

Prescott Area Fire and EMS Association

MEETING NOTICE
WEDNESDAY, SEPTEMBER 21, 2016
7:00 P.M.
PRESCOTT FIRE HALL
260 FLORA ST. PRESCOTT, WI 54021

1. Call to Order
2. Roll Call
3. Changes and Corrections to Agenda
4. Approve Minutes For August 24, 2016

PUBLIC COMMENTS

FINANCE

1. Fire & EMS Cash Balances for August 2016
2. Budget as of August 2016
3. Payables August 2016
4. Finance information from LifeQuest
5. Allina Bill from 2014
6. Transfer of Service Award program funds - City of Prescott

CONTRACTS

1. Proposal to adopt Resolution 02-16, "Resolution for Fire Department Service Charges"
2. Fire Recovery Update
3. Collections company vendor options

CHIEF'S REPORT

1. Report from EMS Director
2. Report from Fire Chief

DIVE TEAM

1. Updates

OTHER BUSINESS

1. Any other business
2. Next meeting date

ADJOURN

There may be a quorum of Elected Officials for any one of the townships or city at this meeting.

NOTICE

ACCESS TO THE FIRE HALL FOR THE DISABLED IS AVAILABLE THROUGH THE PRESCOTT FIRE DEPARTMENT PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL FIRE OFFICE (715-262-5733) IF ASSISTANCE IS REQUIRED.

August 24, 2016 Prescott Area Fire and EMS Association
Committee Meeting Minutes

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, August 24th at 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

Call to Order/Roll Call: Board Chairperson Dan Johnson called the meeting to order at 7:04pm. Present were Board Members: Robert Daugherty, Greg Eggers, Coni Gray, Lee Olson and Tricia Shearen; Prescott Fire: Chief Tom Lytle, and Fire Inspector Steve Findlay; Prescott Dive Team: Josh Knutson, Ken McNiff and Howard Thompson(arrived 7:18pm); City of Prescott: Holly Mitchell.

Changes and Corrections to Agenda: No changes or corrections.

Olson/Eggers motion to approve minutes for July 27, 2016, passed without a negative voice vote.

PUBLIC COMMENTS: Mr. Hammrich submitted a letter of dispute of a bill for fire services to LifeQuest which LifeQuest submitted for the Association's consideration. The bill is for fire service charges for an RV fire on Mr. Hammrich's property on May 19, 2016. Mr. Hammrich claims that he did not call for the Fire Department and did not want their services and states that "The fire was nearly out and under control with no chance of it spreading to buildings or other property. There was no property damage to report and I did not need their assistance." The documentation from the Pierce County Dispatch Center, the Pierce County Sheriff's Dept. and the Prescott Fire Dept. all concurrently state that the RV was on fire with "flames 10 feet tall" and that the RV was near a shop, shed and combine. Traffic control was required. It took approximately 20 minutes to control the fire with use of 4,000 gallons of water and 5 gallons of foam. The Fire Department was subsequently on scene for about an hour to control 'hot spots.' The RV was a total loss. Mr. Hammrich did not obtain a burning permit from the municipality nor did he alert the County as to his plans to burn prior to burning. It is determined by the Association that the fire was very clearly not 'under control' and required Fire Department intervention. The bill is consistent with our billing policies for the services rendered and is within the Department's cap on fees.

Olson/Gray motion to deny Mr. Hammrich's appeal passed without a negative voice vote.

There is discussion opened by Johnson regarding the Ambulance stationed at the Prescott Ambulance Station and the graphics that read 'River Falls Ambulance – Prescott Station'. There is a general feeling that the predominant wording of 'River Falls Ambulance' overshadows the small font of 'Prescott Station.' It is felt that this was discussed in detail before the ambulance transitioned to River Falls' direction and that it had been agreed upon that the 'Prescott' labeling would continue to be representative of this location. The Association is aware that graphics cost money and are sensitive to costs that may be incurred by making changes, but there is agreement that the 'Prescott' wording is not as strong as they would like it to be to represent the community. Johnson agrees to initiate a discussion with Rixmann regarding this issue.

CHIEF'S REPORT: Ambulance Director Rixmann had a schedule conflict and was unable to be in attendance.

CHIEF'S REPORT: Fire Chief Lytle reports having had seven calls since the last meeting. The department had a short period of time in which both engines were out of service for maintenance. Surrounding departments were notified of this but weren't needed during the short time before we had operational apparatus. The E-Dispatch contract ended at the end of July and we owed no money on it at that time. Fire staff members are concerned about the condition of the Fire Station roof as there is a leak and repairs will be needed. The Fire Department has three new members enrolled in Fire Training. Lytle reports that the Fire Department had a good showing at the Prescott 'Touch-A-Truck' Event. Johnson commends the event and the planning it took to prepare and run the event stating it was, 'Well done.' Lytle states that they will be ordering shirts for the members as they have not ordered shirts for public relations and events for some time and they want to present professionally at public events. Johnson presents the idea for the Association to purchase shirts for the members of the Fire Department as well as the Association. As this is within the current budget, no motion is necessary. There is no opposition on this topic and the Association will cover the cost of shirts.

FINANCE: Overall the Association notes that we are below budget and up on cash. Previous questions regarding the payment for the repair for the Fire Station garage doors are tabled as there are still discussions pending.

Johnson/Shearen motion to approve Fire and EMS cash balances for July 2016, Budget as of July 2016 and Payables as of July 2016 passed without a negative voice vote.

No motion necessary for LifeQuest finance information. Allina Bill from 2014 is tabled pending production of records of the training. Transfer of Service Award program funds will be tabled as the Fire Department has not taken action on the item for recommendation to the Association. 2017 budget is discussed and presented based on recommendations by the City Finance Department, Board Chair Johnson and Chief Lytle. It is recommended that the board move \$8,400.00 from the Fire budget to the EMS budget for the Dive Team as the Dive Team remains under the EMS budget to cover the half of the Dive Budget as planned. The other half of the Dive Team budget is to be covered by surrounding and serviced communities and agencies. It is the recommendation of the City that the Board use available cash to pay down debt and increase the escrow account. The long term hope is to be able to plan toward purchase of new apparatus. Johnson believes the budget is reasonable but recognizes that the budget is not due until the end of September so the board can wait to approve the budget until next month's meeting if they would like to review it further.

Gray/Shearen motion to approve paying off the proposed amount of debt to save on future interest and free up further money in the following years' budgets passed without a negative voice vote.

Johnson again confirms his support for the budget as proposed stating that the numbers look good and we are able to put money toward the escrow account and put money toward the Dive Team. Lytle is questioned regarding upcoming needs for Fire equipment. Lytle states equipment currently looks good.

Eggers/Shearen motion to approve the 2017 Budget as proposed passed with one negative voice vote by Olson. Motion Carries.

CONTRACT UPDATES: Regarding the Fire Department Fee Structure, Johnson has been in contact with Attorney Loberg. They have an updated version of the Fee Structure which includes caps discussed last August as well as rates set for the Fire Boat. This item will be tabled as the most up-to-date version is not available for this meeting. Johnson confirms that the rates which have been based on FEMA guidelines will not be changing, only the wording of the Fee Structure. Johnson states there is nothing new to report regarding Collections Company vendors, this item to be tabled until next month.

DIVE TEAM: Knutson presents the proposed Dive Team Budget. The graphics on the Dive Truck ended up costing more than were originally planned for. Thompson reports the new graphics are done and look good. Olson also approves of the new graphics. Knutson has commitments from surrounding agencies for monetary support covering 50% of the Dive Team budget as had been hoped for, for the 2017 budget year. Also, River Falls Fire has stated that they may be able to put some money toward the 2016 Dive Budget as well. Knutson reports that the Team has done a lot of training in the last few months including training with the Sheriff's Dept., exploring different venues, using sonar equipment and with Siewert's Towing Company on vehicle recovery. Knutson also submits an invoice for training costs for instructor fees. Knutson wishes the record to show that when he has instructed and is paid as an instructor, he does not also claim the time to be paid as a member of the Dive Team, as not to 'double dip'. Training records are discussed. Pierce County Fire Chiefs will create an advisory committee that will recommend operational guidelines to the Association. Gray and Johnson commend Knutson on all the work He and the Dive Team have done to get the team funded, formed and structured this last year.

OTHER BUSINESS: No other business is discussed.

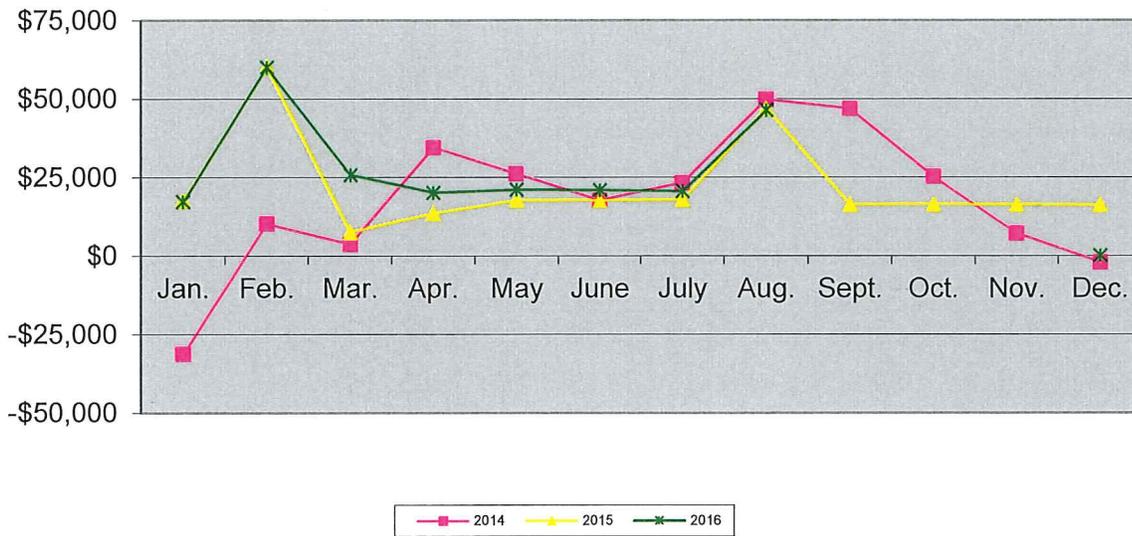
NEXT MEETING: will be Wednesday September 21st, 2016 at 7pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

Daugherty/Eggers motion to adjourn passed without a negative voice vote.

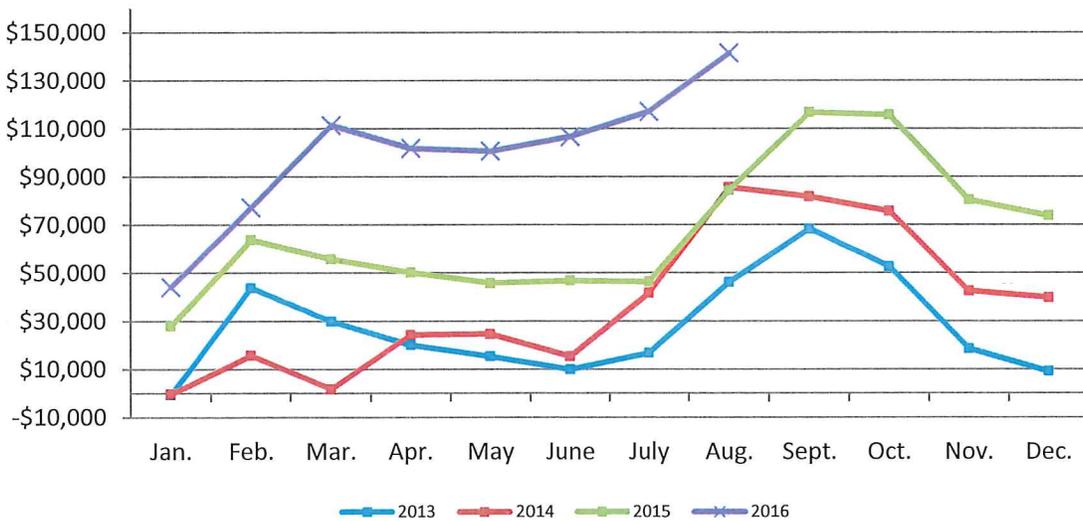
Respectfully Submitted,

Holly Mitchell
Administrative Assistant
Prescott Fire and EMS Association
City of Prescott

EMS Cash Balances



Fire Balances



August 2016 Fire & EMS Cash Balances

	<u>7/31/2016</u>	<u>8/31/2016</u>	<u>Difference</u>
Fire	\$ 117,119.72	\$ 141,413.78	\$ 24,294.06
EMS	\$ 20,551.34	\$ 46,347.61	\$ 25,796.27
		\$ 187,761.39	
		Net Prescott Fire & EMS Association Cash	

CITY OF PRESCOTT
BALANCE SHEET
AUGUST 31, 2016

FIRE PROTECTION SERVICES

	CURRENT YTD	PRIOR YTD
<u>ASSETS</u>		
101-11001 TREASURER'S CASH	141,413.78	84,433.14
101-13100 CUSTOMER ACCOUNTS RECEIVABLE	56,184.31	63,137.67
101-13102 FIRE INSPECTIONS RECEIVABLE	268.65	223.30
101-13150 ALLOWANCE/UNCOLLECTIBLE ACCTS	(38,348.32)	(34,354.61)
101-16081 ACCUMULATED DEPRECIATION	(184,005.74)	(158,830.70)
101-16090 CAPITAL ASSETS	670,723.50	660,839.10
	646,236.18	615,447.90
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
101-21200 ACCOUNTS PAYABLE	.57	.00
101-25500 ADVANCE F/GEN FUND -TRUCK LOAN	.00	20,226.56
101-25600 2012 GO BONDS - FIRE TRUCK	170,000.00	180,000.00
101-26201 DEFERRED INSPECTIONS REVENUE	268.65	223.30
	170,269.22	200,449.86
<u>FUND EQUITY</u>		
101-34000 FUND BALANCE	347,405.42	316,811.35
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	128,561.54	98,186.69
	128,561.54	98,186.69
BALANCE - CURRENT DATE	128,561.54	98,186.69
	475,966.96	414,998.04
TOTAL FUND EQUITY	475,966.96	414,998.04
TOTAL LIABILITIES AND EQUITY	646,236.18	615,447.90

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>OPERATING REVENUES</u>					
101-47-121-0-00	FIRE SERVICES - PRESCOTT	45,969.50	91,939.00	91,939.00	.00 100.0
101-47-122-0-00	FIRE SERVICES - OAK GROVE	.00	23,357.00	46,714.00	23,357.00 50.0
101-47-123-0-00	FIRE SERVICES - CLIFTON	.00	8,736.00	17,472.00	8,736.00 50.0
101-47-124-0-00	LIFEQUEST USER COLLECTIONS	3,977.13	26,532.09	28,000.00	1,467.91 94.8
101-47-125-0-00	LIFEQUEST ADJUSTMENTS	(4,681.88)	(4,077.12)	.00	4,077.12 .0
	TOTAL OPERATING REVENUES	45,264.75	146,486.97	184,125.00	37,638.03 79.6
<u>MISC REVENUES</u>					
101-48-420-1-00	FIRE DUES	.00	26,835.74	22,000.00	(4,835.74) 122.0
101-48-420-1-02	FIRE INSPECTION	390.00	2,570.00	12,000.00	9,430.00 21.4
101-48-421-0-00	OTHER FIRE DEPT. INCOME	.00	19,737.50	.00	(19,737.50) .0
101-48-550-0-00	CPR DONATIONS	250.00	450.00	.00	(450.00) .0
	TOTAL MISC REVENUES	640.00	49,593.24	34,000.00	(15,593.24) 145.9
<u>CAPITAL TRANSFER OTHER FUNDS</u>					
101-49-100-0-00	CAPITAL TRANSFER OTHER FUNDS	.00	4,942.20	.00	(4,942.20) .0
	TOTAL CAPITAL TRANSFER OTHER F	.00	4,942.20	.00	(4,942.20) .0
	TOTAL FUND REVENUE	45,904.75	201,022.41	218,125.00	17,102.59 92.2

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>FIRE DEPT. ADMINISTRATION</u>					
101-52-200-1-10	FIRE CHIEF WAGES	625.00	5,000.00	7,500.00	2,500.00 66.7
101-52-200-1-11	PT ADMIN ASSISTANT	997.33	5,506.83	9,360.00	3,853.17 58.8
101-52-200-1-12	FIRE DEPT. OFFICER WAGES	625.00	5,000.00	22,300.00	17,300.00 22.4
101-52-200-1-20	BLDG REPAIR/MAINT WAGES PW-FT	.00	156.42	500.00	343.58 31.3
101-52-200-1-30	FIRE DEPT. FICA	183.40	1,289.39	3,037.00	1,747.61 42.5
101-52-200-1-31	RETIREMENT	.00	10.31	.00	(10.31) .0
101-52-200-1-32	HEALTH INSURANCE	.00	52.64	.00	(52.64) .0
101-52-200-1-34	LIFE INSURANCE	.00	1.51	.00	(1.51) .0
101-52-200-1-35	DISABILITY	.00	.35	.00	(.35) .0
101-52-200-2-10	RADIOS/ PAGERS REPAIRS/ MAINT.	.00	52.00	900.00	848.00 5.8
101-52-200-2-14	COMPUTER MAINTENANCE	48.31	372.04	1,000.00	627.96 37.2
101-52-200-2-20	TELEPHONE	455.78	2,860.43	4,300.00	1,439.57 66.5
101-52-200-3-10	OFFICE SUPPLIES	14.65	169.29	1,000.00	830.71 16.9
101-52-200-3-12	POSTAGE	.00	170.85	300.00	129.15 57.0
101-52-200-3-20	SUBSCRIPTIONS/ DUES	.00	1,735.00	1,400.00	(335.00) 123.9
101-52-200-3-25	FIRE BANK FEES	30.24	169.43	150.00	(19.43) 113.0
101-52-200-5-23	FIT TEST	.00	.00	1,200.00	1,200.00 .0
	TOTAL FIRE DEPT. ADMINISTRATION	2,979.71	22,546.49	52,947.00	30,400.51 42.6
<u>VOLUNTEERS</u>					
101-52-220-1-20	VOLUNTEER FIRE WAGES	.00	.00	26,000.00	26,000.00 .0
101-52-220-1-30	VOLUNTEER FIRE FICA	.00	.00	1,990.00	1,990.00 .0
101-52-220-1-31	WRS RETIREMENT	.00	.00	190.00	190.00 .0
101-52-220-2-40	REPAIR & MAINTENANCE	981.97	1,999.97	2,000.00	.03 100.0
101-52-220-3-31	TRAINING/ TRAVEL COSTS	376.55	961.55	2,700.00	1,738.45 35.6
101-52-220-3-40	OPERATING SUPPLIES	2,565.00	5,122.38	11,000.00	5,877.62 46.6
101-52-220-3-44	TURN OUT GEAR	106.10	4,610.17	6,000.00	1,389.83 76.8
101-52-220-3-45	RADIOS & PAGERS	.00	.00	1,500.00	1,500.00 .0
101-52-220-3-91	VEHICLE MAINTENANCE	.00	71.81	10,000.00	9,928.19 .7
101-52-220-3-92	VEHICLE FUEL	206.84	521.94	3,000.00	2,478.06 17.4
101-52-220-4-00	LIFEQUEST EXPENSE	747.25	2,282.92	3,200.00	917.08 71.3
101-52-220-8-10	CAPITAL EQUIPMENT DEBT	2,009.41	4,847.80	23,722.00	18,874.20 20.4
101-52-220-9-66	ESCROW FOR FIRE EQUIPMENT	.00	.00	16,273.00	16,273.00 .0
101-52-220-9-90	LOSA PROGRAM	.00	.00	14,700.00	14,700.00 .0
	TOTAL VOLUNTEERS	6,993.12	20,418.54	122,275.00	101,856.46 16.7

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FIRE PROTECTION SERVICES

	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU	
<u>FIRE STATION</u>						
101-52-250-2-21	FIRE STATION ELECTRICITY	654.66	4,246.52	8,000.00	3,753.48	53.1
101-52-250-2-22	FIRE STATION WATER/ SEWER	.00	852.06	1,700.00	847.94	50.1
101-52-250-2-23	RURAL WATER USAGE	.00	21.65	300.00	278.35	7.2
101-52-250-2-24	FIRE STATION NATURAL GAS	26.41	1,748.58	6,000.00	4,251.42	29.1
101-52-250-2-25	PUMP TESTING	.00	.00	883.00	883.00	.0
101-52-250-2-27	HURST TOOLS TESTING	.00	650.00	650.00	.00	100.0
101-52-250-2-29	SCBA TESTING	.00	1,880.00	3,000.00	1,120.00	62.7
101-52-250-2-30	ANNUAL SAFETY EQUIP TESTING	420.00	670.00	450.00	(220.00)	148.9
101-52-250-2-40	BUILDING MAINTENANCE	.00	2,523.94	2,000.00	(523.94)	126.2
101-52-250-5-10	VEHICLE INSURANCE	.00	4,770.71	7,200.00	2,429.29	66.3
101-52-250-6-10	WORK COMP INSURANCE	.00	6,789.47	7,600.00	810.53	89.3
101-52-250-7-10	PROPERTY INSURANCE	.00	1,224.04	1,000.00	(224.04)	122.4
	TOTAL FIRE STATION	1,101.07	25,376.97	38,783.00	13,406.03	65.4
<u>DEPARTMENT 300</u>						
101-52-300-1-05	ADMINISTRATIVE FEES	4,100.00	4,100.00	4,100.00	.00	100.0
	TOTAL DEPARTMENT 300	4,100.00	4,100.00	4,100.00	.00	100.0
<u>DEPARTMENT 212</u>						
101-58-212-2-00	DEBT SERVICE FEES	.00	18.87	20.00	1.13	94.4
	TOTAL DEPARTMENT 212	.00	18.87	20.00	1.13	94.4
	TOTAL FUND EXPENDITURES	15,173.90	72,460.87	218,125.00	145,664.13	33.2
	NET REVENUE OVER EXPENDITURES	30,730.85	128,561.54	.00	(128,561.54)	.0

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Invoice Number, Description, Invoice Date, Remittance Name, Merchant Vendor Number, Merchant Vendor Name, and Invoice Created By Comments
- Page and Total by FUND
- All Segments Tested for Total Breaks
- Account.Account Number = 10152200110-10158212200

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			07/31/2016 (07/16) Balance	101-52-200-1-10			4,375.00
08/17/2016	PC	181	PAYROLL TRANS FOR 8/9/2016 PAY PERIOD		625.00		
			08/31/2016 (08/16) Period Totals and Balance		625.00 *	.00 *	5,000.00
YTD Encumbrance	.00	YTD Actual	5,000.00 Total	5,000.00 YTD Budget	7,500.00 Unexpended	2,500.00	
			07/31/2016 (07/16) Balance	101-52-200-1-11			4,509.50
08/03/2016	PC	96	PAYROLL TRANS FOR 7/26/2016 PAY PERIO		247.54		
08/17/2016	PC	180	PAYROLL TRANS FOR 8/9/2016 PAY PERIOD		441.26		
08/31/2016	PC	258	PAYROLL TRANS FOR 8/23/2016 PAY PERIO		308.53		
			08/31/2016 (08/16) Period Totals and Balance		997.33 *	.00 *	5,506.83
YTD Encumbrance	.00	YTD Actual	5,506.83 Total	5,506.83 YTD Budget	9,360.00 Unexpended	3,853.17	
			07/31/2016 (07/16) Balance	101-52-200-1-12			4,375.00
08/17/2016	PC	183	PAYROLL TRANS FOR 8/9/2016 PAY PERIOD		625.00		
			08/31/2016 (08/16) Period Totals and Balance		625.00 *	.00 *	5,000.00
YTD Encumbrance	.00	YTD Actual	5,000.00 Total	5,000.00 YTD Budget	22,300.00 Unexpended	17,300.00	
			07/31/2016 (07/16) Balance	101-52-200-1-15			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
			07/31/2016 (07/16) Balance	101-52-200-1-20			156.42
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	156.42
YTD Encumbrance	.00	YTD Actual	156.42 Total	156.42 YTD Budget	500.00 Unexpended	343.58	
			07/31/2016 (07/16) Balance	101-52-200-1-22			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			07/31/2016 (07/16) Balance	101-52-200-1-25			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
			07/31/2016 (07/16) Balance	101-52-200-1-30			1,105.99
08/03/2016	PB	157	PAYROLL TRANS FOR 7/26/2016 PAY PERIO		18.94		
08/17/2016	PB	273	PAYROLL TRANS FOR 8/9/2016 PAY PERIOD		140.86		
08/31/2016	PB	348	PAYROLL TRANS FOR 8/23/2016 PAY PERIO		23.60		
			08/31/2016 (08/16) Period Totals and Balance		183.40 *	.00 *	1,289.39
YTD Encumbrance	.00	YTD Actual	1,289.39 Total	1,289.39 YTD Budget	3,037.00 Unexpended	1,747.61	
			07/31/2016 (07/16) Balance	101-52-200-1-31			10.31
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	10.31
YTD Encumbrance	.00	YTD Actual	10.31 Total	10.31 YTD Budget	.00 Unexpended	(10.31)	

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance	
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HEALTH INSURANCE			07/31/2016 (07/16) Balance	101-52-200-1-32			52.64	
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	52.64	
YTD Encumbrance	.00	YTD Actual	52.64 Total	52.64 YTD Budget	.00 Unexpended	(52.64)		
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LIFE INSURANCE			07/31/2016 (07/16) Balance	101-52-200-1-34			1.51	
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	1.51	
YTD Encumbrance	.00	YTD Actual	1.51 Total	1.51 YTD Budget	.00 Unexpended	(1.51)		
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DISABILITY			07/31/2016 (07/16) Balance	101-52-200-1-35			.35	
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.35	
YTD Encumbrance	.00	YTD Actual	.35 Total	.35 YTD Budget	.00 Unexpended	(.35)		
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RADIOS/ PAGERS REPAIRS/ MAINT.			07/31/2016 (07/16) Balance	101-52-200-2-10			52.00	
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	52.00	
YTD Encumbrance	.00	YTD Actual	52.00 Total	52.00 YTD Budget	900.00 Unexpended	848.00		
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COMPUTER MAINTENANCE			07/31/2016 (07/16) Balance	101-52-200-2-14			323.73	
07/31/2016 AP		30	QUALITY COMPUTER SERVICES		48.31			
			**Inv. No: 2015734 **Desc: FIRE **Inv. Date: 7/31/2016 **Remit Name: QUALITY COMPUTER SERVICES **Merchant Vendor No: 1370 **Merchant Vendor Name: QUALITY COMPUTER SERVICES **Invoice Created By: sarah					
			08/31/2016 (08/16) Period Totals and Balance		48.31 *	.00 *	372.04	
YTD Encumbrance	.00	YTD Actual	372.04 Total	372.04 YTD Budget	1,000.00 Unexpended	627.96		
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TELEPHONE			07/31/2016 (07/16) Balance	101-52-200-2-20			2,404.65	
07/20/2016 AP		51	CENTURY LINK *****		28.86			
			Inv. No: 0815162 **Desc: FIRE **Inv. Date: 7/20/2016 **Remit Name: CENTURY LINK *** **Merchant Vendor No: 2810 **Merchant Vendor Name: CENTURY LINK ***** **Invoice Created By: sarah					
07/20/2016 AP		60	CENTURY LINK *****		37.61			
			Inv. No: 0815162 **Desc: FIRE **Inv. Date: 7/20/2016 **Remit Name: CENTURY LINK *** **Merchant Vendor No: 2810 **Merchant Vendor Name: CENTURY LINK ***** **Invoice Created By: sarah					
08/15/2016 AP		179	AT&T MOBILITY		139.30			
			**Inv. No: 083116 **Desc: FIRE WIRELESS **Inv. Date: 8/15/2016 **Remit Name: AT&T MOBILITY **Merchant Vendor No: 39 **Merchant Vendor Name: AT&T MOBILITY **Invoice Created By: sarah					
08/31/2016 JE		35	Reclass Oak Grove fire telephone		100.01			
08/17/2016 PC		182	PAYROLL TRANS FOR 8/9/2016 PAY PERIOD		150.00			
			08/31/2016 (08/16) Period Totals and Balance		455.78 *	.00 *	2,860.43	
YTD Encumbrance	.00	YTD Actual	2,860.43 Total	2,860.43 YTD Budget	4,300.00 Unexpended	1,439.57		
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OFFICE SUPPLIES			07/31/2016 (07/16) Balance	101-52-200-3-10			154.64	

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
08/23/2016	AP	264	OFFICE DEPOT **Inv. No: 859314039001 **Desc: FIRE DEPT OFFICE SUPPLIES **Inv. Date: 8/23/2016 **Remit Name: OFFICE DEPOT **Merchant Vendor No: 474941 **Merchant Vendor Name: OFFICE DEPOT **Invoice Created By: sarah		12.56		
08/23/2016	AP	267	OFFICE DEPOT **Inv. No: 859314040001 **Desc: FIRE DEPT OFFICE SUPPLIES **Inv. Date: 8/23/2016 **Remit Name: OFFICE DEPOT **Merchant Vendor No: 474941 **Merchant Vendor Name: OFFICE DEPOT **Invoice Created By: sarah		2.09		
08/31/2016 (08/16) Period Totals and Balance					14.65 *	.00 *	169.29
YTD Encumbrance	.00	YTD Actual	169.29 Total	169.29 YTD Budget	1,000.00 Unexpended		830.71
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POSTAGE			07/31/2016 (07/16) Balance	101-52-200-3-12			170.85
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	170.85
YTD Encumbrance	.00	YTD Actual	170.85 Total	170.85 YTD Budget	300.00 Unexpended		129.15
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SUBSCRIPTIONS/ DUES			07/31/2016 (07/16) Balance	101-52-200-3-20			1,735.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	1,735.00
YTD Encumbrance	.00	YTD Actual	1,735.00 Total	1,735.00 YTD Budget	1,400.00 Unexpended		(335.00)
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FIRE BANK FEES			07/31/2016 (07/16) Balance	101-52-200-3-25			139.19
08/31/2016	CRMIS	66	Rec August Bank Fees		30.24		
08/31/2016 (08/16) Period Totals and Balance					30.24 *	.00 *	169.43
YTD Encumbrance	.00	YTD Actual	169.43 Total	169.43 YTD Budget	150.00 Unexpended		(19.43)
<hr/>							
FIT TEST			07/31/2016 (07/16) Balance	101-52-200-5-23			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,200.00 Unexpended		1,200.00
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CAPITAL EQUIPMENT			07/31/2016 (07/16) Balance	101-52-200-8-14			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
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DEPRECIATION EXPENSE			07/31/2016 (07/16) Balance	101-52-200-8-30			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
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PUBLIC FIRE PROTECTION CHARGE			07/31/2016 (07/16) Balance	101-52-205-5-10			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
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VOLUNTEER FIRE WAGES			07/31/2016 (07/16) Balance	101-52-220-1-20			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	26,000.00 Unexpended		26,000.00
<hr/>							
VOLUNTEER FIRE FICA			07/31/2016 (07/16) Balance	101-52-220-1-30			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,990.00 Unexpended		1,990.00

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
WRS RETIREMENT			07/31/2016 (07/16) Balance	101-52-220-1-31			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	190.00 Unexpended	190.00	
REPAIR & MAINTENANCE			07/31/2016 (07/16) Balance	101-52-220-2-40			1,018.00
06/10/2016	AP	97	MENARDS - COTTAGE GROVE **Inv. No: 14047 **Desc: FIRE BUILDING MAINT **Inv. Date: 6/10/2016 **Remit Name: MENARDS - COTTAGE GROVE **Merchant Vendor No: 10181 **Merchant Vendor Name: MENARDS - COTTAGE GROVE **Invoice Created By: sarah		10.98		
03/30/2016	AP	153	TITAN ENERGY SYSTEMS INC **Inv. No: 160317-054 **Desc: GENERATOR MAINT **Inv. Date: 3/30/2016 **Remit Name: TITAN ENERGY SYSTEMS INC **Merchant Vendor No: 2011252 **Merchant Vendor Name: TITAN ENERGY SYSTEMS INC **Invoice Created By: sarah		699.88		
04/05/2016	AP	154	TITAN ENERGY SYSTEMS INC **Inv. No: 160324-074 **Desc: GENERATOR MAINT **Inv. Date: 4/5/2016 **Remit Name: TITAN ENERGY SYSTEMS INC **Merchant Vendor No: 2011252 **Merchant Vendor Name: TITAN ENERGY SYSTEMS INC **Invoice Created By: sarah		271.11		
			08/31/2016 (08/16) Period Totals and Balance		981.97 *	.00 *	1,999.97
YTD Encumbrance	.00	YTD Actual	1,999.97 Total	1,999.97 YTD Budget	2,000.00 Unexpended	.03	
G & K SERVICES (CLOTHING)			07/31/2016 (07/16) Balance	101-52-220-2-41			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
VOLUNTEER RECOGNITION			07/31/2016 (07/16) Balance	101-52-220-2-50			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
TRAINING/ TRAVEL COSTS			07/31/2016 (07/16) Balance	101-52-220-3-31			585.00
08/02/2016	AP	232	WITC INDIANHEAD TECH COLLEGE **Inv. No: 062116NR1 **Desc: FIRE TRAINING/TRAVEL **Inv. Date: 8/2/2016 **Remit Name: WITC INDIANHEAD TECH COLLEGE **Merchant Vendor No: 10039 **Merchant Vendor Name: WITC INDIANHEAD TECH COLLEGE **Invoice Created By: sarah		80.00		
08/10/2016	AP	240	CARDMEMBER SERVICE **Inv. No: 083116 **Desc: FIRE DEPT TRAINING **Inv. Date: 8/10/2016 **Remit Name: CARDMEMBER SERVICE **Merchant Vendor No: 10655 **Merchant Vendor Name: CARDMEMBER SERVICE **Invoice Created By: sarah		296.55		
			08/31/2016 (08/16) Period Totals and Balance		376.55 *	.00 *	961.55
YTD Encumbrance	.00	YTD Actual	961.55 Total	961.55 YTD Budget	2,700.00 Unexpended	1,738.45	
OPERATING SUPPLIES			07/31/2016 (07/16) Balance	101-52-220-3-40			2,557.38
08/01/2016	AP	133	POINT ST CROIX MARINA **Inv. No: 081516 **Desc: FIRE DEPT BOAT SLIP **Inv. Date: 8/1/2016 **Remit Name: POINT ST CROIX MARINA **Merchant Vendor No: 475113 **Merchant Vendor Name: POINT ST CROIX MARINA **Invoice Created By: sarah		1,300.00		

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
08/29/2016	AP	269	POINT ST CROIX MARINA **Inv. No: 083116 **Desc: FIRE DEPT BOAT SLIP **Inv. Date: 8/29/2016 **Remit Name: POINT ST CROIX MARINA **Merchant Vendor No: 475113 **Merchant Vendor Name: POINT ST CROIX MARINA **Invoice Created By: sarah		1,300.00		
08/29/2016	AP	270	POINT ST CROIX MARINA **Inv. No: 083116 **Desc: STOP PAYMENT ON CHECK **Inv. Date: 8/29/2016 **Remit Name: POINT ST CROIX MARINA **Merchant Vendor No: 475113 **Merchant Vendor Name: POINT ST CROIX MARINA **Invoice Created By: sarah			35.00-	
08/31/2016 (08/16) Period Totals and Balance					2,600.00 *	35.00- *	5,122.38
YTD Encumbrance	.00	YTD Actual	5,122.38 Total	5,122.38 YTD Budget	11,000.00 Unexpended	5,877.62	
TURN OUT GEAR				07/31/2016 (07/16) Balance	101-52-220-3-44		4,504.07
08/04/2016	AP	274	MY-LOR, INC. **Inv. No: 25128 **Desc: TURN OUT GEAR **Inv. Date: 8/4/2016 **Remit Name: MY-LOR, INC. **Merchant Vendor No: 475233 **Merchant Vendor Name: MY-LOR, INC. **Invoice Created By: sarah		106.10		
08/31/2016 (08/16) Period Totals and Balance					106.10 *	.00 *	4,610.17
YTD Encumbrance	.00	YTD Actual	4,610.17 Total	4,610.17 YTD Budget	6,000.00 Unexpended	1,389.83	
RADIO & PAGERS				07/31/2016 (07/16) Balance	101-52-220-3-45		.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,500.00 Unexpended	1,500.00	
SCBA				07/31/2016 (07/16) Balance	101-52-220-3-46		.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
CPR EXPENSES				07/31/2016 (07/16) Balance	101-52-220-3-50		.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
VEHICLE MAINTENANCE				07/31/2016 (07/16) Balance	101-52-220-3-91		71.81
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	71.81
YTD Encumbrance	.00	YTD Actual	71.81 Total	71.81 YTD Budget	10,000.00 Unexpended	9,928.19	
VEHICLE FUEL				07/31/2016 (07/16) Balance	101-52-220-3-92		315.10
07/31/2016	AP	159	WEX INC **Inv. No: 46341179 **Desc: FIRE DEPT FUEL **Inv. Date: 7/31/2016 **Remit Name: WEX INC **Merchant Vendor No: 2011302 **Merchant Vendor Name: WEX INC **Invoice Created By: sarah		85.24		
07/31/2016	AP	161	WEX INC **Inv. No: 46341179 **Desc: FIRE DEPT FUEL **Inv. Date: 7/31/2016 **Remit Name: WEX INC **Merchant Vendor No: 2011302 **Merchant Vendor Name: WEX INC **Invoice Created By: sarah		2.50		

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
08/10/2016	AP	237	CARDMEMBER SERVICE **Inv. No: 083116 **Desc: FIRE DEPT FUEL **Inv. Date: 8/10/2016 **Remit Name: CARDMEMBER SERVICE **Merchant Vendor No: 10655 **Merchant Vendor Name: CARDMEMBER SERVICE **Invoice Created By: sarah		119.10		
08/31/2016 (08/16) Period Totals and Balance					206.84 *	.00 *	521.94
YTD Encumbrance	.00	YTD Actual	521.94 Total	521.94 YTD Budget	3,000.00 Unexpended	2,478.06	
LIFEQUEST EXPENSE							1,535.67
07/31/2016 (07/16) Balance				101-52-220-4-00			1,535.67
07/31/2016	AP	66	LIFE LINE BILLING SYSTEMS, LLC **Inv. No: 36642 **Desc: JULY SERVICES - FIRE **Inv. Date: 7/31/2016 **Remit Name: LIFE LINE BILLING SYSTEMS, LLC **Merchant Vendor No: 2965 **Merchant Vendor Name: LIFE LINE BILLING SYSTEMS, LLC **Invoice Created By: sarah		747.25		
08/31/2016 (08/16) Period Totals and Balance					747.25 *	.00 *	2,282.92
YTD Encumbrance	.00	YTD Actual	2,282.92 Total	2,282.92 YTD Budget	3,200.00 Unexpended	917.08	
DISABILITY INSURANCE							.00
07/31/2016 (07/16) Balance				101-52-220-5-15			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
LEGAL EXPENSES							.00
07/31/2016 (07/16) Balance				101-52-220-6-00			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
CAPITAL EQUIPMENT DEBT							2,838.39
07/18/2016	AP	282	BOND TRUST SERVICES CORP **Inv. No: 31641 **Desc: Refund Bond Series 2012A, FIRE **Inv. Date: 7/18/2016 **Remit Name: BOND TRUST SERVICES CORP **Merchant Vendor No: 475418 **Merchant Vendor Name: BOND TRUST SERVICES CORP **Invoice Created By: vanessa	101-52-220-8-10	1,775.00		
07/18/2016	AP	283	BOND TRUST SERVICES CORP **Inv. No: 31641 **Desc: Refund Bond Series 2012A, FIRE **Inv. Date: 7/18/2016 **Remit Name: BOND TRUST SERVICES CORP **Merchant Vendor No: 475418 **Merchant Vendor Name: BOND TRUST SERVICES CORP **Invoice Created By: vanessa		.00		
08/31/2016	JE	112	Rec Fire truck adv f/gf loan payoff		234.41		
08/31/2016 (08/16) Period Totals and Balance					2,009.41 *	.00 *	4,847.80
YTD Encumbrance	.00	YTD Actual	4,847.80 Total	4,847.80 YTD Budget	23,722.00 Unexpended	18,874.20	
ESCROW FOR FIRE EQUIPMENT							.00
07/31/2016 (07/16) Balance				101-52-220-9-66			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	16,273.00 Unexpended	16,273.00	
SUPPLEMENTAL DISABILITY INS.							.00
07/31/2016 (07/16) Balance				101-52-220-9-80			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
UNEMPLOYMENT BENEFIT							.00
07/31/2016 (07/16) Balance				101-52-220-9-82			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
LOSA PROGRAM			07/31/2016 (07/16) Balance	101-52-220-9-90			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	14,700.00 Unexpended	14,700.00	
RETIREMENT BUY-BACK			07/31/2016 (07/16) Balance	101-52-220-9-91			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
FIRE STATION ELECTRICITY			07/31/2016 (07/16) Balance	101-52-250-2-21			3,591.86
08/15/2016	AP	190	XCEL ENERGY **Inv. No: 0831162 **Desc: FIRE STATION **Inv. Date: 8/15/2016 **Remit Name: XCEL ENERGY **Merchant Vendor No: 407 **Merchant Vendor Name: XCEL ENERGY **Invoice Created By: sarah		390.43		
08/04/2016	AP	225	PIERCE PEPIN COOPERATIVE SERVI **Inv. No: 083116 **Desc: OAK GROVE FIRE STATION **Inv. Date: 8/4/2016 **Remit Name: PIERCE PEPIN COOPERATIVE SERVI **Merchant Vendor No: 5234 **Merchant Vendor Name: PIERCE PEPIN COOPERATIVE SERVI **Invoice Created By: sarah		264.23		
			08/31/2016 (08/16) Period Totals and Balance		654.66 *	.00 *	4,246.52
YTD Encumbrance	.00	YTD Actual	4,246.52 Total	4,246.52 YTD Budget	8,000.00 Unexpended	3,753.48	
FIRE STATION WATER/ SEWER			07/31/2016 (07/16) Balance	101-52-250-2-22			852.06
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	852.06
YTD Encumbrance	.00	YTD Actual	852.06 Total	852.06 YTD Budget	1,700.00 Unexpended	847.94	
RURAL WATER USAGE			07/31/2016 (07/16) Balance	101-52-250-2-23			21.65
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	21.65
YTD Encumbrance	.00	YTD Actual	21.65 Total	21.65 YTD Budget	300.00 Unexpended	278.35	
FIRE STATION NATURAL GAS			07/31/2016 (07/16) Balance	101-52-250-2-24			1,722.17
08/02/2016	AP	77	ST CROIX GAS **Inv. No: 081516 **Desc: NAT GAS FIRE STATION **Inv. Date: 8/2/2016 **Remit Name: ST CROIX GAS **Merchant Vendor No: 6450 **Merchant Vendor Name: ST CROIX GAS **Invoice Created By: sarah		26.41		
			08/31/2016 (08/16) Period Totals and Balance		26.41 *	.00 *	1,748.58
YTD Encumbrance	.00	YTD Actual	1,748.58 Total	1,748.58 YTD Budget	6,000.00 Unexpended	4,251.42	
PUMP TESTING			07/31/2016 (07/16) Balance	101-52-250-2-25			.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	883.00 Unexpended	883.00	
HURST TOOLS TESTING			07/31/2016 (07/16) Balance	101-52-250-2-27			650.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	650.00
YTD Encumbrance	.00	YTD Actual	650.00 Total	650.00 YTD Budget	650.00 Unexpended	.00	
SCBA TESTING			07/31/2016 (07/16) Balance	101-52-250-2-29			1,880.00
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	1,880.00
YTD Encumbrance	.00	YTD Actual	1,880.00 Total	1,880.00 YTD Budget	3,000.00 Unexpended	1,120.00	

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
ANNUAL SAFETY EQUIP TESTING			07/31/2016 (07/16) Balance	101-52-250-2-30			250.00
07/20/2016	AP	132	AMERICAN TEST CENTER		420.00		
**Inv. No: 2161851 **Desc: ANNUAL SAFETY INSPECTION **Inv. Date: 7/20/2016 **Remit Name: AMERICAN TEST CENTER **Merchant Vendor No: 475028 **Merchant Vendor Name: AMERICAN TEST CENTER **Invoice Created By: sarah							
08/31/2016 (08/16) Period Totals and Balance					420.00 *	.00 *	670.00
YTD Encumbrance	.00	YTD Actual	670.00 Total	670.00 YTD Budget	450.00 Unexpended	(220.00)	
BUILDING MAINTENANCE			07/31/2016 (07/16) Balance	101-52-250-2-40			2,523.94
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	2,523.94
YTD Encumbrance	.00	YTD Actual	2,523.94 Total	2,523.94 YTD Budget	2,000.00 Unexpended	(523.94)	
VEHICLE INSURANCE			07/31/2016 (07/16) Balance	101-52-250-5-10			4,770.71
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	4,770.71
YTD Encumbrance	.00	YTD Actual	4,770.71 Total	4,770.71 YTD Budget	7,200.00 Unexpended	2,429.29	
WORK COMP INSURANCE			07/31/2016 (07/16) Balance	101-52-250-6-10			6,789.47
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	6,789.47
YTD Encumbrance	.00	YTD Actual	6,789.47 Total	6,789.47 YTD Budget	7,600.00 Unexpended	810.53	
PROPERTY INSURANCE			07/31/2016 (07/16) Balance	101-52-250-7-10			1,224.04
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	1,224.04
YTD Encumbrance	.00	YTD Actual	1,224.04 Total	1,224.04 YTD Budget	1,000.00 Unexpended	(224.04)	
CAPITAL IMPROVEMENTS			07/31/2016 (07/16) Balance	101-52-250-9-10			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
ADMINISTRATIVE FEES			07/31/2016 (07/16) Balance	101-52-300-1-05			.00
08/31/2016	JE	23	Rec Fire & EMS Admin fees		4,100.00		
08/31/2016 (08/16) Period Totals and Balance					4,100.00 *	.00 *	4,100.00
YTD Encumbrance	.00	YTD Actual	4,100.00 Total	4,100.00 YTD Budget	4,100.00 Unexpended	.00	
LIFE INSURANCE			07/31/2016 (07/16) Balance	101-52-300-1-34			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
OPERATING EXPENSES			07/31/2016 (07/16) Balance	101-52-520-3-40			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
PRINCIPAL PAYMENTS			07/31/2016 (07/16) Balance	101-58-100-0-00			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
INTEREST PAYMENTS			07/31/2016 (07/16) Balance	101-58-212-0-00			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
BOND ISSUANCE COSTS			07/31/2016 (07/16) Balance	101-58-212-1-00			.00
08/31/2016 (08/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Ref Number	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			07/31/2016 (07/16) Balance	101-58-212-2-00			18.87
			08/31/2016 (08/16) Period Totals and Balance		.00 *	.00 *	18.87
YTD Encumbrance	.00	YTD Actual	18.87 Total	18.87 YTD Budget	20.00 Unexpended	1.13	

Number of Transactions: 38 Number of Accounts: 66

Debit	Credit	Proof
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Total FIRE PROTECTION SERVICES:

15,208.90	35.00-	15,173.90
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Number of Transactions: 38 Number of Accounts: 66

Debit	Credit	Proof
-------	--------	-------

Grand Totals:

15,208.90	35.00-	15,173.90
-----------	--------	-----------

Report Criteria:

Actual Amounts

All Accounts

Summarize Payroll Detail

Print Period Totals

Print Grand Totals

Include Invoice Number, Description, Invoice Date, Remittance Name, Merchant Vendor Number, Merchant Vendor Name, and Invoice Created By Comments

Page and Total by FUND

All Segments Tested for Total Breaks

Account.Account Number = 10152200110-10158212200

CITY OF PRESCOTT
BALANCE SHEET
AUGUST 31, 2016

AMBULANCE SERVICE (608)

	CURRENT YTD	PRIOR YTD
<u>ASSETS</u>		
608-11001 TREASURER'S CASH	46,347.61	47,105.77
608-11400 ACCOUNTS RECEIVABLE	134,602.21	152,814.73
608-11410 ALLOWANCE FOR BAD DEBTS	(109,583.55)	(119,303.56)
	71,366.27	80,616.94
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
608-35000 FUND BALANCE	45,666.99	54,208.91
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	25,699.28	26,408.03
	25,699.28	26,408.03
TOTAL FUND EQUITY	71,366.27	80,616.94
TOTAL LIABILITIES AND EQUITY	71,366.27	80,616.94

CITY OF PRESCOTT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

AMBULANCE SERVICE (608)

		CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>OPERATING REVENUES</u>						
608-43-235-0-00	LIFEQUEST USER COLLECTIONS	60.68	4,937.06	4,000.00	(937.06)	123.4
608-43-237-0-00	LIFEQUEST ADJUSTMENTS	(1,118.57)	(3,882.92)	.00	3,882.92	.0
TOTAL OPERATING REVENUES		(1,057.89)	1,054.14	4,000.00	2,945.86	26.4
<u>INTERGOVERNMENTAL CHGS SERVI</u>						
608-47-321-0-00	AMBULANCE SERVICE-CLIFTON	.00	8,010.50	16,021.00	8,010.50	50.0
608-47-332-0-00	AMBULANCE SERVICE-OAK GROVE	.00	21,417.00	42,834.00	21,417.00	50.0
608-47-333-0-00	AMBULANCE SERVICE-PRESCOTT	42,151.00	84,302.00	84,302.00	.00	100.0
TOTAL INTERGOVERNMENTAL CHGS		42,151.00	113,729.50	143,157.00	29,427.50	79.4
TOTAL FUND REVENUE		41,093.11	114,783.64	147,157.00	32,373.36	78.0

CITY OF PRESCOTT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

AMBULANCE SERVICE (608)

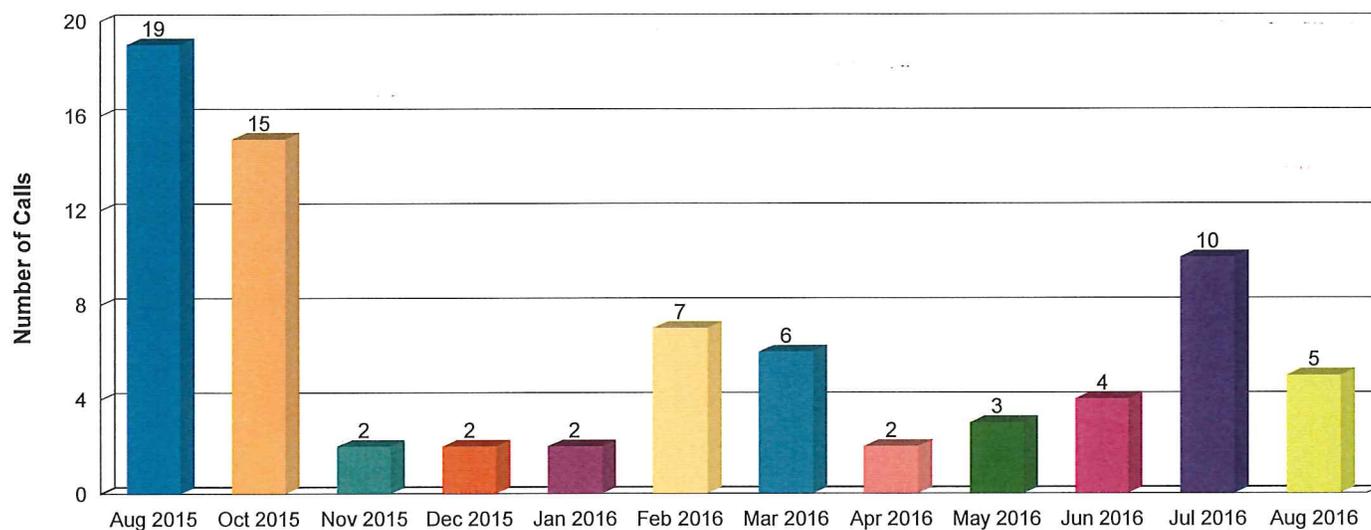
	CURRENT PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF AMOU
<u>OPERATING EXPENSES</u>					
608-52-300-1-04	RIVER FALLS EMS LEVY	.00	65,061.00	130,122.00	65,061.00 50.0
608-52-300-1-05	ADMINISTRATIVE FEES	1,200.00	1,200.00	1,200.00	.00 100.0
608-52-300-1-14	DIVE TEAM WAGES	.00	.00	3,300.00	3,300.00 .0
608-52-300-1-30	FICA	.00	1.95	255.00	253.05 .8
608-52-300-1-31	RETIREMENT	.00	1.68	.00 (1.68) .0
608-52-300-1-35	DISABILITY	.00	.31	.00 (.31) .0
608-52-300-1-40	DIVE TEAM EQUIP. & MAINTENANCE	399.00	5,509.00	5,580.00	71.00 98.7
608-52-300-1-41	DIVE TEAM TRAINING	.00	.00	2,855.00	2,855.00 .0
608-52-300-1-42	DIVE TRUCK EXPENSE	.00	372.50	3,000.00	2,627.50 12.4
608-52-300-1-71	BUILDING REPAIR & MAINT WAGES	.00	26.07	300.00	273.93 8.7
608-52-300-2-01	DEBT SERVICE RENT EXPENSE	14,384.16	14,384.16	14,385.00	.84 100.0
608-52-300-2-14	COMPUTER MAINTENANCE	12.15	25.00	.00 (25.00) .0
608-52-300-3-12	POSTAGE	.00	7.72	.00 (7.72) .0
608-52-300-3-40	OPERATING EXPENSES	400.00	400.00	.00 (400.00) .0
608-52-300-4-00	LIFEQUEST EXPENSE	20.10	1,407.80	600.00 (807.80) 234.6
608-52-300-5-10	LIABILITY INSURANCE	.00	687.17	550.00 (137.17) 124.9
TOTAL OPERATING EXPENSES		16,415.41	89,084.36	162,147.00	73,062.64 54.9
TOTAL FUND EXPENDITURES		16,415.41	89,084.36	162,147.00	73,062.64 54.9
NET REVENUE OVER EXPENDITURES		24,677.70	25,699.28	(14,990.00)	(40,689.28) 171.4

PRESCOTT FIRE

August 2015 to August 2016

Number of Runs Received

In Each Month



****Note: These numbers are based on the Date Of Entry of each individual run**



1-888-777-4911 • www.lifequest-services.com

Billing, Collection, & Data Management Services

N2930 State Road 22, Wautoma, WI 54982-5267

Prescott Fire

Income and Expenditures

093A

August 2016

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$(364.00)	\$2,436.89	\$2,072.89
Interest on Delinquent Accounts	\$0.00	\$174.75	\$174.75
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$(364.00)	\$2,611.64	\$2,247.64
Account Transfers	\$1,347.00	\$1,089.89	\$2,436.89
Credit Summary			
Total Credits - All Types	\$5,575.00	\$127.92	\$5,702.92
Total Credit Adjustments	\$1,347.00	\$0.00	\$1,347.00
Total Closed Account Adjustments	\$0.00	\$127.92	\$127.92
Total Payments Received (Applied to Acct Bal's)	\$4,228.00	\$0.00	\$4,228.00
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$4,228.00	\$0.00	\$4,228.00
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$4,228.00	\$0.00	\$4,228.00
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$4,228.00	\$0.00	\$4,228.00
Summary of Disbursement			
Total Deposits & Payments Kept By	\$4,228.00	\$0.00	\$4,228.00
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$4,228.00	\$0.00	\$4,228.00
Total LifeQuest Fee	\$380.52	\$0.00	\$380.52
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00
Total Due LifeQuest	Check #	INVOICE	\$380.52
Total Service Revenue	\$3,847.48	\$0.00	\$3,847.48
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees		\$(29.32)	\$(29.32)
Total Due Service	Check #	EFT	\$4,198.68

Messages:

Service revenue adjustment of -\$29.32 due to credit card fees. blt 8.8.16

Quality

Speed

Service



Billing, Collection, & Data Management Services

1-888-777-4911 • www.lifequest-services.com

N2930 State Road 22, Wautoma, WI 54982-5267

Prescott Fire

Billing Summary

093A

August 2016

Phase 1 - 9.00%

Charges

Charges	\$(364.00)	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$(364.00)

Account Transfers

Transferred out of Phase 1 \$1,347.00

Credit Summary

Total Credits - All Types	\$5,575.00	
Total Credit Adjustments	\$1,347.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$4,228.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$4,228.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$4,228.00	

Net Monthly Activity

\$(5,939.00)

Summary of Disbursement

Total Deposits & Payments Kept By	\$4,228.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$4,228.00	

Total LifeQuest Fee	\$380.52	
Probate Fees	\$0.00	
Total Due LifeQuest	\$380.52	

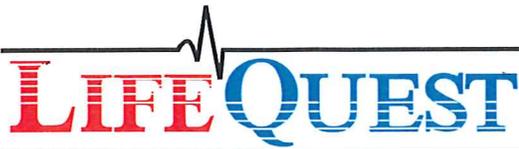
Total Service Revenue	\$3,847.48	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$4,228.00	

Messages:

Quality

Speed

Service



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Billing, Collection, & Data Management Services

N2930 State Road 22, Wautoma, WI 54982-5267

Prescott Fire

Collection Summary

093A

August 2016

Phase 2 - 18.00%

Charges

Collection Placements	\$1,347.00	
Interest on Delinquent Accounts	\$11.03	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$1,358.03

Account Transfers

Transferred out of Phase 2	\$1,089.89	
----------------------------	------------	--

Credit Summary

Total Credits - All Types	\$0.00	
Total Credit Adjustments	\$0.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$0.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$0.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$0.00	

Net Monthly Activity

\$1,358.03

Summary of Disbursement

Total Deposits & Payments Kept By	\$0.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$0.00	
Total LifeQuest Fee	\$0.00	
Probate Fees	\$0.00	
Total Due LifeQuest	\$0.00	
Total Service Revenue	\$0.00	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$0.00	

Messages:

Quality

Speed

Service



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Billing, Collection, & Data Management Services

N2930 State Road 22, Wautoma, WI 54982-5267

Prescott Fire

Collection Summary

093A

August 2016

Phase 3 - 33.00%

Charges

Collection Placements	\$1,089.89	
Interest on Delinquent Accounts	\$163.72	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$1,253.61

Credit Summary

Total Credits - All Types	\$127.92	
Total Credit Adjustments	\$0.00	
Total Closed Account Adjustments	\$127.92	
Total Payments Received (Applied to Acct Bal's)	\$0.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$0.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$0.00	

Net Monthly Activity

\$1,125.69

Summary of Disbursement

Total Deposits & Payments Kept By	\$0.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$0.00	
Total LifeQuest Fee	\$0.00	
Probate Fees	\$0.00	
Total Due LifeQuest	\$0.00	
Total Service Revenue	\$0.00	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$0.00	

Messages:

Quality

Speed

Service

Statement



Customer # 14688

6/24/2016

Prescott EMS
1603 Pine St.

Prescott WI 54021

Dear Prescott EMS

Below is a list of open invoices on your Allina Miscellaneous Billing Account. Please review this list. If there are questions or if you feel an invoice had been paid, please contact me at the telephone number or e-mail address I have listed below. Prompt payment of open invoices would be greatly appreciated. You can also make your payment online at <http://www.allinahealth.org/pay-your-miscellaneous-bill-online/> Just click Pay Your Bill Now

If you have made a payment after 6/16/16 , this payment will not be reflected in this letter.

Please note: If you see an amount in brackets (), this is an unapplied payment or credit memo. Please call to let us know how you would like this open amount applied.

II10018826	10/31/2014	\$640.04
		<hr/>
		\$640.04

Thank you for your assistance in this matter.

Sincerely,

Miscellaneous Billing Team
MiscellaneousBillin@allina.com
Phone: 612-262-4983
Fax:612-262-4195

6401

8

Epi- / Wound packing

Prescott EMS TimeSheet

12/9/14

Allina Training

6402

EMT's			Level	HOURS	Date:	Type of Call	
2	Biegel, Nyki	B E	Absent		Dispatched Out:	Abdominal Pain	
	Bock, Lauren	B				Allergic Reactions	
3	Brunner, Mac	B				Assault/Fight	
4	Christiansen, Donna	B E	Absent		Completed:	Bleeding	
5	Dravis, Bill	IV-D				Burns	
6	Fitzgerald, Elizabeth	IV				Cancer Related	
7	Johnson, Joe	IV-P			Location:	Cardiovascular Incident "stroke"	
8	Knutson, Josh	IV-P-D				Chest Pain	
9	Kullmann, Susan	B				Choking	
10	LaPorte, Katherine	B			Township:	Diabetes Related	
11	Magnan, Marie	B				Fall	
12	McNiff, Ken	IV-D				Medical	
13	Navarro, Rick	B	Here		EMS Command:	MI "Heart Attack"	
14	O'Connell, Ashley	B				MVA	
15	Olson, Dan	B				Respiratory	
16	Ptacek, Jessica	B	Here		Driver:	River Related	
17	Rohl, Kayla	B				Sports Injury	
18	Simon, Jennie	B				Transfer	
19	Thompson, Howard	IV-D	Here		Other EMS Service on scene	Fire Dept. Assist	
20	Woodford, Steve	B				Mutual Aid:	
						Police Assist	
						Stand-by for:	
						Other: (Please explain)	

PART TIME EMTS		Level	HOURS
1	Duffy, Donna	B	Here
2	Dunham, Bryan	IV	
3	Fay, Kelly	IV	
4	Kidd, David	IV	
5	Kranig, Natalie	IV	Here
6	Mitchell, Holly	IV	

First Responders	HRS
Knott, Matt	
Students	HRS
Matt Langer	
Matt Schanus	
Kelly Fohrenkamm	

RUN TRAINING MEETING OTHER

INCIDENT #
COMMENTS/EQUIPMENT PROBLEMS, ETC
<p>Ashley O'Connell 715-456-8285</p>

Holly Mitchell

From: Jayne Brand
Sent: Friday, July 22, 2016 3:53 PM
To: Holly Mitchell
Subject: FW: Transfer of Service Award program funds - City of Prescott
Attachments: Distribution forms for transfer - CO Prescott.pdf; W-9 for transfer.pdf; Amendment to Adoption Agreement.doc; Amendment to Adoption Agreement SAMPLE.PDF

Follow Up Flag: Follow up
Flag Status: Flagged

Holly,

Want to keep you in the loop on this. I suggested Tom discuss this with his department and if they want to change then put it on the August Association agenda.

Thanks,

*Jayne M. Brand
City Administrator
800 Borner St.
Prescott, WI 54021
715-262-5544
715-262-5764 fax*

From: Renee Fredel [<mailto:Renee.Fredel@thehortongroup.com>]
Sent: Friday, July 22, 2016 10:40 AM
To: Jayne Brand; Fire Chief
Subject: Transfer of Service Award program funds - City of Prescott

Hi Jayne and Tom,

I am following up on communication that Tom Ketchum had with Connie Hovel in June of 2014 regarding the possible move of your Service Award Program funds from Lincoln Benefit Life to MassMutual. I have been reaching out to our clients to inform them of the ongoing concerns with Lincoln Benefit Life and the process to be followed that will allow you to move your funds.

As you know, Lincoln Benefit Life currently administers the funds in the City of Prescott's Service Award Program annuity contract. Recent developments with how these annuities are handled and administered has prompted The Horton Group to offer our Service Award Program clients another option with MassMutual. MassMutual holds annuities for Service Award Programs around the country, and their minimum lifetime interest guarantee is 3%, which is the current rate you are receiving with Lincoln Benefit Life. There will be no loss of funds or tenure for any program members.

Some of the issues that have developed with Lincoln Benefit Life are:

- Sale of Lincoln Benefit Life to Resolution Life Holdings
- Contracts are now being administered through a 3rd party (SE2)
- Limitation on annual contribution (\$50,000 per contract year)
- No distributions under \$250

Along with the above, Lincoln Benefit Life will no longer issue disbursement checks directly to the member receiving the distribution, which is what happened recently with Dennis Eaton's distribution. Instead, they will issue all member disbursement checks to the owner of the annuity (The City of Prescott), which will require the City to issue a municipal check and a 1099R form to the member. MassMutual will issue disbursement checks directly to the member along with issuing the 1099R forms.

The procedure to transfer funds from Lincoln Benefit Life to MassMutual is as follows:

1. **Complete the attached forms.** The distribution forms for transfer have been prefilled – **all that is necessary to be completed is the date on page 1 and the signature, date and phone # on page 4.** Also needed is a W-9 and an Amendment to Adoption Agreement, for which I have included a sample. *The forms must be signed by a Municipal official such as a Board Member, Administrator or Clerk* and returned to **The Horton Group at PO Box 1084, Wausau, WI 54402.**
2. Lincoln Benefit Life will issue a check for the penalty free amount which we will forward to the City when received.
3. The Lincoln Benefit Life check will need to be deposited and a new Municipal check made payable to MassMutual for the exact amount should be sent to The Horton Group at the address below.
4. We will forward the check to MassMutual and a new contract will be issued.

While this decision is entirely up to you, we are suggesting this move to our valued clients as we feel it will be beneficial to your program in years to come. Please let me know if there are any questions you have.

Thank you,

Renee Fredel, CPCU

Client Manager / Risk Advisory Solutions

The Horton Group
P.O. Box 1084 / Wausau, WI 54402
Phone: 800.472.9779 / Fax: 715.848.3740
www.thehortongroup.com / renee.fredel@thehortongroup.com

Disclaimer

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**Prescott Area Fire and EMS Association
RESOLUTION 02-16**

RESOLUTION FOR FIRE DEPARTMENT SERVICE CHARGES

WHEREAS, the Prescott Area Fire and EMS Association was formed under authority of Wis. Stat. 66.0301 as a joint fire/emergency medical services association to provide service to its member Towns and City; and

WHEREAS, The Prescott Area Fire and EMS Association has purchased fire-fighting, search, rescue and safety equipment for the protection of life and property within the Prescott Area Fire and EMS Association coverage area; and

WHEREAS, the Board of the Prescott Area Fire and EMS Association finds it necessary and expedient to amend and clarify the charges to be served by the Fire Department for services rendered;

NOW THEREFORE BE IT RESOLVED: The Prescott Area Fire and EMS Association adopts the rates set forth herein for Fire Department services or other emergency services where mutually agreed upon contracts for services do not exist (e.g. controlled burns, fire watch/stand-by, etc.). The rates listed below are per unit or vehicle per hour.

Pumper	\$500.00
Tender	\$500.00
Tender water	\$75 per load
Brush Truck	\$300.00
Heavy Rescue Squad	\$500.00
Light Rescue Squad	\$500.00
Fire Boat	\$150.00
Personnel per hour	\$22.00 - \$33.00*

*Personnel rates vary within this hourly parameter based upon the "rank" or type of personnel dispatched to the scene.

Other Equipment, Operating Engineers Rate (flat rate fee based upon one hour) as follows:

CO2 alarm	\$100**
Fire alarm	\$100**
Landing zone/EMS assist	\$200**

**In the event services rendered exceed one hour, then in addition to this flat rate, there shall be a charge for personnel dispatched or responding to the scene, at the "personnel per hour" rates referred to above.

Caps: Single family structures \$2,500
Rural Fires (e.g. sheds, barns, accessory structures, wildland fires) \$5,000.00
All others (e.g. commercial, industrial, railroad-related, motor vehicle accidents, hazardous materials, and others unforeseen) shall be exempt from caps.

All hours will be calculated using the State of Wisconsin Fire Incident Reporting System indicating the "In Service" and "Out of Service" times. Each dispatched incident will be billed at a one-hour minimum. All services rendered in excess of one hour shall be billed in one-quarter increments, with all partial quarter hour increments being rounded up to the next quarter hour.

Passed and adopted this _____ day of September, 2016

Dan Johnson, Chairman

Tom Lytle, Fire Chief