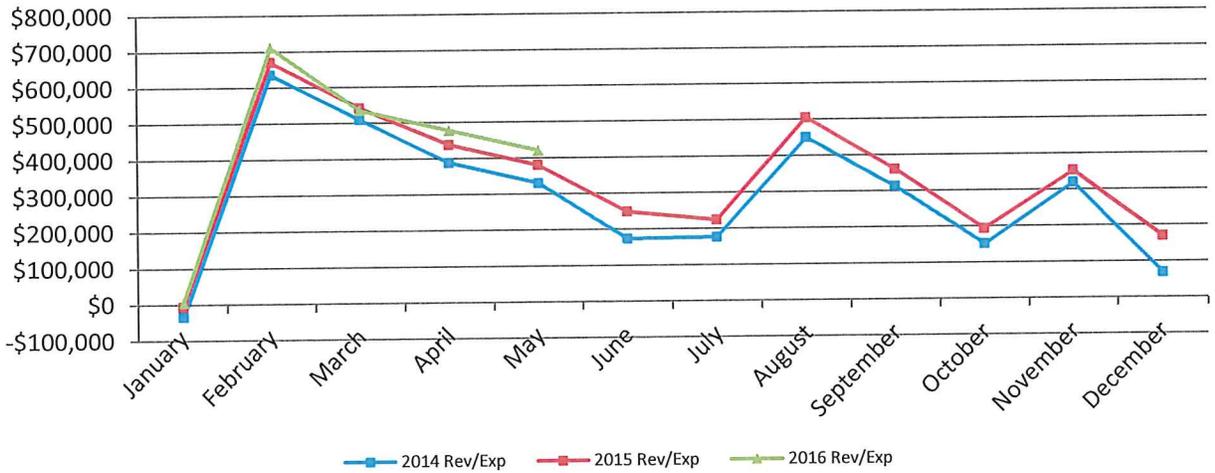
GENERAL FUND (100)

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>PRESCOTT BEACH</u>					
100-55-470-1-22	LIFEGUARD WAGES	.00	.00	8,000.00	8,000.00 .0
100-55-470-1-30	LIFEGUARD FICA	.00	.00	615.00	615.00 .0
100-55-470-2-20	TELEPHONE	31.44	157.24	100.00 (57.24)	157.2
100-55-470-2-21	BEACH ELECTRICITY	16.03	87.65	175.00	87.35 50.1
100-55-470-2-22	BEACH WATER/ SEWER	.00	107.27	600.00	492.73 17.9
100-55-470-3-40	OPERATING SUPPLIES	.00	.00	500.00	500.00 .0
	TOTAL PRESCOTT BEACH	47.47	352.16	9,990.00	9,637.84 3.5
<u>ECONOMIC DEVELOPMENT</u>					
100-56-410-2-10	PIERCE CO. ECON. DEVELOP. CORP	.00	3,000.00	.00 (3,000.00)	.0
100-56-410-2-11	CHAMBER OF COMMERCE	.00	.00	300.00	300.00 .0
100-56-410-2-12	ECONOMIC DEVELOP OPERATE EXP	.00	.00	2,000.00	2,000.00 .0
100-56-410-2-13	MISS. RIVER PKWY COMMISSION	.00	.00	750.00	750.00 .0
	TOTAL ECONOMIC DEVELOPMENT	.00	3,000.00	3,050.00	50.00 98.4
<u>WI SALES TAX</u>					
100-58-200-2-00	WI SALES TAX	.00	171.31	1,750.00	1,578.69 9.8
	TOTAL WI SALES TAX	.00	171.31	1,750.00	1,578.69 9.8
<u>INTERGOVERNMENTAL</u>					
100-59-201-9-00	TRANSFER TO WATER - TAXES	.00	.00	68,250.00	68,250.00 .0
100-59-201-9-10	AMBULANCE SERVICES	.00	42,151.00	84,302.00	42,151.00 50.0
100-59-201-9-20	FIRE SERVICES	.00	45,969.50	91,939.00	45,969.50 50.0
	TOTAL INTERGOVERNMENTAL	.00	88,120.50	244,491.00	156,370.50 36.0
	TOTAL FUND EXPENDITURES	156,912.99	854,585.62	2,565,312.00	1,710,726.38 33.3
	NET REVENUE OVER EXPENDITURES	(57,612.39)	620,542.88	.00 (620,542.88)	.0

General Fund Revenues & Expenditures



General Fund Net Revenues/Expenses



May 2016

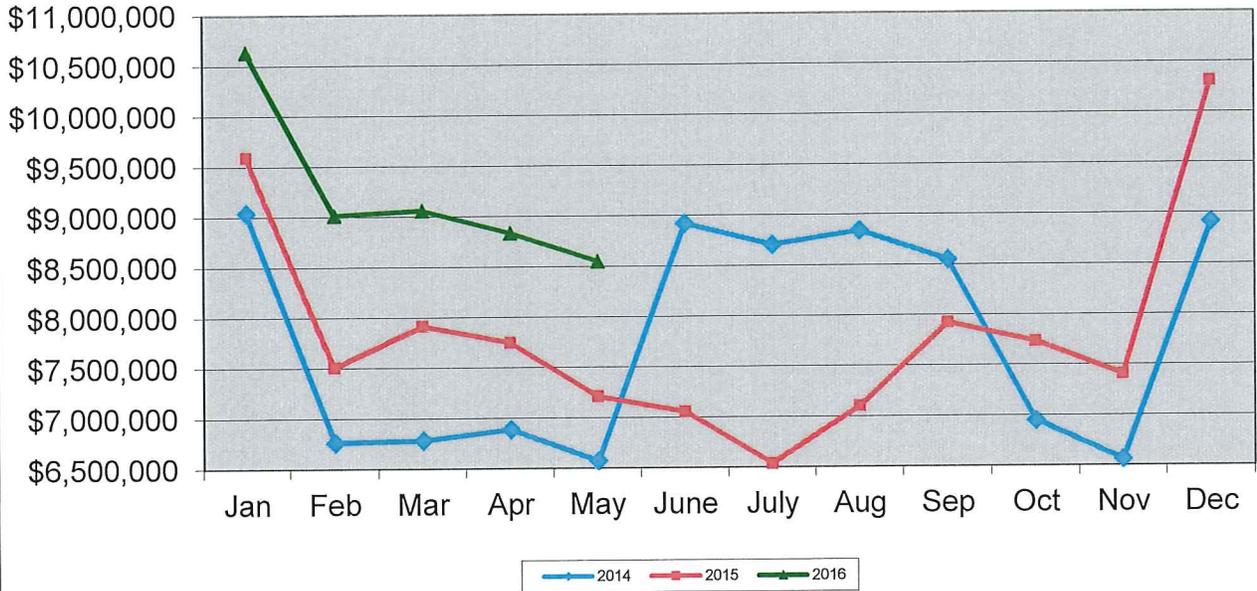
Cash Balances
4/30/2016 5/31/2016

Difference

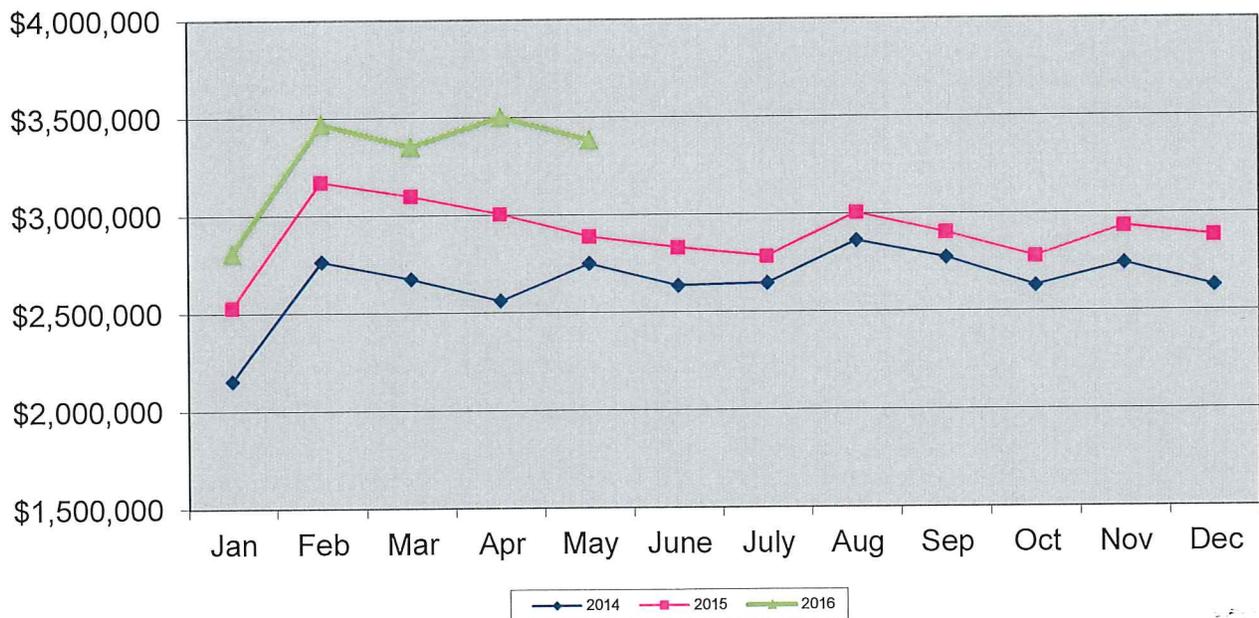
Adjusted Cash Balance	4/30/2016	5/31/2016	Difference
Adjusted Cash Balance	\$8,833,393.98	\$8,550,732.49	(\$282,661.49)
Total BMO	\$ 584,753.16	\$ 523,246.60	\$ (61,506.56)
Total First National	\$ 2,780,537.60	\$ 2,560,374.45	\$ (220,163.15)
Total 1st National Community Bank	\$ 642,245.76	\$ 642,425.76	\$ 180.00
Total LGIP	\$ 755,458.12	\$ 755,713.71	\$ 255.59
Total Royal Credit Union	\$ 635,450.16	\$ 635,844.14	\$ 393.98
Total River Falls State Bank	\$ 498,495.70	\$ 497,733.50	\$ (762.20)
Total Westconsin Credit Union	\$ 644,667.32	\$ 645,022.24	\$ 354.92
Total First American	\$ 643,046.39	\$ 641,047.59	\$ (1,998.80)
Total Bank Mutual	\$ 530,452.82	\$ 530,520.40	\$ 67.58
Total Citizens State Bank	\$ 471,031.51	\$ 471,164.61	\$ 133.10
Total Citizens Community Federal Ba	\$ 647,255.44	\$ 647,639.49	\$ 384.05

Adjusted Total	4/30/2016	5/31/2016	Difference
Adjusted Total	\$8,833,393.98	\$8,550,732.49	\$ (282,661.49)
General Fund	\$ 3,502,458.48	\$ 3,382,686.23	\$ (119,772.25)
Fire	\$ 101,843.02	\$ 100,639.31	\$ (1,203.71)
Public Water Impact Fees	\$ 500.00	\$ 500.00	\$ -
Public Building Impact Fees	\$ 700.00	\$ 700.00	\$ -
Public Streets Impact Fees	\$ 290.00	\$ 290.00	\$ -
Public Parks Impact Fees	\$ 8,400.12	\$ 8,400.12	\$ -
Cable	\$ 86,833.84	\$ 84,726.27	\$ (2,107.57)
Capital Projects	\$ 1,291,483.52	\$ 1,257,377.76	\$ (34,105.76)
Library	\$ 124,367.20	\$ 104,647.86	\$ (19,719.34)
Prescott Daze	\$ 21,789.13	\$ 21,789.13	\$ -
TID #3	\$ 536,218.49	\$ 519,575.87	\$ (16,642.62)
Freedom Park	\$ 32,263.67	\$ 30,903.32	\$ (1,360.35)
Debt Service	\$ 345,604.69	\$ 315,428.80	\$ (30,175.89)
TID #4	\$ (41,270.54)	\$ (42,773.04)	\$ (1,502.50)
TID #5	\$ 122,600.99	\$ 128,553.84	\$ 5,952.85
Water	\$ 854,080.36	\$ 830,687.80	\$ (23,392.56)
*Sewer	\$ 1,675,849.18	\$ 1,639,723.19	\$ (36,125.99)
Storm Sewer	\$ 149,263.52	\$ 145,803.24	\$ (3,460.28)
EMS	\$ 20,118.23	\$ 21,072.71	\$ 954.48
Tax Fund	\$ 0.08	\$ 0.08	\$ -

Total City Cash Balances



General Fund Cash Balances



- *October 2014 City decrease due to large payout of Eagle Ridge project
- *May 2014, increase due to TIF#5 debt proceeds; \$2,053,000
- *September 2015 increase due to receipt of 2015 GO Bond Proceeds for Court St.
does not include funds held in escrow
- *April 2016 General Fund received \$200,000 payment from TIF #5.

Payroll

CITY OF PRESCOTT

Check Register
Report Dates: 4/20/2016-5/17/2016

Page: 1
Jun 07, 2016 09:41AM

Report Criteria:

- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
10536	05/11/2016	05/03/2016	PC	BRAND, JAYNE M.	1011	1,723.28-
10537	05/11/2016	05/03/2016	PC	MCNIFF, KENNETH M.	1037	90.89-
10538	05/11/2016	05/03/2016	PC	NORBY, VANESSA L.	1041	1,556.03-
10540	05/11/2016	05/03/2016	PC	GLODOWSKI, KRISSA L.	1045	515.95-
10541	05/11/2016	05/03/2016	PC	TEMMERS, RASHEL M.	1194	573.11-
10542	05/11/2016	05/03/2016	PC	KRUTKE, GARY M.	2006	1,770.56-
10543	05/11/2016	05/03/2016	PC	FUNK, ROBERT S.	2039	1,638.79-
10544	05/11/2016	05/03/2016	PC	SCHULTZ, MARK R.	2048	1,935.84-
10545	05/11/2016	05/03/2016	PC	ROBINSON, STEVEN J.	2052	770.07-
10546	05/11/2016	05/03/2016	PC	MICHAELS, ERIC P.	2055	1,841.07-
10547	05/11/2016	05/03/2016	PC	NEELY, JESSE E.	2058	1,934.12-
10549	05/11/2016	05/03/2016	PC	SCHLADWEILER, LUKE P.	2063	1,530.29-
10550	05/11/2016	05/03/2016	PC	KOEN, THOMAS M.	2064	1,409.25-
10551	05/11/2016	05/03/2016	PC	MOST, RYAN M.	2065	298.15-
10552	05/11/2016	05/03/2016	PC	KIEFER, AARON	2070	110.82-
10553	05/11/2016	05/03/2016	PC	MOST, ERIN C.	2995	826.29-
10554	05/11/2016	05/03/2016	PC	EARLY, THOMAS E.	3006	1,165.58-
10555	05/11/2016	05/03/2016	PC	NELSON, RAYMOND L.	3009	1,470.39-
10556	05/11/2016	05/03/2016	PC	KINNEMAN, MICHAEL L.	3010	1,608.77-
10557	05/11/2016	05/03/2016	PC	ECKER, JOHN L.	3013	1,320.82-
10558	05/11/2016	05/03/2016	PC	LANSING, EARL D.	3015	625.66-
10559	05/11/2016	05/03/2016	PC	HUPPERT, WILLIAM E	3016	845.91-
10560	05/11/2016	05/03/2016	PC	EATON, DENNIS H.	3019	1,262.79-
10561	05/11/2016	05/03/2016	PC	ZWART JR, HENRY G.	3022	1,213.09-
10562	05/11/2016	05/03/2016	PC	NIELSEN, GREGORY P.	3023	1,799.55-
10563	05/11/2016	05/03/2016	PC	SOBERG, SUSAN A.	4020	479.44-
10564	05/11/2016	05/03/2016	PC	ENRIGHT, JANE E.	4022	1,329.73-
10565	05/11/2016	05/03/2016	PC	ARENIVAR, REBECCA N.	4029	442.47-
10566	05/11/2016	05/03/2016	PC	CHERNOHORSKY, DEBRA S.	4034	520.59-
10567	05/11/2016	05/03/2016	PC	LANGER, CARISSA J.	4035	524.27-
10568	05/11/2016	05/03/2016	PC	BRUNNER, GRACE L.	4036	82.27-
10569	05/11/2016	05/03/2016	PC	MITCHELL, HOLLY D.	20130	327.58-
10548	05/11/2016	05/03/2016	PC	STEWART, KRISTOPHER C	2060	2,325.65-
10539	05/11/2016	05/03/2016	PC	PTACEK, SARAH E.	1043	1,147.06-
10570	05/25/2016	05/17/2016	PC	BRAND, JAYNE M.	1011	1,816.22-
10571	05/25/2016	05/17/2016	PC	MCNIFF, KENNETH M.	1037	104.52-
10572	05/25/2016	05/17/2016	PC	NORBY, VANESSA L.	1041	1,640.29-
10573	05/25/2016	05/17/2016	PC	PTACEK, SARAH E.	1043	1,188.61-
10574	05/25/2016	05/17/2016	PC	GLODOWSKI, KRISSA L.	1045	599.64-
10575	05/25/2016	05/17/2016	PC	TEMMERS, RASHEL M.	1194	516.09-
10576	05/25/2016	05/17/2016	PC	KRUTKE, GARY M.	2006	1,858.04-

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
10577	05/25/2016	05/17/2016	PC	FUNK, ROBERT S.	2039	2,576.64-
10578	05/25/2016	05/17/2016	PC	SCHULTZ, MARK R.	2048	2,203.76-
10579	05/25/2016	05/17/2016	PC	ROBINSON, STEVEN J.	2052	499.60-
10580	05/25/2016	05/17/2016	PC	WOODFORD, STEPHEN B.	2053	23.79-
10581	05/25/2016	05/17/2016	PC	MICHAELS, ERIC P.	2055	1,746.15-
10582	05/25/2016	05/17/2016	PC	NEELY, JESSE E.	2058	1,761.36-
10583	05/25/2016	05/17/2016	PC	STEWART, KRISTOPHER C	2060	2,204.99-
10584	05/25/2016	05/17/2016	PC	SCHLADWEILER, LUKE P.	2063	1,365.56-
10586	05/25/2016	05/17/2016	PC	MOST, RYAN M.	2065	378.25-
10587	05/25/2016	05/17/2016	PC	FEATHERSTONE, DEREK C.	2066	29.39-
10588	05/25/2016	05/17/2016	PC	SMITH, CASONDRA L	2069	22.35-
10589	05/25/2016	05/17/2016	PC	KIEFER, AARON	2070	75.58-
10590	05/25/2016	05/17/2016	PC	MOST, ERIN C.	2995	1,014.61-
10592	05/25/2016	05/17/2016	PC	NELSON, RAYMOND L.	3009	1,353.84-
10593	05/25/2016	05/17/2016	PC	KINNEMAN, MICHAEL L.	3010	1,377.07-
10594	05/25/2016	05/17/2016	PC	ECKER, JOHN L.	3013	1,738.55-
10595	05/25/2016	05/17/2016	PC	LANSING, EARL D.	3015	641.19-
10597	05/25/2016	05/17/2016	PC	EATON, DENNIS H.	3019	1,335.11-
10598	05/25/2016	05/17/2016	PC	ZWART JR, HENRY G.	3022	1,109.69-
10599	05/25/2016	05/17/2016	PC	NIELSEN, GREGORY P.	3023	1,736.40-
10600	05/25/2016	05/17/2016	PC	SOBERG, SUSAN A.	4020	528.89-
10601	05/25/2016	05/17/2016	PC	ENRIGHT, JANE E.	4022	1,390.85-
10602	05/25/2016	05/17/2016	PC	ARENIVAR, REBECCA N.	4029	765.09-
10603	05/25/2016	05/17/2016	PC	CHERNOHORSKY, DEBRA S.	4034	519.84-
10604	05/25/2016	05/17/2016	PC	LANGER, CARISSA J.	4035	488.02-
10605	05/25/2016	05/17/2016	PC	BRUNNER, GRACE L.	4036	146.52-
10606	05/25/2016	05/17/2016	PC	DAUGHERTY, ROBERT E.	5029	300.14-
10607	05/25/2016	05/17/2016	PC	HOVEL, DAVID B.	5037	651.30-
10608	05/25/2016	05/17/2016	PC	EICH, RONALD P.	5039	1,051.42-
10609	05/25/2016	05/17/2016	PC	OTWELL, MAUREEN C.	5040	313.99-
10610	05/25/2016	05/17/2016	PC	SEIPEL, GALEN A	5041	300.14-
10611	05/25/2016	05/17/2016	PC	GERGEN, JOSHUA M.	5042	300.14-
10612	05/25/2016	05/17/2016	PC	HOSCHETTE, JOHN	5043	313.99-
10614	05/25/2016	05/17/2016	PC	FOX, CONRAD J	6126	441.12-
10615	05/25/2016	05/17/2016	PC	KOSKI, JORDAN P.	6994	39.19-
10616	05/25/2016	05/17/2016	PC	MITCHELL, HOLLY D.	20130	330.76-
10617	05/25/2016	05/17/2016	PC	LYTLE, THOMAS R.	25008	645.29-
10618	05/25/2016	05/17/2016	PC	FINDLAY, STEVEN H.	25106	522.00-
10596	05/25/2016	05/17/2016	PC	HUPPERT, WILLIAM E	3016	836.39-
10585	05/25/2016	05/17/2016	PC	KOEN, THOMAS M.	2064	1,321.51-
10591	05/25/2016	05/17/2016	PC	EARLY, THOMAS E.	3006	1,636.65-
10613	05/25/2016	05/17/2016	PC	DRAVIS, WILLIAM F.	5045	278.69-
525163	05/25/2016	05/03/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,163.80-
525163	05/25/2016	05/03/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,163.80-
525163	05/25/2016	05/03/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	1,381.91-
525163	05/25/2016	05/03/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	1,987.04-
525163	05/25/2016	05/03/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	100.00-
511161	05/09/2016	05/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,418.76-
511161	05/09/2016	05/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,418.76-

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
511161	05/09/2016	05/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	799.55-
511161	05/09/2016	05/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	799.55-
511161	05/09/2016	05/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	6,033.92-
511166	05/09/2016	05/03/2016	CDPT	ST WITHHOLDING-WISCONSIN	3	2,543.38-
511167	05/09/2016	05/03/2016	CDPT	VANTAGEPOINT - Plan # 303084	5	75.00-
67606	05/09/2016	05/03/2016	CDPT	MINNESOTA MUTUAL	10	192.43-
67606	05/09/2016	05/03/2016	CDPT	MINNESOTA MUTUAL	10	303.52-
67605	05/09/2016	05/03/2016	CDPT	GREAT WEST	13	1,203.07-
511162	05/09/2016	05/03/2016	CDPT	FIRST NATIONAL BANK - RFALL	14	290.84-
511162	05/09/2016	05/03/2016	CDPT	FIRST NATIONAL BANK - RFALL	14	134.00-
511163	05/09/2016	05/03/2016	CDPT	HEALTH PARTNERS	16	691.36-
511163	05/09/2016	05/03/2016	CDPT	HEALTH PARTNERS	16	345.75-
511164	05/09/2016	05/03/2016	CDPT	IOWA CS COLLECTION SERVIC	18	213.04-
511165	05/09/2016	05/03/2016	CDPT	MEDICA	25	2,204.65-
511165	05/09/2016	05/03/2016	CDPT	MEDICA	25	13,936.39-
67606	05/09/2016	05/03/2016	CDPT	MINNESOTA MUTUAL	10	60.70-
525163	05/25/2016	05/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,222.63-
525163	05/25/2016	05/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,222.63-
525163	05/25/2016	05/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	1,544.64-
525163	05/25/2016	05/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,221.03-
525163	05/25/2016	05/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	100.00-
525164	05/25/2016	05/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,979.03-
525164	05/25/2016	05/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,979.03-
525164	05/25/2016	05/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	930.58-
525164	05/25/2016	05/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	930.58-
525164	05/25/2016	05/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	6,673.28-
525167	05/25/2016	05/17/2016	CDPT	ST WITHHOLDING-WISCONSIN	3	2,800.79-
525168	05/25/2016	05/17/2016	CDPT	VANTAGEPOINT - Plan # 303084	5	75.00-
67704	06/06/2016	05/17/2016	CDPT	MINNESOTA MUTUAL	10	3.50-
67658	05/25/2016	05/17/2016	CDPT	GREAT WEST	13	1,203.07-
525165	05/25/2016	05/17/2016	CDPT	FIRST NATIONAL BANK - RFALL	14	290.84-
525165	05/25/2016	05/17/2016	CDPT	FIRST NATIONAL BANK - RFALL	14	134.00-
525162	05/25/2016	05/17/2016	CDPT	AFLAC INSURANCE	15	241.33-
525166	05/25/2016	05/17/2016	CDPT	IOWA CS COLLECTION SERVIC	18	213.04-
67662	05/25/2016	05/17/2016	CDPT	WI PROFESSIONAL POLICE AS	20	290.50-
67659	05/25/2016	05/17/2016	CDPT	LEGALSHIELD	21	102.70-
525161	05/20/2016	05/17/2016	CDPT	SUN LIFE FINANCIAL	23	273.54-
525161	05/20/2016	05/17/2016	CDPT	SUN LIFE FINANCIAL	23	273.62-
525161	05/20/2016	05/17/2016	CDPT	SUN LIFE FINANCIAL	23	395.68-
Grand Totals:						
129						156,617.61

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
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Report Criteria:

- Computed checks included
 - Manual checks included
 - Supplemental checks included
 - Termination checks included
 - Transmittal checks included
 - Void checks included
-

Cash Receipting

City of Prescott

General Ledger Detail Report
Receipt Dates: 5/1/2016 - 5/31/2016

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Jun 07, 2016 09:41AM

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
1.007491	05/31/2016			MUNICIPAL COURT DE	1	Checks-Bank3	4,343.00	.00	4,343.00
Total GL Account: 001-11111 BMO HARRIS BANK: 154							84,457.90	.00	84,457.90
GL Account: 100-11550 FAB 24 MO 1.1% CD									
1.007490	05/31/2016	Miscellaneous		FIRST AMERICAN BAN	921	CD	.00	2,444.52-	2,444.52-
Total GL Account: 100-11550 FAB 24 MO 1.1% CD: 1							.00	2,444.52-	2,444.52-
GL Account: 100-12311 DELINQUENT PERSONAL PROP TAXES									
1.007481	05/31/2016	Miscellaneous		HCRS	921	DEL PPT	.00	32.38-	32.38-
Total GL Account: 100-12311 DELINQUENT PERSONAL PROP TAXES: 1							.00	32.38-	32.38-
GL Account: 100-12612 Y-KK LT SP ASSESS RECEIVABLE									
1.007399	05/16/2016	Miscellaneous		DEPT OF CORRECTIO	921	KIEWEL	.00	95.24-	95.24-
Total GL Account: 100-12612 Y-KK LT SP ASSESS RECEIVABLE: 1							.00	95.24-	95.24-
GL Account: 100-21207 ALL-CROIX INSPECTIONS LLC									
1.007354	05/10/2016	Licenses, Permits, &		FRIES 720 LAKE	308	Building Inspection	.00	55.00-	55.00-
1.007389	05/16/2016	Licenses, Permits, &		BROTKA	308	Building Inspection	.00	135.00-	135.00-
1.007420	05/19/2016	Licenses, Permits, &		KINNEMAN	308	Building Inspection	.00	135.00-	135.00-
1.007439	05/24/2016	Licenses, Permits, &		SKEESICK	308	Building Inspection	.00	55.00-	55.00-
1.007440	05/24/2016	Licenses, Permits, &		DEN 819 ST CROIX	308	Building Inspection	.00	55.00-	55.00-
1.007480	05/31/2016	Licenses, Permits, &		KRECH 806 RIVERWO	308	Building Inspection	.00	55.00-	55.00-
Total GL Account: 100-21207 ALL-CROIX INSPECTIONS LLC: 6							.00	490.00-	490.00-
GL Account: 100-24230 OTHER ACCOUNTS DUE STATE									
1.007416	05/16/2016	Fines & Forfeits		MUNICIPAL COURT DE	204	Due State	.00	2,053.46-	2,053.46-
1.007491	05/31/2016	Fines & Forfeits		MUNICIPAL COURT DE	204	Due State	.00	605.31-	605.31-
Total GL Account: 100-24230 OTHER ACCOUNTS DUE STATE: 2							.00	2,658.77-	2,658.77-
GL Account: 100-24390 OTHER ACCOUNTS DUE COUNTY									
1.007416	05/16/2016	Fines & Forfeits		MUNICIPAL COURT DE	203	Due County	.00	458.97-	458.97-
1.007491	05/31/2016	Fines & Forfeits		MUNICIPAL COURT DE	203	Due County	.00	205.00-	205.00-
Total GL Account: 100-24390 OTHER ACCOUNTS DUE COUNTY: 2							.00	663.97-	663.97-
GL Account: 100-24400 RESTITUTION									
1.007416	05/16/2016	Fines & Forfeits		MUNICIPAL COURT DE	205	Restitution	.00	215.00-	215.00-
Total GL Account: 100-24400 RESTITUTION: 1							.00	215.00-	215.00-
GL Account: 100-24601 MOBILE HOME TAX DUE SCHOOL									
1.007356	05/10/2016	Miscellaneous		ST CROIX TERRACE	908	SCHOOL SHARE M	.00	785.91-	785.91-

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
Total GL Account: 100-24601 MOBILE HOME TAX DUE SCHOOL:									
1							.00	785.91-	785.91-
GL Account: 100-41-140-0-00 MOBILE HOME FEES									
1.007356	05/10/2016	Miscellaneous		ST CROIX TERRACE	909	CITY SHARE MOBI	.00	1,109.09-	1,109.09-
Total GL Account: 100-41-140-0-00 MOBILE HOME FEES:									
1							.00	1,109.09-	1,109.09-
GL Account: 100-44-110-0-00 LIQUOR LICENSES									
1.007343	05/04/2016	Licenses, Permits, &		LYNNER FREEDOM PA	301	Liquor Licenses	.00	10.00-	10.00-
1.007359	05/10/2016	Miscellaneous		AMERICAN LEGION	921	LIQUOR LICENSE	.00	600.00-	600.00-
1.007360	05/10/2016	Licenses, Permits, &		MARINE TERRACE - F	301	Liquor Licenses	.00	10.00-	10.00-
1.007391	05/16/2016	Licenses, Permits, &		PILOT HOUSE	301	Liquor Licenses	.00	600.00-	600.00-
1.007392	05/16/2016	Licenses, Permits, &		POINT ST CROIX MARI	301	Liquor Licenses	.00	200.00-	200.00-
1.007424	05/19/2016	Licenses, Permits, &		ST CROIX LIQUOR	301	Liquor Licenses	.00	650.00-	650.00-
1.007425	05/19/2016	Licenses, Permits, &		CHURCHILL	301	Liquor Licenses	.00	650.00-	650.00-
1.007426	05/19/2016	Licenses, Permits, &		BP	301	Liquor Licenses	.00	650.00-	650.00-
1.007428	05/19/2016	Licenses, Permits, &		PAPA TS	301	Liquor Licenses	.00	200.00-	200.00-
1.007447	05/24/2016	Licenses, Permits, &		MUDDY WATERS	301	Liquor Licenses	.00	600.00-	600.00-
1.007448	05/24/2016	Licenses, Permits, &		BORNER FARMS	301	Liquor Licenses	.00	200.00-	200.00-
1.007449	05/24/2016	Licenses, Permits, &		FREEDOM	301	Liquor Licenses	.00	150.00-	150.00-
1.007451	05/24/2016	Licenses, Permits, &		CARBONES	301	Liquor Licenses	.00	200.00-	200.00-
1.007452	05/24/2016	Licenses, Permits, &		KITCHEN TABLE	301	Liquor Licenses	.00	600.00-	600.00-
1.007453	05/24/2016	Licenses, Permits, &		BROAD STREET	301	Liquor Licenses	.00	600.00-	600.00-
1.007454	05/24/2016	Licenses, Permits, &		LEO'S LANDING	301	Liquor Licenses	.00	650.00-	650.00-
1.007455	05/24/2016	Licenses, Permits, &		PHILANDERS	301	Liquor Licenses	.00	600.00-	600.00-
1.007456	05/24/2016	Licenses, Permits, &		PTACEKS	301	Liquor Licenses	.00	650.00-	650.00-
1.007458	05/24/2016	Licenses, Permits, &		SCABS	301	Liquor Licenses	.00	600.00-	600.00-
1.007459	05/24/2016	Licenses, Permits, &		NO NAME	301	Liquor Licenses	.00	600.00-	600.00-
1.007478	05/31/2016	Licenses, Permits, &		KIERZEK - FREEDOM	301	Liquor Licenses	.00	10.00-	10.00-
Total GL Account: 100-44-110-0-00 LIQUOR LICENSES:									
21							.00	9,030.00-	9,030.00-
GL Account: 100-44-120-0-00 OPERATOR LICENSES									
1.007447	05/24/2016	Licenses, Permits, &		MUDDY WATERS	302	Operators Licenses	.00	350.00-	350.00-
Total GL Account: 100-44-120-0-00 OPERATOR LICENSES:									
1							.00	350.00-	350.00-
GL Account: 100-44-121-0-00 CIGARETTE LICENSES									
1.007424	05/19/2016	Licenses, Permits, &		ST CROIX LIQUOR	303	Cigarette Licenses	.00	100.00-	100.00-
1.007425	05/19/2016	Licenses, Permits, &		CHURCHILL	303	Cigarette Licenses	.00	100.00-	100.00-
1.007426	05/19/2016	Licenses, Permits, &		BP	303	Cigarette Licenses	.00	100.00-	100.00-
1.007449	05/24/2016	Licenses, Permits, &		FREEDOM	303	Cigarette Licenses	.00	100.00-	100.00-
1.007450	05/24/2016	Licenses, Permits, &		HOLIDAY	303	Cigarette Licenses	.00	100.00-	100.00-
1.007454	05/24/2016	Licenses, Permits, &		LEO'S LANDING	303	Cigarette Licenses	.00	100.00-	100.00-
1.007457	05/24/2016	Licenses, Permits, &		PRESCOTT SMOKE	303	Cigarette Licenses	.00	100.00-	100.00-
1.007459	05/24/2016	Licenses, Permits, &		NO NAME	303	Cigarette Licenses	.00	100.00-	100.00-
Total GL Account: 100-44-121-0-00 CIGARETTE LICENSES:									
8							.00	800.00-	800.00-
GL Account: 100-44-201-0-00 ANIMAL LICENSES									
1.007338	05/04/2016	Licenses, Permits, &		KEIFER - POULTRY	306	DOG & CAT - Anim	.00	15.00-	15.00-

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
1.007390	05/16/2016	Licenses, Permits, &		POULTRY	306	DOG & CAT - Anim	.00	15.00-	15.00-
1.007421	05/19/2016	Licenses, Permits, &		#3378	306	DOG & CAT - Anim	.00	15.00-	15.00-
1.007441	05/24/2016	Licenses, Permits, &		2 DOG	306	DOG & CAT - Anim	.00	30.00-	30.00-
1.007476	05/31/2016	Licenses, Permits, &		DOG	306	DOG & CAT - Anim	.00	15.00-	15.00-
Total GL Account: 100-44-201-0-00 ANIMAL LICENSES:							.00	90.00-	90.00-
5									
GL Account: 100-44-300-0-00 BUILDING PERMITS									
1.007340	05/04/2016	Licenses, Permits, &		METCALF FENCE	307	Building Permits-CI	.00	180.00-	180.00-
1.007354	05/10/2016	Licenses, Permits, &		FRIES 720 LAKE	307	Building Permits-CI	.00	16.50-	16.50-
1.007355	05/10/2016	Licenses, Permits, &		WARD 182 HIGH FENC	307	Building Permits-CI	.00	30.00-	30.00-
1.007389	05/16/2016	Licenses, Permits, &		BROTKA	307	Building Permits-CI	.00	40.50-	40.50-
1.007420	05/19/2016	Licenses, Permits, &		KINNEMAN	307	Building Permits-CI	.00	40.50-	40.50-
1.007439	05/24/2016	Licenses, Permits, &		SKEESICK	307	Building Permits-CI	.00	16.50-	16.50-
1.007440	05/24/2016	Licenses, Permits, &		DEN 819 ST CROIX	307	Building Permits-CI	.00	16.50-	16.50-
1.007479	05/31/2016	Licenses, Permits, &		FREEDY	307	Building Permits-CI	.00	90.00-	90.00-
1.007480	05/31/2016	Licenses, Permits, &		KRECH 806 RIVERWO	307	Building Permits-CI	.00	16.50-	16.50-
Total GL Account: 100-44-300-0-00 BUILDING PERMITS:							.00	447.00-	447.00-
9									
GL Account: 100-44-900-0-00 MISCELLANEOUS PERMITS									
1.007396	05/16/2016	Licenses, Permits, &		TOWN OF CLIFTON - C	332	Miscellaneous Perm	.00	130.00-	130.00-
1.007427	05/19/2016	Licenses, Permits, &		TWISTED OAK	332	SIDEWALK CAFE P	.00	100.00-	100.00-
1.007428	05/19/2016	Licenses, Permits, &		PAPA TS	332	SIDEWALK CAFE P	.00	100.00-	100.00-
1.007447	05/24/2016	Licenses, Permits, &		MUDDY WATERS	332	SIDEWALK CAFE	.00	300.00-	300.00-
1.007452	05/24/2016	Licenses, Permits, &		KITCHEN TABLE	332	SIDEWALK CAFE	.00	200.00-	200.00-
1.007455	05/24/2016	Licenses, Permits, &		PHILANDERS	332	AMPLIFIER PERMI	.00	100.00-	100.00-
Total GL Account: 100-44-900-0-00 MISCELLANEOUS PERMITS:							.00	930.00-	930.00-
6									
GL Account: 100-45-110-0-00 COURT PENALTIES & COSTS									
1.007416	05/16/2016	Fines & Forfeits		MUNICIPAL COURT DE	201	Court Fines & Fees	.00	4,202.96-	4,202.96-
1.007491	05/31/2016	Fines & Forfeits		MUNICIPAL COURT DE	201	Court Fines & Fees	.00	3,532.69-	3,532.69-
Total GL Account: 100-45-110-0-00 COURT PENALTIES & COSTS:							.00	7,735.65-	7,735.65-
2									
GL Account: 100-45-130-0-00 PARKING VIOLATIONS									
1.007416	05/16/2016	Fines & Forfeits		MUNICIPAL COURT DE	202	Parking Violations	.00	90.00-	90.00-
Total GL Account: 100-45-130-0-00 PARKING VIOLATIONS:							.00	90.00-	90.00-
1									
GL Account: 100-46-111-0-00 LICENSE PUBLICATION FEES									
1.007359	05/10/2016	Miscellaneous		AMERICAN LEGION	921	PUBLICATION FEE	.00	10.00-	10.00-
1.007391	05/16/2016	Licenses, Permits, &		PILOT HOUSE	311	License Publication	.00	10.00-	10.00-
1.007392	05/16/2016	Licenses, Permits, &		POINT ST CROIX MARI	311	License Publication	.00	10.00-	10.00-
1.007424	05/19/2016	Licenses, Permits, &		ST CROIX LIQUOR	311	License Publication	.00	10.00-	10.00-
1.007425	05/19/2016	Licenses, Permits, &		CHURCHILL	311	License Publication	.00	10.00-	10.00-
1.007426	05/19/2016	Licenses, Permits, &		BP	311	License Publication	.00	10.00-	10.00-
1.007428	05/19/2016	Licenses, Permits, &		PAPA TS	311	License Publication	.00	10.00-	10.00-
1.007447	05/24/2016	Licenses, Permits, &		MUDDY WATERS	311	License Publication	.00	10.00-	10.00-
1.007448	05/24/2016	Licenses, Permits, &		BORNER FARMS	311	License Publication	.00	10.00-	10.00-
1.007449	05/24/2016	Licenses, Permits, &		FREEDOM	311	License Publication	.00	10.00-	10.00-

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
1.007451	05/24/2016	Licenses, Permits, &		CARBONES	311	License Publication	.00	10.00-	10.00-
1.007452	05/24/2016	Licenses, Permits, &		KITCHEN TABLE	311	License Publication	.00	10.00-	10.00-
1.007453	05/24/2016	Licenses, Permits, &		BROAD STREET	311	License Publication	.00	10.00-	10.00-
1.007454	05/24/2016	Licenses, Permits, &		LEO'S LANDING	311	License Publication	.00	10.00-	10.00-
1.007455	05/24/2016	Licenses, Permits, &		PHILANDERS	311	License Publication	.00	10.00-	10.00-
1.007456	05/24/2016	Licenses, Permits, &		PTACEKS	311	License Publication	.00	10.00-	10.00-
1.007457	05/24/2016	Licenses, Permits, &		PRESCOTT SMOKE	311	License Publication	.00	10.00-	10.00-
1.007458	05/24/2016	Licenses, Permits, &		SCABS	311	License Publication	.00	10.00-	10.00-
1.007459	05/24/2016	Licenses, Permits, &		NO NAME	311	License Publication	.00	10.00-	10.00-
Total GL Account: 100-46-111-0-00 LICENSE PUBLICATION FEES:									
19							.00	190.00-	190.00-
GL Account: 100-46-210-0-00 LAW ENFORCEMENT SERVICES									
1.007394	05/16/2016	Charges for Service		POLICE PAPER SERVI	405	POLICE PAPER SE	.00	322.94-	322.94-
Total GL Account: 100-46-210-0-00 LAW ENFORCEMENT SERVICES:									
1							.00	322.94-	322.94-
GL Account: 100-46-730-0-00 BOAT LAUNCH FEES									
1.007387	05/10/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	1,298.00-	1,298.00-
1.007417	05/16/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	506.75-	506.75-
1.007434	05/19/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	176.00-	176.00-
1.007435	05/19/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	5.00-	5.00-
1.007475	05/24/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	977.25-	977.25-
1.007489	05/31/2016	Licenses, Permits, &		DAILY BOAT RAMP	312	DLY Ramp Fee	.00	204.00-	204.00-
Total GL Account: 100-46-730-0-00 BOAT LAUNCH FEES :									
6							.00	3,167.00-	3,167.00-
GL Account: 100-46-731-0-00 BOAT LAUNCH PERMIT									
1.007339	05/04/2016	Licenses, Permits, &		#155 - 170	325	RAMP PERMIT	.00	710.00-	710.00-
1.007353	05/10/2016	Licenses, Permits, &		ERICKSON MARINE	325	RAMP PERMIT	.00	500.00-	500.00-
1.007361	05/10/2016	Licenses, Permits, &		#171 - #186	325	RAMP PERMIT	.00	695.00-	695.00-
1.007362	05/10/2016	Licenses, Permits, &		PRESCOTT PADDLE	325	RAMP PERMIT	.00	40.00-	40.00-
1.007388	05/16/2016	Licenses, Permits, &		#187 - #194	325	RAMP PERMIT	.00	325.00-	325.00-
1.007433	05/19/2016	Licenses, Permits, &		#195 - #204	325	RAMP PERMIT	.00	425.00-	425.00-
1.007446	05/24/2016	Licenses, Permits, &		#205 - #222	325	RAMP PERMIT	.00	760.00-	760.00-
1.007488	05/31/2016	Licenses, Permits, &		#223 - 239	325	RAMP PERMIT	.00	775.40-	775.40-
Total GL Account: 100-46-731-0-00 BOAT LAUNCH PERMIT:									
8							.00	4,230.40-	4,230.40-
GL Account: 100-46-750-0-00 GOLF CART PERMITS									
1.007357	05/10/2016	Licenses, Permits, &		GALEN SEIPEL	326	GOLF CART PERM	.00	5.00-	5.00-
1.007395	05/16/2016	Licenses, Permits, &		MATZEK	326	GOLF CART PERM	.00	25.00-	25.00-
1.007442	05/24/2016	Licenses, Permits, &		BARRETT	326	GOLF CART PERM	.00	25.00-	25.00-
1.007474	05/24/2016	Licenses, Permits, &		DEME	326	GOLF CART PERM	.00	25.00-	25.00-
1.007477	05/31/2016	Licenses, Permits, &		GLORIA NELSON	326	GOLF CART PERM	.00	25.00-	25.00-
Total GL Account: 100-46-750-0-00 GOLF CART PERMITS:									
5							.00	105.00-	105.00-
GL Account: 100-48-100-0-00 INTEREST ON INVESTMENTS									
1.007481	05/31/2016	Miscellaneous		HCRS	921	DEL PPT INTERES	.00	1.50-	1.50-
1.007490	05/31/2016	Miscellaneous		FIRST AMERICAN BAN	921	CD INTEREST	.00	74.57-	74.57-

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
Total GL Account: 100-48-100-0-00 INTEREST ON INVESTMENTS:									
2							.00	76.07-	76.07-
GL Account: 100-48-900-0-00 SPECIAL ASSESSMENT SEARCHES									
1.007358	05/10/2016	Licenses, Permits, &	SAS		323	Special Assessment	.00	50.00-	50.00-
1.007393	05/16/2016	Licenses, Permits, &	SAS		323	Special Assessment	.00	25.00-	25.00-
1.007418	05/19/2016	Licenses, Permits, &	SAS		323	Special Assessment	.00	25.00-	25.00-
Total GL Account: 100-48-900-0-00 SPECIAL ASSESSMENT SEARCHES:									
3							.00	100.00-	100.00-
GL Account: 101-48-420-1-02 FIRE INSPECTION									
1.007341	05/04/2016	Charges for Service		ST CROIX REALTY	409	FIRE INSPECTION	.00	60.00-	60.00-
1.007443	05/24/2016	Charges for Service		LEO'S LANDING	409	FIRE INSPECTION	.00	30.00-	30.00-
1.007444	05/24/2016	Charges for Service		PRESCOTT NURSING	409	FIRE INSPECTION	.00	120.00-	120.00-
Total GL Account: 101-48-420-1-02 FIRE INSPECTION:									
3							.00	210.00-	210.00-
GL Account: 202-48-802-0-00 LIBRARY FEES & FINES									
1.007436	05/19/2016	Licenses, Permits, &		LIBRARY FINES & FEE	319	LIBRARY FINES &	.00	379.99-	379.99-
Total GL Account: 202-48-802-0-00 LIBRARY FEES & FINES:									
1							.00	379.99-	379.99-
GL Account: 202-48-802-0-05 COPIES & FAXES									
1.007438	05/19/2016	Charges for Service		LIBRARY FAX & COPIE	408	LIBRARY COPIES	.00	415.25-	415.25-
Total GL Account: 202-48-802-0-05 COPIES & FAXES:									
1							.00	415.25-	415.25-
GL Account: 202-48-802-0-10 DONATIONS/FUNDRAISING									
1.007437	05/19/2016	Miscellaneous		LIBRARY DONATIONS/	921	DONATIONS/BOOK	.00	63.45-	63.45-
Total GL Account: 202-48-802-0-10 DONATIONS/FUNDRAISING:									
1							.00	63.45-	63.45-
GL Account: 325-48-100-2-00 2ND STREET RENTAL									
1.007422	05/19/2016	Miscellaneous		GARLOUGH, JENNIFE	921	256 FRONT ST	.00	600.00-	600.00-
Total GL Account: 325-48-100-2-00 2ND STREET RENTAL:									
1							.00	600.00-	600.00-
GL Account: 326-48-100-0-05 GRANTS									
1.007419	05/19/2016	Miscellaneous		WI DOT	921	TIF 5 GRANT	.00	30,212.51-	30,212.51-
Total GL Account: 326-48-100-0-05 GRANTS:									
1							.00	30,212.51-	30,212.51-
GL Account: 601-09-440-0-00 OTHER WATER SALES									
1.007345	05/04/2016	Miscellaneous		MIRON CONSTRUCTIO	921	17,300 GALLONS	.00	32.01-	32.01-
1.007397	05/16/2016	Miscellaneous		MATHY CONSTRUCTI	921	8,000 GALLONS @	.00	148.00-	148.00-
Total GL Account: 601-09-440-0-00 OTHER WATER SALES:									
2							.00	180.01-	180.01-

Receipt Number	Date	Category	Customer Number	Customer Name/ Payor	Dist/ Pmt	Description	Debit Amount	Credit Amount	Net Amount
GL Account: 601-09-472-0-00 WATER TOWER REVENUE									
1.007342	05/04/2016	Miscellaneous		AT&T	911	Use of WATER Tow	.00	1,939.57-	1,939.57-
1.007344	05/04/2016	Miscellaneous		VERIZON	911	Use of WATER Tow	.00	1,263.55-	1,263.55-
Total GL Account: 601-09-472-0-00 WATER TOWER REVENUE:							.00	3,203.12-	3,203.12-
2									
GL Account: 601-09-474-0-00 OTHER WATER REVENUES									
1.007345	05/04/2016	Miscellaneous		MIRON CONSTRUCTIO	921	QUARTERLY MET	.00	84.44-	84.44-
1.007482	05/31/2016	Licenses, Permits, &		DOLLAR GENERAL (LA	324	2ND WATER METE	.00	520.00-	520.00-
1.007483	05/31/2016	Licenses, Permits, &		HENKEL	324	2ND WATER METE	.00	1,000.00-	1,000.00-
Total GL Account: 601-09-474-0-00 OTHER WATER REVENUES:							.00	1,604.44-	1,604.44-
3									
GL Account: 601-09-481-0-00 HOOK-UP FEES									
1.007397	05/16/2016	Miscellaneous		MATHY CONSTRUCTI	900	HOOK UP	.00	20.00-	20.00-
Total GL Account: 601-09-481-0-00 HOOK-UP FEES:							.00	20.00-	20.00-
1									
GL Account: 602-08-641-0-00 INTEREST & DIVIDEND INCOME									
1.007445	05/24/2016	Miscellaneous		RIVER FALLS STATE B	921	CD INTEREST	.00	.39-	.39-
Total GL Account: 602-08-641-0-00 INTEREST & DIVIDEND INCOME:							.00	.39-	.39-
1									
GL Account: 602-11318 RFSB SEW REPLACEMENT CD .40%									
1.007423	05/19/2016	Miscellaneous		RIVER FALLS STATE B	921	CD INTEREST	.00	705.39-	705.39-
1.007445	05/24/2016	Miscellaneous		RIVER FALLS STATE B	921	CD INTEREST	.00	157.18-	157.18-
Total GL Account: 602-11318 RFSB SEW REPLACEMENT CD .40%:							.00	862.57-	862.57-
2									
GL Account: 608-52-300-2-14 COMPUTER MAINTENANCE									
1.007398	05/16/2016	Miscellaneous		CITY OF RIVER FALLS	921	COMCAST SERVIC	.00	36.45-	36.45-
Total GL Account: 608-52-300-2-14 COMPUTER MAINTENANCE:							.00	36.45-	36.45-
1									
Grand Totals:							84,457.90	84,457.90-	.00
356									

Accounts Payable

CITY OF PRESCOTT

Paid Invoice Report
Payment due dates: 5/1/2016 - 5/31/2016

Page: 1
Jun 07, 2016 09:40AM

Report Criteria:
Detail report type printed

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
AT&T MOBILITY	X04282016	FIRE WIRELESS	05/01/2016	138.77	138.77	67664	05/31/2016
Total 39:				138.77	138.77		
AMERIPRIDE SERVICES I	100589456	SEWER MAINTENANCE AND REPAIR	04/30/2016	112.16	112.16	67610	05/13/2016
Total 110:				112.16	112.16		
HOLIDAY	053116	WATER DEPT FUEL	05/21/2016	188.20	188.20	67675	05/31/2016
	053116	SEWER DEPT FUEL	05/21/2016	322.67	322.67	67675	05/31/2016
	053116	STORM SEWER FUEL	05/21/2016	72.59	72.59	67675	05/31/2016
	053116	PW STREET DEPT	05/21/2016	709.82	709.82	67675	05/31/2016
Total 219:				1,293.28	1,293.28		
ST CROIX VALLEY SART,	725	POLICE DEPT OPERATING EXP	04/12/2016	200.00	200.00	67644	05/13/2016
Total 233:				200.00	200.00		
AUTO WORKS OF PRES	416	POLICE VEHICLE REPAIR	05/23/2016	381.60	381.60	67665	05/31/2016
	417	POLICE VEHICLE REPAIR	05/23/2016	286.47	286.47	67665	05/31/2016
	418	POLICE VEHICLE REPAIR	05/23/2016	138.89	138.89	67665	05/31/2016
Total 330:				806.96	806.96		
XCEL ENERGY	053116	STREET LIGHTS	05/10/2016	188.04	188.04	1346	05/31/2016
	0531161	111 COURT	05/16/2016	14.53	14.53	1346	05/31/2016
	0531161	108 FRONT	05/16/2016	39.09	39.09	1346	05/31/2016
	0531162	RVR FRONT SHELTER	05/16/2016	14.76	14.76	1346	05/31/2016
	0531162	SKATING RINK	05/16/2016	14.42	14.42	1346	05/31/2016
	0531162	DISPOSAL PLANT	05/16/2016	3,911.08	3,911.08	1346	05/31/2016
	0531162	LIFT STATION	05/16/2016	28.54	28.54	1346	05/31/2016
	0531162	SOUTH WELL HOUSE	05/16/2016	133.50	133.50	1346	05/31/2016
	0531162	ELEC PLUG IN	05/16/2016	14.76	14.76	1346	05/31/2016
	0531162	FREEDOM PARK	05/16/2016	389.68	389.68	1346	05/31/2016
	0531162	SOUTHSIDE LIFT STATION	05/16/2016	41.26	41.26	1346	05/31/2016
	0531162	FIRE STATION	05/16/2016	214.45	214.45	1346	05/31/2016
	0531162	PARKING LOT/CITY SHOP	05/16/2016	125.37	125.37	1346	05/31/2016
	0531162	LIFT STATION	05/16/2016	49.49	49.49	1346	05/31/2016
	0531162	NEW PUMP	05/16/2016	2,066.93	2,066.93	1346	05/31/2016
	0531162	WELL #2	05/16/2016	981.89	981.89	1346	05/31/2016
	0531162	MUNICIPAL BLDG - CABLE	05/16/2016	52.90	52.90	1346	05/31/2016
	0531162	MUNICIPAL BLDG - COURT	05/16/2016	52.90	52.90	1346	05/31/2016
	0531162	MUNICIPAL BLDG - CITY HALL	05/16/2016	476.14	476.14	1346	05/31/2016
	0531162	MUNICIPAL BLDG - LIBRARY	05/16/2016	476.15	476.15	1346	05/31/2016
	0531162	WATER TOWER	05/16/2016	27.79	27.79	1346	05/31/2016
	0531162	POLICE DEPT	05/16/2016	361.62	361.62	1346	05/31/2016
	0531162	PUMP #10	05/16/2016	203.10	203.10	1346	05/31/2016
	0531162	PUBLIC WORKS	05/16/2016	105.46	105.46	1346	05/31/2016
	0531162	BEACH HOUSE	05/16/2016	16.03	16.03	1346	05/31/2016
	0531162	STREET LIGHTS	05/16/2016	3,937.85	3,937.85	1346	05/31/2016
Total 407:				13,937.73	13,937.73		
BAKER & TAYLOR BOOK	2031931613	LIBRARY BOOKS	04/20/2016	49.34	49.34	67666	05/31/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
	2031931614	LIBRARY BOOKS	04/20/2016	11.22	11.22	67666	05/31/2016
	2031931615	LIBRARY BOOKS	04/20/2016	11.78	11.78	67666	05/31/2016
	2031931616	LIBRARY BOOKS	04/20/2016	15.70	15.70	67666	05/31/2016
	2031931617	LIBRARY BOOKS	04/20/2016	11.78	11.78	67666	05/31/2016
	2031931618	LIBRARY BOOKS	04/20/2016	5.59	5.59	67666	05/31/2016
	2031931619	LIBRARY BOOKS	04/20/2016	6.99	6.99	67666	05/31/2016
	2031931620	LIBRARY BOOKS	04/20/2016	29.94	29.94	67666	05/31/2016
	2031931621	LIBRARY BOOKS	04/20/2016	10.70	10.70	67666	05/31/2016
	2031950569	LIBRARY BOOKS	04/26/2016	80.72	80.72	67666	05/31/2016
	2031950570	LIBRARY BOOKS	04/26/2016	11.78	11.78	67666	05/31/2016
	2031950571	LIBRARY BOOKS	04/26/2016	30.86	30.86	67666	05/31/2016
	2031991856	LIBRARY BOOKS	05/06/2016	157.57	157.57	67666	05/31/2016
	2031991857	LIBRARY BOOKS	05/06/2016	7.83	7.83	67666	05/31/2016
	2031991858	LIBRARY BOOKS	05/06/2016	16.26	16.26	67666	05/31/2016
	2031991859	LIBRARY BOOKS	05/06/2016	10.66	10.66	67666	05/31/2016
	2031991860	LIBRARY BOOKS	05/06/2016	14.02	14.02	67666	05/31/2016
	2031991861	LIBRARY BOOKS	05/06/2016	48.78	48.78	67666	05/31/2016
	2032007183	LIBRARY BOOKS	05/16/2016	11.22	11.22	67666	05/31/2016
	2032007184	LIBRARY BOOKS	05/16/2016	8.16	8.16	67666	05/31/2016
	2032007185	LIBRARY BOOKS	05/16/2016	192.55	192.55	67666	05/31/2016
	2032007186	LIBRARY BOOKS	05/16/2016	97.99	97.99	67666	05/31/2016
	2032012998	LIBRARY BOOKS	05/16/2016	114.32	114.32	67666	05/31/2016
	2032013099	LIBRARY BOOKS	05/16/2016	25.16	25.16	67666	05/31/2016
	2032025289	LIBRARY BOOKS	05/23/2016	48.24	48.24	67666	05/31/2016
	2032025290	LIBRARY BOOKS	05/23/2016	15.74	15.74	67666	05/31/2016
	2032025291	LIBRARY BOOKS	05/23/2016	8.18	8.18	67666	05/31/2016
	2032025292	LIBRARY BOOKS	05/23/2016	54.06	54.06	67666	05/31/2016
	2032032026	LIBRARY BOOKS	05/23/2016	234.36	234.36	67666	05/31/2016
	B14849870	LIBRARY AUDIO/VIDEO	04/29/2016	63.24	63.24	67666	05/31/2016
	B15120860	LIBRARY AUDIO/VIDEO	05/02/2016	101.44	101.44	67666	05/31/2016
	B15391890	LIBRARY AUDIO/VIDEO	05/06/2016	16.55	16.55	67666	05/31/2016
	B15391891	LIBRARY AUDIO/VIDEO	05/06/2016	17.99	17.99	67666	05/31/2016
	B15391892	LIBRARY AUDIO/VIDEO	05/06/2016	32.38	32.38	67666	05/31/2016
	B16362810	LIBRARY AUDIO/VIDEO	05/20/2016	51.10	51.10	67666	05/31/2016
	B16362811	LIBRARY AUDIO/VIDEO	05/20/2016	21.59	21.59	67666	05/31/2016
Total 410:				1,645.79	1,645.79		
COMMERCIAL TESTING	30183	SEWER EXPENSE	04/30/2016	833.50	833.50	67616	05/13/2016
	30184	WATER TESTING	04/30/2016	209.00	209.00	67616	05/13/2016
Total 764:				1,042.50	1,042.50		
CEDAR CORPORATION	88356	TID #4	04/26/2016	911.50	911.50	67614	05/13/2016
	88538	TID #4	05/20/2016	1,191.00	1,191.00	67667	05/31/2016
	88539	LAKE ST	05/20/2016	4,918.50	4,918.50	67667	05/31/2016
Total 774:				7,021.00	7,021.00		
CHIPPEWA VALLEY TEC	82542	POLICE TRAINING EXPENSE	05/19/2016	40.00	40.00	67669	05/31/2016
Total 795:				40.00	40.00		
WEST CENTRAL WISC BI	2016091	BIOSOLIDS PLANT EXPENSE	05/10/2016	8,978.12	8,978.12	67652	05/13/2016
Total 797:				8,978.12	8,978.12		
P.I.G., INC.	9497932	APRIL MONTHLY GARBAGE SERVICE	05/02/2016	19,748.59	19,748.59	67634	05/13/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
Total 1085:				19,748.59	19,748.59		
ERS TESTING, LLC	16104	FREEDOM PARK REPAIR/MAINT	05/07/2016	105.00	105.00	67623	05/13/2016
Total 1109:				105.00	105.00		
DEPT OF PUBLIC INSTR	255-0000005027	WISCAT ANNUAL SERVICE	04/28/2016	200.00	200.00	67670	05/31/2016
Total 1174:				200.00	200.00		
TOSHIBA BUSINESS SOL	12756330	FIRE COPIER EXPENSE	05/02/2016	.57	.00	1348	05/31/2016
	12756330	FIRE COPIER EXPENSE	05/02/2016	.57-			
Total 1225:				.00	.00		
HEYWOOD, CARI & AND	053116	MUNICIPAL COURT	05/05/2016	1,300.00	1,300.00	67674	05/31/2016
Total 1260:				1,300.00	1,300.00		
NEELY, JESSE	051316	MILEAGE REIMBURSEMENT	04/29/2016	181.51	181.51	1338	05/13/2016
Total 1295:				181.51	181.51		
BEVCOMM	11705272	CITY INTERNET SERVICE	05/01/2016	14.95	14.95	1334	05/13/2016
Total 1323:				14.95	14.95		
QUALITY COMPUTER SE	2015592	FIRE	04/30/2016	48.31	48.31	67686	05/31/2016
	2015592	COURT	04/30/2016	96.61	96.61	67686	05/31/2016
	2015592	PUBLIC WORKS	04/30/2016	48.31	48.31	67686	05/31/2016
	2015592	POLICE DEPT	04/30/2016	241.54	241.54	67686	05/31/2016
	2015592	CITY HALL	04/30/2016	241.53	241.53	67686	05/31/2016
Total 1370:				676.30	676.30		
EARL F. ANDERSON	0110946-IN	FREEDOM PARK SIGNS	04/29/2016	81.71	81.71	67622	05/13/2016
Total 1930:				81.71	81.71		
FREEDOM VALU CENTE	051316	FUEL/POLICE DEPT	04/30/2016	1,101.82	1,101.82	67624	05/13/2016
Total 2200:				1,101.82	1,101.82		
COMCAST	053116	AMBULANCE	04/20/2016	12.15	12.15	1344	05/31/2016
	053116	CABLE	04/20/2016	12.14	12.14	1344	05/31/2016
	053116	CITY HALL	04/20/2016	12.14	12.14	1344	05/31/2016
	053116	COURT	04/20/2016	12.14	12.14	1344	05/31/2016
	053116	POLICE	04/20/2016	12.14	12.14	1344	05/31/2016
	053116	PUBLIC WORKS	04/20/2016	12.14	12.14	1344	05/31/2016
Total 2626:				72.85	72.85		
GRAINGER, INC.	9108752602	SEWER REPAIR/MAINT.	05/11/2016	58.70	58.70	67672	05/31/2016
Total 2635:				58.70	58.70		
BURAND INC.	60111	SEWER REPAIR/MAINT	05/03/2016	542.05	542.05	67612	05/13/2016

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Total 2660:				542.05	542.05		
CENTURY LINK *****	051316	POLICE DEPARTMENT	04/20/2016	213.26	213.26	1336	05/13/2016
	0513161	FREEDOM PARK GREAT RIVER ROAD	04/20/2016	136.20	136.20	1336	05/13/2016
	0513162	EMERGENCY WIRES SEWER	04/20/2016	77.67	77.67	1336	05/13/2016
	0513162	EMERGENCY WIRES WATER	04/20/2016	77.68	77.68	1336	05/13/2016
	0513162	LIFT STATION	04/20/2016	24.00	24.00	1336	05/13/2016
	0513162	OAK GROVE FIRE	04/20/2016	32.88	32.88	1336	05/13/2016
	0513162	CITY SHOP	04/20/2016	32.04	32.04	1336	05/13/2016
	0513162	LIFT STATION	04/20/2016	25.73	25.73	1336	05/13/2016
	0513162	LIBRARY FAX	04/20/2016	29.50	29.50	1336	05/13/2016
	0513162	FIRE	04/20/2016	28.41	28.41	1336	05/13/2016
	0513162	WELLS	04/20/2016	26.11	26.11	1336	05/13/2016
	0513162	LIBRARY	04/20/2016	28.89	28.89	1336	05/13/2016
	0513162	WWTP	04/20/2016	31.11	31.11	1336	05/13/2016
	0513162	CITY HALL	04/20/2016	28.89	28.89	1336	05/13/2016
	0513162	CITY HALL	04/20/2016	107.84	107.84	1336	05/13/2016
	0513162	COURT	04/20/2016	32.62	32.62	1336	05/13/2016
	0513162	CITY HALL	04/20/2016	25.73	25.73	1336	05/13/2016
	0513162	LIBRARY	04/20/2016	40.01	40.01	1336	05/13/2016
	0513162	FIRE	04/20/2016	36.80	36.80	1336	05/13/2016
	0513162	CITY HALL FAX	04/20/2016	26.75	26.75	1336	05/13/2016
	0513162	CITY SHOP	04/20/2016	61.93	61.93	1336	05/13/2016
	0513162	WWTP	04/20/2016	61.93	61.93	1336	05/13/2016
Total 2810:				1,185.98	1,185.98		
LIFE LINE BILLING SYST	35494	APRIL SERVICES - EMS	05/03/2016	106.35	106.35	67627	05/13/2016
	35495	APRIL SERVICES - FIRE	05/03/2016	356.85	356.85	67627	05/13/2016
Total 2965:				463.20	463.20		
PIERCE CTY SOLID WAS	27448	PUBLIC WORKS RECYCLING	04/25/2016	72.00	72.00	67639	05/13/2016
Total 2988:				72.00	72.00		
JEFFERSON FIRE & SAF	226540	TURN OUT GEAR	05/09/2016	256.50	256.50	67676	05/31/2016
Total 3810:				256.50	256.50		
JOHNSON'S SANITATION	47354	BOAT LAUNCH	05/18/2016	440.00	440.00	67678	05/31/2016
Total 3950:				440.00	440.00		
PIERCE CTY TREASURE	051316	FEE DUE TO COUNTY	05/02/2016	814.00	814.00	67640	05/13/2016
Total 4477:				814.00	814.00		
MACQUEEN EQUIPMENT	2163224	SEWER REPAIR/MAINT RODDER TRK	05/04/2016	114.78	114.78	67628	05/13/2016
Total 5075:				114.78	114.78		
RIVER ROAD AUTO/TRU	12933	POLICE VEHICLE REPAIR	05/03/2016	82.11	82.11	67643	05/13/2016
	12934	POLICE VEHICLE REPAIR	05/03/2016	77.12	77.12	67643	05/13/2016
	12942	POLICE VEHICLE REPAIR	05/09/2016	69.30	69.30	67689	05/31/2016
	12943	POLICE VEHICLE REPAIR	05/11/2016	50.93	50.93	67689	05/31/2016
	12944	POLICE VEHICLE REPAIR	05/11/2016	63.40	63.40	67689	05/31/2016

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Total 5089:				342.86	342.86		
PIERCE PEPIN COOPER	053116	OAK GROVE FIRE STATION	05/05/2016	256.07	256.07	67684	05/31/2016
Total 5234:				256.07	256.07		
NORTH CENTRAL LABS	372851	WATER TESTING FEES	05/16/2016	24.76	24.76	67681	05/31/2016
Total 5590:				24.76	24.76		
MIDWEST TAPE	93938409	LIBRARY MATERIALS	05/05/2016	19.99	19.99	67680	05/31/2016
	93983061	LIBRARY MATERIALS	05/19/2016	73.48	73.48	67680	05/31/2016
Total 5656:				93.47	93.47		
PIERCE CTY HIGHWAY D	160424	ROADWAY SUPPLIES	05/06/2016	242.96	242.96	67638	05/13/2016
Total 6220:				242.96	242.96		
PRESCOTT JOURNAL	053116	STATUTORY MONTHLY PUB FEES	05/26/2016	729.06	729.06	67685	05/31/2016
	053116	ELECTION EXPENSE	05/26/2016	66.00	66.00	67685	05/31/2016
Total 6302:				795.06	795.06		
ST CROIX GAS	051316	WELL HOUSE	05/03/2016	25.88	25.88	1341	05/13/2016
	051316	NAT GAS FIRE STATION	05/03/2016	86.69	86.69	1341	05/13/2016
	051316	WELL HOUSE	05/03/2016	41.33	41.33	1341	05/13/2016
	051316	NAT GAS - COURT	05/03/2016	4.36	4.36	1341	05/13/2016
	051316	NAT GAS - CABLE	05/03/2016	4.36	4.36	1341	05/13/2016
	051316	NAT GAS - CITY HALL	05/03/2016	39.22	39.22	1341	05/13/2016
	051316	NAT GAS - LIBRARY	05/03/2016	39.22	39.22	1341	05/13/2016
	051316	WWTP	05/03/2016	113.82	113.82	1341	05/13/2016
	051316	QUANISOT & CITY SHOP	05/03/2016	118.02	118.02	1341	05/13/2016
	051316	WELL HOUSE	05/03/2016	34.77	34.77	1341	05/13/2016
	051316	POLICE DEPT	05/03/2016	49.27	49.27	1341	05/13/2016
	051316	NAT GAS - FREEDOM (200 MONROE)	05/03/2016	58.62	58.62	1341	05/13/2016
Total 6450:				615.56	615.56		
VERIZON WIRELESS	9764638645	BEACH PHONE	05/01/2016	31.44	31.44	67651	05/13/2016
	9764638645	POLICE PHONE	05/01/2016	727.12	727.12	67651	05/13/2016
	9764638645	SEWER PHONE	05/01/2016	34.13	34.13	67651	05/13/2016
	9764638645	WATER PHONE	05/01/2016	34.13	34.13	67651	05/13/2016
	9764638645	PUBLIC WORKS PHONE	05/01/2016	34.14	34.14	67651	05/13/2016
Total 6801:				860.96	860.96		
WI STATE LABORATORY	458088	WWTP test samples	04/30/2016	25.00	25.00	67655	05/13/2016
Total 6961:				25.00	25.00		
UNIFORMS UNLIMITED	29558-1	POLICE CLOTHING	05/18/2016	49.99	49.99	67692	05/31/2016
	29560-1	POLICE CLOTHING	05/18/2016	27.99	27.99	67692	05/31/2016
	29560-1	POLICE OPERATING	05/18/2016	466.73	466.73	67692	05/31/2016
Total 8200:				544.71	544.71		

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WI DEPT OF JUSTICE - TI	T21097	TIME SYSTEM ACCESS & OFFICER S	04/15/2016	276.00	276.00	67653	05/13/2016
Total 9826:				276.00	276.00		
CASH	051316	WATER DEPT POSTAGE	05/03/2016	6.45	6.45	67613	05/13/2016
	0513162	WWTP EXPENSE	05/04/2016	3.25	3.25	67613	05/13/2016
	051616	PARKS OPERATING	05/16/2016	150.00	150.00	67656	05/16/2016
Total 9998:				159.70	159.70		
REGISTRATION FEE TRU	051916	POLICE SQUAD TITLE	05/11/2016	85.50	85.50	67657	05/19/2016
Total 10059:				85.50	85.50		
CIVIC SYSTEMS LLC	CVC14134	LICENSE FEE	04/28/2016	1,500.00	1,500.00	67615	05/13/2016
	CVC14134	LICENSE FEE	04/28/2016	1,500.00	1,500.00	67615	05/13/2016
Total 10160:				3,000.00	3,000.00		
MENARDS - COTTAGE G	10388	WATER MAINS REPAIR/MAINT	04/26/2016	32.14	32.14	67629	05/13/2016
	11584	SEWER REPAIR/MAINT	05/11/2016	19.60	19.60	67679	05/31/2016
	11599	SEWER REPAIR/MAINT	05/11/2016	17.51	17.51	67679	05/31/2016
	11694	SEWER REPAIR/MAINT	05/12/2016	6.74	6.74	67679	05/31/2016
	11743	FREEDOM PARK	05/13/2016	10.58	10.58	67679	05/31/2016
	12259	SEWER REPAIR/MAINT	05/20/2016	14.98	14.98	67679	05/31/2016
Total 10181:				101.55	101.55		
VAN PAPER COMPANY	385404-00	LIBRARY SPLIT OF SUPPLIES	05/02/2016	41.95	41.95	67650	05/13/2016
	385404-00	SUPPLIES MUNICIPAL BLDG	05/02/2016	41.94	41.94	67650	05/13/2016
	385404-00	FREEDOM PARK	05/02/2016	83.89	83.89	67650	05/13/2016
Total 10375:				167.78	167.78		
CARDMEMBER SERVICE	051316	POLICE TRAINING/TRAVEL	04/26/2016	233.10	233.10	1335	05/13/2016
	051316	POLICE OPERATING	04/26/2016	17.84	17.84	1335	05/13/2016
	051316	POLICE TRAINING/TRAVEL	04/26/2016	14.75	14.75	1335	05/13/2016
	051316	POLICE VEHICLE FUEL	04/26/2016	31.92	31.92	1335	05/13/2016
	051316	POLICE VEHICLE FUEL	04/26/2016	26.75	26.75	1335	05/13/2016
	051316	POLICE VEHICLE REPAIR/MAINT	04/26/2016	53.84	53.84	1335	05/13/2016
	053116	SEWER REPAIR/MAINT	05/11/2016	25.90	25.90	1343	05/31/2016
	053116	MAYOR TRAINING/TRAVEL	05/11/2016	32.00	32.00	1343	05/31/2016
	053116	PUBLIC WORKS REPAIR/MAINT	05/11/2016	478.00	478.00	1343	05/31/2016
	053116	ELECTION EXPENSE	05/11/2016	56.91	56.91	1343	05/31/2016
	053116	CITY ADMIN OFFICE SUPPLIES	05/11/2016	7.12	7.12	1343	05/31/2016
	053116	CITY ADMIN OFFICE SUPPLIES	05/11/2016	36.74	36.74	1343	05/31/2016
	053116	LIBRARY OFFICE SUPPLIES	05/11/2016	215.27	215.27	1343	05/31/2016
	053116	LIBRARY PROGRAMMING	05/11/2016	14.22	14.22	1343	05/31/2016
	053116	LIBRARY TRAINING/TRAVEL	05/11/2016	167.00	167.00	1343	05/31/2016
	053116	LIBRARY OPERATING	05/11/2016	150.00	150.00	1343	05/31/2016
	053116	LIBRARY PROGRAMMING	05/11/2016	71.81	71.81	1343	05/31/2016
	053116	LIBRARY PROGRAMMING	05/11/2016	133.40	133.40	1343	05/31/2016
	053116	CITY ADMIN OFFICE SUPPLIES	05/11/2016	19.90	19.90	1343	05/31/2016
	053116	LIBRARY PROGRAMMING	05/11/2016	246.48	246.48	1343	05/31/2016
Total 10655:				2,032.95	2,032.95		
STATE OF WI COURT FIN	051316	COURT FINES DUE TO STATE	05/02/2016	2,434.63	2,434.63	67645	05/13/2016

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Total 10877:				2,434.63	2,434.63		
BAKKE NORMAN, S.C.	051316	CITY ATTORNEY FEES	05/09/2016	55.50	55.50	67611	05/13/2016
Total 200910:				55.50	55.50		
COMPENSATION CONSU	051316	CITY ADMINISTRATOR - FEE FOR HR	05/04/2016	4.88	4.88	67617	05/13/2016
	051316	DIRECTOR PW - FEE FOR HRA MEETI	05/04/2016	4.88	4.88	67617	05/13/2016
	051316	LIBRARY - FEE FOR HRA MEETING	05/04/2016	9.76	9.76	67617	05/13/2016
	051316	POLICE (4) - FEE FOR HRA MEETING	05/04/2016	19.56	19.56	67617	05/13/2016
	051316	POLICE ADMIN - FEE FOR HRA MEETI	05/04/2016	9.76	9.76	67617	05/13/2016
	051316	PUBLIC WORKS (3) - FEE FOR HRA M	05/04/2016	14.64	14.64	67617	05/13/2016
	051316	SEWER - FEE FOR HRA MEETING	05/04/2016	4.88	4.88	67617	05/13/2016
	051316	TREASURER - FEE FOR HRA MEETIN	05/04/2016	4.88	4.88	67617	05/13/2016
	051316	WATER - FEE FOR HRA MEETING	05/04/2016	4.88	4.88	67617	05/13/2016
	051316	ACCOUNTING CLERK - FEE FOR HRA	05/04/2016	4.88	4.88	67617	05/13/2016
Total 200996:				83.00	83.00		
TRACTOR SUPPLY COM	051316	SHOP SUPPLIES	04/29/2016	107.73	107.73	67647	05/13/2016
	051316	PUBLIC WORKS REPAIR/MAINT	04/29/2016	59.99	59.99	67647	05/13/2016
	051316	ROADWAY SUPPLIES	04/29/2016	3.98	3.98	67647	05/13/2016
	051316	MUNICIPAL BLDG EQUIP REPAIR/MAI	04/29/2016	13.45	13.45	67647	05/13/2016
	051316	SEWER RODDER TRUCK	04/29/2016	24.77	24.77	67647	05/13/2016
	051316	WATER DEPT SUPPLIES	04/29/2016	38.66	38.66	67647	05/13/2016
	051316	WATER TOWER REPAIR/MAINT	04/29/2016	9.95	9.95	67647	05/13/2016
	051316	SEWER REPAIR/MAINT	04/29/2016	40.90	40.90	67647	05/13/2016
Total 474772:				299.43	299.43		
WATERS, BARRY	051316	CABLE COORDINATOR/STIPEND	05/01/2016	944.07	944.07	1342	05/13/2016
	053116	CABLE COORDINATOR/STIPEND	05/15/2016	944.07	944.07	1347	05/31/2016
Total 474821:				1,888.14	1,888.14		
ENRIGHT, JANE	053116	MILEAGE	05/16/2016	280.50	280.50	1345	05/31/2016
Total 474871:				280.50	280.50		
THE RIVER FALLS SHOP	1610-15587	LIBRARY ADVERTISING	05/23/2016	49.95	49.95	67690	05/31/2016
Total 474900:				49.95	49.95		
OFFICE DEPOT	836939076001	CITY HALL OPERATING EXPENSE	04/28/2016	86.97	86.97	67632	05/13/2016
	837617231001	POLICE OFFICE SUPPLIES	05/03/2016	70.93	70.93	67632	05/13/2016
	838343489001	FREEDOM PARK MAINT SUPPLIES	05/06/2016	5.80	5.80	67682	05/31/2016
	838343489001	LIBRARY BLDG MAINT. SUPPLIES	05/06/2016	2.61	2.61	67682	05/31/2016
	838343489001	CITY HALL MAINT SUPPLIES	05/06/2016	3.19	3.19	67682	05/31/2016
	838343489001	CITY HALL OFFICE SUPPLIES	05/06/2016	17.52	17.52	67682	05/31/2016
	838343632001	FREEDOM PARK MAINT SUPPLIES	05/06/2016	28.38	28.38	67682	05/31/2016
Total 474941:				215.40	215.40		
O'REILLY AUTOMOTIVE, I	051316	PUBLIC WORKS REPAIR/MAINT.	04/28/2016	52.82	52.82	67633	05/13/2016
	051316	SEWER REPAIR/RODDER TRK	04/28/2016	20.98	20.98	67633	05/13/2016
	051316	SEWER REPAIR/MAINT	04/28/2016	74.01	74.01	67633	05/13/2016

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Total 475016:				147.81	147.81		
PITNEY BOWES, INC.	051316	POSTAGE	05/03/2016	1,000.00	1,000.00	1339	05/13/2016
Total 475018:				1,000.00	1,000.00		
WI STATE FIREFIGHTER'	051316	ANNUAL MEMBERSHIP	05/01/2016	75.00	75.00	67654	05/13/2016
Total 475067:				75.00	75.00		
WORLD BOOK INC.	0001532099	LIBRARY BOOKS	04/28/2016	817.00	817.00	67695	05/31/2016
Total 475071:				817.00	817.00		
EWALD HARTFORD FOR	051116	POLICE VEHICLES	05/11/2016	26,486.00	26,486.00	67608	05/11/2016
Total 475074:				26,486.00	26,486.00		
PER MAR SECURITY SE	15177734	CABLE SECURITY SERVICES	05/08/2016	173.94	173.94	67636	05/13/2016
	15177734	CITY HALL SECURITY SERVICES	05/08/2016	173.94	173.94	67636	05/13/2016
	15177734	COURT SECURITY SERVICES	05/08/2016	173.94	173.94	67636	05/13/2016
	15177734	LIBRARY SECURITY SERVICES	05/08/2016	173.94	173.94	67636	05/13/2016
Total 475092:				695.76	695.76		
ESS BROTHERS & SONS,	VV1897	MANHOLE REPAIR	05/03/2016	2,626.00	2,626.00	67671	05/31/2016
Total 475131:				2,626.00	2,626.00		
SCHULTZ, MARK	051316	TRAVEL PER DIEM	05/05/2016	58.00	58.00	1340	05/13/2016
	0513162	TRAVEL REIMBURSEMENT	05/05/2016	35.02	35.02	1340	05/13/2016
	0513162	TRAVEL REIMBURSEMENT	05/05/2016	11.73	11.73	1340	05/13/2016
Total 475135:				104.75	104.75		
HD SUPPLY WATERWOR	F503293	METERS	05/11/2016	232.44	232.44	67673	05/31/2016
Total 475202:				232.44	232.44		
VOYAGER FLEET SYSTE	869207860619	FIRE DEPT - FUEL	05/01/2016	79.85	79.85	67694	05/31/2016
Total 475259:				79.85	79.85		
RIVER CITY STITCH, LLC	41151	FIRE DEPT EXPENSE	04/19/2016	40.00	40.00	67688	05/31/2016
Total 475269:				40.00	40.00		
PIERCE CTY FIRE OFFIC	053116	I AM RESPONDING	05/13/2016	210.00	210.00	67683	05/31/2016
Total 475302:				210.00	210.00		
ALL CROIX INSPECTION	2955	INSPECTIONS	04/29/2016	1,750.00	1,750.00	67609	05/13/2016
Total 475328:				1,750.00	1,750.00		
JOHNSON BLOCK & CO, I	430331	AUDIT EXPENSE - WATER DEPT	04/30/2016	1,150.00	1,150.00	67677	05/31/2016
	430331	AUDIT EXPENSE - SEWER DEPT	04/30/2016	1,150.00	1,150.00	67677	05/31/2016

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	430331	AUDIT EXPENSE - STORM SEWER	04/30/2016	1,150.00	1,150.00	67677	05/31/2016
	430331	AUDIT EXPENSE - GENERAL FUND	04/30/2016	8,050.00	8,050.00	67677	05/31/2016
Total 475334:				11,500.00	11,500.00		
R & R OVERHEAD GARA	16378	POLICE DEPT EXPENSE	04/25/2016	349.51	349.51	67641	05/13/2016
Total 475361:				349.51	349.51		
TASER INTERNATIONAL	SI1434840	POLICE DEPT EXPENSE	04/12/2016	154.51	154.51	67646	05/13/2016
Total 475385:				154.51	154.51		
PELNAR, KATHLEEN R.	051316	APRIL ANIMAL CONTROL	05/01/2016	159.23	159.23	67635	05/13/2016
Total 475395:				159.23	159.23		
CENTER POINT LARGE P	1375192	LIBRARY BOOK PURCHASE	05/02/2016	1,581.84	1,581.84	67668	05/31/2016
Total 475475:				1,581.84	1,581.84		
KLM ENGINEERING	5964	WATER TOWER REPAIR/MAINT.	04/29/2016	2,800.00	2,800.00	67626	05/13/2016
Total 475494:				2,800.00	2,800.00		
RIVER HEIGHTS MOTEL	051316	RESTITUTION	05/10/2016	75.00	75.00	67642	05/13/2016
Total 2011029:				75.00	75.00		
COUNTRYSIDE COOPER	051316	PUBLIC WORKS REPAIR/MAINT.	04/30/2016	946.90	946.90	67619	05/13/2016
Total 2011056:				946.90	946.90		
US BANK EQUIPMENT FI	303275721	RICOH CONTRACT	04/22/2016	230.31	230.31	67649	05/13/2016
	305278111	RICOH CONTRACT	05/23/2016	230.31	230.31	67693	05/31/2016
Total 2011127:				460.62	460.62		
ADVANCED GARAGE DO	3740	FIRE BUILDING MAINT.	04/20/2016	1,700.00	1,700.00	67663	05/31/2016
Total 2011131:				1,700.00	1,700.00		
MHQ, INC.	MA0001149182	POLICE VEHICLES	04/28/2016	1,089.52	1,089.52	67630	05/13/2016
Total 2011200:				1,089.52	1,089.52		
DEPT OF REVENUE	051316	STATE DEBT COLLECTION PAYMENT	05/04/2016	35.00	35.00	67621	05/13/2016
Total 2011203:				35.00	35.00		
COVERALL OF THE TWIN	7070225091	CITY HALL CLEANING SERVICE	05/01/2016	333.85	333.85	67620	05/13/2016
	7070225091	LIBRARY CLEANING SERVICE	05/01/2016	273.15	273.15	67620	05/13/2016
	7070225092	FREEDOM PARK CLEANING SERVICE	05/01/2016	346.00	346.00	67620	05/13/2016
Total 2011204:				953.00	953.00		
ULINE	76529812	POLICE OPERATING	04/28/2016	313.00	313.00	67648	05/13/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
Total 2011222:				313.00	313.00		
PHILANDERS BAR AND G	051316	WORTHLESS CHECK	05/10/2016	140.00	140.00	67637	05/13/2016
Total 2011223:				140.00	140.00		
HYDROCORP	0038931-IN	CROSS CONNECTION INSPECTIONS	04/30/2016	1,085.00	1,085.00	67625	05/13/2016
Total 2011248:				1,085.00	1,085.00		
MILESTONE MATERIALS	3500002420	ROADYWAY SUPPLIES	04/29/2016	458.28	458.28	67631	05/13/2016
Total 2011251:				458.28	458.28		
MOST, RYAN	051316	MILEAGE	05/02/2016	35.19	35.19	1337	05/13/2016
	051316	TRAVEL REIMBURSEMENT	05/02/2016	23.00	23.00	1337	05/13/2016
Total 2011275:				58.19	58.19		
QUALITY FLOW SYSTEM	31952	SEWER REPAIR/MAINT	05/11/2016	4,320.00	4,320.00	67687	05/31/2016
Total 2011280:				4,320.00	4,320.00		
CONSULTING PSYCHOL	10419	PUBLIC SAFETY ASSESSMENT	04/30/2016	450.00	450.00	67618	05/13/2016
Total 2011285:				450.00	450.00		
ARTFARM, LLC	RCST002	SCULPTURE TOUR	05/09/2016	1,500.00	1,500.00	67607	05/09/2016
Total 2011286:				1,500.00	1,500.00		
TRI-STATE PUBLIC SAFE	700	POLICE VEHICLES	03/24/2016	1,829.00	1,829.00	67691	05/31/2016
Total 2011287:				1,829.00	1,829.00		
Grand Totals:				143,800.90	143,800.90		

Report Criteria:

Detail report type printed

Prescott April 21, 2016 at 6:30 PM
 Prescott Public Library
 Mississippi Room
 800 Borner Street North
 Prescott, WI 54021

1. **Call to order-Roll Call** – Charity Lubich called to order at 6:31.
Present: Charity Lubich, Jane Enright, Jim Baran, Maureen Otwell, Anne Kressly, Kate Otto (7:11)
Absent: Pete Kelly, Colleen Harris, Kate Otto
2. **Approval of Agenda** – The Agenda for April 21 was accepted without revisions.
3. **Approval of March 17, 2016 Library Board meeting minutes** – A motion was made to approve the March 17, 2016 minutes by Maureen Otwell and seconded by Jim Baran
4. **Approval of Financial Report and Bills** – A motion to approve was made by Jim Baran and seconded by Maureen Otwell.
5. **Accept Director’s report** - A motion to approve was made by Anne Kressly and seconded by Jim Baran.

**Director’s Report
 April 2016**

Revenue:	Fines & Fees	Fax & Copies	Donations & Book Sales
04/12/16	66.30		
	271.05	76.25	194.39
	<u>\$337.35</u>	<u>\$76.25</u>	<u>\$194.39</u>

Circulation:	March 2016	March 2015	March 2014
Total Circulation:	7,887	8,697	9,466
OverDrive Checkouts:	376	346	275

Pharos Internet Management:			
# of sessions:	301	322	268
Door Count:	3,100	2,897	3,080
Wireless Sessions:	732		
Website Visits:	1,395		

March 2016 Programming Statistics

Event Attendance

Age Levels	Storytime (7)	Elise Parsley Author Event	Coloring Craze	Peeps Diorama Contest*		Totals
				Diorama Entries	People's Choice Ballots	
Adults	36	20	6	N/A	N/A	62
Teens	0	0	0	1	N/A	1
Children	47	18	0	N/A	N/A	65
Totals	83	38	6	54	97	278

Number of times event occurred is (1), unless otherwise noted.

*Due to the mixed ages in the Group/Family category of the Peeps Diorama Contest, it is not possible to accurately count the number of adults and children. People's Choice Ballots did not indicate age of person voting.

Passive Programs

	DIY Activity Center	
	Indoor Snowman	Totals
Children	30	30
Teens	0	0
Adults	0	0
Totals	30	30*

*Indoor Snowman participation count is an estimate. There is no countable product of the activity.

On-going Programs

1000 Books Before Kindergarten Registrations as of March 31 = 120

10 children have completed the program as of March 31.

Total number of people served by Programming and Outreach in March 2016 was 278.

Library News

Please take a moment to thank our generous Library Board Trustees Colleen Horn Harris and Jimmie Baran for not only their dedication of time in helping to steer your library in becoming a leading resource of information, education, culture and recreation, but also for honoring the Prescott Public Library with matching grants from their place of employment, 3M. Each of them turned in their Library Trustee volunteer hours so that we could be eligible to receive a gift. A check was received from 3M on April 11th.

According to Library By-laws, we need to select a new Trustee. Colleen Horn Harris has served two consecutive three year terms. Please suggest names of Prescott citizens to me that you think would make a good trustee. I will then provide City Council with your recommendation. We also are losing Council Representative Maureen Otwell. New assignments to Boards and Committees were decided on 4/19. We will welcome Galen Seipel as our new Council Representative in May. We will be electing Trustee officers next month, as well, so if there is a position that you cannot serve on the Board, please let me know.

You will see a copy of Library Assistant Carissa Langer accepting a check from Dennis Donath with this report and a card he gave us. He stopped in a couple Saturdays ago to award your library with a check from the Ellsworth Chapter of the Eastern Star.

The annual summer reading program sponsorship letters went out to area businesses and we have received \$515.00 in donations thus far.

The 2nd Annual PEEPS Diorama Contest was a smashing success! Newspaper photos are attached. We received more than a dozen additional entries over last year. This is a collaborative program with Community Education. We also had a 3-D presentation program on April 11th.

Governor Scott Walker signed a new bill into law that is meant to assist the return of library materials. The bipartisan legislation co-authored by Senator Sheila Harsdorf and Nancy VanderMeer, allows for libraries to share limited patron information with local law enforcement for accounts with unreturned materials totaling over \$50.00 in value. Please see the article contained in this report.

John Thompson, Director of Indianhead Federated Library System, forwarded me a copy of his article "*Beyond the Walls-Thoughts on Library Service.*" It is focused on library programming and I feel it is a good tool for us as we complete our new strategic plan.

A priority list of children's programming suggestion for purchase is included. I would like to remind you also of the private study are I addressed with you last fall during budget discussions and an additional need is a new desk and filing/storage area for the Director's office. City Hall hired Alternative Business Furniture to update their offices a few years ago.

I was contacted by Franz Altpeter, a member of the Outreach Committee for Friends of Prescott Children, requesting that Tom Magnan and Mark Most present issues pertaining to the May 25th school referendum speak to our Board. They will be first on the agenda May 19th after we approve that agenda.

- 6. Annual Report Infographics**
- 7. Patron Surveys Summary**
- 8. Library Long Range Plan** – Jane Enright will continue to work on plan and will finalize in June.
- 9. Library Board of Trustee terms** – Jane will talk to Colleen Harris and check state statutes regarding term limits.
- 10. Treasurer's report and investment options** – \$8642.75- It was decided to stay with BMO Harris
- 11. Issues and assignments for the May 19, 2016 Board meeting** – Draft long range plan, Bylaw change, look at Becky Arenivar's recommendations
- 12. Adjournment** - A motion to adjourn was made by Jim Baran and seconded by Maureen Otwell at 8:04 pm.

Minutes for the regularly scheduled meeting of the Board of Commissioners for the Prescott Housing Authority on April 13th, 2016.

Chair person Dave Sterud called the meeting to order. Roll call showed those to be present: Gary Dunn, Brenda Haas, Rich Matzek, Dorothea Morris, and Dave Sterud. Also present was Anne McAlpine, Management Agent.

Minutes for the Jan. 13, 2016 meeting were approved. Dunn/Morris.

Financial reports for March 2016 were discussed. McAlpine presented a written explanation of these reports. It was agreed that the reports looked good and were approved. Matzek/Haas

Checks were approved and signed. Morris/Dunn

No tenants present.

Old Business: None to discuss.

New Business: McAlpine advised that there will be a small rent increase of \$9 and \$11 for the 2 facilities, initiated by HUD, effective 7/1/16. This will be reflected in updated brochures.

Water Heaters are being changed out as needed per McAlpine.

Have built up a reserve account and discussed 2016 Budget with approval. Matzek/Haas

New covered Picnic Area was discussed. Brenda Haas contacted the Prescott Lions Club and they have agreed to donate their time for the construction of this project. McAlpine presented the costs for the project, with a Grant Application being submitted for material costs. We hope to get this approval by June, 2016, with start the Summer of 2016, and completion by Fall, 2016. Dunn/Morris

Chair Report: Nothing new to present

Management Report: New brochures presented by McAlpine. They will be updated with new HUD rent increase after 7/1/16.

There are 3 tenants in the process of moving out and 3 new tenants moving in. Will be completed by 6/1/16. There will be no vacancies and no waiting list after that date.

There being no other business, motion to adjourn at 9:48 am, 4/13/16. Morris/Dunn

Respectfully submitted Rich Matzek, Recorder

Jayne Brand

From: Mike Hoikka <hoikkam@prescott.k12.wi.us>
Sent: Wednesday, May 04, 2016 11:22 AM
To: Jayne Brand
Cc: Rick Spicuzza; Hank Zwart
Subject: Re: irrigation

Jayne & Hank

Estimate of water usage for Dexter Field.

1/2" of water per week is required, either by rainfall or irrigation.

If we need to supply 50% of the moisture, the gallons or cubic foot of water would be 13,577 gallons or 1815 cu. ft for 1/2" per acre. (per time)

13 acres X 13,577=176501 gal x number of cycles

13 acres x 1815= 23595 cu ft x number of cycles

June x2-July x2-August x2 -Sept. x 1 = 7 number of cycles

Estimates per season 1,235,507 gallons or 165,165 cuft

What is the cost for water? either gallon or cubic foot

Mike Hoikka
Buildings and Grounds Supervisor
Prescott School District
715-531-8984

----- Original message -----

From: Jayne Brand <jbrand@prescottcity.org>
Sent: 2016-05-03 9:53 AM
To: "hoikkam@prescott.k12.wi.us" <hoikkam@prescott.k12.wi.us>
Subject: irrigation

Mike,

Dr. Spicuzza was in and talked to Hank and I about irrigation on the new fields. In order for us to make a recommendation to Council we need a little more information. What we are looking for is possible number of gallons which will be used for irrigation. I know this will probably be tough to estimate because there are so many variables but any information you can provide would be great.

Please let me (Hank) know if you have questions.

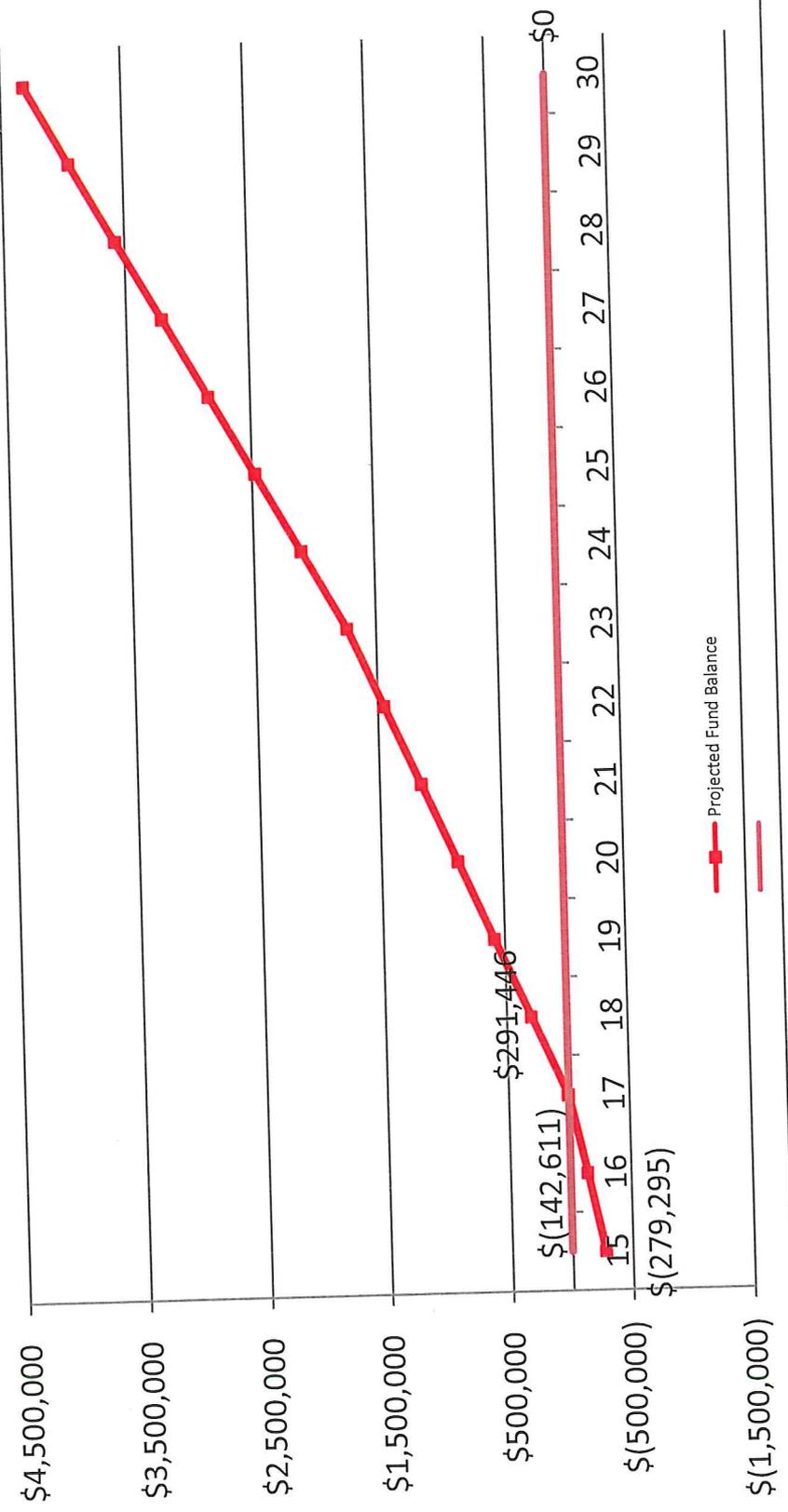
A	
1	Projected Water Costs for Dexter Street Fields
2	
3	$60,000 \times 1.85/1,000 \text{ gallons} = \111.00
4	$340,000 \times 1.36/1,000 \text{ gallons} = \$ 462.40$
5	$835,000 \times .84/1,000 \text{ gallons} = \701.40
6	
7	Total Cost of 1,235,000 = \$1,274.80
8	
9	$1,235,000 \times .84/1,000 \text{ gallons} = \$1,037.40$

2016 Capital Projects Estimated Unreserved/Undesignated Cash Balance

\$	1,263,993	Current Cash Balance
\$	62,941	Taxes to be received in August
\$	1,000	Estimated interest earned
\$	80,000	Transfer in f/General Fund for City Hall Remodel & HVAC
\$	(85,000)	Two-ton pickup with Polyhawk spreader
\$	(3,750)	25% of \$15,000 GPS Receiver
\$	(20,420)	Court & Laura St. Retainage
\$	(6,300)	Police Vehicle remaining accessories
\$	(30,000)	City Hall Remodel
\$	(300,000)	City Hall HVAC
\$	(129,500)	Public Works Garage
<hr/>		
\$	832,964	Estimated year end cash balance
\$	(58,001)	Reserved for PIE
\$	(15,135)	Reserved for Fire Association Capital Needs
\$	(20,000)	Reserved for Courtesy dock/boat enhancement grant writing
\$	(10,000)	Reserved for Retaining Wall Replacement Program
\$	(152,862)	Reserved from sale of farm land near compost site
\$	(150,013)	25% 2016 Capital Projects Budget
<hr/>		
\$	426,953	Unreserved/Undesignated
\$	(183,820)	<i>Broadstreet sidewalk reconstruction</i>
<hr/>		
\$	243,133	Unreserved/Undesignated if Broadstreet is paid out of Capital

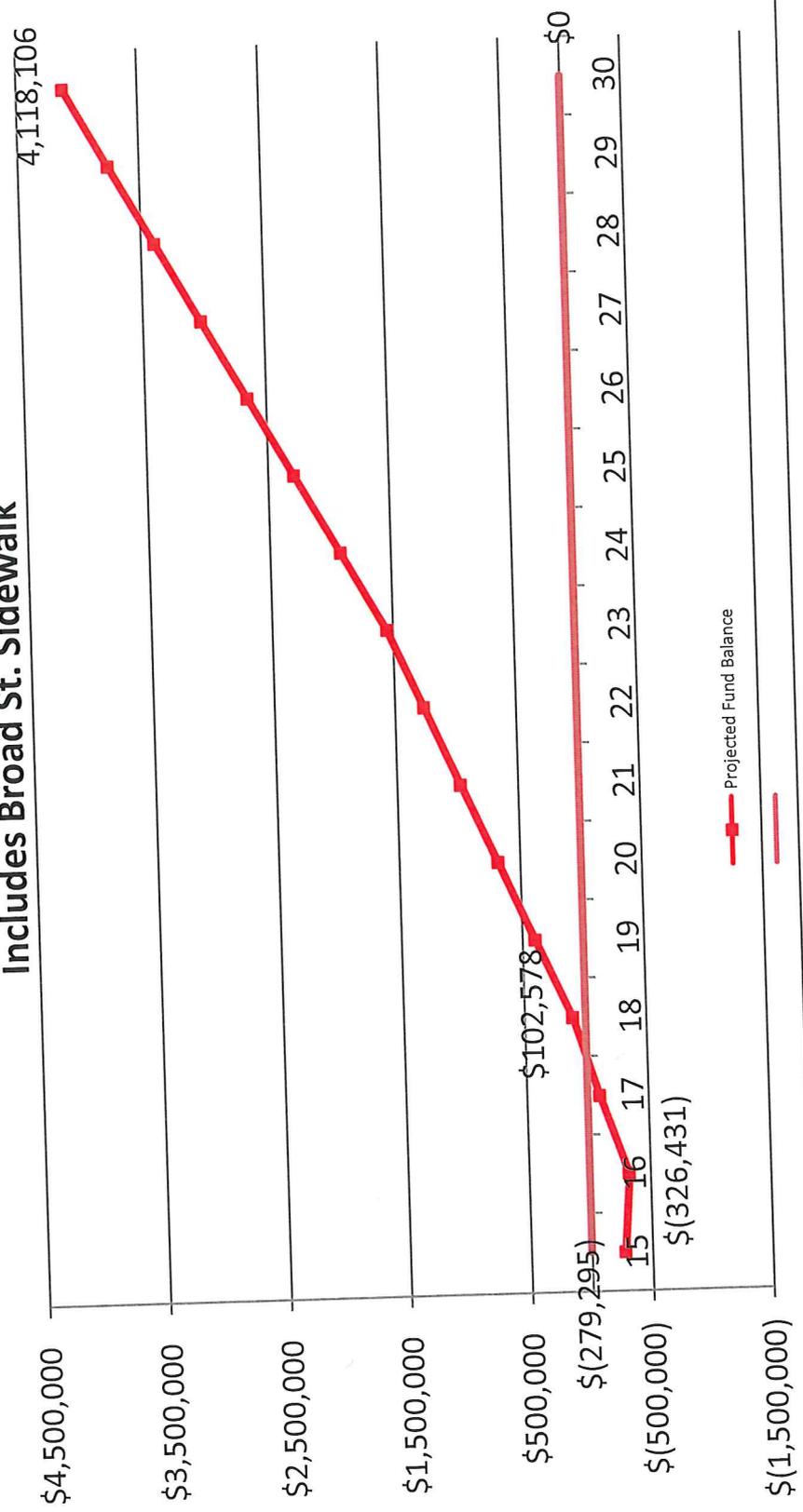
TIF4 Projected Fund Balance - Closing 2030 w/o Broad St. Sidewalk

4,306,974



Projected Fund Balance

TIF4 Projected Fund Balance - Closing 2030
Includes Broad St. Sidewalk





604 Wilson Avenue • Menomonie, Wisconsin 54751

715-235-9081
800-472-7372
Fax • 715-235-2727
www.cedarcorp.com

May 16, 2016

Jayne Brand, City Administrator
City of Prescott
800 Borner Street
Prescott, WI 54021

RE: Professional Civil Engineering Services Proposal
Broad Street Curb and Sidewalk Replacement Improvements
City of Prescott, WI

Dear Jayne & City Council:

Cedar Corporation is pleased to submit this proposal to provide professional civil design and construction engineering services for proposed Broad Street Curb and Sidewalk Replacement Improvements.

SCOPE OF PROJECT: We understand that the project will consist of providing professional civil design and construction engineering services for proposed Broad Street, from Cherry Street to Kinnickinnic Street, Curb and Sidewalk Replacement Improvements including city staff/council/committee/property owner meetings, design plan and details, specifications and bidding documents, bidding services, attend public bid opening, bid tabulation results and recommend bid award, pre-construction meeting, construction administration and coordination, periodic construction observation visits, review and recommend construction payment application requests, construction contract punch list coordination and close out.

SCOPE OF SERVICES: Cedar Corporation (hereinafter called "Engineer") proposes to render professional civil design and construction engineering services for City of Prescott (hereinafter called "Client") including the above mentioned scope of project items listed for proposed Broad Street Curb and Sidewalk Replacement Improvements from Cherry Street to Kinnickinnic Street, City of Prescott, WI (hereinafter called "Project").

CLIENT SUPPLIED INFORMATION: The Client will provide the Engineer with available maps; street, sidewalk, curb, and utility plans within the area, any known site environmental issues and concerns and Project design review input and comments.

DESIGN TIMELINE: The Engineer's services shall be performed as expeditiously as is consistent with the orderly progress of the Project and completed pursuant to the Client's determined timeline after written authorization to proceed is received from the Client, barring circumstances beyond the Engineer's control that force a delay. In such instance, the Engineer will inform the Client of the cause of the delay. It is the Engineer's understanding that the Client desires this project to be completed in 2016 construction season.

COMPENSATION: The Client agrees to pay the Engineer a Lump Sum "No to Exceed" fee in amount of \$8,350 as outlined below for professional civil design and construction engineering services which

includes the furnishing of all materials, equipment and computers, labor and required insurance and all reimbursable expenses. Any additional work not included in the Scope of Services will be invoiced to the Client on a time and material basis or agreed upon fee computed in accordance with the Engineer's hourly rate schedule, if changes in the work are authorized by the Client. The Engineer will provide a written quote for any additional work at the Client's request.

Estimated Construction Cost Including 5% Contingency	= \$175,500
Design & Construction Engineering Services	= \$8,350
Total Opinion of Probable Project Cost	= \$183,850

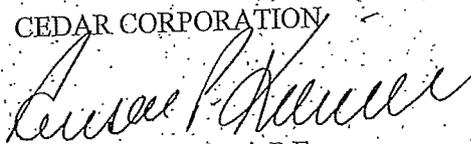
SERVICES NOT PROVIDED AS PART OF THIS PROPOSAL: Archaeological studies and investigations; environmental studies and assessments, soil borings and geotechnical engineer report recommendations for design and construction; field topographic and data collection survey and map, boundary survey and property survey and map, Certified Survey Map and Subdivision Plat, property abstract and title search, sub-surface exploration to locate underground utilities, municipal storm sewer and utilities (sanitary and water main and service laterals), utilities systems (electric, natural gas, lighting, telephone and communications), street lights, traffic signals, municipal street improvements, governing agency permit application and review fees, WDNR and US Army Corps of Engineers Joint Chapter 30 permit, FEMA LOMA and LOMR floodplain fill permit, WPDES storm water discharge permits, and historical site studies and investigations are not included as part of this proposal.

PAYMENT POLICY: Client agrees to pay Engineer the amount shown on invoices presented to the Client for services rendered on a monthly basis. All invoices are due within 30 days of receipt.

AGREEMENT: If these terms, as stated above, are understood and agreeable, please sign all copies of this proposal and return one to our office.

Sincerely,

CEDAR CORPORATION


Russell P. Kiviniemi, P.E.
Director Civil Group - Menomonie Office

Greg Adams, P.E.
Senior Engineer/Project Manager

Accepted this _____ day of _____, 2016.

By: _____
Mayor David Hovel

Jayne Brand, City Administrator

**PRELIMINARY OPINION OF PROBABLE COST
BROAD ST (CHERRY ST TO KINNICKINNIC ST)
CITY OF PRESCOTT**



CEDAR CORPORATION
JOB #:
DATE: 9/25/15
ESTIMATE PREPARED BY: GRA

4' WIDE BOULEVARD - COLORED CONCRETE

*APPROX. 5,200 SF OF COLORED CONCRETE IN THE 4' WIDE BOULEVARD
DOES NOT INCLUDE THE PEDESTRIAN BUMPOUT AREAS*

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
REMOVE EXG PAVERS	S.F.	5200	\$1.00	\$5,200.00
PREPARE GRANULAR BASE	S.F.	5200	\$1.50	\$7,800.00
4" COLORED CONCRETE SIDEWALK	S.F.	5200	\$10.00	\$52,000.00
				\$65,000.00
SUBTOTAL				
CONTINGENCY (5%)				\$3,250.00
ENGINEERING (5%)				\$3,250.00
TOTAL 4' WIDE COLORED CONCRETE BOULEVARD				\$71,500.00

PEDESTRIAN BUMPOUT - COLORED CONCRETE SIDEWALK

APPROX. 5,000 SF OF COLORED CONCRETE IN THE PEDESTRIAN BUMPOUT AREAS

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
REMOVE EXG PAVERS	S.F.	5000	\$1.00	\$5,000.00
PREPARE GRANULAR BASE	S.F.	5000	\$1.50	\$7,500.00
4" COLORED CONCRETE SIDEWALK	S.F.	5000	\$10.00	\$50,000.00
DETECTABLE WARNING FIELD	EA.	8	\$500.00	\$4,000.00
SAWCUTTING	L.F.	100	\$3.00	\$300.00
SPOT CURB REMOVAL	L.F.	250	\$5.00	\$1,250.00
SPOT CURB REPLACEMENT	L.F.	250	\$30.00	\$7,500.00
RE-SET EXG STORM INLET	EA.	2	\$500.00	\$1,000.00
SIDEWALK REMOVAL	S.F.	500	\$4.00	\$2,000.00
4" STANDARD CONCRETE SIDEWALK	S.F.	500	\$6.00	\$3,000.00
DETECTABLE WARNING FIELD	EA.	8	\$500.00	\$4,000.00
SUBTOTAL				\$85,550.00
CONTINGENCY (5%)				\$4,280.00
ENGINEERING (5%)				\$4,280.00
TOTAL PEDESTRIAN BUMPOUT - COLORED CONCRETE SIDEWALK				\$94,110.00

SPOT CURB REPLACEMENT AND STANDARD SIDEWALK REPLACEMENT

INCLUDES MISC. REPLACEMENT OF BAD CURB AND SIDEWALK ALONG THE PROJECT LIMITS

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
SAWCUTTING	L.F.	600	\$3.00	\$1,800.00
SPOT CURB REMOVAL	L.F.	250	\$5.00	\$1,250.00
SPOT CURB REPLACEMENT	L.F.	250	\$30.00	\$7,500.00
RE-SET EXG STORM INLET	EA.	2	\$500.00	\$1,000.00
SIDEWALK REMOVAL	S.F.	500	\$4.00	\$2,000.00
4" STANDARD CONCRETE SIDEWALK	S.F.	500	\$6.00	\$3,000.00
SUBTOTAL				\$16,550.00
CONTINGENCY (5%)				\$830.00
ENGINEERING (5%)				\$830.00
TOTAL SPOT CURB AND STANDARD SIDEWALK REPLACEMENT				\$18,210.00

TOTAL OPINION OF PROBABLE PROJECT COST	\$183,820.00
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May 16, 2016

Jayne Brand, City Administrator
City of Prescott
800 Borner Street
Prescott, WI 54021

RE: Professional Design Engineering Services Proposal
Henry Street, Hampshire Street, James Street - Street & Utility Improvement Project
City of Prescott, WI

Dear Jayne & City Council:

Cedar Corporation is pleased to submit this proposal to provide professional design engineering services related to Henry Street, Hampshire Street, James Street - Street and Utility Improvement Projects for construction in year 2017, City of Prescott, Wisconsin.

SCOPE OF PROJECT: The City of Prescott is requesting professional design engineering services including field topographic and data collection survey, base map, design, public information meetings, preliminary special assessment report, staff/committee/council meetings, cost estimates, permitting, specifications and bid documents, for Henry Street, Hampshire Street, James Street - Street and Utility Improvement Projects for construction in year 2017 including the following requirements:

CONSTRUCTION YEAR 2017 STREET AND UTILITY PROJECTS – 1,050 TOTAL Lineal Feet

- Henry Street – Pearl Street to Hampshire Street - 420 Lineal Feet
- Hampshire Street – James Street to Henry Street – 275 Lineal Feet
- James Street – Pearl Street to Hampshire Street – 350 Lineal Feet

SCOPE OF SERVICES: Cedar Corporation (hereinafter called “Engineer”) proposes to render professional design engineering City of Prescott (hereinafter called “Client”) with respect to the above Scope of Project related to the design for Henry Street, Hampshire Street, James Street - Street and Utility Improvement Project for construction in year 2017, City of Prescott, Wisconsin (hereinafter called “Project”). The Engineer will provide required professional services during the course of the Project as follows:

Surveying:

- Perform all field topographic and data collection surveying, and prepare base map in accordance with standard surveying practices, to the extent necessary to complete the engineering design of the Project described above; including accurately reflect current conditions for all street and utility installations that may influence the Project design and construction. Surveying services does not include any land survey for establishing or mapping any property, property lines, easements, streets and highway rights-of-way.

Preliminary Design:

- Attend initial kickoff meeting with city staff and city officials to discuss overall Project goals and to finalize the Project work plan and schedule.

- Preparation of preliminary plans showing general alignment and profile of roads and appropriate sized utilities to fit within existing roadway areas.
- Review all governing agency permit requirements.
- Meet with city staff, committee & council to review preliminary designs.
- Incorporation and refinement of any necessary or suggested changes in the preliminary design.
- Coordinate and present at Public Information Meeting/Open House
- Attend all required city staff, committee, council and other governing agency meetings.

Final Design, Plans, Specifications, Bidding Documents, Permits:

- Preparation of final design documents, including preliminary special assessment report, analysis calculations, reports, street and utility plan and profile sheets, typical street sections, street cross-sections, construction detail sheets, erosion control plans, grading and restoration plans, traffic control plans, construction specifications and bidding documents, and opinion of probable costs.
- Preparation and submittal of necessary regulatory permit request application forms to the Wisconsin Department of Natural Resources for respective water main and sanitary sewer extensions, storm water management and construction erosion control Notice of Intent to Discharge Storm Water from Construction Site (NOI).
- Submittal of 90% completed plans and specifications for review by the Client.
- Updated cost estimates at the 90% complete stage.
- Incorporation of all comments received and prepare 100% completed plans and specifications.
- Coordinate and present at Public Information Meeting/Open House, Public Hearing for Preliminary Special Assessment Report.
- Attend all required city staff, committee, council and other governing agency meetings.

Bidding: Bidding services are not being provided at this time with proposed design engineering services scope of work.

Construction Engineering Services: Construction engineering services are not being provided at this time with proposed design engineering services scope of work.

COMPENSATION: The Client agrees to pay the Engineer a Lump Sum "Not to Exceed" fee for professional design engineering services for the Project in the amount listed below pursuant to the proposed services listed in the above Scope of Services. Any additional work not included in the Scope of Services will be invoiced to the Client on a time and material basis. The Engineer will provide the Client a written quote for any additional work at the Client's request. The Client will be responsible for all applicable governing agency fees including but not limited to permit, review, application, recording, etc., fees.

CONSTRUCTION YEAR 2017 STREET AND UTILITY PROJECTS – 1,050 TOTAL Lineal Feet

Estimated Construction Cost	\$461,000
Design Engineering Fee:	
Field Topographic & Data Collection Surveying & Base Map	\$3,500
Soil Borings & Geotechnical Engineer Report	\$4,500

Design Engineering	\$29,500
Bidding - Not Included At This Time	\$0
Construction Engineering – Not Included At This Time	\$0
Total Design Engineering Lump Sum “Not to Exceed” Fee	\$37,500

CLIENT SUPPLIED INFORMATION: The Client will provide the Engineer with available copies of construction record plans for existing water system, sanitary sewer system, storm sewer system, water and sanitary sewer service lines, city utility systems maps, assessor property owner maps and parcel information, right-of-way maps, known site environmental issues and concerns, boundary survey/certified survey/plat maps, Project review input and comments, etc. for the Project.

DESIGN TIMELINE: The Engineer’s services shall be performed as expeditiously as is consistent with the orderly progress of the Project. The Engineer shall make every effort to complete the work within the time frame set by the Client. The Cedar Corporation team has the capacity and availability to commence work immediately. The following is the Engineer’s proposed timeline for the construction year 2017 Project:

CONSTRUCTION YEAR 2017 STREET AND UTILITY PROJECTS – 1,050 Linear Feet

TASK	COMPLETION DATE
City of Prescott Notice to Proceed	May 23, 2016
Field Topographic & Data Collection Survey & Base Map	June 30, 2016
Preliminary Design Engineering	July 29, 2016
Public Hearing Special Assessment Report/Public Information Meeting	August 22, 2016
Design Engineering	September 23, 2016
Permits	October 2016
Specifications/Bid Documents	October 2016
Advertisement for Bids	November 2016
Bid Opening at City Hall	December 2016
City Council Bid Award	January 2017
Notice of Award & Contract Documents	February 2017
Notice to Proceed & Pre-Construction Conference	April 2017
Commence Construction (Pending Permits)	April 2017
Substantial Complete Construction	July 2017
Final Complete Construction	August 2017

SERVICES NOT PROVIDED AS PART OF THIS PROPOSAL: Archaeological studies and investigations, environmental studies and assessments, environmental investigations, bidding services, construction engineering services (construction observation, construction management and coordination, construction staking and layout, construction record drawings, etc.), boundary survey, certified survey map, subdivision plat map, easement documents, title search, land acquisition, street and highway right-of-way map, field locating and marking of existing underground utility systems, industrial site WPDES storm water discharge permit, governing agency permit fees, ecological studies and investigations, flood plain studies and determination, traffic impact analysis and report, WIDOT Trans 233 permits and approval request, re-staking and layout due to weather related damages/contractor negligence/vandalism, and historical site studies and investigations are not included as part of this proposal.

PAYMENT POLICY: Client agrees to pay Engineer the amount shown on invoices presented to the Client for services rendered on a monthly basis. All invoices are due within 30 days of receipt.

AGREEMENT: If these terms, as stated above, are understood and agreeable, please sign both copies of this proposal and return one to our office by mail, email or fax.

Sincerely,

CEDAR CORPORATION



Russ Kiviniemi, P.E.
Director Civil Group – Menomonie Office

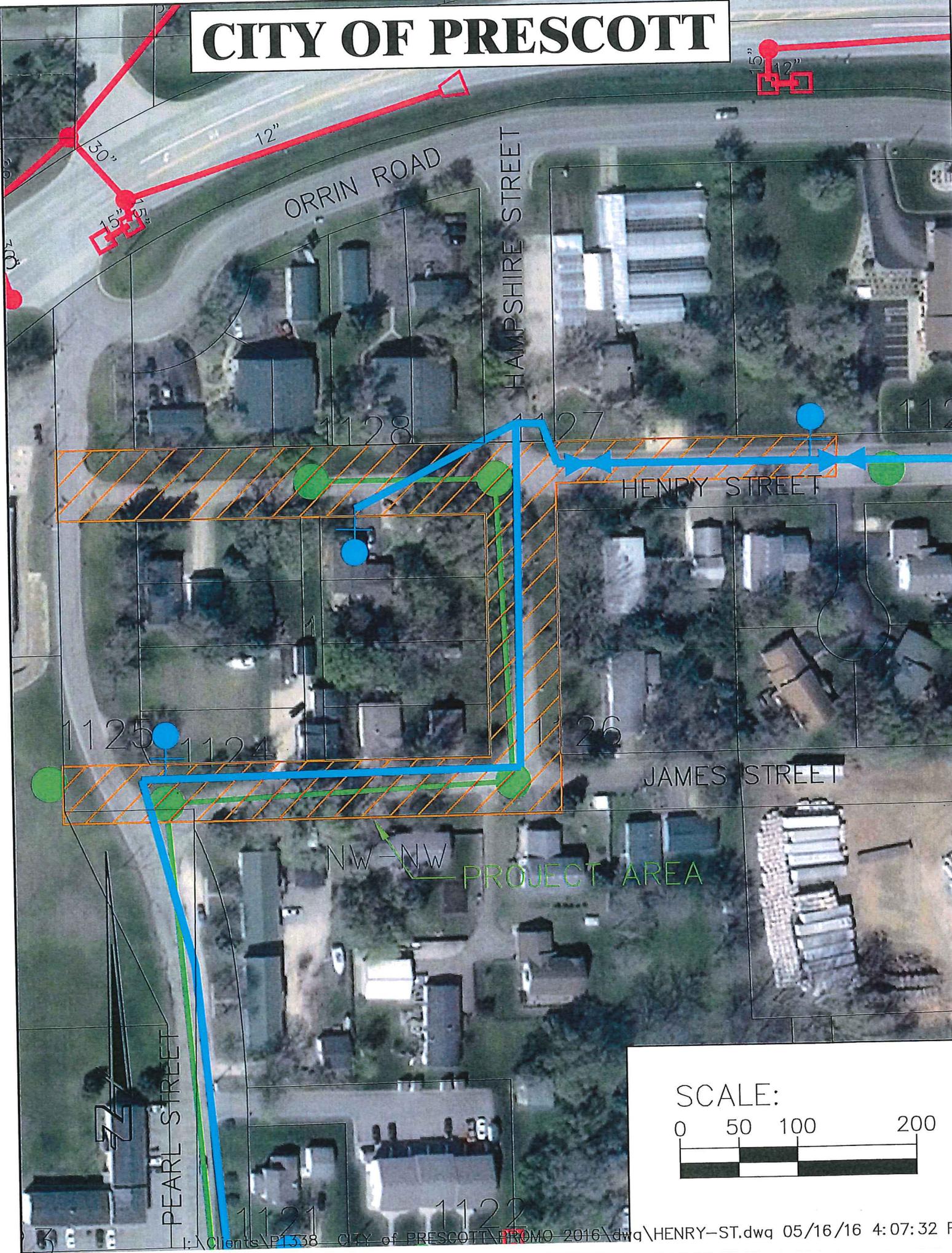
Greg Adams, P.E.
Senior Engineer/Project Manager

Accepted this _____ day of _____, 2016

By: _____
Mayor David Hovel

Jayne Brand, City Administrator

CITY OF PRESCOTT



SCALE:

0 50 100 200



TOWN OF CLIFTON
N7401 1195th Street
River Falls, Wisconsin 54022
May 9, 2016

Honorable May David Hovel
City Administrator - Jayne Brandt
800 Borner Street
Prescott, Wisconsin 54022

Dear Mayor Hovel and Jayne Brandt,

Re: Prescott Waste Site

When I became Treasurer of the Town of Clifton, I was told either by Joe Rohl or Jayne that Clifton residents were able to use the Prescott waste site for a fee. The fee was \$15, Thirteen dollars I was to send to Prescott, I was to maintain \$2.00

I've looked up my records for all those years and here is what I have found.

2006 - \$36 in June check no 1227
2007 - \$72 in November - received
2008 None
2009 None
2013 - \$93 - received \$78 9/12/13
2016 - \$130 - received 5/9/16

Under separate cover, I sent you the annual letter that I post every year with the option of Clifton residents using the Prescott waste site. When the residents send me a check for \$15, I send them a permit. I left a sample at the city hall for you.

This year, because Clifton's residents regard this program as a real positive, I received 10 requests. These are the residents that have requested them: Dave Pattridge, Lorraine Kohler, Debra Day, Zona Gustavson, Susan Fox, Peg Jacques,

James Packard, Pat Reuter, Dianna Peters, Richard Zyduck. And John Tillman I
still owe you.

I feel that we have honorably held up our part of the program. And when you hire
the attendant, since these people have already paid, they should be able to use the
site this year. Hopefully, this issue can be resolved for the future.

Sincerely,

Judy Clement-Lee
Clerk/Treasurer
Town of Clifton



Date: May 20, 2016

To: Prescott City Council & Mayor

From: Vanessa Norby, Finance Director

Re: Available Funding for Sewer R.A.S. Pumps Repair & Replacement

Two of the RAS pumps are in need of complete replacement and two are in need of repair. The estimated cost for the two replacements totals \$17,975. The Waste Water Treatment Plant Equipment Replacement Fund (WWTPERF) has \$9,251 available to put towards the cost leaving approximately \$8,724 to come from Sewer reserve funds. The repairs for the other two pumps will total approximately \$7,940. The WWTPERF has \$6,652 available for this repair. The remaining \$1,288 will come from Sewer reserves.

The new RAS pump replacements of \$17,975 will be added to the replacement fund and saved for over 20 years in the amount of \$898.75 per year beginning in 2017. The repairs will be saved for over 10 years in the amount of \$794 per year.

QUALITY FLOW SYSTEMS, INC.

800 6th Street NW
New Prague, MN 56071

Phone (952)758-9445
Fax (952)758-9661

May 18, 2016

TO: Prescott, WI
Attn: Dennis Eaton

Subject: KSB Replacement Pumps

RAS

Dennis;

Please find below our proposal for two new KSB KRT E 80-251/46XKG-DV dry pit/submersible pumps to replace your Fairbanks Morse pumps at the treatment plant.

KSB Replacement Pumps:

Two	(2)	KSB KRT E 80-251/46XKG-DV 460V 1160 RPM 6.5HP Pumps to Include:
		<ul style="list-style-type: none">• 30' Of power and sensor cable• Over-temp/ Seal fail built into pump• Pump safe modules for panel• Double mechanical seals• 4 Inch suction elbows with foot• 3 Inch solids passing capability
Two	(2)	Stainless Steel Lifting Handles
One	(1)	Miscellaneous Piping/Supplies
One	(1)	Installation/Labor

Total Delivered Selling Price - - \$17,975.00 (+ tax)
(Freight to jobsite included)

If you have questions or require this to be quoted different, please give me a call.

Sincerely,

John Tacheny

John Tacheny

1995 RAS/MAS Pumps (4) -
 2011 RAS Pumps bearings & seals replacemnt
 2012 RAS Pumps bearings & seals replacemnt
 2014 #3 RAS Pump replace volute
 2014 Motor for RAS Pump

18,502
 4,571
 4,991
 5,748
 826

Original estimate \$20,000
 } actually spent

2016 Budget/Cash Flow

	2016 Budget	Conservative
Revenue	\$ 812,270	\$ 800,000
Expenses	\$ (666,962)	\$ (675,000)
Depreciation	\$ 187,000	\$ 187,000
ERF	\$ (50,571)	\$ (60,000)
Available	\$ 281,737	\$ 252,000
Less Current Principal	\$ (15,000)	\$ (15,000)
Available	\$ 266,737	\$ 237,000

	2016
Sewer Vac payoff	\$ (74,172)
Replace Lift station pur	\$ (9,575)
ERF lift station contribu	\$ 6,216
misc. capital	\$ (5,130)
South Lift station repla	\$ (103,346)
S. Lift ERF contribution	\$ 24,085
2016 Available	\$ 104,815

2016 Interest Expense Budget: \$6,812

Jayne Brand

Subject: FW: City of Prescott Quiet Zone

From: Domres, Thomas (FRA) [<mailto:thomas.domres@dot.gov>]
Sent: Thursday, April 28, 2016 10:42 AM
To: Jayne Brand
Subject: RE: City of Prescott Quiet Zone

Good morning, Jayne.

I wanted to get back to you about a meeting with the City. I am available to meet with the City about the potential Quiet Zone; however, I would caution that the FRA has limited resources and cannot attend several meetings on this project.

Do you have a date in mind for this meeting and a rough agenda for it? I would recommend that the City review the minutes from the diagnostic meeting held a few years ago with WISDOT, FRA, BNSF and others in attendance. That would probably serve as a good starting point for the discussion.

Thank you,

Tom

Tom Domres
Regional Crossing and Trespasser Manager
Federal Railroad Administration

(312) 877-2866
thomas.domres@dot.gov

RESOLUTION 05-16

RESOLVED, that the City of Prescott informs the Wisconsin Department of Natural Resources, that the following actions were taken by the City Council of the City of Prescott.

1. Reviewed the Compliance Maintenance Annual Report which is attached to this resolution
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
 - (a) Continued education of staff
 - (b) Continued compliance according to operation and maintenance manuals
 - (c) Continued evaluation of facility and efficiency of plant in relation to service area and future growth patterns

Passed by a Unanimous/Majority vote of the City Council of the City of Prescott on June 13, 2016

David B. Hovel, Mayor

ATTEST:

Jayne M. Brand, City Administrator/ Clerk

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 **2015**

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.3885	x	241	x	8.34	=	781
February	0.3996	x	256	x	8.34	=	852
March	0.3958	x	272	x	8.34	=	898
April	0.3916	x	216	x	8.34	=	706
May	0.3990	x	217	x	8.34	=	721
June	0.4054	x	258	x	8.34	=	872
July	0.4010	x	186	x	8.34	=	620
August	0.4118	x	258	x	8.34	=	885
September	0.4020	x	183	x	8.34	=	612
October	0.4000	x	193	x	8.34	=	645
November	0.3813	x	199	x	8.34	=	633
December	0.3790	x	228	x	8.34	=	721

2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.509	x	90	=	0.4581
		x	100	=	.509
Design (C)BOD, lbs/day	1029	x	90	=	926.1
		x	100	=	1029

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:

6/1/2016

2015

- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	4	1	0	0
March	30	27	5	1	0	0
April	30	27	6	1	0	0
May	30	27	7	1	0	0
June	30	27	5	1	0	0
July	30	27	3	1	0	0
August	30	27	4	1	0	0
September	30	27	5	1	0	0
October	30	27	4	1	0	0
November	30	27	5	1	0	0
December	30	27	5	1	0	0
* Equals limit if limit is <= 10						
Months of discharge/yr				12		
Points per each exceedance with 12 months of discharge					7	3
Exceedances					0	0
Points					0	0
Total number of points						

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

07/13/2015

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

If Yes, please explain:

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

- Yes
- No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

- Yes
- No
- N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:

6/1/2016

2015

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	3	1	0	0
March	30	27	4	1	0	0
April	30	27	3	1	0	0
May	30	27	4	1	0	0
June	30	27	4	1	0	0
July	30	27	2	1	0	0
August	30	27	3	1	0	0
September	30	27	5	1	0	0
October	30	27	4	1	0	0
November	30	27	5	1	0	0
December	30	27	5	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:

6/1/2016

2015

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1.5	0.2	1	0
February	1.5	0.2	1	0
March	1.5	0.2	1	0
April	1.5	0.2	1	0
May	1.5	0.2	1	0
June	1.5	0.4	1	0
July	1.5	0.3	1	0
August	1.5	0.7	1	0
September	1.5	0.9	1	0
October	1.5	0.8	1	0
November	1.5	0.4	1	0
December	1.5	0.4	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.
 Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE HAULED to the WCWBF

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			1.74											0	0
Cadmium		39	85			<1.3											0	0
Copper		1500	4300			3520											1	0
Lead		300	840			22.4											0	0
Mercury		17	57			.13											0	0
Molybdenum	60		75			3.19										0		0
Nickel	336		420			45.6										0		0
Selenium	80		100			2.37											0	0
Zinc		2800	7500			181												0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 1

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:

6/1/2016

2015

<p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <p>We are in the process of getting a industrial user agreement with the Hinkle company limiting the amount of copper they discharge into our system.</p>	0
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <input type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input checked="" type="radio"/> N/A (0 Points) <p>6.2 If you checked N/A above, explain why.</p> <p>We haul our biosolids to the WCWBF</p>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <p>None</p>	

Total Points Generated	10
Score (100 - Total Points Generated)	90
Section Grade	B

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2)
- No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
 - Paper file system
 - Computer system
- Both paper and computer system
- No (10 points)

3. O&M Manual

3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?

- Yes
- No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

Even though a lot of the equipment is over 20 years old it is still operating and we continue to try and upgrade when ever it is possible.

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:

6/1/2016

2015

Operator Certification and Education

1. Operator-In-Charge
1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name: DENNIS H EATON

Certification No: 34493

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				X
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			
N	Total Nitrogen				X
D	Disinfection	X			
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

- Averaging 6 or more CECs per year.
 - Averaging less than 6 CECs per year.
- Advanced Certification:
- Averaging 8 or more CECs per year.
 - Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input type="text" value="Vanessa Norby"/> (XXX) XXX-XXXX</p> <p>Telephone: <input type="text" value="715-262-5544"/></p> <p>E-Mail Address (optional): <input type="text" value="vnorby@prescottcity.org"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input type="text" value="2015"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input type="text" value="2015"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input type="text" value="1,258,471.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input type="text" value="1,258,471.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input type="text" value="90,444.00"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input type="text" value="24,085.00"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input type="text" value="1,324,830.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input type="text" value="1,258,471.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input type="text" value="1,258,471.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input type="text" value="90,444.00"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input type="text" value="24,085.00"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input type="text" value="1,324,830.00"/>	
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Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

South lift station replacement

3.3 What amount should be in your Replacement Fund? \$ 1,324,830.00

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	East side interceptor sewer line	2600000	2021
2	facility upgrade	3800000	2018

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

To pig and televise 20% of our system each year and also replace and upgrade any of our sewers whenever there is a road project.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

- Sewer use ordinance Last Revised Date (MM/DD/YYYY) 04/07/2016
- Pretreatment/industrial control Programs
- Fat, oil and grease control
- Illicit discharges (commercial, industrial)
- Private property clear water (sump pumps, roof or foundation drains, etc.)
- Private lateral inspections/repairs
- Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- State plumbing code
- DNR NR 110 standards
- Local municipal code requirements
- Construction, inspection, and testing
- Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- Alarm system and routine testing
- Emergency equipment
- Emergency procedures
- Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

- Current and up-to-date sewer map

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2015

- Sewer system plans and specifications
- Manhole location map
- Lift station pump and wet well capacity information
- Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
- Areas with surcharging
- Areas with bottlenecks or constrictions
- Areas with chronic basement backups or SSOs
- Areas with excess debris, solids, or grease accumulation
- Areas with heavy root growth
- Areas with excessive infiltration/inflow (I/I)
- Sewers with severe defects that affect flow capacity
- Adequacy of capacity for new connections
- Lift station capacity and/or pumping problems

Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="100"/>	% of system/year
Root removal	<input type="text" value="20"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="20"/>	% of system/year
Manhole inspections	<input type="text" value="100"/>	% of system/year
Lift station O&M	<input type="text" value="1"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="2"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="2"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

Please include additional comments about your sanitary sewer collection system below:

The city is in the process of getting Lake Street surveyed in order to redo the road down there. When the road gets redone the sewer line will also be replaced and that is where the majority of the I/I comes from in high water on the St. Croix.

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3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

38.75	Total actual amount of precipitation last year in inches
29	Annual average precipitation (for your location)
22.3	Miles of sanitary sewer
4	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.396	Average daily flow in MGD (if available)
.412	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None

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6/1/2016

2015

5.4 What is being done to address infiltration/inflow in your collection system?

Lake Street improvement in the near future.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Grading Summary

WPDES No: 0022403

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	B	3	5	15
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	123
GRADE POINT AVERAGE (GPA) = 3.84				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Prescott Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2016 2015

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = B

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.84

PUBLIC NOTICE

The following have applied for intoxicating beverage licenses in the City of Prescott for the period beginning July 1, 2016 through June 30, 2017

Notice is hereby given that the following have applied for a Class "B" Combination License:

Pilot House LLC d.b.a. Pilot House/Boat Drinks, Randall Hendrickson, Agent 117 Broad St. No, **Muddy Waters Bar & Grill Inc.**, 231 Broad St. N., Michael Crawford, Agent, **Melons Joints Inc., d.b.a. No Name Saloon** 114 Broad St. N., Stephanie Kylander, Agent, **MDDK Inc., d.b.a. Broad Street Bar** 138 Broad St., Mary E. Krech, Agent, **Castelloe Madsen Post 61 American Legion**, 701 Pearl St. N, Neil J. Riley, Agent, **Scab's Place Inc.**, 145 Broad St. N. Stephanie Kylander, Agent **Restaurant Managers of Prescott Inc., d.b.a. Philander's Grill & Bar**, 1000 US Hwy 10, James Kariesch, Agent, **Café 214 L.L.C.** dba Kitchen Table Grill and Bar, 211 Broad St., Aaron Wolf, Agent, **Brickyard Pub & Eatery**, 216 Broad St., Elizabeth Johnson, Agent, **ZA Boys LLC dba Carbones Pizzeria** , 1120 US Highway 10, Christopher Kath, Agent

The following have applied for a Class "A" Combination License:

AmWest Inc. d.b.a. Bob & Steves bp Amoco Shop, 302 N. Lake Street, John Steve Jerlow, Agent, **St. Croix Liquor LLC**, 20 Orange Street, H. Peter Hiniker, Agent, **Leo's Landing, Inc.**, 137 Front Street, Colton, Anderson, Agent, **Churchill Market & Liquor**, 1003 Campbell St., Douglas Ollom, Agent, **Ptacek IGA Inc. dba Ptaceks Food**, 1005 Eagle Ridge Dr., Patrick M. Ptacek, Agent

The following have applied for a Class "B" Beer License & Class "C" Wine License:

Point St. Croix Marina Inc., 101 Front Street, Steven Urman, Agent
Papa Tronnio's Pizza Inc dba Papa Tronnio's Pizza, 202 Broad Street N. , Timothy Murphy, Agent, **Borner Farm Project Inc., d.b.a. Borner Farm**, 1266 Walnut St., Diane Thomas Webster, Agent

The following have applied for a Class "A" Beer License:

Freedom Valu Center Inc., 236 Broad St N. Brent Shuff, Agent

The applications for these licenses will be reviewed at the June 13, 2016 City Council meeting at approximately 6:30 p.m.

Published: May 26, 2016

2016 – 2017 CIGARETTE LICENSE

BOB & STEVE'S BP AMOCO SHOP- AMWEST INC – 302 LAKE ST.
LEO'S LANDING – 137 FRONT ST.
FREEDOM VALU CENTER – 236 BROAD ST.
HOLIDAY – SSG CORPORATION – 1120 US HWY 10
PTACEK'S IGA – 1449 ORRIN RD
CHURCHILL MARKET – 1003 CAMPBELL ST.
NO NAME SALOON – 114 BROAD ST.
ST. CROIX LIQUOR LLC – 20 ORANGE ST.
CROIX DISTRIBUTOR INC, PRESCOTT SMOKE SHOP – 141 BROAD ST.

2016-2017 AMPLIFIER PERMIT APPLICATIONS

MUDDY WATERS – 231 BROAD ST N
BRICKYARD - 216 BROAD ST N
PHILANDERS – 1000 US HWY 10

2016-2017 SIDWALK CAFÉ APPLICATIONS

KITCHEN TABLE – 211 BROAD ST N
MUDDY WATERS – 231 BROAD ST N
PAPA TRONNIO /TWISTED OAK – 202 BROAD ST N

OPERATOR LICENSE APPLICATIONS

James Cavin

James Brown

Breanna L. Wivell

Ashley M. Bost

Grant A. Wolf

Pieter C. Oschmann

Nicole M. Baran

Samuel J. Hoopingarner



SELLER'S PERMIT APPLICATION

Transient Vendors 30 Day Fee, Residential \$ 30.00
Transient Vendors 30 Day Fee, Non-Residential \$ 50.00
Vegetable Vendor (Annual Fee) – Private Property \$10.00
Vegetable Vendor (Annual Fee) – Public Property \$50.00 – Council Approval needed

Company Name Kahuna Shave Ice
Address 434 Court St N, B
City, State Prescott, WI 54021
Telephone 408-202-9771

Product or Products being sold:
Flavors poured over shaved ice

Sellers Names (first, middle, last), Address, & Driver License Number:

- Vangela Carol Roeder R360 8636 788406
434 Court St N, B Prescott WI 54021
- Kason Jon Roeder R360 4307 4132 00
434 Court St N, B Prescott WI 54021
- _____
- _____

Vehicle Information: Make _____ Model _____
License # _____ State _____

The applicant hereby agrees to comply with all local, state, and federal regulations.

Signed Vangela Roeder Date May 23, 2016
Title Co-owner

Procedures:

1. Application must be completed and fee paid.
2. Police Department will run a check on all persons listed, the company, and the vehicles being used.
3. Upon approval from the Police Department, a permit will be issued. Additional copies of the permit will be \$0.50 each.

C. Kuntze Chief of Police
6-8-16

Jayne Brand

Subject:

FW: A New Park for Prescott

An Open Letter to Prescott Leaders and Residents
May 12th, 2016

Imagine a visitor from the metro driving into Prescott experiencing the spectacular azure blue lake St Croix on the left and the quaint town ahead. Immediately that person sees a park where people of all ages gather along the river. Eagles soar above; blue herons fish the shore, while trumpeter swans trail cygnets in the water. The new Prescott Riverwalk is welcoming along its length from the marina on the south, along Eagles Point, under the lift bridge and over to the band stand on the old Steamboat Inn site. People stroll the paths, shop for art, and eat lunch on Main Street. The new motel is an excuse to stay the night and perhaps take a boat ride or swim at the beach.

Ten years ago several residents formed a committee and against long odds built the Great River Road Visitor and Learning Center. This group raised money and fought controversy and now Freedom Park is the Gem of Prescott. Families hold reunions there bringing tourist dollars to our community—in 10 years, approximately 148,000 tourists have visited the Center, travelling from 50 states and 53 foreign countries.

We, the signers below, believe that the Steamboat Inn site should be purchased by the City of Prescott and turned into a park—part of the Prescott Riverwalk plan—and part of the art and nature tourism resurgence the confluence area is experiencing.

Hastings—our confluence partner across the river—has just completed their riverfront renaissance. Like other river communities blessed with natural beauty such as Stillwater, Hudson and Red Wing, leaders have learned that tourism and art can bring in needed dollars for the community.

**FURTHERMORE, AS A GENERATIONAL AND LOYAL SUPPORTIVE GROUP OF THE CITY OF PRESCOTT, WE STRONGLY FEEL THAT IT IS IN THE BEST INTEREST OF OUR COMMUNITIES' FUTURE, TO SHARE OUR MOST IMPORTANT ASSET WITH ALL OF THE TAXPAYING RESIDENCE AND TOURIST, NOT TO INHIBIT THE VIEW WITH OBSTRUCTIVE TALL BUILDINGS. HAVE YOU EVER DRIVEN ONTO THE SITE? THE VIEW IS NO LESS THAN BREATHTAKING. BEST VIEW IN TOWN!
WHAT AN AWESOME SPOT FOR A BANDSHELL!**

Of course the property could be used—as currently proposed—as a building site for condominiums. Prospective tax income can tempt City leaders into allowing this kind of development. However, traffic and parking problems cost money and block access to the river preventing residents from fully enjoying the BEAUTIFUL riverfront. Condominium development is not the best long term solution for City income needs.

We—the undersigned—are asking the City to create a committee to seriously and in detail review the possibility of adding this park to our riverfront. We also ask that neither permanent decisions be made nor permits be issued until the park plan can be completely evaluated. One additional point; if the City could level some of the debris and soil, residents will volunteer to seed and beautify the lot until a permanent decision can be made.

Thank you for considering our proposal.

Sincerely,

Sally West, Charlotte Vick, Tom Blanck, Linda Bjorklund, Beard and Diane Webster, Genny and Bill Taevs, Char Magee, Coni Gray, Pastor Matt and Pastor Sue
Ken Roen. Deanna Roen, Janet Cleary, Franz Altpeter, Karen Altpeter, Dennis Donath, Daryl Donath, Charles Wolfe, Mary Wolfe, Mary Beth Schuller, David Schuller

CITY OF PRESCOTT, WISCONSIN

ORDINANCE 1-16

Section 1. The City Council of the City of Prescott, Wisconsin, Do Ordain as Follows:

The following ordinance is hereby enacted and made a part of the City Code of Ordinances:

Room Tax
Exhibit "A" Below

Section 2. A copy of Room Tax within the City of Prescott, Wisconsin shall be kept on file in the Office of the City Administrator, preserved in loose-leaf form or in such a form as designated by the City Administrator or person authorized by the City Administrator, and said person shall insert in their designated places all amendments, ordinances or resolutions, which indicate the intention of the Common Council to make the same a part of the Municipal code when the same have been printed or reprinted in page form, and to extract from the Municipal code all provisions, which may be repealed from time to time by the Common Council. This copy of the Code shall be available for all persons desiring to examine it.

Section 3. If this ordinance conflicts with any other ordinances or parts of ordinances, to the extent of such conflict, this ordinance shall control in all matters related to "Room Tax" within the City of Prescott, Wisconsin.

Section 4. This ordinance shall become effective upon due notice and publication as required by law.

Passed, Approved and Adopted by the Prescott City Council on this ____th day of _____, 2016.

Pursuant to Section 66.035, Wis. Stats.

David B. Hovel, Mayor

ATTEST:

Jayne M. Brand
City Administrator/Clerk

Introduced:
Adopted:
Published:
Effective:

Exhibit "A"
ROOM TAX

A. Definitions. In this section, the following definitions shall apply:

HOTEL or MOTEL

A building or group of buildings in which the public may obtain accommodations for a consideration, including, without limitation, such establishments as inns, motels, tourist homes, tourist houses or courts, bed-and-breakfast establishments, lodging houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins and any other building or group of buildings in which accommodations are available to the public, except accommodations rented for a continuous period of more than one month and accommodations furnished by any hospital, sanitariums or nursing homes or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes, provided that no part of the net earnings of such corporations and associations inures to the benefit of any private shareholder or individual.

GROSS RECEIPTS

Has the meaning as defined in s. 76.48(d), Wis. Stats., insofar as applicable.

TRANSIENT

Any person residing for a continuous period of less than one month in a hotel, motel or other furnished accommodation available to the public.

BED-AND-BREAKFAST ESTABLISHMENT

Any place of temporary lodging that provides four or fewer rooms for rent, which is open for rental more than 10 nights in a twelve-month period, is the owner's personal residence and is occupied by the owner at the time of rental, and in which the only meal served is breakfast.

TOURISM ENTITY

Means a nonprofit organization that came into existence before January 1, 1992, and provides staff, development or promotional services for the tourism industry in a municipality.

COMMISSION

Means an entity created by one municipality or by two or more municipalities in a zone, to coordinate tourism promotion and development for the zone.

B. Imposition of tax.

(1) Pursuant to s. 66.0615, Wis. Stats., a tax is hereby imposed on the privilege and services of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be at the rate of 5.5% of the gross receipts from such retail furnishing of rooms or lodgings. Such tax shall not be subject to the selective sales tax imposed by S 77.52(2)(a)1, Wis. Stats. The City shall distribute the room tax as provided by the Wisconsin Statutes.

(2) Exemptions. The following room sales are exempt from this tax:

(a) Sales to the federal government;

(b) Sales to persons listed under s. 77.54(9a), Wis. Stats.

(3) Exemption conditions. The following conditions must occur for a sale to be exempt from the room tax:

(a) The lodging establishment must issue the billing or invoice for the lodging in the name of the exempt entity; and

(b) The lodging establishment must receive from the exempt entity:

[1] In the case of federal and Wisconsin state or local governmental units, a purchase order, written document (such as a letter of authorization), or other acceptable authorization; or

[2] In the case of nonprofit religious, charitable, scientific or educational organization, the organization's certificate of exempt status number.

(c) The exemption still applies if the employee pays with his or her own funds, as long as the above conditions are met.

C. Collection of tax.

(1) Administration by City Finance Director. This tax shall be administered by the City Finance Director who shall, at City expense, provide the necessary application and reporting forms at no cost to the taxpayer.

(2) Reporting periods. The tax imposed for the months of January, February and March, and for each calendar quarter thereafter, is due and payable on the last day of the month next succeeding the calendar quarter for which imposed. A return shall be filed with the City Finance Director, by those furnishing at retail such rooms and lodging; on or before the same date on which such tax is due and payable. Such returns shall show the gross receipts of the preceding calendar quarter from such retail furnishing of room or lodging, the amount of taxes imposed for such period and such other information as the City Finance Director deems necessary. Every person required to file such quarterly return shall, with their first return, elect to file an annual calendar year or fiscal year return. Such annual return shall be filed within 90 days of the close of each such calendar or fiscal year. The annual return shall

summarize the quarterly returns, reconcile and adjust for errors in the quarterly returns, and shall contain certain such additional information as the City Finance Director requires. Such annual returns shall be made on forms as prescribed by the City Finance Director. All such returns shall be signed by the person required to file a return or duly authorized agent, but need not be verified by oath. The City Finance Director may, for good cause, extend the time for filing any return, but in no event longer than one month from the filing date.

(3) Sale or conveyance of business. If any person liable for any amount of tax under this section sells out his business or stock of goods or quits the business, his successors or assigns shall withhold sufficient portion of the purchase price to cover such amount until the former owner produces a receipt from the City Finance Director that it has been paid or a certificate stating that no amount is due. If a person subject to the tax imposed by this section fails to withhold such amount of tax from the purchase price as required, he shall become personally liable for payment of the amount required to be withheld by him to the extent of the price of the accommodations valued in money.

(4) Determination of tax by audit. The City Finance Director may, by office audit, determine the tax required to be paid to the City or the refund due to any person under this section. This determination may be made upon the basis of the facts contained in the return being audited or on the basis of any other information within the City Finance Director's possession. Whenever the City Finance Director has cause to believe that the correct amount of room tax has not been assessed or that the room tax return is not correct, the City Finance Director is authorized to examine and inspect the financial records pertaining to the furnishing of accommodations in question in order to verify the tax liability of that person or establishment. One or more such office audit determination may be made of the amount due for any or for more than one period.

(5) Failure to file return. If any person fails to file a return as required by this chapter, the City Finance Director shall make an estimate of the amount of the gross receipts under Subsection **c(2)** and **(3)**. Such estimates shall be made for the period for which such person failed to make a return and shall be based upon any information which is in the City Finance Director's possession or may come into the City Finance Director's possession. On the basis of this estimate, the City Finance Director shall compute and determine the amount required to be paid to the City, adding to the sum thus arrived at a penalty equal to 10% thereof. One or more such determinations may be made for one or more than one period.

(6) Interest on unpaid taxes. All unpaid taxes under this chapter shall bear interest at the rate of 12% per year from the due date of the return until the first day of the month following the month in which the tax is paid or deposited with the City Finance Director. An extension of time within which to file a return shall operate to extend the due date of the return for the purposes of interest computations. If the City Finance Director determines that any overpayment of tax has been made intentionally or by reason of carelessness or neglect, or if the tax which was overpaid was not accompanied by a complete return, he/she shall not allow any interest thereon.

(7) Delinquent returns; late fees; penalty.

(a) Delinquent tax returns shall be subject to a late filing fee of \$100. The tax imposed by this chapter shall become delinquent if not paid: **within 30 days after the due date of the return.**

~~[1] In the case of a timely filed return, within 30 days after the due date of the return, or within 30 days after the expiration of an extension period, if one is granted.~~

~~(b) If due to negligence no return is filed, or a return is filed late, or an incorrect return is filed, the entire tax finally determined shall be subject to a forfeiture established herein as follows:~~

~~— [1] A forfeiture of 25% or \$5,000, whichever is less, of the tax imposed and is due and owing within 30 days after the due date of said return.~~

~~— [2] If a person fails to file a return when due or files a false or fraudulent return with the intent in either case to defeat or evade a tax imposed by this section, a forfeiture of 50% of the entire tax finally determined shall be added to the tax required to be paid exclusive of interest and other penalties.~~

D. Distribution of Tax

70% Shall be paid to the Commission pursuant to WI statute 66.0615(1m)(d)(2)

27% Shall be retained in the municipality's General Fund Revenues.

3% Shall be refunded back to the payor for administrative costs of administering the tax, provided they correctly filed on or before all due dates throughout the year. Refunds will be made to the payor annually by March 15th of the following year in which the taxes were filed.

E. Duties of the Commission

The Commission or Tourism Entity:

- 1. Shall use the room tax revenue that it receives from the City for tourism promotion and tourism development in the City.**
- 2. By March 31st of the following reporting year the Commission shall report annually to the City of Prescott the purposes for which the revenues were spent.**
- 3. May not use any of the room tax to construct or develop a lodging facility.**

See Statute 66.0615 for details regarding appointment of the commission.

~~D. F. Security required.~~ — In order to protect the revenue of the City, the City Finance Director may require any person liable for the tax imposed by this chapter to place with her before or after a permit is issued such security not in excess of \$100 as the City Finance Director shall determine. If any taxpayer fails or refuses to place security, the City Finance Director may revoke or refuse to issue such permit. If any taxpayer is delinquent in the payment of the taxes imposed by this section, the City

Finance Director may, upon 10 days' notice, recover the taxes, interest and penalties from the security placed with the said City Finance Director by such taxpayer. No interest shall be paid or allowed by the City to any persons for the deposit of such security.

F. F. Records to be maintained. Every person liable for the tax imposed by this section shall keep or cause to be kept such records, receipts, invoices and other pertinent papers in such form as the City Finance Director and this chapter shall require. Such records shall be retained and made available for a period of five years from the date of a filing period.

F. G. Confidentiality maintained.

(1) All tax returns, schedules, exhibits, writings or audit reports relating to such returns on file with the City Finance Director are deemed to be confidential, except the City Finance Director may divulge their contents to the following and no others:

(a) The person who filed the return.

(b) Officers, agents or employees of the Federal Internal Revenue Service or the State Department of Revenue.

(c) Officers, employees or agents of the City Auditors.

(d) Such other public officers of the City of Prescott when deemed necessary.

(2) No person having an administrative duty under this section shall make known in any manner the business affairs, operations or information obtained by an investigation of records of any person on whom a tax is imposed by this section or the amount or source of income, profits, losses, expenditures or any particulars thereof, set forth or disclosed in any return, or to permit any return or copy thereof to be seen or examined by any person, except as provided above.

G. Violations and penalties. Any person who is subject to the tax imposed by this chapter who fails or refuses to permit the inspection of records by the City Finance Director after such inspection has been duly requested by such City Finance Director, or who fails to file a return as provided in this chapter, or who violates any other provision of this chapter, shall be subject to:

(1) A forfeiture, not to exceed 5% of the room tax, may be imposed for a failure to comply with a request to inspect and audit required financial records.

(2) Require the amount of taxes due to be paid plus interest at the rate of 1% per month on the unpaid balance. No refund or modification of the payment may be granted until the person files a correct room tax return, and permits the municipality to inspect and audit the financial records.

(3) Forfeiture, not to exceed 25% of the room tax due for the previous year or \$3,000, whichever is less, of the tax imposed, in the event the room tax is not paid.

~~(4) Each day, or portion thereof, that such violation continues is hereby deemed to constitute a separate offense.~~



QUARTERLY ROOM TAX REPORT

REPORTING QUARTER/YEAR _____

A. Identification

Name of Lodging Property: _____

Owner or Manager: _____

Physical Address: _____

Mailing Address: _____

B. Room Tax Computation

- 1. Gross Receipts From Sale of Lodging: _____
- 2. Less: Actual Cost of Non-Lodging Portion of Packages: _____
- 3. Exempt Lodging Sales – Federal/State (attach list): _____
- 4. Total of Lines 2-3: _____
- 5. Total Taxable Lodging Sales [line 1 minus line 4]: _____
- 6. 5.5% Room Tax Payable to City of Prescott [line 5 x 5.5%]: _____
- 7. Penalty – Interest: _____
- 8. Late Filing Fee: _____
- 9. Total Due and Payable to City: _____

C. Verification

Name of Person Completing This Report: _____

Signature of Person Filing Report: _____

Date: _____

Telephone #: _____

EMAIL: _____

Please submit one signed copy of this report together with your remittance payable to the **City of Prescott** by the last day of the following month for which tax was collected. Post office postmark will be accepted.

A \$100 LATE FILING FEE AND 1% INTEREST PER MONTH WILL BE IMPOSED FOR ALL REPORTS AND TAXES RECEIVED AFTER THE DUE DATE.



ANNUAL ROOM TAX REPORT

REPORTING YEAR _____

A. Identification

Name of Lodging Property: _____

Owner or Manager: _____

Physical Address: _____

Mailing Address: _____

B. Room Tax Computation

- 1. Gross Receipts From Sale of Lodging: _____
- 2. Less: Actual Cost of Non-Lodging Portion of Packages: _____
- 3. Exempt Lodging Sales – Federal/State (attach list): _____
- 4. Total of Lines 2-3: _____
- 5. Total Taxable Lodging Sales [line 1 minus line 4]: _____
- 6. 5.5% Room Tax Payable to City of Prescott [line 5 x 5.5%]: _____
- 7. Penalty – Interest: _____
- 8. Late Filing Fee: _____
- 9. Total Tax Due and Payable to City: _____
- 10. Total Tax Paid on Quarterly Returns _____
- 11. Difference (line 9 minus line 10) _____

C. Verification

Name of Person Completing This Report: _____

Signature of Person Filing Report: _____

Date: _____

Telephone #: _____

EMAIL: _____

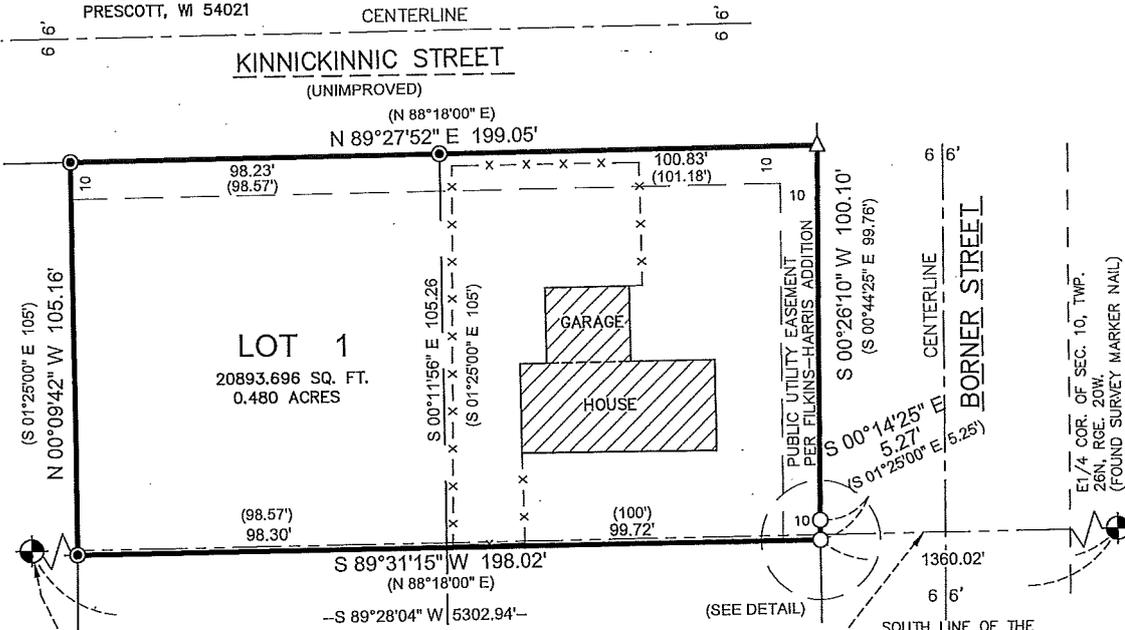
Please submit one signed copy of this report together with your remittance (if applicable) payable to the City of Prescott by MARCH 31st of the following reporting year. Post office postmark will be accepted.

A \$100 LATE FILING FEE AND 1% INTEREST PER MONTH WILL BE IMPOSED FOR ALL REPORTS AND TAXES RECEIVED AFTER THE DUE DATE.

CERTIFIED SURVEY MAP

FOR: Ramona Colsch Located in the: SW1/4 of the NE1/4 of Section 10, Township 26 North,
Range 20 West, City of Prescott, Pierce County, Wisconsin.
(Including all of Lots 40 and 41 of FILKINS-HARRIS ADDITION)

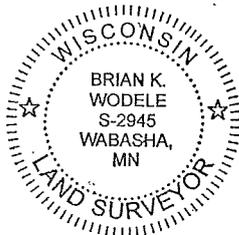
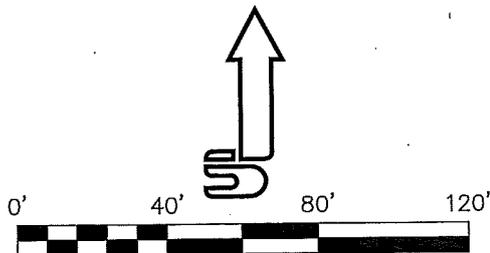
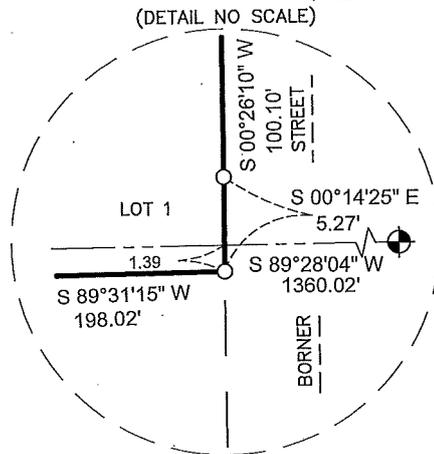
OWNER:
RAMONA COLSCH
151 BORNER STREET SOUTH
PRESCOTT, WI 54021



W1/4 COR. OF SEC. 10, TWP. 26N,
RGE. 20W.
(FOUND 30" BERNTSEN MONUMENT)

LEGEND

- DENOTES PLACED 1"X18" O.D. IRON PIPE WEIGHING 1.13 LBS PER LINEAL FOOT.
- DENOTES FOUND IRON MONUMENT.
- △ DENOTES SPIKE SET IN TREE ROOT.
- ⊕ DENOTES FOUND COUNTY MONUMENT.
- () DENOTES A PLAT DIMENSION.



THE BEARINGS SHOWN HEREON ARE BASED ON THE ASSUMPTION THAT THE SOUTH LINE OF THE NE 1/4 OF SECTION 10, TOWNSHIP 26 N., RANGE 20 W, HAS A BEARING OF S89° 28' 04"W.

Brian Wodele 2/22/16

CERTIFIED SURVEY MAP

FOR: Ramona Colsch Located in the: SW1/4 of the NE1/4 of Section 10, Township 26 North, Range 20 West, City of Prescott, Pierce County, Wisconsin.
(Including all of Lots 40 and 41 of FILKINS-HARRIS ADDITION.)

I, Brian K. Wodele, Wisconsin Professional Land-Surveyor, hereby certify: That I have surveyed, divided and mapped a parcel of land located in part of the Southwest Quarter of the Northeast Quarter of Section 10, Township 26 North, Range 20 West, Pierce County, Wisconsin, including all of Lots 40 and 41, FILKINS HARRIS ADDITION described as follows:

Commencing at the East Quarter corner of said Section 10; thence on an assumed bearing of South 89 degrees 28 minutes 04 seconds West, along the south line of the Northeast Quarter of said Section 10, a distance of 1360.02 feet to the east line of said Lot 41; thence South 00 degrees 14 minutes 25 seconds East, along east line of said Lot 41, a distance of 1.39 feet to the southeast corner of said Lot 41, also being the point of beginning of the land to be described; thence South 89 degrees 31 minutes 15 seconds West, along the south line of said Lots 40 and 41, a distance of 198.02 feet to the southwest corner of said Lot 40; thence North 00 degrees 09 minutes and 42 seconds West, along the west line of said Lot 40, a distance of 105.16 feet to the northwest corner of said Lot 40; thence North 89 degrees 27 minutes 52 seconds East, along the north line of said Lots 40 and 41, a distance of 199.05 feet to the northeast corner of said Lot 41; thence South 00 degrees 26 minutes 10 seconds West, along the east line of said Lot 41, a distance of 100.10 feet to an angle point in the east line of said Lot 41; thence South 00 degrees 14 minutes 25 seconds East, along the east line of said Lot 41, a distance of 5.27 feet to the point of beginning.

That I have made such survey, land division and map by the direction of Ramona Colsch, owner of said land, that such map is correct representation of the exterior boundaries of the land surveyed and the map made thereof and that I have fully complied with the Pierce County Subdivision Ordinance and the provisions of Chapter 236 of the Wisconsin Statutes in surveying, dividing and mapping the same.



Brian K. Wodele S-2945 Date: 02\22\2016
Wisconsin Professional Land Surveyor



CITY OF PRESCOTT APPROVAL

Approved by the City Council of Prescott, Wisconsin.

Signed _____, its _____, on _____
(signature) (title) (date)

TO: Mayor & Council

FROM: Jayne Brand, City Administrator

A handwritten signature in cursive script, appearing to read "Jayne", is positioned to the right of the "FROM:" line.

RE: Pierce County Economic Development Corporation

The city is being requested to make a \$3,500 investment in Pierce County Economic Development Corporation. Pierce County Economic Development is funded through Pierce County, governing bodies in Pierce County and private funding.

We have been working well with Paul Schwebach, Director, on a number of economic development projects for the city. Paul is in contact with us with new projects and we contact him for his expertise when we are meeting on proposed projects.

The city has put \$3,000 in the 2016 budget as an investment in Pierce County Economic Development Corporation. Staff recommendation is to fund the request for \$3,500. The additional \$500 can be allocated from TIF#5 rather than from the general fund.

Pierce County Economic Development Corporation

Invoice

UWRF, CBE
410 S THIRD STREET
RIVER FALLS, WI 54022

Date	Invoice #
6/2/2016	2016-100

Bill To
City of Prescott Jayne M. Brand 800 Borner St. Prescott, WI 54021

Description	Amount
2016 Investment	3,500.00
Total	\$3,500.00

FOCUS

05.17.2016 • No. 8

“Scoop and toss”: State again uses financial move to push debt into future

In the past two decades, governors have restructured state debt in a way that generates funds for the cash-strapped general fund in the short-term while increasing state borrowing costs in the long run. Since 2000, these debt maneuvers have occurred 16 times for a total of \$1.66 billion. This May, the state decided to forgo retiring \$101 million in debt in favor of issuing new bonds to be repaid by 2024 at a total cost of \$103.3 million. Some in Madison have termed the practice “scoop and toss.”

In Madison-speak, it’s called “scoop and toss.” It was in the news a lot during May, even though it had nothing to do with scooping, digging, throwing, or tossing.

Understanding the “maneuver”

What scoop and toss refers to is a recent debt restructuring plan unveiled by Gov. Scott Walker (R) that has also been used multiple times in the past (see chart, below right). The financial maneuver is used to generate cash—often but not only to avoid a deficit. It increases debt costs in the future that would otherwise have been settled. Put another way, short-term fiscal problems are eased in exchange for increased expenditures later.



A household comparison is illustrative. Al and Betty, both 66, are in the final year of paying off a \$200,000 mortgage on their \$250,000 home. Were they to proceed with pay-off, their monthly payments would end, and they would own their \$250,000 home debt-free.

Betty wants to take a once-in-a-lifetime world cruise before she and Al get much older. Rather than pay off their mortgage as scheduled, the two refinance their home and take out a new \$50,000 loan. Al and Betty can now pay for their cruise; the downside is

that they will continue to have mortgage payments for the next 30 years. Had they not refinanced, their loan payments would have ended.

Old dog, old “trick”

In a historic sense, this “scoop and toss” phenomenon is relatively new; experts cannot recall it occurring before 2000. The last three Wisconsin governors, men of both parties, have generated cash in one year by incurring new debt in later years. The chart below summarizes that activity since 2000 by individual year (bar) and cumulatively (line). There have been 16 debt issues in 10 different years amounting to debt restructuring totaling \$1.66 billion (b).

The three fiscal years with the most activity were the last two of Gov. James Doyle’s (D) tenure and the first of Gov. Walker’s. Nine bond issues totaling \$1.03b were restructured during that period. The latest incidents were for

\$108 million (m) in 2015 and \$101m this year.

Details on the latest scoop

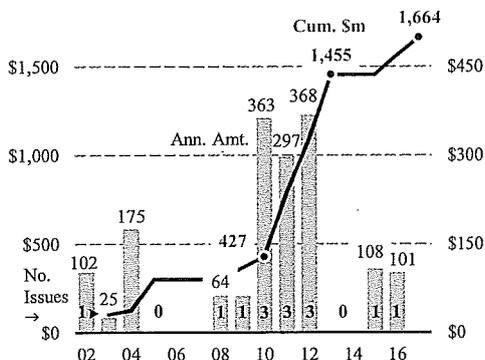
For the reader interested in detail, here are the particulars on this year’s \$101m “scoop and toss.” In a recent memo, the Legislative Fiscal Bureau (LFB) told lawmakers that over \$100m in state debt was to be retired on May 1, 2016. The cost of settling that debt was budgeted in the state’s current 2015-17 spending plan.

However, the Department of Administration chose not to spend that money. The agency informed the LFB that it would defer the repayment by issuing \$101m in new bonds to be repaid over the next eight years.

The move results in short-term benefits and greater long-term costs to the state. The immediate benefit is that the state does not have to spend monies budgeted this year to pay off debt that was to be retired. By freeing up \$101m in expenses this year, the money left in Wisconsin’s general fund by the end of this June will rise by that amount.

The downside is increased costs to the state over the eight years that follow. To repay principal and interest requires new spending of between \$12.7m and \$13.1m per year through 2023-24. By that year, Wisconsin will have spent \$103.3m that it otherwise would not have needed to budget.

Extending Debt About to be Paid Off
Individual (bars) and Cum. Amounts (\$m), 2000-16



Why would the state need cash?

Why state executives chose to generate cash now and incur costs later is unclear.

What is clear is that Wisconsin's general fund was projected to end the current biennium (July 2015-June 2017) with about \$70m to spare. The latest scoop and toss adds \$88m (\$101m refinanced minus \$13m payment in 2017) to that net balance for a total of \$158m.

Reasons why state government would need more cash on hand are speculative, but some quickly come to mind.

One is that state officials may worry that expected state revenues will soften with an already sluggish economy. The LFB already lowered 2015-17 estimates of ongoing revenues this year by \$158.2m. Another is an unexpected overrun in state spending, always a possibility in the multi-billion-dollar Medicaid health care program for the poor.

Either way, a \$70m net general fund balance is less than 1% of annual state expenditures. That is not enough to survive even a half-percent drop in annualized tax collections brought on by

one of many plausible events, including another forecasting error, a U.S. terrorist attack, a stock market or financial crisis, or an eastern European blow-up.

Should any of this happen in the next five or six months, an already volatile political environment would become even more unpredictable. A state budget falling into deficit weeks before November elections could affect party control of one of Wisconsin's legislative houses. A significant shift in party strength would make the governor's preparation of the state's 2017-19 budget—and the last two years of his second term—problematic. □



Wisconsin Taxpayers Alliance

401 North Lawn Avenue • Madison, WI 53704-5033
608.241.9789 • www.wistax.org

Address Service Requested

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It's time to order . . .

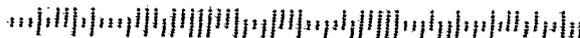
MunicipalFacts16, our annual reference book full of fiscal facts about the state's 245 largest cities and villages. Compare spending and revenue levels per capita among municipalities. Identify emerging trends. Contact information above.



12166 Focus #08-16 7/31/2016

CITY OF PRESCOTT
800 BORNER ST N
PRESCOTT WI 54021-2011

02182011 0002



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Capital Notes

■ According to WISTAX's *MunicipalFacts16*, annual operating expenditures in the state's 245 cities and villages with populations between 2,000 and 200,000 averaged \$856 per capita in 2014 vs. \$826 in 2010, an annual average increase of about 0.8%.

■ Three states currently tax recreational marijuana at varying rates. Colorado imposes 15% tax on the wholesale price and a 10% tax on final sales price. Washington has a 37% excise tax on the

sales price. Oregon has a 25% excise tax that is scheduled to drop to 17% in late 2016. (Source: Tax Foundation).

■ A UW student must typically complete 15 credits per semester to graduate in four years. Last fall, average credit loads for full-time resident undergrads ranged from 13.9 at the two-year UW Colleges and 14.2 at Parkside to 15.2 at Platteville and 15.0 at Oshkosh. The Madison average was 14.5. Since 2001, these averages have increased on eight campuses and

decreased on five (Oshkosh, River Falls, Stevens Point, Stout, and Superior). Longer time-to-degree is one factor in rising student debt loads. (UW System)

■ In a related study, a national association of college business officers found a wide gap between published ("sticker price") and actual tuition at private colleges. This year, the average tuition discount was 48.6% for first-time freshmen compared to 38.0% 10 years ago. (Source: NACUBO)