CITY OF PRESCOTT, WISCONSIN
MEETING NOTICE
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 14 2016 AT 6:00 P.M. (PLEASE NOTE TIME CHANGE FOR CLOSED SESSION)
PRESCOTT MUNICIPAL BUILDING, 800 BORNER STREET
PRESCOTT, WI 54021
WEBSITE: PRESCOTTWI.ORG

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. CLOSED SESSION PER WISCONSIN STATS. 19.85 (1) (E) DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION – **POSSIBLE LAND SALE IN TIF#5**
5. RETURN TO OPEN SESSION
6 PLEDGE OF ALLEGIANCE
7. **PUBLIC COMMENTS – THE CITY COUNCIL WILL RECEIVE PUBLIC COMMENTS ON ANY ISSUE(S) NOT RELATED TO AGENDA ITEMS. LIMITED DISCUSSION BY THE CITY COUNCIL MAY TAKE PLACE, HOWEVER NO ACTION WILL BE TAKEN ON ANY ITEMS. THIS INCLUDES RECEIVING WRITTEN REQUESTS OR DOCUMENTATION AND POSSIBLE ACTION AT A FUTURE COUNCIL MEETING**

5. CONSENT AGENDA

1. OCTOBER 10, 2016 REGULAR CITY COUNCIL MEETING MINUTES
2. OCTOBER 19, 2016 FINANCE COMMITTEE MEETING MINUTES
3. OCTOBER 26, 2016 FINANCE COMMITTEE MEETING MINUTES
4. NOVEMBER 2, 2016 FINANCE COMMITTEE MEETING MINUTES
5. NOVMEBER 7, 2016 PLAN COMMISSION MEETING MINUTES
6. SEPTEMBER 14, 2016 PRESCOTT HOUSING AUTHORITY MEETING MINUTES
7. SEPTEMBER 21, 2016 PRESCOTT PUBLIC LIBRARY BOARD OF TRUSTEE MEETING MINUTES
8. CASH BALANCES & BUDGET YEAR TO DATE
9. BUILDING INSPECTION REPORT

6. REPORTS OF STANDING COMMITTEES

A. PLANNING COMMISSION
1. CERTIFIED SURVEY MAP FOR EAGLE RIDGE BUSINESS PARK

B. PUBLIC WORKS
1. PAY REQUEST FOR BROAD STREET SIDEWALK IMPROVMENTS
2. PAY REQUEST FOR MUNICIPAL BUILDING ENERGY SAVINGS PERFORMANCE CONTRACT
3. PUBLIC WORKS MUTUAL AID SERVICES AGREEMENT BETWEEN CITY OF HASTING, MINNESOTA AND CITY OF PRESCOTT WISCONSIN
4. REQUEST FOR PROPOSAL ENGINEERING DESIGN FOR PEDESTRIAN UNDERPASS OF USH10 AT CANTON STREET AND USH 10 AT EAGLE RIDGE DRIVE

C. FINANCE COMMITTEE
1. JOHNSON & BLOCK AUDIT CONTRACT
2. FIRST NOTICE OF NON-COMPLIANCE FROM DEPARTMENT OF REVENUE FOR ASSESSMENTS
3. REQUEST FOR FUNDING FROM PRESCOTT SENIORS GATHERING PLACE

D. LICENSE
1. OPERATOR LICENSE
2. SET MEETING DATE

E. PARKS & PUBLIC PROPERTY

F. PUBLIC SAFETY

G. ORDINANCE

H. PERSONNEL

I. HEALTH & SAFETY

J. COMMUNICATIONS & NEW BUSINESS
1. PUBLIC COMMENTS
2. LETTER FROM SENATOR VINEHOUT
3. WISCONSIN TAXPAYER ALLIANCE
4. OTHER BUSINESS
5. ADJOURNMENT

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE REAR PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS NEEDED

OCTOBER 10, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, October 10, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Galen Seipel, Rob Daugherty, Bill Dravis and Maureen Otwell was excused. , Jack Hoschette was excused, Joshua Gergen was absent. City Administrator Jayne Brand represented staff.

Pledge of Allegiance was said.

Public Comments:

Peter French 265 Elm St. S, Executive Director for the Prescott Area Food Pantry explained the special use permit application. French stated they are not looking for zoning change. French stated bingo was included on the request but that is just for the storage of the equipment as they have a good working relationship with the American Legion who already hosts them so there will be no bingo in the building. They are currently out of space in their current spot in the old Jacques building. French stated the food pantry has to move or it will have to go away. The food pantry currently serves about 170 families which are about 500 individuals. French stated there will be about 15 to 20 vehicles per week for the food pantry. French stated Freedom Park and Borner Farm are both in residential areas and have a large amount of traffic. French stated the entrance would be off of Wacota Street about 25 to 30 feet from Highway 35. French stated the Knights of Columbus have just offered new winter coats and these would be items distributed also. French stated all parking would be off street. French also stated the thrift store is important as a fundraising mechanism for the food pantry.

Ray Hamilton 368 Wacota stated he is not against the food pantry but does not feel the proposed area is the right spot for the food pantry. Hamilton stated he feels traffic will be a problem. Hamilton also stated he feels the building it too large. The thrift shop would bring in more vehicles. Hamilton stated if there are only 15 to 20 cars a week for the food shelf that is fine. Hamilton stated he doesn't feel the project has been well thought out. Hamilton stated he felt the proposed cost of $200,000 for the building is too low and the numbers just don't work. Hamilton stated there is no business plan. Hamilton stated allowing the proposed project would make it worse for him.

Mark Huber 551 Locust St. S stated he has been invited to do shifts at the food pantry. Huber stated there are few people who want to live across from a water tower or even and electric substation. Huber stated he does live next to the electric substation but with communication with Xcel Energy they worked together to create a great project which works for the residents and Xcel. Huber reminded everyone that about 20% of the children in the Prescott School District are provided food packets to take home each weekend. Huber stated he doesn't recall having any police calls to the food shelf unlike other establishments in the city. Huber stated Peter and the Food Pantry Board have done a great job with the food pantry and we all need to realize the need is going to be greater.

Coni Gray Washington Street stated the proposal has changed taking off the bingo. Gray stated she doesn't know of anyone who would not support the food pantry. Gary stated she feels there is a traffic concern. Wacota is a very narrow street. Gray asked about working with other groups like the American Legion or the senior citizens for a community center. Gray did say if there are only 20 cars a day that would be doable.

Eric Penk 475 Monroe Street asked the Council to support the proposed trap shooting range on the property owned by the Prescott Sportsman Club in Oak Grove Township. Penk stated there is currently a trap shooting team at the high school and they are in the process of developing one at the middle school.

Brent Hamman 951 Washington Street stated he contacted Pete French once he received the notice. Hamman agreed bingo and convenience store should not have been included in the application. Hamman stated he has had long time involvement with food pantries. Hamman stated he understands how the thrift store would work. Hamman stated he came from a small community and wanted to live in a small community and that is how he got to Prescott. He wants to live in a community which has community based project and feels the food pantry will help to serve the under privileged.

Daugherty/Otwell motion to approve the consent agenda which included the September 26, 2016 regular city council meeting minutes, September 26, 2016 public works committee meeting minutes, October 3, 2016 parks and public property committee meeting minutes, October 3, 2016 plan commission meeting minutes, August 18, 2016 Prescott Public Library Board of Trustee meeting minutes, cash balances, budget year to date, accounts payable, payroll, review of receivables and September building report passed without a negative voice vote.

Mayor Hovel presented the information from the Plan Commission on the special use permit for property owned by Greg Harris for applicant Prescott Area Food Pantry, Inc for future construction of a food pantry, convenience/thrift store, farmer's market, gardens, bingo with concessions and garage or shed for storage of garden and snow removal equipment per city code of ordinances chapter 635. The plan commission recommendation was to deny the special use as the commission felt the food pantry would be community oriented but they felt the thrift shop was not. Alderperson Otwell stated she would like to see the scale of the building better compared to the size of the lot. Otwell also would like a better description of how the building will be set up since it is proposed to be 6,000 square feet. Alderperson Seipel stated the street needs would need to be discussed further. Seipel also asked if the property would be tax exempt and was told it would be. Seipel felt it would be good to work with the school district. Alderperson Daugherty stated the work of the food pantry is really needed. Daugherty questioned of the entrance could come in off of Highway 35. Daugherty also stated the food pantry could possible fall into the church category if it is supported by the churches. Alderperson Otwell stated she could support the food pantry but wanted in writing a more detailed plan which would include what would be happening in the thrift shop and a more detailed business plan including traffic. Peter French, Executive Director for the Food Pantry stated the school has been contacted and the school has no additional room. French stated the size of the building was determined because they can never know how much food they can get at one time. Alderperson Seipel stated the street should be looked at by the city engineer. Mayor Hovel also reminded the Council the food pantry is going to grow. **Seipel/Otwell motion to send the special use request back to plan commission with the Food Pantry providing written information on what the uses are going to be for the projects, timeline and a scale drawing passed without a negative voice vote.**

Mayor Hovel explained his veto of the request for Class "A" beer and Class "A" liquor license for Dolgencorp, LLC DBA Dollar General Store. Mayor Hovel explained they should have approached Council at the time the building was being built about the request for a beer and liquor license as they would have been informed there are other security features which would be required to have the licenses. Mayor Hovel stated we have made Freedom, Churchill and BP add security features in order to be issued a license. Holiday was denied a license because they were unable to meet the security

features. Alderperson Daugherty asked if every business is going to be given a liquor license. He didn't feel the purpose of the Dollar General was to sell alcohol. He stated he understands free enterprise but feels the line needs to be drawn for some businesses. Alderperson Dravis stated he talked to people who had Dollar General's in their community and was told it was not the place they think of to purchase beer or liquor. **Dravis/Seipel motion to up hold Mayor Hovel's veto of the Class "A" beer and Class "A" liquor license for Dolgencorp, LLC DBA Dollar General Store passed without a negative voice vote.**

Mayor Hovel discussed the Prescott Sportsman Club proposal to build a trap shooting range in Oak Grove Township. The City of Prescott is an adjacent landowner to the proposed range. The Mayor reviewed the qualifications of the person who had certified the range plan. The shooting will be toward the compost site owned by the city but the distance between the trap houses and the compost site will be 1,100 feet. Alderperson Seipel questioned the noise which was identified on the map by the sportmans club. All of the areas identified except for the trap houses will be below the decibel where hearing protection is needed. Alderperson Daugherty stated this was discussed with the club when they purchased the property. **Dravis/Daugherty motion to send a letter to the Prescott Sportsman Club and Town of Oak Grove stating the city has no objection to the trap shooting range and the letter will not include an endorsement of the range as this is a decision of the Town of Oak Grove passed without a negative voice vote.**

Otwell/Daugherty motion to go into closed session per Wisconsin Stats. 19.85 (1) € deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session – discuss economic development incentives for project in TIF#5 passed unanimously via roll call vote.

Daugherty/Dravis motion to come out of closed session passed unanimously via roll call vote.

Daugherty/Dravis motion to approve contract with Cedar Corporation for grant writing TEA grant in the amount of $5,000 and contract for economic development planning including tax credit application in the amount of $5,600 passed without a negative voice vote.

Daugherty/Otwell motion to approve contract with Cedar Corporation for design, engineering, permit applications, bidding, construction engineering, administration, staking and observation from proposed project in TIF #5 including street in the amount of $86,000 passed unanimously via roll call vote.

Dravis/Daugherty motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

CITY OF PRESCOTT, WISCONSIN

OCTOBER 19, 2016 FINANCE COMMITTEE MINUTES

Pursuant to due call and notice thereof, a meeting of the Finance Committee was held Wednesday, October 19, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call:

Mayor Hovel called the meeting to order at 5:30 p.m. Members present were Bill Dravis, Rob Daugherty, Joshua Gergen and Maureen Otwell. Jack Hoschette and Galen Seipel were excused. Finance Director Vanessa Norby and City Administrator Jayne Brand represented staff.

Jessica Bierbauer, Executive Director for Freedom Park and Board Chair Tammy Tollefson reviewed the proposed 2017 budget. No major changes to the budget. 2016 was the 10 year anniversary of the building so Jessica reminded the committee there may be needs for the building in the next few years. Lighting and the masonry for the wall which were in the 2016 budget have not been completed so it was asked to bring the money forward to 2017.

Finance Director Vanessa Norby presented the budget for Municipal Court. The court clerk has been working an average of 20 hours per week so the committee asked that 2017 budget reflect the 20 hours not the 23 hours used in the 2016 budget. The funding from the reduction in hours will go to contingency. The rest of the budget had no major changes.

Police Chief Gary Krutke presented his 2017 budget. The budget reflects the increase in wages as per the Union contract and also the increases in steps for the Officers. Police Department will get a vehicle in 2017 which will replace their 2010 vehicle. The rest of the budget has no major changes.

Capital project budget was discussed. The $30,000 which was allocated for the remodel of city hall was left in the budget. Henry, James and Hampshire Street reconstruction was added as a 2017 project along with the police vehicle and final payment on the civics software. Public Works Director Hank Zwart asked the Council about adding alley repair to the 2017 capital projects. There is at least one alley which needs to be repaired. The alley would need to be designed and engineered but could be special assessed. The fire hall roof repair was discussed. This item will need to be further discussed during the fire department budget.

TIF 3, 4 & 5 budgets were discussed. For TIF #3 it was discussed we should proceed with the engineering and design for the underpass on Highway 10 in 2017 and possibly even begin construction in 2017. The committee would like staff to do request for proposals for the design, engineering and state approvals. It was also discussed to begin discussions with the property owners for the water loop. TIF #4 may have changes in 2017 due to the Vista Croix project having to be taken out of the TIF. TIF #5 has a proposed project and there may be possible incentives for the project. All TIFs are performing well but TIF #4 will still have a negative balance.

Debt service budget for 2017 was reviewed. The debt service includes the principle and interest payments for general obligation bond financings.

General fund for administration was reviewed. There were no major changes in the 2017 budget. The revenues reflect the city exceeding expenditure restraint in 2016 and transfer from fund balance to cover those funds. There was a reduction in city attorney fees and economic development was transferred to the TIF budgets. Election wages were reduced because there will be less elections in 2017.

Next meeting set for October 26, 2016 at 5:30 p.m.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

CITY OF PRESCOTT, WISCONSIN

OCTOBER 26, 2016 FINANCE COMMITTEE MINUTES

Pursuant to due call and notice thereof, a meeting of the Finance Committee was held Wednesday, October 26, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call:

Mayor Hovel called the meeting to order at 5:30 p.m. Members present were Bill Dravis, Rob Daugherty, Joshua Gergen, Jack Hoschette, Galen Seipel and Maureen Otwell. Finance Director Vanessa Norby and City Administrator Jayne Brand represented staff.

Library Director Jane Enright presented the library budget for 2017. The library budget came in with a zero percent increase as directed. The Library Board of Trustee is requesting an additional $5,000 about the zero percent and for this increase to remain as a permanent increase in the library budget. The request is continued operations of the library to maintain the level of service, materials and technology expected of this city department and the citizens of Prescott. The Library Board of Trustees is also requesting a $5,000 unfunded needs to pay for technology, purchasing of materials including books, periodicals and audio visual material as these line items have seen cuts in funding.

Public Works Director Hank Zwart presented the public works, parks, water, sewer and storm budgets. Public works budget did not have any changes. Parks did not have any changes but Zwart stated the plan it to put in water service off of Court Street into Public Square, Lions Park for the addition of a water fountain. After televising the sewer pipes there will be some repair which will need to be done and also some manholes in the Dairy Queen area. Hampshire/James & Henry Street reconstruction costs for sewer have been included in the 2017 budget. Water budget has a small increase in revenues. Three capital projects were discussed. Rate review with Public Service Commission at the cost of $15,000, Pressure reducing bypass at the cost of $25,000 and fixed network at the cost of $133,000 were the items presented. Water reconstruction costs for Henry/Hampshire and James Streets are included in 2017 budget. Storm water was discussed. The budget remains consistent with 2016. Small increase proposed in revenue. Henry/Hampshire and James Streets are included in 2017 storm water budget.

Dan Johnson, President for the Prescott Area Fire and EMS Association presented the 2017 budgets for the fire and EMS departments. Budgets have come in with the zero percent increase. Some funds have been shifted from fire to EMS as the dive team has been reinstated but even with the changes the increase remains at zero percent increase.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand, City Administrator

CITY OF PRESCOTT, WISCONSIN

NOVEMBER 2, 2016 FINANCE COMMITTEE MINUTES

Pursuant to due call and notice thereof, a meeting of the Finance Committee was held Wednesday, November 2, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call:

Mayor Hovel called the meeting to order at 5:30 p.m. Members present were Bill Dravis, Rob Daugherty, Joshua Gergen, Galen Seipel and Maureen Otwell. Jack Hoschette was absent Finance Director Vanessa Norby, Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff.

Finance Director Vanessa Norby presented the proposed budget for 2017 with a zero levy increase. The committee discussed the request from the Library for a $5,000 permanent increase to their budget and a one-time $5,000 request for an unfunded need for technology. The committee decided at this time not to grant the permanent increase but would grant the $5,000 unfunded need with the funds being transferred from the capital projects budget to library.

The committee reviewed the capital projects budget proposed for 2017 which included Henry, Hampshire and James Street construction, new police squad car, Civics software final payment, remodel of city hall, public works garage and repairs/remodel of police building. The police vehicle and Civic software are the only two items which are going be paid by levy the other will come from capital project reserves or general fund reserves.

Water budget was reviewed. Projects and capital for water presented are fixed network, rate review, pressure reducing bypass, water looping of dead ends and Henry, Hampshire and James Street project. The committee decided against doing the fixed network and rate review to allow for the new meters to be in for a year.

Sewer budget was reviewed. The item discussed for 2017 capital sewer budget is Henry, Hampshire and James Street project.

Stormwater budget was reviewed. The item discussed for 2017 capital stormwater budget is Henry, Hampshire and James Street project.

The other item which was discussed for the 2017 budget are the roof repairs and also some wall repair which need to be done at the Fire Hall. $150,000 was allocated for the project but further discussions need to be held with the Association regarding the project. Design, engineering and getting state permits for the underpasses was also discussed. The committee would like to do a request for proposal to get this project started in 2017 so it can be completed by the end of 2018. These funds would come TIF #3 and #5.

The final item discussed was doing a solar project. A number of financial projections were discussed to fund the proposed solar project. It was decided the only building to be completed would be the municipal building. The committee wants to stay at a zero percent tax levy increase so it was decided the funding for solar could come out general fund reserves or a loan could be taken for the project and payments for the loan could be paid out of the general fund reserves. The committee asked Finance Director Vanessa Norby to provide options for them to review regarding solar.

Daugherty/Gergen motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand, City Administrator

CITY OF PRESCOTT, WISCONSIN

NOVEMBER 7, 2016 PLAN COMMISSION MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Plan Commission was held Monday, November 7, 2016 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor Hovel called the meeting to order at 6:30 p.m. Commissioners present were Steve Eggers, Jack Hoschette, Todd Dolan, Kyle Warp, Connie Wenzel and Lother Nawrocki. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present City Engineer Greg Adams.

Nawrocki/Warp motion to approve minutes for October 3, 2016 passed without a negative voice vote.

Scott Jarchow of EdgeBuilder/Glenbrook Lumber updated the Commission about them being recently purchased by ATRM Holdings. Scott stated this purchase would bring new synergy to all companies. Scott explained this is again the time of year when their production is up and they have problems with storing their product. Scott asked if the city would be willing to work with them on a couple of items. They would like to have an agreement with Bill Early to allow for temporary parking for their employees. The area for parking would need to be have some type of surface put down and are asking if they city could work with them on using gravel for the area. They would also like to have a safety walk across Pine Street. Scott also asked about a possible lease or purchase of the property owned by the city between them and the Police/EMS building. This land would be used for storage of product. Scott stated he would like to work with the city on moving forward with these requests.

Justin Wallestad presented information about the possibility of opening a brewery at the lower level of 127 Broad Street. The question is if a brewery is manufacturing and would it fit into a commercial zoning. Justin stated this would be a nano-brewery in which he would brew about three barrels per week. He would be using city water and the discharge to the sewer is about a 1 to 4 ratio which would be about 600 gallons per week. The system is proposed to be a closed loop water system. Heating would be electricity. The grains which would be brought in would be about 800 pounds per month and would be delivered in a truck but not a semi-truck. Justin said his timeline is flexible but would like to open in spring around the same time as Prescott Roadhouse, the restaurant which would be above the brewery. The consensus of the committee is the brewery would qualify for a special use and there could be contingencies placed on the number of barrels which could be allowed to brewed. Justin will work with city staff as this project moves forward.

The commission reviewed the site, grading, erosion control, utility, stormwater and building plan for Vista Croix project. Mayor Hovel read an email from the DNR into the record. City Engineer Greg Adams reviewed comments on the plans which were submitted. Matt Heib, Engineer from ACA Engineering representing Vista Croix stated that most of the revisions from the City Engineers comments will be addressed in the new plans. The lower level of the parking lot will be where the stormwater will be collected rather than on Department of Transportation property. Matt stated the developer will do the proposed trail improvements on the Department of Transportation property but the DOT will require the agreement for these improvements will be with the city and not the developer. Maintenance of this property will need to be discussed further with the developer. Commission Wenzel asked what would happen to the DOT property if the city chooses not to participate. Matt stated the property would remain as it is currently. From the stormwater calculations presented it appears all of the stormwater will be retained on the property but there is a question about the outfall which goes directly to the lake. Some of the stormwater is being proposed to be used for irrigation purposes. Matt stated they already have state approval for stormwater. The utilities were discussed. If ductile iron is going to be required for water piping the highway would be required to be opened and it doesn't appear

the Department of Transportation will not allow for the highway to be opened and are requiring the piping be bored under the highway. Mayor Hovel again expressed concerns about parking. He still feels there is not enough parking. Traffic counts were discussed. The Department of Transportation was provided with a summary of the traffic proposed for the project. Discussion with the DOT is they know the traffic counts for the highway so they would not need a traffic study. Matt Heib will continue to work on the plan with the items which need to be addressed from the DNR, DOT and city and work with city staff. The plan will come back to plan commission for approval.

Warp/Nawrocki motion to approve certified survey map for Eagle Ridge Business Park dividing the property into two lots and dedicating a street right of way passed without a negative voice vote.

Eggers/Wenzel motion to approve building inspection report passed without a negative voice vote.

Warp/Nawrocki motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator

Minutes of the regularly scheduled meeting of the Board of Commissioners of the Prescott Housing Authority on Sept. 14,2016. Chairperson David Sterud called the meeting to order at 9:00 A.M.

Roll call showed those to be present Gary Dunn, Brenda Haas, Rich Matzek, Dorothea Morris, and David Sterud.

Also present Anne McAlpine, Management Agent.

Minutes from the August 10, 2016 meeting were approved. Haas/Morris

Financial Reports-- None available to discuss.

Approval of checks for Sept. 2016. Dunn/Haas

No Tenants were present.

Old Business

1. Plummer Concrete is due to pour the slab for Covered Picnic Area by third week of Sept. 2016.
2. The area for the new slab has been staked out.
3. We are waiting for a reply from Pierce Pepin regarding a grant for this project.
4. McAlpine to contact Lions Club about drawing up a Building Plan and ordering lumber.
5. House Rules and Code of Conduct were reviewed for updates. Changes to these documents, were ok'd by an attorney. Motion to approve changes to House Rules and Code of Conduct. Morris/Matzek.

New Business—No new business.

Chair Report—no chair report.

Management Report

1.Vacancy Report—Two Tenants moved out in July,2016. There are currently 2 vacancies as of August, 2016, with no one on the waiting list.

Please note that there will be no meeting in Oct. 2016. Next meeting will be Nov. 9,2016.

There being no other business motion to adjourn at 9:37 A.M. Haas/Dunn

Respectfully submitted Rich Matzek-- Recorder.

Prescott Public Library Board of Trustees
Monthly Meeting Minutes
September 21, 2016

Present: Charity Lubich, Jane Enright, Anne Kressly, Kate Otto, Jim Baran
Absent: Pete Kelly, Colleen Harris, Galen Seipel

Call to Order: Vice-President Kressly called the meeting to order 6:34pm.with a roll call of Board members confirming that a quorum was present. This meeting is in compliance with the open meeting law.

Agenda: A motion to approve the agenda for September 21, 2016 with the amendment to the date change from September 15, 2016 to September 21, 2016 was made by Jim Baran, seconded by Kate Otto, and carried.

Approval of Minutes:
A motion to approve the August 18, 2016 meeting minutes was made by Charity Lubich, seconded by Kate Otto and carried.

Financial Report:
A motion to approve the presented paid bills for September 21, 2016 was made by Kate Otto, seconded by Jim Baran, and carried.

Director's Report
September 2016

Revenue:	**Fines & Fees**	**Fax & Copies**	**Donations/Book Sales**
8/23/16	369.99	209.95	96.57
9/8/16	204.67	330.12	
	$574.66	**$540.07**	
9/10/16	Prescott Daze Book Sale		38.10
			$134.67

	2016	**2015**	**2014**
Total Book Circulation:	8,540	8,737	9,230
Overdrive and Freading downloads:	455	447	260
Pharos Sessions:	339	400	339
Wireless Sessions:	971		
Website visits:	997		
Door Count:	3,485	3,175	3,200

August 2016 Programming Statistics

Event Attendance

Age Levels	Storytime (2)	SLP Dance Party	Library Olympics	Chocolate Olympics	Coloring Craze	Tech Time	Totals
Adults	8	7	10	0	1	1	**27**
Teens	0	8	11	8	0	0	**27**
Children	11	11	16	0	0	0	**38**
Totals	**19**	**26**	**37**	**8**	**1**	**1**	**92**

Number of times event occurred is (1), unless otherwise noted.

On-going Programs

Summer Library Program Registrations as of August 31 = 193
Game boards turned in during July = 72

1000 Books Before Kindergarten Registrations as of August 31 = 130
14 children have completed the program as of August 31.

Total number of people served by Programming and Outreach in August 2016 was 92.

Library Olympics – Summer Library Program Grand Finale Event

Action Art – Painting with Tennis Balls

Make Your Own Trophy

Library News

All credits were completed and sent by courier to Leah Langby at Indianhead Federated Library System on August 22nd. I received verification from her that all director certification requirements have been met. I forwarded my check to the Wisconsin Department of Public Instruction and will receive my certificate soon.
I have included copies of the Autumn storytime schedule and a bookmark with information about our new monthly program. Family Storytime Plus will be on the third Saturday of each month at 10:30 and includes a mini storytime plus hands-on Stem and Steam activities.

August 22nd-26th was Trustee Training Week with a different noon webinar offered each day. I hope some of you had the opportunity to attend as they were very informative.

Peter Kelly, a committed library advocate and Library Board of Trustee volunteer, has resigned from the Library Board. Any suggestions you may have for his replacement, please let me know. I will post for the position and applications and the trustee job description will be available at the library circulation desk.

Prescott Daze 2016 was September 9th-11th and your library was immersed in the children's activities at Lions Park on Saturday and in the Sunday parade. A big thank you is in order to Mike Kinneman for allowing us to use his hayride wagon for our float and to the Public Works Department for housing it in their garage prior to the parade. Saturday's book sale will need to be discontinued next year. The staff time involved does not make sense when the total book sales amounted to $38.10. We are open to other suggestions for fundraising and will be discussing options in future staff meetings.

"On Your Mark, Get Set…READ!" summer reading program has come to an end and all reading rewards have been claimed except for some of the Top Ten Readers who still need to pick up their winning library bags. Please view the attached program summary.

2016 Summer Library Program

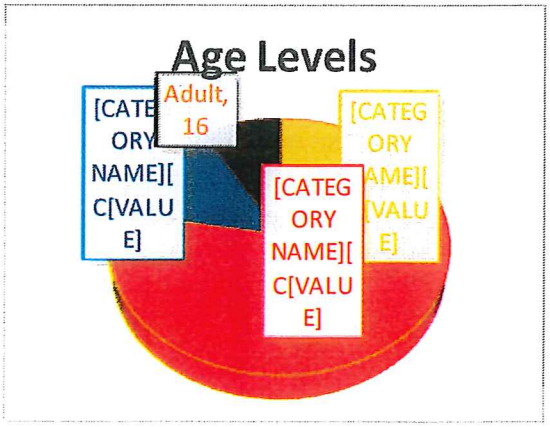
Program Report

<u>Registrations</u>

193 Total registrations

Breakdown by Age of registered participants:

39 Preschoolers
111 Elementary-school-age children
27 Teens



16 Adults

Events, Outreach and Activities

Events held at the Prescott Public Library:

26 events were held at the Prescott Public Library
- 9 events were for all ages and families
- 16 events were Storytimes
- 1 event was for teens

Outreach

- The Summer Reading Kick-off was held at Malone Elementary School on May 26, with attendance of 700 children and 35 adults.
- Becky visited all 6th grade classes during Flex time to promote the Summer Library Program and the Volunteen program. Becky also promoted the SLP Teen program and Volunteens in the Middle School cafeteria on June 3.
- Becky represented the library at Kick Off the Summer on June 3.
- Becky presented two Storytimes at Freedom Park as part of Books & Benches, a program to promote the Art Bench Trail in the St. Croix Valley.
- Becky presented a Storytime and art activities to a preschool class and an elementary-age class at New Adventures Learning Center on July 6.

Event, outreach and activity attendance counts can be found in Table #1 on page 3.

Fundraising

Eighteen local businesses donated a total of $1,215 to the library for the 2016 Summer Library Program. This is an increase of 12.5% in number of donors, but a decrease in dollars of 33.4% over 2015.

Collaborations

The Prescott Public Library participated in Books & Benches, an initiative of the St. Croix Valley Foundation, the National Park Service and the Phipps Center for the Arts, that seeks to increase awareness of and visits to the art benches located in parks along the St. Croix River. The library presented two Friday morning Storytimes at Freedom Park in July. Books & Benches provided free books to give away to attendees. Attendance per Storytime was higher at both Books & Benches Storytimes than at in-house Storytimes.

Goals and Action Items for 2017

1. Increase outreach to daycare centers, both in terms of visits and providing materials that will encourage classroom teachers to track reading and earn prize books. Reach out to home-based daycares to provide convenient on-site participation in the SLP for their client children.

2. Continue to develop collaborations with people and organizations in the community for events and activities. The 2017 theme, "Build a Better World," suggests a variety of ideas for collaborating with local organizations and businesses.
3. Participate in Books & Benches in 2017, and consider increasing the number of Storytimes presented at Freedom Park.
4. Consider expanding the scope and calendar of the Volunteens program outside of event preparation and presentation, e.g. display-building, general SLP preparation, etc.

Table 1 – Event, Outreach and Activity Attendance

Event	Target Audience	# Adults	# Teens	# Children	Total
In-house Events					
For the Win	All Ages	9	7	10	26
Animal Athletics	3-10 year olds	11	11	19	41
Mission Nutrition	3-10 year olds	6	9	9	24
Minnesota Raptor Center	All Ages	33	2	35	70
Amazing Races	3-10 year olds	14	7	19	40
Obstacle Course	3-10 year olds	7	7	11	25
Mad Science	All Ages	12	1	13	26
Dance Party	3-10 year olds	7	8	11	26
Library Olympics	All Ages	10	11	16	37
Chocolate Olympics	Teens	0	8	0	8
Storytime (14)	Preschool	29	0	60	89
In-house Events Subtotal		138	71	203	412
Outreach Events					
Books & Benches Storytime (2)	Preschool	18	0	45	63
SLP kick-off at Malone Elementary School	5-12 year olds	35	0	700	735
6th Grade Classroom Visits	Teens	4	87	0	91
Middle School Promotion	Teens	0	150	0	150
Kick Off the Summer	All Ages	15	3	33	51
Outreach to New Adventures Daycare Center	3-11 year olds	2	0	29	31
Outreach Events Subtotal		74	240	807	1121
TOTAL ATTENDANCE		212	311	1010	**1533**

Table 2 - SLP 2016 to SLP 2015 Comparison					
SLP 2015		SLP 2016		2016 to 2015 Comparison	
Category	Total #	Category	Total #	# Difference	% Difference
Total Registrants	162	Total Registrants	193	31	19.1%
Event Attendance	318	Event Attendance	412	94	29.5%
Outreach Attendance	741	Outreach Attendance	1121	380	51.2%
Reading Journals Turned In	50	Game Boards Turned In*	205	N/A*	N/A*
Prize Books Awarded	140	Prize Books Awarded	205	65	46.4%
Top Ten Entries	40	Top Ten Entries	41	1	2.5%
Business and Individual Donors	16	Business and Individual Donors	18	2	12.5%%
Total $ Donated	$1,825	Total $ Donated	$1,215	-610	-33.4%

*Reading Journals and Game Boards cannot be compared statistically.

ACT 150 Developments
A recommendation for moving from 70% to 75% reimbursement has been made from the Pierce County Finance Committee. Additional meetings will be held with a final decision on October 25, 2016.

Budget:
A first draft of the budget was reviewed. The Board reviewed the budget issues including personnel pay raises, fixed costs, and flexible items. The next draft will be reviewed at the October 13, 2016 meeting.

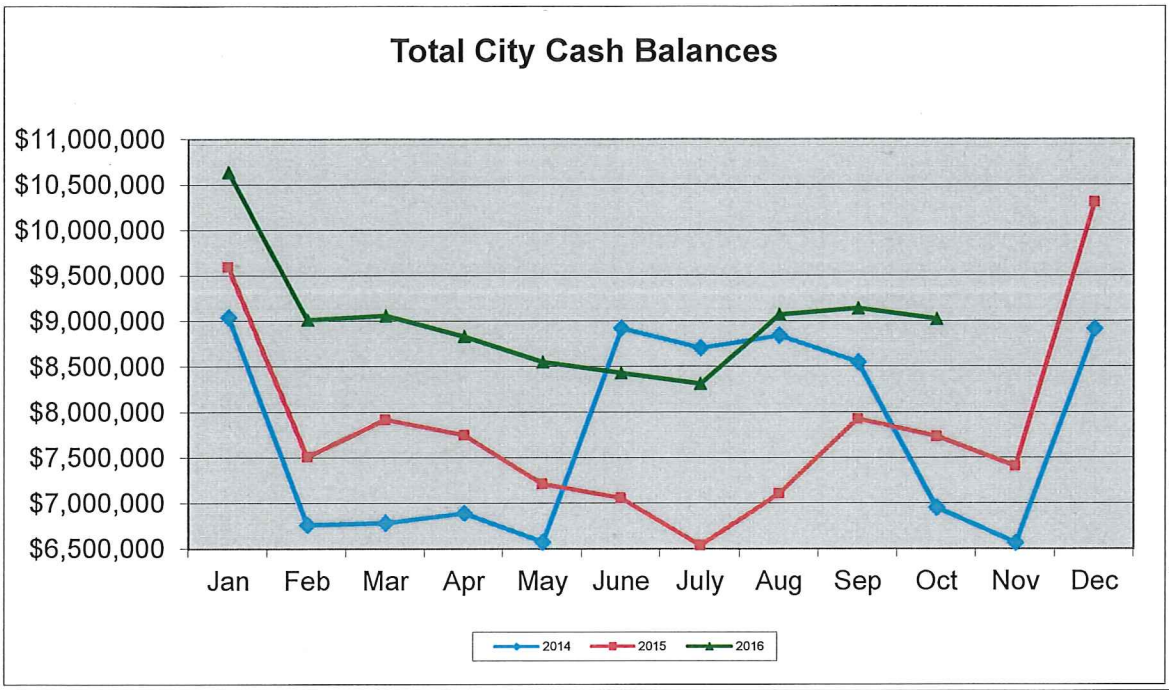
Treasurer's Report:
Kate Otto reported that the Trustee Account balance is $7425.76.

Action items for September:
1. Jane will continue research additional opportunities for cabinets for the Mississippi Room.
2. Jane will gather additional data for the next budget meeting.

Adjourn: A motion to adjourn the meeting at 7:59pm was made by Kate Otto; seconded by Jim Baran.

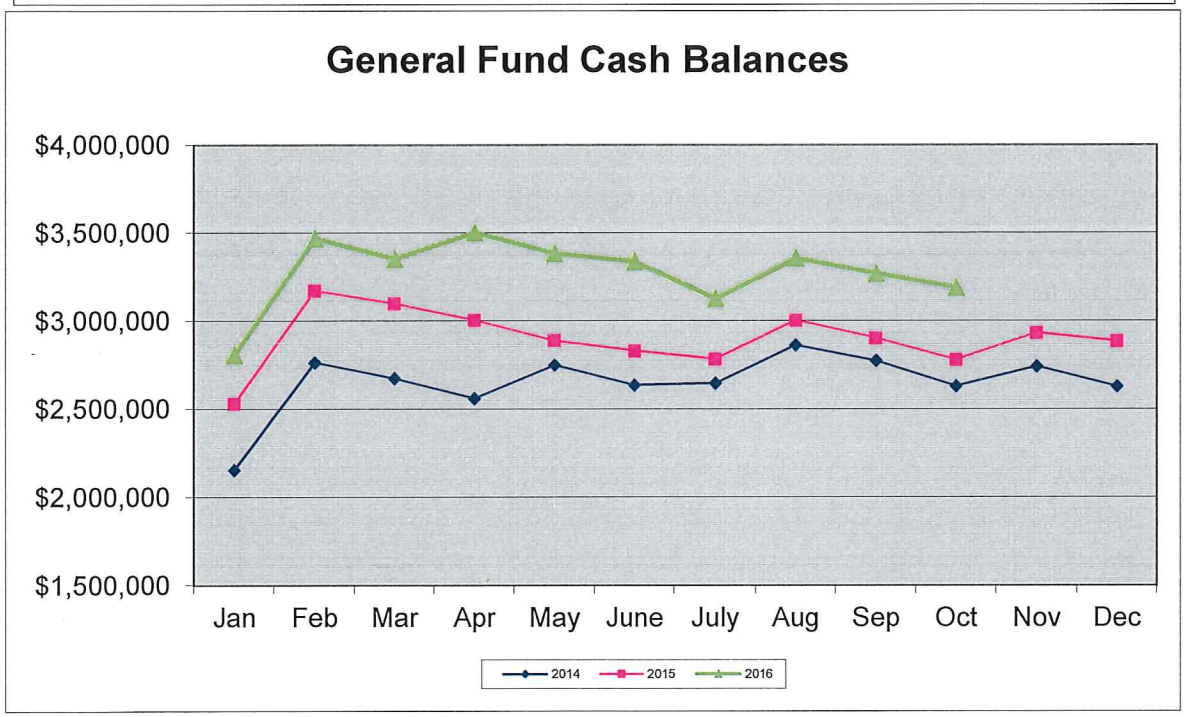
Next Meeting: Thursday, October 13, 2016 6:30 p.m.

Respectfully Submitted,
Charity Lubich
Secretary



4/12 decrease
Increase 7/12 c

4/14 increase c



*October 2014 City decrease due to large payout of Eagle Ridge project
*May 2014, increase due to TIF#5 debt proceeds; $2,053,000
*September 2015 increase due to receipt of 2015 GO Bond Proceeds for Court St.
does not include funds held in escrow
*April 2016 General Fund received $200,000 payment from TIF #5.
*June 2016 General Fund received $60,000 payment from TIF #5
*July 2016 General Fund advanced $200,000 to Water for meter project

October 2016

Cash Balances

	9/30/2016	10/31/2016	Difference
Adjusted Cash Balance	**$9,140,380.79**	**$9,024,827.73**	**($115,553.06)**
Total BMO/FNB General Checking	$ 1,244,428.80	$ 876,025.74	**$ (368,403.06)**
Total First National	$ 2,263,682.60	$ 2,464,510.62	**$ 200,828.02**
Total 1st National Community Bank	$ 643,134.66	$ 643,314.91	**$ 180.25**
Total LGIP	$ 914,134.78	$ 972,524.97	**$ 58,390.19**
Total Royal Credit Union	$ 637,397.02	$ 637,792.21	**$ 395.19**
Total River Falls State Bank	$ 498,240.04	$ 498,361.21	**$ 121.17**
Total Westconsin Credit Union	$ 646,421.42	$ 646,777.30	**$ 355.88**
Total First American	$ 641,376.89	$ 637,438.67	**$ (3,938.22)**
Total Bank Mutual	$ 530,786.25	$ 530,853.87	**$ 67.62**
Total Citizens State Bank	$ 471,636.99	$ 471,753.15	**$ 116.16**
Total Citizens Community Federal Ba	$ 649,141.34	$ 645,475.08	**$ (3,666.26)**

	9/30/2016	10/31/2016	Difference
Adjusted Total	**$9,140,380.79**	**$9,024,827.73**	**$ (115,553.06)**
General Fund	$ 3,268,023.11	$ 3,188,730.59	**$ (79,292.52)**
Fire	$ 167,413.64	$ 163,111.07	**$ (4,302.57)**
Public Water Impact Fees	$ 1,000.00	$ 1,500.00	**$ 500.00**
Public Building Impact Fees	$ 1,400.00	$ 2,100.00	**$ 700.00**
Public Streets Impact Fees	$ 580.00	$ 870.00	**$ 290.00**
Public Parks Impact Fees	$ 9,100.12	$ 9,800.12	**$ 700.00**
Cable	$ 81,954.62	$ 77,697.85	**$ (4,256.77)**
Capital Projects	$ 1,283,995.00	$ 1,267,109.83	**$ (16,885.17)**
Library	$ 92,311.62	$ 73,823.56	**$ (18,488.06)**
Prescott Daze	$ 28,204.78	$ 25,182.41	**$ (3,022.37)**
TID #3	$ 621,299.65	$ 621,560.24	**$ 260.59**
Freedom Park	$ 33,255.52	$ 31,536.02	**$ (1,719.50)**
Debt Service	$ 445,653.57	$ 442,353.57	**$ (3,300.00)**
TID #4	$ (75,791.87)	$ (78,391.87)	**$ (2,600.00)**
TID #5	$ 326,649.60	$ 321,170.33	**$ (5,479.27)**
Water	$ 847,901.36	$ 860,940.15	**$ 13,038.79**
*Sewer	$ 1,823,893.99	$ 1,829,494.98	**$ 5,600.99**
Storm Sewer	$ 177,565.76	$ 178,508.21	**$ 942.45**
EMS	$ 5,970.30	$ 7,730.65	**$ 1,760.35**
Tax Fund	$ 0.02	$ 0.02	**$ -**

General Fund Budget Comparison
Oct-16

Revenues

	Actual	Budget	Difference	% Earned
Taxes	$ 1,413,811	$ 1,522,303	$ (108,492)	92.9%
Special Assessments	$ 15,824	$ 27,100	$ (11,276)	58.4%
Intergovernmental	$ 339,812	$ 580,540	$ (240,728)	58.5%
License & Permits	$ 26,462	$ 27,725	$ (1,263)	95.4%
Fines, Forfeits & Penalties	$ 71,780	$ 61,000	$ 10,780	117.7%
Public Charges for Services	$ 211,114	$ 295,850	$ (84,736)	71.4%
Interest Income	$ 17,838	$ 16,200	$ 1,638	110.1%
Miscellaneous Income	$ 33,102	$ 34,594	$ (1,492)	95.7%
Transfer In	$ 260,000	$ -	$ 260,000	-
TOTAL With Transfer In	**$ 2,389,742**	**$ 2,565,312**	**$ (175,570)**	**93.2%**
Less Transfer In	$ (260,000)	$ -	$ (260,000)	-
TOTAL Without Transfer In	**$ 2,129,742**	**$ 2,565,312**	**$ (435,570)**	**83.0%**

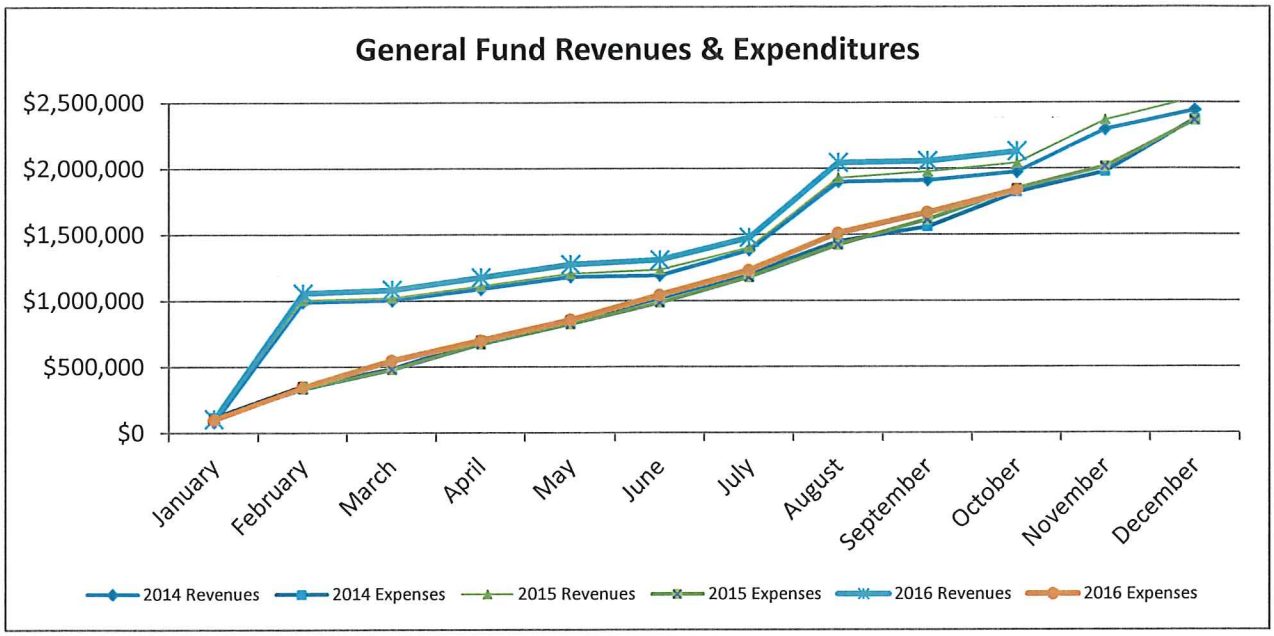
Expenditures

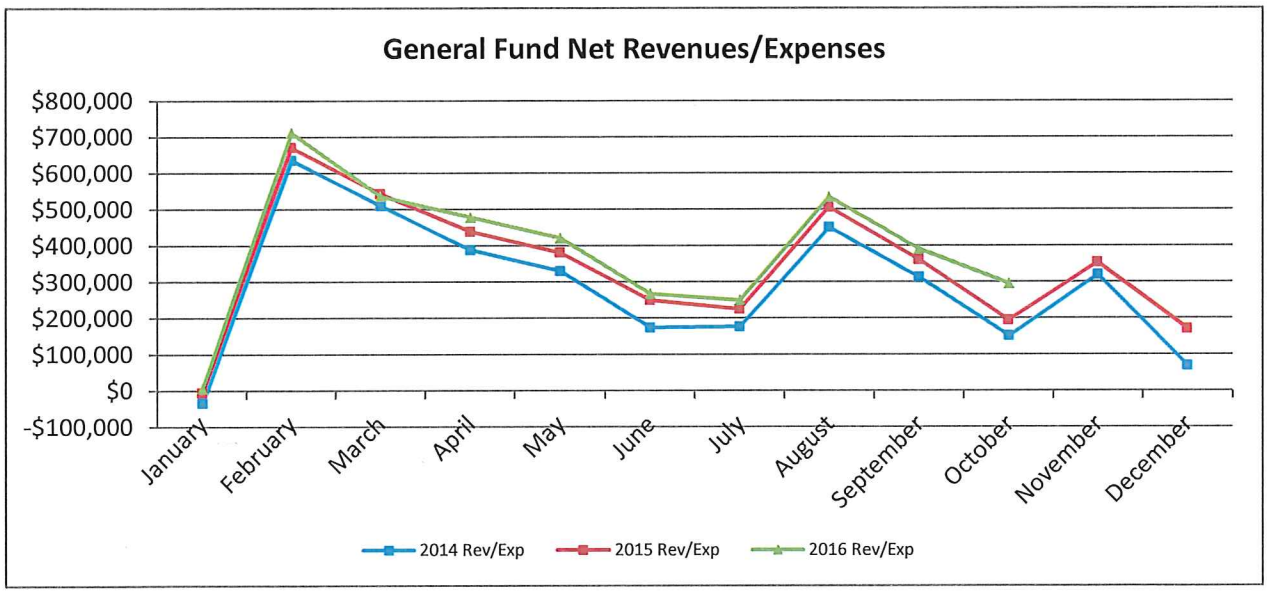
	Actual	Budget	Difference	% Spent
General Government	$ 282,793	$ 383,653	$ 100,860	73.7%
Contingency	$ -	$ 37,800	$ 37,800	0.0%
Municipal Court	$ 43,092	$ 58,979	$ 15,887	73.1%
Public Safety - Police	$ 755,503	$ 1,014,017	$ 258,514	74.5%
Emergency Government	$ 193,990	$ 191,241	$ (2,749)	101.4%
Animal Control	$ 1,584	$ 2,700	$ 1,116	58.7%
Public Works	$ 299,158	$ 467,032	$ 167,874	64.1%
Refuse Charges	$ 178,298	$ 244,700	$ 66,402	72.9%
Culture, Rec., & Edu.	$ 74,294	$ 93,890	$ 19,596	79.1%
Conservation & Devel.	$ 6,500	$ 3,050	$ (3,450)	213.1%
Transfer out to Water	$ -	$ 68,250	$ 68,250	0.0%
TOTAL	**$ 1,835,213**	**$ 2,565,312**	**$ 730,099**	**71.5%**

Net Revenue/Expense With Transfer In $ 554,528
Net Revenue/Expense Without Transfer In $ 294,528

10/31/2016: 83.3% of year elapsed

80% of wages have been paid out for the year
75% of most monthly payments have been paid (fuel, Excel, St. Croix gas, P.I.G., Phone


General Fund Revenues & Expenditures
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$0
January
February
March
April
May
June
July
August
September
October
November
December
2014 Revenues
2014 Expenses
2015 Revenues
2015 Expenses
2016 Revenues
2016 Expenses


General Fund Net Revenues/Expenses
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
-$100,000
January
February
March
April
May
June
July
August
September
October
November
December
2014 Rev/Exp
2015 Rev/Exp
2016 Rev/Exp

Summary By Distribution

Category	Distribution	Amount
Charges for Services	Ambulance Services-Lifequest	12,136.06
Charges for Services	FIRE INSPECTIONS	630.00
Charges for Services	LIBRARY COPIES & FAXES	156.00
Charges for Services	POLICE PAPER SERVICE	285.00
Fines & Forfeits	Court Fines & Fees	7,836.33
Fines & Forfeits	Due County	863.24
Fines & Forfeits	Due State	2,670.25
Fines & Forfeits	Parking Violations	200.00
Licenses, Permits, & Fees	Building Inspection Fees	955.00
Licenses, Permits, & Fees	Building Permits-CITY'S AMOUNT	441.30
Licenses, Permits, & Fees	DLY Ramp Fee	2,076.04
Licenses, Permits, & Fees	DOG & CAT - Animal Licenses	45.00
Licenses, Permits, & Fees	GOLF CART PERMIT	25.00
Licenses, Permits, & Fees	LIBRARY FINES & FEES	585.76
Licenses, Permits, & Fees	License Publication Fees	10.00
Licenses, Permits, & Fees	RAMP PERMIT	50.00
Licenses, Permits, & Fees	Special Assessments & Searches	375.00
Miscellaneous	CITY SHARE MOBILE HOME TAX	1,106.98
Miscellaneous	MISC CHECKS {1X payments}	26,125.75
Miscellaneous	SCHOOL SHARE MOBILE HOME TAX	784.41
Miscellaneous	Use of WATER Tower Lease	3,271.01
Utility	Utilities	97,893.55
Grand Totals:		158,521.68

Report Criteria:
- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Transmittal checks included
- Void checks included

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
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11045	10/12/2016	10/03/2016	PC	MCNIFF, KENNETH M.	1037	90.89-
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11047	10/12/2016	10/03/2016	PC	PTACEK, SARAH E.	1043	1,161.57-
11048	10/12/2016	10/03/2016	PC	SCHMIDT, TERRI E.	1046	596.38-
11049	10/12/2016	10/03/2016	PC	TEMMERS, RASHEL M.	1194	631.21-
11050	10/12/2016	10/03/2016	PC	KRUTKE, GARY M.	2006	1,768.61-
11051	10/12/2016	10/03/2016	PC	FUNK, ROBERT S.	2039	1,777.35-
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11056	10/12/2016	10/03/2016	PC	STEWART, KRISTOPHER C	2060	2,265.46-
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11064	10/12/2016	10/03/2016	PC	HUPPERT, WILLIAM E	3016	761.82-
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11067	10/12/2016	10/03/2016	PC	NIELSEN, GREGORY P.	3023	1,900.61-
11068	10/12/2016	10/03/2016	PC	SOBERG, SUSAN A.	4020	479.44-
11069	10/12/2016	10/03/2016	PC	ENRIGHT, JANE E.	4022	1,229.73-
11070	10/12/2016	10/03/2016	PC	ARENIVAR, REBECCA N.	4029	486.19-
11071	10/12/2016	10/03/2016	PC	CHERNOHORSKY, DEBRA S.	4034	436.42-
11072	10/12/2016	10/03/2016	PC	LANGER, CARISSA J.	4035	584.00-
11073	10/12/2016	10/03/2016	PC	BRUNNER, GRACE L.	4036	118.98-
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Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
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11087	10/26/2016	10/17/2016	PC	NEELY, JESSE E.	2058	1,466.60-
11088	10/26/2016	10/17/2016	PC	STEWART, KRISTOPHER C	2060	1,486.04-
11089	10/26/2016	10/17/2016	PC	KOEN, THOMAS M.	2064	1,364.70-
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11095	10/26/2016	10/17/2016	PC	EARLY, THOMAS E.	3006	1,502.78-
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11097	10/26/2016	10/17/2016	PC	ECKER, JOHN L.	3013	1,406.09-
11098	10/26/2016	10/17/2016	PC	LANSING, EARL D.	3015	680.05-
11099	10/26/2016	10/17/2016	PC	HUPPERT, WILLIAM E	3016	747.81-
11100	10/26/2016	10/17/2016	PC	EATON, DENNIS H.	3019	1,538.92-
11101	10/26/2016	10/17/2016	PC	ZWART JR, HENRY G.	3022	1,238.53-
11102	10/26/2016	10/17/2016	PC	NIELSEN, GREGORY P.	3023	1,591.62-
11103	10/26/2016	10/17/2016	PC	SOBERG, SUSAN A.	4020	479.44-
11104	10/26/2016	10/17/2016	PC	ENRIGHT, JANE E.	4022	1,290.85-
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11119	10/26/2016	10/17/2016	PC	LYTLE, THOMAS R.	25008	645.29-
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1014161	10/06/2016	10/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	727.02-
1014161	10/06/2016	10/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	727.02-
1014161	10/06/2016	10/03/2016	CDPT	FEDERAL PAYROLL TAXES	2	5,149.48-
1014166	10/06/2016	10/03/2016	CDPT	ST WITHHOLDING-WISCONSIN	3	2,276.62-
70099	10/06/2016	10/03/2016	CDPT	VANTAGEPOINT - Plan # 303084	5	75.00-
70098	10/06/2016	10/03/2016	CDPT	MINNESOTA MUTUAL	10	204.04-

Check Number	Check Date	Pay Period Date	Journal Code	Payee	Transmittal No/ Emp No	Amount
70098	10/06/2016	10/03/2016	CDPT	MINNESOTA MUTUAL	10	296.78-
70097	10/06/2016	10/03/2016	CDPT	GREAT WEST	13	1,203.07-
1014163	10/06/2016	10/03/2016	CDPT	HEALTH PARTNERS	16	645.28-
1014163	10/06/2016	10/03/2016	CDPT	HEALTH PARTNERS	16	299.65-
1014164	10/06/2016	10/03/2016	CDPT	IOWA CS COLLECTION SERVIC	18	213.04-
1014162	10/06/2016	10/03/2016	CDPT	FIRST NATIONAL BANK	24	6,025.00-
1014165	10/06/2016	10/03/2016	CDPT	MEDICA	25	2,201.06-
1014165	10/06/2016	10/03/2016	CDPT	MEDICA	25	13,910.13-
1014165	10/06/2016	10/03/2016	CDPT	MEDICA	25	492.70-
1014165	10/06/2016	10/03/2016	CDPT	MEDICA	25	492.69-
1014163	10/06/2016	10/03/2016	CDPT	HEALTH PARTNERS	16	23.04-
1014163	10/06/2016	10/03/2016	CDPT	HEALTH PARTNERS	16	23.05-
70098	10/06/2016	10/03/2016	CDPT	MINNESOTA MUTUAL	10	59.36-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,029.37-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,029.37-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	21.45-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	21.45-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	1,470.49-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	2,114.42-
1026162	10/21/2016	10/17/2016	CDPT	DEPT OF EMP TRUST FUNDS	1	200.00-
1026163	10/21/2016	10/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,673.31-
1026163	10/21/2016	10/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	3,673.31-
1026163	10/21/2016	10/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	859.08-
1026163	10/21/2016	10/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	859.08-
1026163	10/21/2016	10/17/2016	CDPT	FEDERAL PAYROLL TAXES	2	5,661.29-
1026165	10/21/2016	10/17/2016	CDPT	ST WITHHOLDING-WISCONSIN	3	2,514.27-
70165	10/21/2016	10/17/2016	CDPT	VANTAGEPOINT - Plan # 303084	5	75.00-
70163	10/21/2016	10/17/2016	CDPT	GREAT WEST	13	1,203.07-
1026161	10/21/2016	10/17/2016	CDPT	AFLAC INSURANCE	15	187.59-
1026164	10/21/2016	10/17/2016	CDPT	IOWA CS COLLECTION SERVIC	18	213.04-
70166	10/21/2016	10/17/2016	CDPT	WI PROFESSIONAL POLICE AS	20	332.00-
70164	10/21/2016	10/17/2016	CDPT	LEGALSHIELD	21	102.70-
1026166	10/21/2016	10/17/2016	CDPT	SUN LIFE FINANCIAL	23	245.85-
1026166	10/21/2016	10/17/2016	CDPT	SUN LIFE FINANCIAL	23	245.93-
1026166	10/21/2016	10/17/2016	CDPT	SUN LIFE FINANCIAL	23	377.25-
Grand Totals:						
125						152,207.93

Report Criteria:
Detail report type printed

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
J H LARSON ELECTRICA	S101313881.001	POLICE EXPENSE	09/29/2016	95.73	95.73	70131	10/14/2016
	S101318944.001	BOAT LAUNCH	10/05/2016	219.14	219.14	70131	10/14/2016
Total 22:				314.87	314.87		
AT&T MOBILITY	X09282016	FIRE WIRELESS	09/20/2016	139.30	139.30	70106	10/14/2016
Total 39:				139.30	139.30		
JOHN DEERE FINANCIAL	101516	PARKS VEHICLE REPAIR/MAINT	10/01/2016	63.34	63.34	70132	10/14/2016
Total 53:				63.34	63.34		
AMERIPRIDE SERVICES I	1003573410	RUG CLEANING-WWTP	09/30/2016	112.16	112.16	70104	10/14/2016
Total 110:				112.16	112.16		
ALLINA HEALTH	304985498	DOT - PHYSICAL	10/03/2016	98.50	98.50	70103	10/14/2016
Total 216:				98.50	98.50		
XCEL ENERGY	1031161	111 COURT	10/18/2016	14.53	14.53	1415	10/31/2016
	1031161	108 FRONT	10/18/2016	35.26	35.26	1415	10/31/2016
	1031162	RVR FRONT SHELTER	10/18/2016	14.98	14.98	1415	10/31/2016
	1031162	SKATING RINK	10/18/2016	14.42	14.42	1415	10/31/2016
	1031162	DISPOSAL PLANT	10/18/2016	3,295.36	3,295.36	1415	10/31/2016
	1031162	LIFT STATION	10/18/2016	26.64	26.64	1415	10/31/2016
	1031162	SOUTH WELL HOUSE	10/18/2016	878.30	878.30	1415	10/31/2016
	1031162	ELEC PLUG IN	10/18/2016	14.64	14.64	1415	10/31/2016
	1031162	FREEDOM PARK	10/18/2016	445.90	445.90	1415	10/31/2016
	1031162	SOUTHSIDE LIFT STATION	10/18/2016	33.38	33.38	1415	10/31/2016
	1031162	FIRE STATION	10/18/2016	254.34	254.34	1415	10/31/2016
	1031162	PARKING LOT/CITY SHOP	10/18/2016	41.80	41.80	1415	10/31/2016
	1031162	LIFT STATION	10/18/2016	48.05	48.05	1415	10/31/2016
	1031162	NEW PUMP	10/18/2016	1,139.54	1,139.54	1415	10/31/2016
	1031162	WELL #2	10/18/2016	867.91	867.91	1415	10/31/2016
	1031162	MUNICIPAL BLDG - CABLE	10/18/2016	50.85	50.85	1415	10/31/2016
	1031162	MUNICIPAL BLDG - COURT	10/18/2016	50.85	50.85	1415	10/31/2016
	1031162	MUNICIPAL BLDG - LIBRARY	10/18/2016	457.67	457.67	1415	10/31/2016
	1031162	MUNICIPAL BLDG - CITY HALL	10/18/2016	457.66	457.66	1415	10/31/2016
	1031162	WATER TOWER	10/18/2016	26.55	26.55	1415	10/31/2016
	1031162	POLICE DEPT	10/18/2016	325.68	325.68	1415	10/31/2016
	1031162	PUMP #10	10/18/2016	206.69	206.69	1415	10/31/2016
	1031162	PUBLIC WORKS	10/18/2016	87.87	87.87	1415	10/31/2016
	1031162	BEACH HOUSE	10/18/2016	16.00	16.00	1415	10/31/2016
	1031162	STREET LIGHTS	10/18/2016	3,836.23	3,836.23	1415	10/31/2016
Total 407:				12,641.10	12,641.10		
BAKER & TAYLOR BOOK	2032128714	LIBRARY BOOKS	07/05/2016	89.70	89.70	70108	10/14/2016
	2032128715	LIBRARY BOOKS	07/05/2016	10.10	10.10	70108	10/14/2016
	2032128716	LIBRARY BOOKS	07/05/2016	11.33	11.33	70108	10/14/2016
	2032128717	LIBRARY BOOKS	07/05/2016	53.08	53.08	70108	10/14/2016
	2032128718	LIBRARY BOOKS	07/05/2016	65.60	65.60	70108	10/14/2016
	2032291617	LIBRARY BOOKS	09/13/2016	63.38	63.38	70108	10/14/2016

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	2032291618	LIBRARY BOOKS	09/13/2016	6.69	6.69	70108	10/14/2016
	2032291619	LIBRARY BOOKS	09/13/2016	12.59	12.59	70108	10/14/2016
	2032291620	LIBRARY BOOKS	09/13/2016	15.12	15.12	70108	10/14/2016
	2032291621	LIBRARY BOOKS	09/13/2016	21.33	21.33	70108	10/14/2016
	2032291622	LIBRARY BOOKS	09/13/2016	10.66	10.66	70108	10/14/2016
	2032291623	LIBRARY BOOKS	09/13/2016	8.39	8.39	70108	10/14/2016
	2032291624	LIBRARY BOOKS	09/13/2016	183.51	183.51	70108	10/14/2016
	2032291625	LIBRARY BOOKS	09/13/2016	391.50	391.50	70108	10/14/2016
	2032296534	LIBRARY BOOKS	09/15/2016	3.91	3.91	70108	10/14/2016
	2032296535	LIBRARY BOOKS	09/15/2016	15.15	15.15	70108	10/14/2016
	2032296536	LIBRARY BOOKS	09/15/2016	13.46	13.46	70108	10/14/2016
	2032296537	LIBRARY BOOKS	09/15/2016	55.44	55.44	70108	10/14/2016
	2032300167	LIBRARY BOOKS	09/16/2016	11.22	11.22	70108	10/14/2016
	2032300168	LIBRARY BOOKS	09/16/2016	18.79	18.79	70108	10/14/2016
	2032300169	LIBRARY BOOKS	09/16/2016	132.12	132.12	70108	10/14/2016
	2032324788	LIBRARY BOOKS	09/27/2016	15.71	15.71	70108	10/14/2016
	2032324789	LIBRARY BOOKS	09/27/2016	108.27	108.27	70108	10/14/2016
	2032324790	LIBRARY BOOKS	09/27/2016	16.27	16.27	70108	10/14/2016
	2032324791	LIBRARY BOOKS	09/27/2016	11.17	11.17	70108	10/14/2016
	2032324792	LIBRARY BOOKS	09/27/2016	11.78	11.78	70108	10/14/2016
	2032324793	LIBRARY BOOKS	09/27/2016	20.14	20.14	70108	10/14/2016
	2032324794	LIBRARY BOOKS	09/27/2016	32.29	32.29	70108	10/14/2016
	2032324795	LIBRARY BOOKS	09/27/2016	65.99	65.99	70108	10/14/2016
	2032324796	LIBRARY BOOKS	09/27/2016	35.01	35.01	70108	10/14/2016
	2032343205	LIBRARY BOOKS	10/03/2016	63.92	63.92	70108	10/14/2016
	2032343207	LIBRARY BOOKS	10/03/2016	14.86	14.86	70108	10/14/2016
	2032343208	LIBRARY BOOKS	10/03/2016	11.22	11.22	70108	10/14/2016
	2032343209	LIBRARY BOOKS	10/03/2016	10.10	10.10	70108	10/14/2016
	2032343210	LIBRARY BOOKS	10/03/2016	16.99	16.99	70108	10/14/2016
	2032343211	LIBRARY BOOKS	10/03/2016	13.99	13.99	70108	10/14/2016
	B26143870	LIBRARY AUDIO/VIDEO	09/23/2016	55.41	55.41	70108	10/14/2016
	B26652560	LIBRARY AUDIO/VIDEO	09/30/2016	33.02	33.02	70108	10/14/2016
	B27148110	LIBRARY AUDIO/VIDEO	10/07/2016	43.86	43.86	70108	10/14/2016
	B27437470	LIBRARY AUDIO/VIDEO	10/10/2016	120.83	120.83	70108	10/14/2016
	B27437490	LIBRARY AUDIO/VIDEO	10/11/2016	3.61	3.61	70171	10/31/2016
Total 410:				1,897.51	1,897.51		
COMMERCIAL TESTING	32821	SEWER EXPENSE	09/30/2016	857.25	857.25	70114	10/14/2016
	32822	WATER TESTING	09/30/2016	95.00	95.00	70114	10/14/2016
Total 764:				952.25	952.25		
CEDAR CORPORATION	89998	TID #4	09/28/2016	1,250.00	1,250.00	70111	10/14/2016
	90276	LAKE ST	10/25/2016	17,237.36	17,237.36	70173	10/31/2016
	90277	TID #5	10/25/2016	1,321.02	1,321.02	70173	10/31/2016
	90277	TID #5 MARKETING	10/25/2016	3,867.15	3,867.15	70173	10/31/2016
	90333	TID #4	10/26/2016	1,950.00	1,950.00	70173	10/31/2016
Total 774:				25,625.53	25,625.53		
WEST CENTRAL WISC BI	2016196	BIOSOLIDS PLANT EXPENSE	10/10/2016	6,353.97	6,353.97	70161	10/14/2016
Total 797:				6,353.97	6,353.97		
IMM, LISA	101416	AROUND TOWN NEWS TAPING	10/04/2016	200.00	200.00	70130	10/14/2016

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Total 1058:				200.00	200.00		
AVS SOLUTIONS, INC.	13412	CABLE EQUIP REPLACE,REPAIR/MAI	09/29/2016	15,460.00	15,460.00	70107	10/14/2016
Total 1067:				15,460.00	15,460.00		
P.I.G., INC.	9519454	SEPT MONTHLY GARBAGE SERVICE	10/03/2016	19,744.78	19,744.78	70142	10/14/2016
Total 1085:				19,744.78	19,744.78		
RIVER CITY LAWN, INC.	160940	LAWN MOWING	10/01/2016	300.00	300.00	70152	10/14/2016
Total 1092:				300.00	300.00		
KEEPRS, INC.	324223	CLOTHING ALLOWENCE/MASSMAN	10/12/2016	249.99	249.99	70184	10/31/2016
Total 1129:				249.99	249.99		
TWIN CITIES, WRECKER	328085	FIRE DEPT	09/27/2016	175.21	175.21	70191	10/31/2016
Total 1163:				175.21	175.21		
COMPUTER INFORMATI	235284	POLICE TECHNOLOGY	10/10/2016	850.00	850.00	70116	10/14/2016
Total 1180:				850.00	850.00		
COMMERCIAL ASPHALT	160930	ROADWAY SUPPLIES	09/30/2016	326.61	326.61	70113	10/14/2016
	161015	ROADWAY SUPPLIES	10/15/2016	656.83	656.83	70174	10/31/2016
Total 1217:				983.44	983.44		
HEYWOOD, CARI & AND	1031161	MUNICIPAL COURT	10/06/2016	1,300.00	1,300.00	70182	10/31/2016
	1031162	Attorney	10/06/2016	134.00	134.00	70182	10/31/2016
Total 1260:				1,434.00	1,434.00		
BEVCOMM	11791103	CITY INTERNET SERVICE	10/01/2016	14.95	14.95	1403	10/14/2016
Total 1323:				14.95	14.95		
FINDLAY, STEVEN H.	101516	MILEAGE REIMBURSEMENT	09/30/2016	223.89	223.89	1408	10/14/2016
Total 1333:				223.89	223.89		
GUARDIAN PEST SOLUTI	101516	POLICE BUILDING MAINT.	10/05/2016	147.00	147.00	70125	10/14/2016
Total 1355:				147.00	147.00		
QUALITY COMPUTER SE	2015816	FIRE	09/30/2016	48.30	48.30	70150	10/14/2016
	2015816	COURT	09/30/2016	96.61	96.61	70150	10/14/2016
	2015816	PUBLIC WORKS	09/30/2016	48.31	48.31	70150	10/14/2016
	2015816	POLICE DEPT	09/30/2016	241.54	241.54	70150	10/14/2016
	2015816	CITY HALL	09/30/2016	241.54	241.54	70150	10/14/2016
Total 1370:				676.30	676.30		
EARL F. ANDERSON	0112551-IN	ROADWAY SUPPLIES	09/30/2016	363.00	363.00	70121	10/14/2016

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Total 1930:				363.00	363.00		
HAWKINS, INC.	3952544	WELLS REPAIR/MAINT.	09/15/2016	32.00	32.00	70126	10/14/2016
	3956578	WATER DEPT SUPPLIES	09/23/2016	1,075.01	1,075.01	70126	10/14/2016
	3966380	WATER DEPT SUPPLIES	10/10/2016	191.69	191.69	70179	10/31/2016
	3969139	WATER DEPT SUPPLIES	10/18/2016	784.40	784.40	70179	10/31/2016
Total 2400:				2,083.10	2,083.10		
COMCAST	101416	AMBULANCE	09/20/2016	12.15	12.15	1407	10/14/2016
	101416	CABLE	09/20/2016	12.14	12.14	1407	10/14/2016
	101416	CITY HALL	09/20/2016	12.14	12.14	1407	10/14/2016
	101416	COURT	09/20/2016	12.14	12.14	1407	10/14/2016
	101416	POLICE	09/20/2016	12.14	12.14	1407	10/14/2016
	101416	PUBLIC WORKS	09/20/2016	12.14	12.14	1407	10/14/2016
Total 2626:				72.85	72.85		
GRAINGER, INC.	9237063160	SEWER REPAIR/MAINT.	09/27/2016	89.10	89.10	70124	10/14/2016
	9241555722	WELLS REPAIR/MAINT	10/03/2016	22.25	22.25	70124	10/14/2016
Total 2635:				111.35	111.35		
CENTURY LINK *******	101416	FREEDOM PARK GREAT RIVER ROAD	09/20/2016	130.04	130.04	1406	10/14/2016
	1014162	EMERGENCY WIRES SEWER	09/20/2016	77.67	77.67	1406	10/14/2016
	1014162	EMERGENCY WIRES WATER	09/20/2016	77.68	77.68	1406	10/14/2016
	1014162	LIFT STATION	09/20/2016	24.00	24.00	1406	10/14/2016
	1014162	OAK GROVE - FIRE DEPT	09/20/2016	33.56	33.56	1406	10/14/2016
	1014162	CITY SHOP	09/20/2016	34.14	34.14	1406	10/14/2016
	1014162	LIFT STATION	09/20/2016	25.97	25.97	1406	10/14/2016
	1014162	LIBRARY	09/20/2016	28.28	28.28	1406	10/14/2016
	1014162	FIRE	09/20/2016	28.70	28.70	1406	10/14/2016
	1014162	WELLS	09/20/2016	26.26	26.26	1406	10/14/2016
	1014162	LIBRARY	09/20/2016	29.41	29.41	1406	10/14/2016
	1014162	WWTP	09/20/2016	30.76	30.76	1406	10/14/2016
	1014162	CITY HALL	09/20/2016	29.41	29.41	1406	10/14/2016
	1014162	CITY HALL	09/20/2016	114.85	114.85	1406	10/14/2016
	1014162	COURT	09/20/2016	31.36	31.36	1406	10/14/2016
	1014162	CITY HALL	09/20/2016	25.97	25.97	1406	10/14/2016
	1014162	LIBRARY	09/20/2016	40.26	40.26	1406	10/14/2016
	1014162	FIRE	09/20/2016	37.30	37.30	1406	10/14/2016
	1014162	WWTP	09/20/2016	61.93	61.93	1406	10/14/2016
	1014162	CITY HALL FAX	09/20/2016	27.17	27.17	1406	10/14/2016
	1014162	CITY SHOP	09/20/2016	61.93	61.93	1406	10/14/2016
	101516	POLICE DEPARTMENT	09/20/2016	193.85	193.85	1406	10/14/2016
Total 2810:				1,170.50	1,170.50		
LIFE LINE BILLING SYST	37580	SEPTEMBER SERVICES - EMS	09/30/2016	206.56	206.56	70133	10/14/2016
	37581	SEPTEMBER SERVICES - FIRE	09/30/2016	283.95	283.95	70133	10/14/2016
Total 2965:				490.51	490.51		
PIERCE CTY TREASURE	101416	FINES & FEES DUE COUNTY	10/03/2016	544.00	544.00	70145	10/14/2016
Total 4477:				544.00	544.00		

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RIVER ROAD AUTO/TRU	13088	POLICE VEHICLE REPAIR	09/30/2016	685.88	685.88	70153	10/14/2016
	13089	POLICE VEHICLE REPAIR	09/30/2016	50.93	50.93	70153	10/14/2016
	13090	POLICE VEHICLE REPAIR	09/30/2016	219.71	219.71	70153	10/14/2016
	13091	POLICE VEHICLE REPAIR	09/30/2016	211.05	211.05	70153	10/14/2016
	13099	POLICE VEHICLE REPAIR	10/13/2016	97.13	97.13	70188	10/31/2016
Total 5089:				1,264.70	1,264.70		
PIERCE PEPIN COOPER	101516	OAK GROVE FIRE STATION	10/06/2016	204.02	204.02	70146	10/14/2016
Total 5234:				204.02	204.02		
NORTH CENTRAL LABS	379501	SEWER REPAIR/MAINT	09/29/2016	70.86	70.86	70139	10/14/2016
Total 5590:				70.86	70.86		
MIDWEST TAPE	94198268	LIBRARY MATERIALS	08/02/2016	10.49	10.49	70138	10/14/2016
	94369744	LIBRARY MATERIALS	09/30/2016	36.74	36.74	70138	10/14/2016
	94397346	LIBRARY MATERIALS	10/08/2016	78.73	78.73	70138	10/14/2016
Total 5656:				125.96	125.96		
PIERCE CTY HIGHWAY D	160928	ROADWAY SUPPLIES	10/07/2016	292.57	292.57	70144	10/14/2016
Total 6220:				292.57	292.57		
PTACEKS FOOD INC.	101416	Prescott Daze Food Booth	10/01/2016	1,180.80	1,180.80	70148	10/14/2016
Total 6421:				1,180.80	1,180.80		
PUBLIC SERVICE COMM.	RA17-I-04850	PUBLIC SERVICE ASSESSMENT	09/30/2016	543.36	543.36	70149	10/14/2016
Total 6426:				543.36	543.36		
ST CROIX GAS	101516	NAT GAS WELL HOUSE	10/03/2016	17.00	17.00	1410	10/14/2016
	101516	NAT GAS FIRE STATION	10/03/2016	29.62	29.62	1410	10/14/2016
	101516	WELL HOUSE	10/03/2016	17.00	17.00	1410	10/14/2016
	101516	NAT GAS - CABLE	10/03/2016	5.02	5.02	1410	10/14/2016
	101516	NAT GAS - COURT	10/03/2016	5.02	5.02	1410	10/14/2016
	101516	NAT GAS - LIBRARY	10/03/2016	45.19	45.19	1410	10/14/2016
	101516	NAT GAS - CITY HALL	10/03/2016	45.19	45.19	1410	10/14/2016
	101516	WWTP	10/03/2016	17.00	17.00	1410	10/14/2016
	101516	QUANISOT & CITY SHOP	10/03/2016	17.82	17.82	1410	10/14/2016
	101516	WELL HOUSE	10/03/2016	17.00	17.00	1410	10/14/2016
	101516	NAT GAS - POLICE BLDG [1601 Pine St	10/03/2016	17.00	17.00	1410	10/14/2016
	101516	NAT GAS - FREEDOM (200 MONROE)	10/03/2016	32.46	32.46	1410	10/14/2016
Total 6450:				265.32	265.32		
VERIZON WIRELESS	9772885605	POLICE PHONE	10/01/2016	727.00	727.00	70160	10/14/2016
	9772885605	PUBLIC WORKS PHONE	10/01/2016	33.91	33.91	70160	10/14/2016
	9772885605	SEWER PHONE	10/01/2016	33.91	33.91	70160	10/14/2016
	9772885605	WATER PHONE	10/01/2016	33.90	33.90	70160	10/14/2016
Total 6801:				828.72	828.72		
WI STATE LABORATORY	474343	WWTP test samples	09/30/2016	25.00	25.00	70162	10/14/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
Total 6961:				25.00	25.00		
UNIFORMS UNLIMITED	44982-1	POLICE CLOTHING	10/12/2016	390.95	390.95	70159	10/14/2016
Total 8200:				390.95	390.95		
WI DEPT OF JUSTICE - TI	T21955	TIME SYSTEM ACCESS & OFFICER S	10/19/2016	276.00	276.00	70194	10/31/2016
Total 9826:				276.00	276.00		
CASH	101516	WATER DEPT POSTAGE	10/11/2016	6.45	6.45	70110	10/14/2016
	103116	TRANFER TO 1ST NATIONAL	10/31/2016	100,000.00	100,000.00	70168	10/31/2016
	103116	TRANFER TO 1ST NATIONAL	10/31/2016	100,000.00	100,000.00	70168	10/31/2016
	103116	TRANFER TO 1ST NATIONAL	10/31/2016	200,000.00	200,000.00	70168	10/31/2016
Total 9998:				400,006.45	400,006.45		
BRAND, JAYNE	101516	MILEAGE	10/07/2016	145.35	145.35	1404	10/14/2016
Total 10070:				145.35	145.35		
ADVANCED SPORTSWE	46866	PRESCOTT DAZE CAR SHOW	09/02/2016	1,487.00	1,487.00	70169	10/31/2016
	47581	PRESCOTT DAZE CAR SHOW	09/30/2016	55.00	55.00	70101	10/14/2016
Total 10071:				1,542.00	1,542.00		
MENARDS - COTTAGE G	19758	FIRE OPERATING	08/16/2016	58.45	58.45	70136	10/14/2016
	23008	FIRE OPERATING	09/27/2016	14.98	14.98	70185	10/31/2016
	23536	SEWER REPAIR/MAINT	10/04/2016	19.91	19.91	70136	10/14/2016
	23536	SHOP SUPPLIES	10/04/2016	44.02	44.02	70136	10/14/2016
	23630	POLICE BUILDING MAINT	10/05/2016	81.32	81.32	70185	10/31/2016
	23643	POLICE BUILDING MAINT	10/05/2016	19.96-	19.96-	70185	10/31/2016
	23644	MUNICIPAL BLDG MAINTENANCE	10/05/2016	9.97	9.97	70136	10/14/2016
	24189	LIBRARY EXPENSE	10/12/2016	38.35	38.35	70185	10/31/2016
	24745	SHOP SUPPLIES	10/19/2016	17.14	17.14	70185	10/31/2016
	24745	LIGHTING REPAIR/MAINT.	10/19/2016	45.81	45.81	70185	10/31/2016
	25173	SEWER REPAIR/MAINT	10/24/2016	17.95	17.95	70185	10/31/2016
Total 10181:				327.94	327.94		
TELEDYNE INSTRUMENT	S020146382	SEWER- PUMP PARTS	10/18/2016	261.39	261.39	70190	10/31/2016
Total 10242:				261.39	261.39		
CARDMEMBER SERVICE	101516	POLICE POSTAGE	10/01/2016	16.83	16.83	1405	10/14/2016
	101516	POLICE OPERATING	10/01/2016	117.56	117.56	1405	10/14/2016
Total 10655:				134.39	134.39		
STATE OF WI COURT FIN	101416	COURT FINES DUE TO STATE	10/03/2016	1,958.44	1,958.44	70156	10/14/2016
Total 10877:				1,958.44	1,958.44		
FIT TEST INC	842	FIT TEST	10/05/2016	918.00	918.00	70178	10/31/2016
Total 12043:				918.00	918.00		

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
DEPT OF NATURAL RES	101016	TID #5	10/10/2016	300.00	300.00	70100	10/10/2016
	101516	CERTICATION RENEWAL	10/12/2016	90.00	90.00	70120	10/14/2016
	101516	CERTICATION RENEWAL	10/12/2016	70.00	70.00	70120	10/14/2016
Total 13055:				460.00	460.00		
CITY OF PRESCOTT-UTIL	101516	WATER/FREEDOM PARK	10/01/2016	740.47	740.47	70112	10/14/2016
Total 99997:				740.47	740.47		
ARENIVAR, BECKY	101416	MILEAGE REIMBURSEMENT	09/22/2016	13.26	13.26	70105	10/14/2016
Total 200915:				13.26	13.26		
SPECTRUM INSURANCE	25352	WATER WORK COMP	10/04/2016	211.79	211.79	70155	10/14/2016
	25352	SEWER WORKER COMP	10/04/2016	295.41	295.41	70155	10/14/2016
	25352	PW WORKER COMP	10/04/2016	801.59	801.59	70155	10/14/2016
	25352	CITY WORKER COMP	10/04/2016	60.14	60.14	70155	10/14/2016
	25352	LIBRARY WORKER COMP	10/04/2016	35.00	35.00	70155	10/14/2016
	25352	COURT - WORKER COMP	10/04/2016	7.44	7.44	70155	10/14/2016
	25352	POLICE WORKER COMP	10/04/2016	1,844.32	1,844.32	70155	10/14/2016
	25352	FREEDOM WORKER COMP	10/04/2016	6.22	6.22	70155	10/14/2016
	25352	FIRE WORKER COMP	10/04/2016	412.09	412.09	70155	10/14/2016
	25436	WATER WORK COMP	10/18/2016	671.83	671.83	70189	10/31/2016
	25436	SEWER WORKER COMP	10/18/2016	1,069.34	1,069.34	70189	10/31/2016
	25436	PW WORKER COMP	10/18/2016	2,890.80	2,890.80	70189	10/31/2016
	25436	CITY WORKER COMP	10/18/2016	160.04	160.04	70189	10/31/2016
	25436	LIBRARY WORKER COMP	10/18/2016	85.42	85.42	70189	10/31/2016
	25436	COURT WORKER COMP	10/18/2016	22.10	22.10	70189	10/31/2016
	25436	POLICE WORKER COMP	10/18/2016	5,572.52	5,572.52	70189	10/31/2016
	25436	FIRE WORKER COMP	10/18/2016	1,363.20	1,363.20	70189	10/31/2016
	25436	WATER LIABILITY INS	10/18/2016	886.00	886.00	70189	10/31/2016
	25436	SEWER LIABILITY INS	10/18/2016	886.00	886.00	70189	10/31/2016
	25436	POLICE LIABILITY INS	10/18/2016	879.00	879.00	70189	10/31/2016
	25436	GENERAL LIABILITY INS	10/18/2016	1,776.00	1,776.00	70189	10/31/2016
	25436	COURT LIABILITY INS	10/18/2016	117.66	117.66	70189	10/31/2016
	25436	PUB OFFICIALS LIABILITY INS	10/18/2016	823.37	823.37	70189	10/31/2016
	25436	POLICE AUTO INS	10/18/2016	598.75	598.75	70189	10/31/2016
	25436	SEWER AUTO INS	10/18/2016	230.00	230.00	70189	10/31/2016
	25436	PW AUTO INS	10/18/2016	997.75	997.75	70189	10/31/2016
	25436	FIRE AUTO INS	10/18/2016	1,691.25	1,691.25	70189	10/31/2016
	25436	EMS DIVE TEAM AUTO	10/18/2016	186.25	186.25	70189	10/31/2016
	25436	WATER AUTO INS	10/18/2016	61.75	61.75	70189	10/31/2016
	25436	PUB OFFICIALS LIABILITY INS	10/18/2016	.22	.22	70189	10/31/2016
Total 200954:				24,643.25	24,643.25		
COMPENSATION CONSU	101416	ACCOUNTING CLERK - FEE FOR HRA	09/30/2016	4.88	4.88	70115	10/14/2016
	101416	CITY ADMINISTRATOR - FEE FOR HR	09/30/2016	4.88	4.88	70115	10/14/2016
	101416	DIRECTOR PW - FEE FOR HRA MEETI	09/30/2016	4.88	4.88	70115	10/14/2016
	101416	LIBRARY - FEE FOR HRA MEETING	09/30/2016	9.76	9.76	70115	10/14/2016
	101416	POLICE - (4) FEE FOR HRA	09/30/2016	19.56	19.56	70115	10/14/2016
	101416	POLICE ADMIN - FEE FOR HRA MEETI	09/30/2016	9.76	9.76	70115	10/14/2016
	101416	PUBLIC WORKS (3) - FEE FOR HRA M	09/30/2016	14.64	14.64	70115	10/14/2016
	101416	SEWER - FEE FOR HRA MEETING	09/30/2016	4.88	4.88	70115	10/14/2016
	101416	TREASURER - FEE FOR HRA MEETIN	09/30/2016	4.88	4.88	70115	10/14/2016
	101416	WATER - FEE FOR HRA MEETING	09/30/2016	4.88	4.88	70115	10/14/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
Total 200996:				83.00	83.00		
TRACTOR SUPPLY COM	101516	ROADWAY SUPPLIES	10/01/2016	68.06	68.06	70157	10/14/2016
	101516	STORM REPAIR/MAINT	10/01/2016	24.98	24.98	70157	10/14/2016
	101516	SHOP SUPPLIES	10/01/2016	66.76	66.76	70157	10/14/2016
	101516	PUBLIC WORKS REPAIR/MAINT	10/01/2016	42.49	42.49	70157	10/14/2016
	101516	WATER TOWER REPAIR/MAINT	10/01/2016	3.99	3.99	70157	10/14/2016
	101516	PARKS VEHICLE REPAIR/MAINT	10/01/2016	45.96	45.96	70157	10/14/2016
	1015162	FIRE BUILDING MAINT	10/01/2016	35.94	35.94	70158	10/14/2016
Total 474772:				288.18	288.18		
WATERS, BARRY	101516	CABLE COORDINATOR/STIPEND	10/01/2016	1,888.14	1,888.14	1411	10/14/2016
	1015162	REIMBURSEMENT	10/10/2016	490.04	490.04	1411	10/14/2016
Total 474821:				2,378.18	2,378.18		
ELLSWORTH FORD, INC	70144	POLICE VEHICLE REPAIR	10/19/2016	90.10	90.10	70176	10/31/2016
Total 474876:				90.10	90.10		
OFFICE DEPOT	868171645001	POLICE OFFICE SUPPLIES	09/29/2016	56.31	56.31	70140	10/14/2016
	870065786001	PUBLIC WORKS OPERATING	10/06/2016	4.61	4.61	70140	10/14/2016
	870065786001	COURT OFFICE SUPPLIES	10/06/2016	109.24	109.24	70140	10/14/2016
	870065786001	CITY HALL OPERATING EXPENSE	10/06/2016	16.84	16.84	70140	10/14/2016
	870066504001	CITY HALL OPERATING EXPENSE	10/06/2016	24.38	24.38	70140	10/14/2016
	872980825001	SHOP SUPPLIES	10/19/2016	72.98	72.98	70186	10/31/2016
Total 474941:				284.36	284.36		
PINE GLEN CEMETERY	101516	CEMETERY PLOTS	10/06/2016	1,200.00	1,200.00	70147	10/14/2016
Total 474965:				1,200.00	1,200.00		
O'REILLY AUTOMOTIVE, I	101516	PUBLIC WORKS REPAIR/MAINT.	09/28/2016	113.72	113.72	70141	10/14/2016
Total 475016:				113.72	113.72		
PITNEY BOWES, INC.	1002159933	RENTAL INVOICE	10/12/2016	90.00	90.00	Multiple	10/31/2016
	103116	POSTAGE	10/21/2016	1,100.00	1,100.00	Multiple	10/31/2016
Total 475018:				1,190.00	1,190.00		
ESS BROTHERS & SONS,	VV8429	ROADWAY SUPPLIES	10/19/2016	931.00	931.00	70177	10/31/2016
Total 475131:				931.00	931.00		
EHLERS AND ASSOCIAT	71692	FINANCIAL ADVISORY SERVICE	10/07/2016	3,300.00	3,300.00	70122	10/14/2016
Total 475186:				3,300.00	3,300.00		
HD SUPPLY WATERWOR	G188169	WATER MAINS REPAIR/MAINT.	09/30/2016	614.10	614.10	70127	10/14/2016
	G322289	WATER MAINS REPAIR/MAINT.	10/24/2016	30.06	30.06	70181	10/31/2016
Total 475202:				644.16	644.16		
HD SUPPLY FACILITIES	G315223	WATER MAINS REPAIR/MAINT	10/21/2016	555.65	.00	70180	Multiple

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
	G315223	WATER MAINS REPAIR/MAINT	10/21/2016	555.65-			
Total 475270:				.00	.00		
ALL CROIX INSPECTION	3127	INSPECTIONS	09/30/2016	2,468.30	2,468.30	70102	10/14/2016
Total 475328:				2,468.30	2,468.30		
EO JOHNSON	CNIN878828	LIBRARY MAINT CONTACT	10/10/2016	111.69	111.69	70123	10/14/2016
Total 475389:				111.69	111.69		
PELNAR, KATHLEEN R.	101516	SEPTEMBER ANIMAL CONTROL	10/05/2016	332.09	332.09	70143	10/14/2016
Total 475395:				332.09	332.09		
IMM, LAWRENCE	PCA-023	CABLE WEBSITE	10/04/2016	100.00	100.00	70129	10/14/2016
Total 475477:				100.00	100.00		
ALTERNATIVE BUSINESS	54061	OFFICE FURNITURE - LIBRARY	10/10/2016	1,595.75	1,595.75	70170	10/31/2016
Total 2010121:				1,595.75	1,595.75		
MARTIN-MCALLISTER C	10688	POLICE DEPT EXPENSE	09/30/2016	500.00	500.00	70135	10/14/2016
Total 2011031:				500.00	500.00		
DANETTE OLSEN CONS	16-0831	PROFESSIONAL SERVICES	08/31/2016	3,200.00	3,200.00	70118	10/14/2016
Total 2011054:				3,200.00	3,200.00		
PTACEK, SARAH	101516	MILEAGE	10/10/2016	51.51	51.51	1409	10/14/2016
Total 2011067:				51.51	51.51		
BROCK WHITE COMPAN	12730915-00	ROADWAY SUPPLIES	10/24/2016	2,460.00	2,460.00	70172	10/31/2016
Total 2011084:				2,460.00	2,460.00		
DASH MEDICAL GLOVES,	INV1017676	SEWER EXPENSE	10/03/2016	215.70	215.70	70119	10/14/2016
Total 2011091:				215.70	215.70		
METRO SALES, INC.	INV636004	COPIES AND OVERAGE	10/07/2016	1,007.61	1,007.61	70137	10/14/2016
Total 2011126:				1,007.61	1,007.61		
US BANK EQUIPMENT FI	315841429	RICOH CONTRACT	10/21/2016	230.31	230.31	70193	10/31/2016
Total 2011127:				230.31	230.31		
CROIX INSURANCE AGE	19688	SURETY BOND	10/12/2016	100.00	100.00	70175	10/31/2016
Total 2011154:				100.00	100.00		
COVERALL OF THE TWIN	7070230139	CITY HALL CLEANING SERVICE	10/01/2016	333.85	333.85	70117	10/14/2016
	7070230139	LIBRARY CLEANING SERVICE	10/01/2016	273.15	273.15	70117	10/14/2016

Name	Invoice No	Description	Inv Date	Invoice Amt	Check Amt	Check No	Chk Date
	7070230140	FREEDOM PARK CLEANING SERVICE	10/01/2016	346.00	346.00	70117	10/14/2016
Total 2011204:				953.00	953.00		
R&R WASTE SYSTEMS C	857	SEWER REPAIR/MAINT	10/04/2016	22,250.70	22,250.70	70151	10/14/2016
Total 2011216:				22,250.70	22,250.70		
ULINE	80856671	POLICE OPERATING	10/07/2016	326.00	326.00	70192	10/31/2016
Total 2011222:				326.00	326.00		
MADSEN PEST MANAGE	5369	CITY HALL PEST CONTROL	10/03/2016	54.45	54.45	70134	10/14/2016
	5369	LIBRARY PEST CONTROL	10/03/2016	44.55	44.55	70134	10/14/2016
	5400	FIRE DEPT PEST CONTROL	10/03/2016	99.00	99.00	70134	10/14/2016
Total 2011226:				198.00	198.00		
BRAZZALE, JASON	101416	FISHING CONTEST REIMBURSEMENT	10/04/2016	299.57	299.57	70109	10/14/2016
Total 2011245:				299.57	299.57		
HYDROCORP	0040574-IN	METER CHANGE OUTS	09/30/2016	630.00	630.00	70128	10/14/2016
	0040673-IN	CROSS CONNECTION INSPECTIONS	10/20/2016	1,085.00	1,085.00	70183	10/31/2016
Total 2011248:				1,715.00	1,715.00		
WI DEPT OF REVENUE -	103116	BOAT LAUNCH SALES TAX	10/17/2016	401.62	401.62	1414	10/31/2016
Total 2011263:				401.62	401.62		
WEX INC	101516	WATER DEPT FUEL	09/30/2016	109.80	109.80	1412	10/14/2016
	101516	SEWER DEPT FUEL	09/30/2016	117.24	117.24	1412	10/14/2016
	101516	STORM SEWER FUEL	09/30/2016	60.76	60.76	1412	10/14/2016
	101516	PUBLIC WORKS FUEL	09/30/2016	821.94	821.94	1412	10/14/2016
	101516	POLICE DEPT FUEL	09/30/2016	1,160.41	1,160.41	1412	10/14/2016
	101516	FIRE DEPT FUEL	09/30/2016	75.57	75.57	1412	10/14/2016
	101516	PUBLIC WORKS FUEL	09/30/2016	16.02-	16.02-	1412	10/14/2016
	101516	POLICE DEPT FUEL	09/30/2016	17.04-	17.04-	1412	10/14/2016
	101516	FIRE DEPT FUEL	09/30/2016	1.02-	1.02-	1412	10/14/2016
Total 2011302:				2,311.64	2,311.64		
SOMERSET MUNICIPAL	101516	BAIL BOND	09/30/2016	277.80	.00	70154	Multiple
	101516	BAIL BOND	09/30/2016	277.80-			
Total 2011316:				.00	.00		
HAMES, JOSHUA D	102616	COURT COMMUNICATION	10/26/2016	500.00	500.00	70167	10/26/2016
Total 2011317:				500.00	500.00		
Grand Totals:				581,943.79	581,943.79		

All-Croix INSPECTIONS, LLC

PRESCOTT OPEN

Municipality	Date Issued	Fee	Pd	Permit #	Owner/Contractor Info	Phone	Project/Site Address	Footings	Foundation	Construction	Electrical	Plumbing	HVAC	Insulation	Erosion	Other	Final
Prescott	6/1/09	$200.00	yes	35-09	**Alton Haraldson** 825 River Terrace Prescott, WI 54021	651-428-8749	Bathroom 825 River Terrace			5/17/2010	5/17/2010	6/15/2010	5/17/2010			sent letter 2-15-10 5-23-12 Not done needs to renew. Will renew with city 7-6-16	
Prescott	8/1/10	$100.00	yes	142-10	**Brandon Eggers** 569 Hillside Drive Prescott, WI 54021	651-226-1770	Deck 569 Hillside Drive									sent letter 3-1-13 letter sent 7/15/14	8/11/14 not completed
Prescott	05/20/13	$110.00	yes	448-13	**Crystal Nelson** **Dan Anderson** 839 Riverwood Street Prescott, WI 54021	651-747-5013	Deck 839 Riverwood St.									left message 8/12/14 TT Dan will pay renewal around 5/26/15	
Prescott	09/30/13	$55.00	yes	543-13	**Fred Winkler** 370 Dakota St. S. Prescott, WI 54021	715-262-3258	Siding/windows 370 Dakota St. S. Prescott, WI 54021										
Prescott	6-2-14 10-19-15	110.00 renewed	yes	587-14	**Amy Anderson** 216 Gibbs St. N. Prescott, WI 54021	715-441-4317	Roofing/Siding 216 Gibbs St. N. Prescott, WI 54021									Expires 10-26-16	
Prescott	9/15/2014	1029.50 + seal	yes	616-14	**Brandon & Corinna Wilde** 1020 Lake St. Prescott, WI 54021		New Home 1020 Lake St. Prescott, WI 54021	1/26/2015								10-13-14 meet on site	
Prescott	9/23/2014	$55.00	yes	621-14	**Don Sabelko** 438 Orange St. Prescott, Wi 54021	715-262-3123	Shed 438 Orange St. Prescott, Wi 54021										12/2/15 Failed
Prescott	10/15/2014	$55.00 renewal $27.50	yes N/C	632-14 713-15	**Patrick Pechacek** 540 Canton Street Prescott WI 54021	612-270-1400	Roof 540 Canton Street Prescott WI 5402									renewed for him to finish other part 10-12-15	12/19/2014 part
Prescott	10/31/14	$245.00	yes	640-14	**Mark & Bonnie Aeling** 1821 Canton Rd. Prescott, WI 54021	715-262-2342	Finish Basement 1821 Canton Rd. Prescott, WI 54021			3/2/2015	8/28/2015	3/2/2015	3/2/2015				
Prescott	12/4/14	$1,003.00	yes	641-14	**Sally Zastrow / Schiltgen** 1063 Monroe St. Prescott, WI 54021	715-262-5415	Major alteration/ Addition 1063 Monroe St. Prescott, WI 54021	12/18/2014			2/13/2015	12/29/14 UG 2/13/15	2/13/2015	2/16/2015			
Prescott	5/13/15	$15,338.80	yes	667-15	**Prescott High School** 1010 Dexter Street Prescott, WI 54021	715-262-5782	New commercial 1010 Dexter Street Prescott WI 54021	05/13/15 Q3-Q6 R6-R8 05/20/15 E-D 4.6 E8 CE	05/14/15 Area A,B,&C 5/19/15 PL(3)wall L-J(4.6-2)Footing	05/05/15 Area B 05/14/15 Area A,B,C 05/21/15 L4 - H8	6/5/2015 11/30/15 01/27/16 02/04/16 office 03/09/16	5-11-15UG 5-12-15UG 5-19-15 UG 5-25-15 05/27/15UG 06/02/15 East	11/30/2015 01/27/16 02/4/16 03/09/16 abve ceilling bldg 1	5/27/2015 06/02/15 East 06/05/15 06/17/15 07/27/15	6/8/2015 4-22-16 Emailed violations trash	02/11/16 poly-comons area(partial) Above Ceilings A111,A114,A116,A117 06/28/16 misc locker rooms	6-30-16 Walk through with state inspector and fire inspector 08/10/16
Prescott	6/5/15	$675.00	yes	673-15	**Kelly Geister** 220 Broad Street N Prescott Wi 54021		Commercial Alteration 214 Front Street Prescott Wi 54021			7/27/2015 01/29/16	1/29/2016	7/27/2015 01/29/16				bill end july still did not pay - bill August	06/15/16 Failed 6/17/16 temp occ.
Prescott	6/12/15	$135.00	yes	679-15	**Jay Carlson** 104 N. Court St. Prescott, WI 54021	651-214-1801	Deck 104 N. Court St. Prescott, WI 54021									VM 11-19-15	02/26/16 Failed
Prescott	8/14/2015	$135.00	yes	699-15	**Dorthea Morris** 183 Dexter St. Prescott, WI 54021	612-716-7901	Deck 183 Dexter St. Prescott, WI 54021										
Prescott	8/26/2015	$190.00	yes	702-15	**Robert Paulson** 630 N. Linn Prescott, WI 54021	715-232-4814	3 season Porch 630 N. Linn Prescott, WI			10/1/2015	5/18/2016			8/22/2016			
Prescott	9/15/2015	$55.00	yes	705-15	**Jeremiah Burton** 840 Pearl St. Prescott, WI 54021	651-428-4326	Roof 840 Pearl St. Prescott, WI									12/7/15 emailed /vc ml	11/24/15 Failed
	12/5/2008 RENEWED 4-30-14 3/25/15 RENEW	$175.00	yes	29-08 437-13 652-15	**Jerry & Collette Szitta** 452 Elm Street Prescott, WI 54021	715-262-4170	Addition 452 Elm Street	12/10/2008	12/11/2008	3/30/2009 4-6-09	4/6/2009		4/6/2009	9/14/2009		12-10-08 setbacks 2-24-10 called, will be ready mid march 2-14-11.	3-12-10 fail 9/21/12 fail no work done
Prescott	10/19/2015	$55.00	yes	714-15	**Bruce Martin** Renewal by Andersen 1920 County Rd C West Roseville, MN 55113	651-264-4088	Window Replacement 677 - Jefferson St. Prescott, WI										
Prescott	11/1/2015	$55.00	yes	715-15	**Ronald Wrootny** Halye Comfort Systems 122 W. 3rd St. Hastings, MN 55033	651-437-0338	Gas Stove 1504 River Terrace St. Prescott, WI										
Prescott	1/20/2016	$575.00	yes	720-16	**Edge Builder Wall Panels** 1607 Pine St. Prescott, WI 54021	612-363-7697	Commercial Alteration 1607 Pine St. Prescott, WI 54021			9/21/2016	9/21/2016	07/0/16 UG 07/08/16 UG 09/21/16					
Prescott	1/28/2016	$110.00	yes	721-16	**Bjorn Kadlec** 953 Washington St. Prescott, WI 54021	651-408-4286	Alteration 953 Washington St. Prescott, WI			5/20/2016 05/27/16	5/20/2016 05/27/16		5/27/2016				
Prescott	2/16/2016	$300.00	yes	722-16	**Mark & Kelly Poff** Wittstock Builders LLC P O Box 395 Somerset, WI 54025	715-760-0223 Ai	Alteration 6011 College Rd Prescott, WI			3/1/2016	3/1/2016	3/1/2016		3/1/2016			

All-Croix INSPECTIONS, LLC

PRESCOTT OPEN

Municipality	Date Issued	Fee	Pd	Permit #	Owner/Contractor Info	Phone	Project/Site Address	Footings	Foundation	Construction	Electrical	Plumbing	HVAC	Insulation	Erosion	Other	Final
Prescott	3/11/2016	$275.00	yes	725-16	**David & Melissa Gulner** 1511 River Terrace St. Prescott, WI 54021	715-603-5049	Basment Finish 1511 River Terrace St. Prescott, WI 54021			3/17/2016	3/17/2016		3/17/2016	3/18/2016			
Prescott	3/23/2016	$275.00	yes	726-16	**Nicholas & Andrea Wood** 164 Court St. S. Prescott, WI 54021	651-261-7027	Basement Finish 164 Court St. S. Prescott, WI 54021					5/10/2016					
Prescott	4/1/2016	$775.00	yes	727-16	**Tony Dress** 127 Broad St Prescott, WI		Commercial Alteration 127 Broad St. Prescott, WI			9/9/2016	9/9/2016						
Prescott	4/4/2016	$80.00	yes	728-16	**Chris Wandmacher** 1443 Glennridge Dr. Prescott, WI 54021	715-529-0102	Shed 1443 Glenridge Dr. Prescott, WI 54021										
Prescott	4/4/2016	$80.00	yes	729-16	**Gary Reissner** 446 Lake Prescott, WIU 54021	715-262-4601	Upgrade Electrical Service										
Prescott	4/5/2016	$135.00	yes	730-16	**Amy Marie Malley** 810 Riverwood St. Prescott, WI 54021	651-278-7253	Deck 810 Riverwood Street Prescott WI 54021	4/22/2016									
Prescott	4/22/2016	$80.00	yes	734-16	**Mark Johnson** 266 Tower Heights Court Prescott, WI 54021	651-249-4686	Windows 266 Tower Heights Court Prescott, WI 54021										
Prescott	5/6/2016	$135.00	yes	738-16	**Patrick Brotka** 1805 Canton Rd. Prescott, WI	715-541-2680	Deck 1805 Canton Rd Prescott, WI 54021	6/3/2016									
Prescott	3/1/15 Renewed 5/12/16	$135.00 $67.50	yes yes	650-15 740-16	**Gary Thurber** 722 Pearl St. Prescott, WI 54021	612-244-6211	Alteration bath/ window 722 Pearl St. Prescott, WI 54022									5-16-16 renewed with city from letter we sent	
Prescott	6/1/2016	$300.00	yes	742-16	**Lisa Radke** 713 College St. N. Prescott, WI 54021	651-503-4298	Alteration/Roof/Siding 713 College St. N. Prescott, WI 54021			7/1/2016							
Prescott	6/7/2016	$55.00	yes	745-16	**Gordon Nelson** 355 Flora St. S. Prescott, WI 54021	612-816-5587	Siding 355 Flora St. S. Prescott, WI										
Prescott	6/7/2016	$55.00	yes	746-16	**Gary Krutke** 243 Gibbs St. Prescott, WI 54021	715222-0388	Roof 243 Gibbs St. Prescott, WI 54021										
Prescott	6/15/2016	$135.00	yes	748-16	**Larry Fautch** 554 Pine Ridge Prescott, WI 54021	612-597-3994	Deck 554 Pine Ridge Prescott, WI	6/29/2016		10/5/2016							
Prescott	6/17/2016	$55.00	yes	750-16	**Mike Magee** 732 Pearl Street Prescott WI 54021	651-485-8648	Roof										
Prescott	6/23/2016	$135.00	yes	753-16	**Darren Reiter** 1412 Pearl St. Prescott, WI 54021	612-308-9729	Deck 1412 Pearl St. Prescott, WI 54021	7/13/2016									
Prescott	7/1/2016	$135.00	yes	756-16	**Jim Kariesch** n5305 1240th Street Prescott WI 54021	715-497-2644	Siding / Windows 475 Locust Street Prescott WI 54021										
Prescott	7/6/2016	$135.00	yes	759-16	**Jim Dahl** 1764 Jewel Street Prescott WI 54021	715-262-4114	Deck 1764 Jewel Stree Prescott WI 54021t										
Prescott	7/12/2016	$55.00	yes	762-16	**Stacy Rogers** 101 Vine St. Prescott, WI 54021	651-500-4465	Siding 101 Vine St. Prescott, WI 54021										
Prescott	7/16/2016	$55.00	yes	763-16	**Jim Most** Twin Rivers Roofing 120 Vine St. Prescott, WI 54021	715-262-5729	Roof 804 College Street Prescott, WI										
Prescott	7/16/2016	$110.00	yes	764-16	**Russel & Joyce Booth** 1066 Monroe St. Prescott, WI	715-641-2313	windows/siding 1066 Monroe Prescott, WI	9/20/2016									
Prescott	7/21/2016	$55.00	yes	766-16	**Cole Metcalf** **1409 Glenrdige Drive** Prescott, WI 54021	651-208-9968	Doors 1409 Glenridge Dr. Prescott, WI 54021										
Prescott	7/27/2016	$55.00	yes	767-16	**Donna Kreager** Renewal by Andersen 1920 Coun ty Rd C West Roseville, MN 55113	715-262-4300	Windows 1520 River Terrace Prescott, WI 54021										
Prescott	7/28/2016	$410.00	yes	768-16	**Susan Bezdicek** 720 Lake St. Prescott, WI	651-271-1379	Alteration 720 Lake St. Prescott, WI	8/26/2016		8/30/2016 09/07/16	9/7/2016	8/30/2016 09/07/16		9/7/2016 Need pics		08/24/16 site visit	
Prescott	8/4/2016	$55.00	yes	770-16	**Leanna Martin** Pechaceks's General Contracting 23 Dry Run Rd. River Falls, WI 54022	715-262-3868	Roof 707 Pearl St. Prescott, WI 54021										

All-Croix INSPECTIONS, LLC

PRESCOTT OPEN

Municipality	Date Issued	Fee	Pd	Permit #	Owner/Contractor Info	Phone	Project/Site Address	Footings	Foundation	Construction	Electrical	Plumbing	HVAC	Insulation	Erosion	Other	Final
Prescott	8/16/2016	$225.00	yes	773-16	**Dexter Properties** **Terry Linderholm** 150 Front St. Prescott, WI 54021		Window / Door 150 Front St. Prescott, WI										
Prescott	8/16/2016	$1,108.00	yes	774-16	**Ptaceks Real Estate** 1449 Orrin Rd. Prescott, WI	715-262-5636	Commercial Alteration 0449 Orrin Rd. Prescott, WI					09/01/16 UG					09/16/16 Nobody around /bldg locked
Prescott	8/16/2016	1524.80 inc seal	yes	775-16	**Jerry Voss Construction** 1097 Monroe St. Prescott, WI 54021	715-497-2285	New Home 268 - 272 Elm St. Prescott, WI 54021	8/22/2016	8/24/2016		09/29/16 Service at both 10/5/16	09/26/16 UG 09/26/16 Aff recd 10/5/16	10/5/2016		8/22/2016	10/5/16 Poly	
Prescott	8/16/2016	$245.00	yes	777-16	**Crystal Hilldebrandt** 560 Locust St. S. Prescott, WI	715-821-4747	Alteration / egress window 560 Locust St. S. Prescott, WI 54021										
Prescott	8/17/2016	$55.00	yes	779-16	**Heath Gutting** 757 Jefferson St. Prescott, WI	715-497-5800	Roof 757 Jefferson St. Prescott, WI										
Prescott	8/29/2016	$270.00	yes	782-16	**Richard & Deborah Deme** 137 Monroe St. North Prescott, WI 54021	612-308-2982	Garage 137 Monroe St. North Prescott, WI		9/28/2016								
Prescott	9/8/2016	$410.00	yes	784-16	**Brad & Katie Matzek** **Jerry Voss Const.** 1097 Monroe St. Prescott, I	715-262-4084	Addition/Alteration 1103 Cedar Lane Prescott, WI	9/12/2016		10/12/2016	10/12/2016			10/31/2016			
Prescott	10/1/2016	$80.00	no	785-16	**Paul Most** 1089 Cedar Lane Prescott, WI	715-262-3583	Shed 1089 Cedar Lane Prescott, wi										
Prescott	10/1/2016	$135.00	no	786-16	**Prescott Housing Authority** 625 Main St. River Falls, WI	715-425-7640	Picnic Shelter 1531 James St. Prescott, WI										
Prescott	9/19/2016	$80.00	yes	787-16	**Joyce & Russell Booth** 1066 Monroe St. Prescott, WI	715-641-2313	Shed 1066 Monroe St. Prescott, WI										
Prescott	9/19/2016	$135.00	yes	788-16	**Joyce & Russell Booth** 1066 Monroe St. Prescott, WI	715-641-2313	Deck 1066 Monroe St. Prescott, WI										
Prescott	9/28/2016	$1433.30 inc seal.	yes	790-16	**Brady & Holly Randolph** **BW Builders** W10784 -566th Ave. Prescott, WI	612-803-4502 Mike Westberg	New Dwelling 477 Northern Lights Dr. Prescott, WI	10/17/2016	10/20/2016 10/26/16								
Prescott	9/29/2016	$300.00	yes	791-16	**Amanda McConnell** 739 Henry St. Prescott, WI	910-382-7159	Basement finish/Windows 739 Henry St. Prescott, WI			10/27/2016	10/27/2016		10/27/2016				
Prescott	10/5/2016	$55.00	no	792-16	**Barry & Melanie Meltne** 477 Warren St. Prescott, WI 54021	612-964-7972	Door 477 Warren St. Prescott, WI										
Prescott	10/20/2016	$55.00	no	793-16	**Jeff Pederson** 541 Linn Street Prescott WI 54021	651-247-5772	Roof 541 Linn Street Prescott WI 54021										
Prescott	10/20/2016	$55.00	no	794-16	**Amy Anderson** 216 Gibbs St. N. Prescott, WI 54021	715-441-4317	Shed 216 Gibbs Street Prescott WI 54021										
Prescott	10/21/2016	$55.00	no	795-16	**Thomas Dravis** 1001 Hilton St. Prescott, WI 54021	651-428-8792	Windows 1001 Hilton St. Prescott, WI 54021										
Prescott	10/25/2016	$55.00	no	796-16	**Lori Grimmer** 866 Washington Street Prescott WI 54021	715-262-2285	Windows										
Prescott	10/26/2016	$190.00	no	797-16	**Michael Hunter** 451 Dakota Prescott,WI	715-262-5200	Basement Finish 451 Dakota Prescott,WI										

CERTIFIED SURVEY MAP NO._____
VOLUME_____, PAGE_____.

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTION 2, TOWNSHIP 26 NORTH, RANGE 10 WEST, CITY OF PRESCOTT, PIERCE COUNTY, WISCONSIN

North is referenced to the South line of the SW 1/4, Section 2-26-20 which bears N89°35'36"E

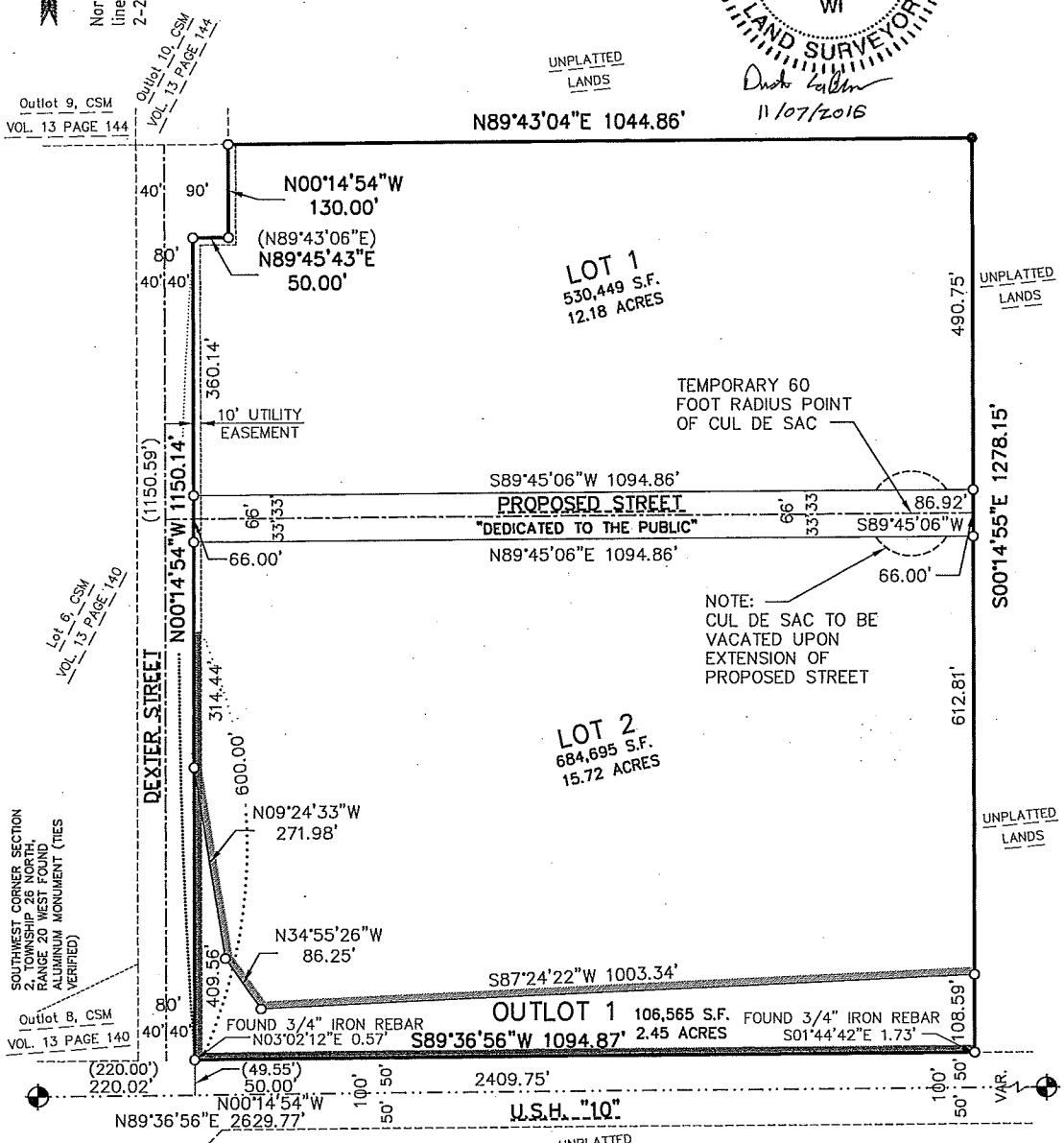
LEGEND

- Government Corner (as noted)
- Set 3/4" x 18" rebar weighing 1.502 lbs./lineal ft.
- Found 1-1/4" Iron Pipe
- ( ) Recorded Bearing
- "NO ACCESS" per this CSM
- "NO ACCESS" per previous CSM

CSM Certified Survey Map
VAR. Varies
NO. Number
S.F. Square Feet
N North
S South
E East
W West

WISCONSIN
DUSTIN J. LaBLONDE
S 3096
MENOMONIE
WI
LAND SURVEYOR

11/07/2016



DEXTER STREET
VAR. WIDTH

OWNER/PREPARED FOR:
City of Prescott
800 Borner Street
Prescott, Wisconsin 54021

Cedar Corporation
604 Wilson Avenue
Menomonie, Wisconsin 54751

SCALE: 1" = 200'

0' 200' 400'

SOUTH QUARTER CORNER SECTION 2, TOWNSHIP 26 NORTH, RANGE 20 WEST FOUND ALUMINUM MONUMENT (TIES VERIFIED)

CERTIFIED SURVEY MAP NO._____
VOLUME_____, PAGE_____.

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTION 2, TOWNSHIP 26 NORTH, RANGE 10 WEST, CITY OF PRESCOTT, PIERCE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Dustin J. LaBlonde, Professional Land Surveyor, hereby certify that I have surveyed, divided, and mapped part of the Southwest Quarter of the Southwest Quarter of Section 2, Township 26 North, Range 10 West, City of Prescott, Pierce County, Wisconsin, more particularly described as follows:

Commencing at the Southwest corner Section 2, Township 26 North, Range 20 West;
Thence on an assumed bearing of N89°36'56"E, along the South line of said Southwest Quarter, 220.02 feet;
Thence N00°14'54"E, 50.00 feet to the point of beginning;
Thence continuing N00°14'54"E, 1150.14 feet;
Thence N89°45'43"E, 50.00 feet;
Thence N00°14'54"W, 130.00 feet;
Thence N89°43'04"E 1044.86 feet;
Thence S00°14'55"E, 1278.15 feet;
Thence S89°36'56"W, 1094.87 feet to the point of beginning.

Said parcel contains 1,393,970 square feet (32.00 acres).

That I have made such survey, land division, and map at the direction of the City of Prescott, 800 Borner Street, Prescott, Wisconsin, 54021. That such map is a correct representation of the exterior boundaries of the land surveyed, and the subdivision thereof made. That I fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, Chapter A-E 7 of the Wisconsin Administrative Code and the subdivision regulations of Pierce County and the City of Prescott in surveying, dividing and mapping the same. Said survey is subject to easements of record and as shown.

Dated this 7TH day of NOVEMBER, 2016.

Dust LaBlonde

Dustin J LaBlonde, Wisconsin Professional Land Surveyor S-3096

WISCONSIN
DUSTIN J.
LaBLONDE
S 3096
MENOMONIE
WI
LAND SURVEYOR

APPROVED: CITY OF PRESCOTT COUNCIL

Dated this_____ day of _____, 2016.

_____
Signature of approving authority

Cedar Corporation
604 Wilson Avenue
Menomonie, WI 54751

CERTIFIED SURVEY MAP NO._____
VOLUME_____, PAGE_____.

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTION 2, TOWNSHIP 26 NORTH, RANGE 10 WEST, CITY OF PRESCOTT, PIERCE COUNTY, WISCONSIN

CORPORATE OWNER'S CERTIFICATE OF DEDICATION

City of Prescott, a corporation duly organized and existing under and by the virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said Corporation caused the land described on this Certified Survey Map to be surveyed, divided, dedicated and mapped as represented on this map. City of Prescott does further certify that this Certified Survey Map is required by S.263.10 or S.236.12 to be submitted to the following for approvals or objection.

1) City of Prescott, Wisconsin

In witness whereof, the said City of Prescott, has caused these presents to be signed by David Hovel, it's Mayor, and it's corporate seal to be here to affixed on

This_____day of _____,2016.

In presence of:

_____

David Hovel, Mayor

WISCONSIN
DUSTIN J. LaBLONDE
S 3096
MENOMONIE
WI
LAND SURVEYOR

Dustin LaBlonde
11/07/2016

State of _____)
SS
_____ County)

Personally came before me this _____ day of _____, 2016. The above named David Hovel, Mayor of the City of Prescott, to me known to be the person who executed the foregoing instrument and to me known to be such Mayor of the City of Prescott and acknowledged that they executed the foregoing instrument as such officer as the deed of said corporation, by it's authority.

_____, My commission expires_____

Notary Public

COMMON COUNCIL RESOLUTION

Resolved that this Certified Survey Map, located in part of the Southwest Quarter of the Southwest Quarter of Section 2, Township 26 North, Range 20 West, City of Prescott, Pierce County, Wisconsin.

Dated:_____

Approved:_____
David Hovel, Mayor

I, Jayne Brand, City Clerk of the City of Prescott, Wisconsin, hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Prescott, Wisconsin.

_____

Jayne Brand, City Clerk

Cedar Corporation
604 Wilson Avenue
Menomonie, WI 54751

Cedar corporation

604 Wilson Avenue
Menomonie, WI 54751

engineers | architects | planners | environmental specialists
land surveyors | landscape architects

800-472-7372
715-235-9081
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October 27, 2016

City of Prescott
Hank Zwart, Public Works Director
Jayne Brand, City Administrator
800 Borner Street
Prescott, WI 54021

RE: Broad Street Sidewalk Improvements

Hank & Jayne,

Pember Companies Inc reached substantial completion of the Broad Street Sidewalk Improvements project on October 20, 2016. On Thursday, October 27th, I performed a walk-through of the Broad Street Sidewalk Improvements project with Pember Companies Inc. I developed a punchlist of remaining items to be completed for final completion. For clarity, the punchlist is my hand written notes on the plan sheet. I provided a copy of the punchlist to Pember Companies Inc. for their completion.

The most significant item to be completed is a second application of concrete sealant on the colored concrete. The sealant on quadrant 1 (near Muddy Waters) was applied the day the colored concrete was placed. This caused a whiter surface on the colored concrete. The colored concrete on quadrants 2, 3 and 4 were allowed to cure for a day prior to applying the sealant. This is why they are darker than quadrant 1. Pember Companies said the second application of a heavier bodied sealant will bring the darker color back. This will be sprayed and back rolled on. This must be done on a warm day (60 degrees or warmer). If weather permits, Pember Companies will apply the second sealant to all of the quadrants. If it is not possible to apply the second sealant this year, they will do this in 2017. We will retain payment accordingly.

If you have any questions, please do not hesitate to contact me.

Respectfully Submitted,
CEDAR CORPORATION

Greg Adams, P.E.
Project Engineer

cc: P1338-160 Project File

SECTION 00941

Change Order No. One

Date of Issuance: 9/15/16 Effective Date: 9/19/16

Project: Broad Street Sidewalk	Owner: City of Prescott	Owner's Contract No.:
Contractor: Pember Companies, Inc.		Engineer's Project No.: P1338-0160

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Additional curb and sidewalk removal and replacement near the Heritage Center. Time extension to avoid Prescott Days celebration.

Attachments (list documents supporting change):

See attached documents and change order quantities on continuation sheet of pay request #1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: $ 136,992.35	Original Contract Times: ☐ Working days ☒ Calendar days Substantial completion (days or date): September 30, 2016 Ready for final payment (days or date): October 14, 2016
~~[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____:~~ $ Not Applicable	~~[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____:~~ Substantial completion (days): Not Applicable Ready for final payment (days): Not Applicable
Contract Price prior to this Change Order: $136,992.35	Contract Times prior to this Change Order: Substantial completion (days or date): September 30, 2016 Ready for final payment (days or date): October 14, 2016
[Increase] ~~[Decrease] of this Change Order:~~ $ 13,235.25	[Increase] ~~[Decrease]~~ of this Change Order: Substantial completion (days or date): 21 days Ready for final payment (days or date): 21 days
Contract Price incorporating this Change Order: $ 150,227.60	Contract Times with all approved Change Orders: Substantial completion (days or date): October 21, 2016 Ready for final payment (days or date): November 4, 2016

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: [signature]	By:	By: [signature]
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 9/19/16	Date:	Date: 9/19/16

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

	Application Period: 9/19/16-10/21/16	Application Date: 10/27/2016
To (Owner): City of Prescott	From (Contractor): Pember Companies, Inc.	Via (Engineer): Cedar Corporation
Project: Broad Street Sidewalk	Contract:	
Owner's Contract No:	Contractor's Project No:	Engineer's Project No: PI338-0160

Application For Payment
Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$13,235.25	
TOTALS	$13,235.25	
NET CHANGE BY CHANGE ORDERS	$13,235.25	

1. ORIGINAL CONTRACT PRICE	$	$136,992.35
2. Net change by Change Orders	$	$13,235.25
3. Current Contract Price (Line 1 ± 2)	$	$150,227.60
4. TOTAL COMPLETED AND STORED TO DATE (Column I total on Progress Estimates)	$	$130,354.65
5. RETAINAGE:		
a. 5% X $130,354.65 Work Completed	$	$6,517.73
b. 5% X Stored Material	$	
c. Total Retainage (Line 5.a + Line 5.b)	$	$6,517.73
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	$123,836.92
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	
8. AMOUNT DUE THIS APPLICATION	$	$123,836.92

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Ryan Pember Date: 10/27/16

Payment of: $ $123,836.92
(Line 8 or other - attach explanation of the other amount)

is recommended by: Greg Adams PE (Engineer) 10/27/16 (Date)

Payment of: $ $123,836.92
(Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: Funding or Financing Entity (if applicable) (Date)

Unit Price Progress Estimate

Contractor's Application

Project: Broad Street Sidewalk

Application Number: 1

Application Period: 9/19/16-10/21/16

Application Date: October 27, 2016

A				B	C	D	E	F	G	H	I	J
Item		Estimated Bid Quantity	Unit Price	Quantity Completed						Total Completed & Stored to Date (C+E+G)		% Comp.
				Previous Applications		This Application		Materials Stored				
Bid No.	Description			Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
	Remove Pavers	9,100 S.F.	$2.60			8520	$22,152.00			8520	$22,152.00	93.6%
	Remove Curb & Gutter	500 L.F.	$8.70			267	$2,322.90			267	$2,322.90	53.4%
	Remove Concrete	1,000 S.F.	$1.60			448	$716.80			448	$716.80	44.8%
	Sawcut	600 L.F.	$3.00			300	$900.00			300	$900.00	50.0%
	Common Excavation	40 C.Y.	$83.50			40	$3,340.00			40	$3,340.00	100.0%
	Granular Subbase, Sidewalk	15 C.Y.	$38.49									
	Concrete Sidewalk, 4"	1,000 S.F.	$6.50			500.5	$3,253.25			500.5	$3,253.25	50.1%
	Colored Concrete Sidewalk, 4"	9,100 S.F.	$7.85			8577	$67,329.45			8577	$67,329.45	94.3%
	Concrete Curb & Gutter, 24" Barrier	500 L.F.	$30.00			267	$8,010.00			267	$8,010.00	53.4%
	Detectable Warning Field	8 EA.	$300.00			8	$2,400.00			8	$2,400.00	100.0%
	Traffic Control	1 L.S.	$5,600.00			1	$5,600.00			1	$5,600.00	100.0%
	Adjust Casting	2 EA.	$365.00			3	$1,095.00			3	$1,095.00	150.0%
	CHANGE ORDER #1											
	Heritage Center Sidewalk and Curb											
	Remove Curb & Gutter	57 L.F.	$8.70			64	$556.80			64	$556.80	112.3%
	Remove Concrete	442 S.F.	$1.60			810	$1,296.00			810	$1,296.00	183.3%
	Sawcut	100 L.F.	$3.00			100	$300.00			100	$300.00	100.0%
	Granular Subbase, Sidewalk	3 C.Y.	$38.49			5	$192.45			5	$192.45	166.7%
	Concrete Sidewalk, 4"	442 S.F.	$6.50			570	$3,705.00			570	$3,705.00	129.0%
	Concrete Curb & Gutter, 24" Barrier	57 L.F.	$30.00			64	$1,920.00			64	$1,920.00	112.3%
	Detectable Warning Field	1 EA.	$300.00			2.25	$675.00			2.25	$675.00	225.0%
	Traffic Control	1 L.S.	$1,650.00			1	$1,650.00			1	$1,650.00	100.0%
	Remove Existing Retaining Wall	78 S.F.	$7.00			60	$420.00			60	$420.00	76.9%
	Install Retaining Wall	78 S.F.	$42.00			60	$2,520.00			60	$2,520.00	76.9%
	TOTAL						$130,354.65				$130,354.65	

Trane U.S. Inc.
3600 PAMMEL CREEK ROAD
LA CROSSE, WI 54601-7599

PAYMENT REQUISITION

Remit To: Trane U.S. Inc.
PO BOX 98167
CHICAGO, IL 60693

TYPE	INVOICE
***NUMBER	**37345468**
DATE	10/31/2016
	Page 1
PURCHASE ORDER NUMBER	Letter to Proceed
CONTRACT NAME	City of Prescott Energy Projec
CUSTOMER ACCOUNT #	3596640
PREVIOUS #	

Bill To: PRESCOTT CITY OF
800 BORNER ST N
PRESCOTT, WI 54021

Contract Name and Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract #
N30	11/30/2016	S349489	CID00046547

Application No. **01** for work completed thru **12/1/2016**

1. ORIGINAL CONTRACT SUM: $393,285.00
2. Net Change by Change Orders: $0.00
3. CONTRACT SUM TO DATE: $393,285.00
4. TOTAL COMPLETED & STORED TO DATE: $31,000.00
   a. Percentage Completed: 7.88 %
5. RETAINAGE:
   a. 0.00% of Completed Work: $0.00
   b. 0.00% of Stored Material: $0.00
   Total Retainage $0.00
6. TOTAL EARNED LESS RETAINAGE: $31,000.00
7. LESS PREVIOUS REQUESTS FOR PAYMENT: $0.00
8. CURRENT PROJECT PAYMENT DUE: $31,000.00
   (Before Applicable Sales Taxes)
9. Applicable Sales Taxes: $0.00

   See applicable Tax Detail page(s)

10. Amount Due This Requisition: $31,000.00

Currency: USD

*** * * PLEASE REFERENCE NUMBER 37345468 WITH YOUR PAYMENT**

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

SPECIAL INSTRUCTIONS:

0.50% DISCOUNT:
*PAYMENT W/IN 10 DAYS OF INVOICE DATE.
*ACCOUNT MUST BE CURRENT TO QUALIFY

Digitally printed on environmentally friendly paper; produced using fewer trees and chemicals and less energy.

Form: PSBI

APPLICATION AND CERTIFICATE FOR PAYMENT (SUMMARY SHEET)

INV NBR: 37345468

TO: PRESCOTT CITY OF
800 BORNER ST N
PRESCOTT, WI 54021

CONTRACT NAME: City of Prescott Energy Projec

APPLICATION NO: 01
APPLICATION DATE: 10/31/2016
PERIOD TO: 12/1/2016

FROM: Trane U.S. Inc.
775 Vandalia Street
St. Paul, MN 55114

CONTRACT LOCATION:
See applicable Tax Detail page(s)

CONTRACT DATE: 7/4/2016
CUST PO NUMBER: Letter to Proceed
OUR CONTRACT NUMBER: CID00046547

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. **ORIGINAL CONTRACT SUM** $393,285.00
2. **Net change by Change Orders** $0.00
3. **CONTRACT SUM TO DATE** (line 1+/-2) $393,285.00
4. **TOTAL COMPLETED & STORED TO DATE** $31,000.00
   (Column G on Detail Sheet)
5. **RETAINAGE:**
   a. 0.00% of Completed Work $0.00
   (Columns D + E on Detail Sheet)
   b. 0.00% of Store Material $0.00
   (Columns F on Detail Sheet)
   Total Retainage (Line 5a + 5b or
   Total in Column I of Detail Sheet) $0.00
6. **TOTAL EARNED LESS RETAINAGE** $31,000.00
   (Line 4 less Line 5 Total)
7. **LESS PREVIOUS CERTIFICATIONS FOR PAYMENT** ... $0.00
   (Line 6 from prior Certicate)
8. **CURRENT PAYMENT DUE** $31,000.00
   Before applicable Sales Taxes
9. **BALANCE TO FINISH, INCLUDING RETAINAGE** $362,285.00
   (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The undersigned Company certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that the current payment shown herein is now due.

COMPANY: Trane U.S. Inc.

By: Date:

State of:

County of:

Subscribed and sworn to before

me this day of

Notary Public

My Commission exprires:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certifed.)

CERTIFIER:

BY: Date:

ACCEPTANCE:

BY: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

Form: PSBI-3

DETAIL SHEET

INV NBR: 37345468

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO: 01
APPLICATION DATE: 10/31/2016
PERIOD TO: 12/1/2016

CONTRACT DATE: 7/4/2016
CUST PO NUMBER: Letter to Proceed
OUR CONTRACT NUMBER: CID00046547

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% G / C	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	HVAC Upgrade	332,577.00	0.00	0.00	0.00	0.00	0.00%	332,577.00	0.00
2	Lighting Retrofit	49,253.00	0.00	19,545.00	0.00	19,545.00	39.68%	29,708.00	0.00
3	Building Envelope	11,455.00	0.00	11,455.00	0.00	11,455.00	100.00%	0.00	0.00
	TOTAL	393,285.00	0.00	31,000.00	0.00	31,000.00	7.88%	362,285.00	0.00

ORIGINAL DOCUMENT

TAX DETAIL SHEET

INV NBR: 37345468

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO:	01
APPLICATION DATE:	10/31/2016
PERIOD TO:	12/1/2016
CONTRACT DATE:	7/4/2016
CUST PO NUMBER:	Letter to Proceed
OUR CONTRACT NUMBER:	CID00046547

Location: 800 Borner Street
PRESCOTT, WI 54021

Billing this period less retainage:	**31,000.00**
Applicable Sales Taxes:	**0.00**

PUBLIC WORKS MUTUAL AID SERVICES AGREEMENT BETWEEN CITY OF HASTINGS, MINNESOTA AND CITY OF PRESCOTT, WISCONSIN

THIS AGREEMENT is made pursuant to Wisconsin Statute §66.0303 and Minnesota Statutes §§12.27 and 471.59, which authorize the joint and cooperative exercise of powers common to contracting parties in other states. The intent of this agreement is to enable one municipality to make public works equipment, personnel, and other related resources available to the other municipality in the event of an emergency.

1. **Definitions.**
   a. "Party" means the City of Hastings and or the City of Prescott.
   b. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
   c. "Requesting Party" means a party that requests Assistance from other parties.
   d. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide Assistance to a Requesting Party.
   e. "Responding Party" means a party that provides Assistance to a Request Party.
   f. "Assistance" means public works personnel, equipment, and services provided by the Responding Party to the Requesting Party.
   g. "Emergency" means a disaster, non-routine situation, or unforeseen set of circumstances occurring within the service area of a party which requires immediate action, and the equipment or personnel of the Requesting Party is inadequate to address the situation in a timely manner.

2. **Request for Assistance.**

   Whenever, in the opinion of a Requesting Official, there is a need for assistance from another party, the Requesting Official may call upon the Responding Official of any other party to furnish assistance.

3. **Response to Request.**

   Upon the request for assistance from a Requesting Party, the Responding Official may authorize and direct a party's personnel to provide assistance to the Requesting Party. This decision will be made after considering the needs of the Responding Party and the availability of resources. The decision of the Responding Official to respond or not to respond shall be conclusive. Neither the Responding Party, nor any other officer or employee of the Responding Party, shall be liable to the other party or any other person for failing to respond or provide Assistance to the Requesting Party.

4. **Recall of Assistance.**

The Responding Official may at any time recall the assistance when, in their best judgement or by an order from the governing body of the Responding Party, it is considered to be in the best interest of the Responding Party to do so. No liability to the Responding Party or any officer or employee of the Responding Party shall result by the Responding Party's recall of assistance.

5. Command of Scene.

The Requesting Party will be in command of the mutual aid scene. The personnel and equipment of the Responding Party will be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.

6. Workers' Compensation.

Each party is responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were cause wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

7. Damage to Equipment.

Each party is responsible for damages to or loss of its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

8. Liability.

For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466) and Wisconsin Statute §893.80, the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6 and Wisconsin Statute §893.80) of the Requesting Party.

The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of

assistance in responding to a request for assistance by the Requesting Party pursuant to this agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statues Chapter 466 or Wisconsin Statue §893.80 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statues Chapter 466 or Wisconsin Statue §893.80 whichever applies. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

No party to this agreement nor any officer of any Party shall be liable to any other Party or to any person for failure of any to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

9. Charges to the Requesting Party

a. No charges will be levied by a Responding Party to this agreement for assistance rendered to a Requesting Party under the terms of this agreement unless that assistance continues for a period of more than 12 hours. If assistance provided under this agreement continues for more than 12 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any assistance provided after the initial 12 hour period, including salaries, overtime, materials and supplies and other necessary expenses; and the Requesting Party will reimburse the Responding Party for that amount within thirty (30) days of submission of the itemized bill for services.
b. Any charges are not contingent upon the availability of federal or state government funds.

10. Duration

This Agreement will be in force for a period of three (3) years from the date of execution. Any party may withdraw from this Agreement upon thirty (30) days written notice to the other party or parties to this Agreement.

11. Similar Agreements.

Either party may continue any other existing agreements or enter into other agreements, similar in nature to this one, without consultation with the other party. This Agreement shall not limit any of the parties in connection with any obligations a party may have under similar agreements.

12. Government Data Practices and Open Records Law Compliance.

All parties must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Wisconsin Open Records Law, Wisconsin Statues Chapter 19, as they applies to all data created, collected, received, stored, used, maintained, or disseminated pursuant to this Agreement. If a party receives a request to release the data referred to in this paragraph, the party will immediately notify the other parties and consult with the other parties before releasing the requested data.

13. Modifications.

All amendments of modifications to this Agreement must be in writing and approved by both parties and included or attached to this Agreement.

14. Severability.

The provisions of this Agreement shall be severable, and if any provision, or any portion thereof, contained in the Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof shall remain in full force or effect.

15. Entire Agreement.

This Agreement contains the entire agreement of the parties hereto. Except as stated in this Agreement, no party has relied on any statement, promises, inducement, or representation of the other. This Agreement supersedes any and all prior statements and agreements between the parties relating to the subject matter contained herein.

16. Execution

Each party hereto has read, agreed to and executed this Agreement on the date indicated. Each party to this Agreement shall maintain an executed copy of this Agreement.

IN WITNESS WHEREOF, the undersigned, on behalf of their respective political subdivisions, have executed this agreement on this date.

CITY OF HASTINGS

Dated: _____ _____

By: Paul J. Hicks
Its: Mayor

Dated: _____ _____

By: Julie Flaten
Its: City Clerk

CITY OF PRESCOTT

Dated: _____ _____

By: David Hovel
Its: Mayor

Dated: _____ _____

By: Jayne Brand
Its: City Administrator

CITY OF PRESCOTT
REQUEST FOR PROPOSAL
ENGINEERING DESIGN FOR PEDESTRIAN UNDERPASS OF USH 10 AT CANTON STREET AND USH 10 AT EAGLE RIDGE DRIVE

The City of Prescott, Pierce County, Wisconsin is soliciting proposals from engineering firms to provide engineering design services for two pedestrian underpasses. One at USH 10 at Canton Street and one at USH 10 and Eagle Ridge Drive.

A - DESCRIPTION

The City of Prescott has existing sidewalks along the east side of Canton Street north and south of USH 10. The City has identified pedestrian crossing improvements of USH 10 at Canton Street and Eagle Ridge Drive and US Hwy 10 as an urgent need in its pedestrian network plan. The Project will include a pedestrian underpass, retaining walls and sidewalk ramps at Orrin Road, North Acres Road and Eagle Ridge Drive, crosswalks at Orrin Road, guardrails, handrails, fencing, lighting, stormwater management, construction staging and traffic control, erosion control and restoration. The City prepared and submitted a WisDOT TAP grant application for a pedestrian underpass at this location (and one other location) but the project was not selected for funding. The City would like to use TIF funds to design the project in 2017, for construction in 2018.

The City desires to solicit proposals from engineering firms who are interested in providing engineering design services for pedestrian underpasses of USH 10 at Canton Street and USH 10 at Eagle Ridge Drive. The successful applicant will complete these services on or before June 30, 2017. Engineering services shall be sufficient to design and permit the project and may include, but will not be limited to, those listed in Section B - Scope of Services.

B - SCOPE OF SERVICES

The minimum scope of services will include, but is not limited to the following:

- Coordinate and attend kickoff meeting with City of Prescott Staff and Mayor.
- Determine existing conditions:
  - Submit Diggers Hotline Request.
  - Complete topographic survey of North Acres Road, USH 10 and Orrin Road from Kassan Drive to and through Canton Street including locating existing right-of-way monumentation. Also complete topographic survey of Eagle Ridge Drive, USH 10 and Orrin Road from Campbell Street to and through Borner Street including locating existing right-of way monumentation.
  - Research right-of-way by obtaining recorded right-of-way plats, plats and CSMs.
  - Complete wetland verification site visit with certified wetland delineator. If wetlands are encountered, complete wetland delineation in spring 2017.
  - Complete geotechnical exploration with a minimum of five (5) soil borings for each location to determine approximate subsurface conditions including soils and bedrock elevation.
  - Prepare map of existing conditions including right-of-way.
- Preliminary plans and coordination:
  - Prepare preliminary (30%) plan set (including preliminary staging plan) and cost estimate.
  - Submit preliminary materials to City of Prescott and WisDOT for review.
  - Submit preliminary plans to utilities for utility coordination purposes.
  - Coordinate and attend preliminary plan review meeting with City of Prescott and WisDOT.

    - Present preliminary plans to the City of Prescott Public Works Committee.
- Draft plans and coordination:
    - Prepare draft (90%) plan set, bidding documents and cost estimate.
    - Submit draft materials to City of Prescott and WisDOT for review.
    - Submit draft plans to utilities for utility coordination purposes.
    - Coordinate and attend draft plan review meeting with City of Prescott and WisDOT.
    - Present draft plans to the City of Prescott Public Works Committee.
- Final plans and coordination:
    - Prepare final (100%) plan set, final bidding documents and cost estimate.
    - Prepare and submit WisDOT permit applications.
    - Prepare and submit WisDNR notice of intent and/or wetland disturbance permit application(s) (if applicable).
    - Present final plans to the City of Prescott Public Works Committee and City Council.
- Bidding (not included in current scope).
- Funding (not included in current scope).
- Construction (not included in current scope).

C - QUALIFICATIONS

The City of Prescott expects that, at a minimum, the engineering firm must meet and demonstrate the following requirements:

1) Be licensed to provide engineering services in the State of Wisconsin
2) Be on WisDOT's "Roster of Eligible Engineering Consultants".
3) Effectively demonstrate experience designing pedestrian underpasses.

D – PROPOSAL CONTENTS

At a minimum, the Proposal should include the following information:

1) Engineering firm name, address, telephone number, email address and contact person.
2) A statement of engineering firm's interest, qualifications, and familiarity with the City of Prescott and the current project.
3) A description of the engineering firm, including brief history, the number of employees and their discipline, philosophy regarding client services, location(s), years in business, etc.
4) A summary of its intended project approach.
5) Resume of the proposed project manager.
6) Resumes of other key personnel who may be assigned to conduct various tasks.
7) List of anticipated subcontractors.
8) Three pedestrian underpass projects in the State of Wisconsin for which the engineering firm has provided design services. Include Name of Municipality, Project name, Contact person, Phone number and/or E-mail address, Engineering firm's key personnel assigned to the referenced project.
9) Carrier and coverage limits for Errors/Omissions Coverage.
10) Proposed Professional Services Agreement, including the proposed engineering design cost on a lump sum basis.

The Proposal shall not exceed twenty (20) pages in length.

E - SUBMISSION

Submit four (4) hard copies and one electronic copy (in .pdf format on compact disc or a USB drive) of the Statement of Qualifications on or before 4:30 p.m. on December 15, 2016 to:

City of Prescott
Attn: Hank Zwart, Director of Public Works
800 Borner Street
Prescott, WI 54021

Questions may be directed to Hank Zwart at 715-262-5544.

F - SELECTION PROCESS

Proposals will be reviewed by a selection committee comprised of the City Administrator, Director of Public Works and members of the Public Works Committee. The selection committee will select up to three engineering firms to be interviewed by the selection committee. The selection is subject to the following criteria:

1) Experience and qualifications of the engineering firm.
2) Experience with pedestrian underpass projects.
3) Engineering design cost.

An oral interview process will consist of each engineering firm responding to questions from the selection committee. The selection committee will rank the engineering firms and make a recommendation to the Mayor and City Council.

The Mayor and City Council will have final approval.

The City of Prescott reserves the right to reject any and all responses, to waive informalities, and has the right, at its sole discretion, to accept the submittal it considers most favorable to the City's interest.

Johnson ▲ Block
AND COMPANY, INC.

Certified Public Accountants

406 Science Drive, Suite 100 ▲ Madison, Wisconsin 53711-1097 ▲ TEL 608-274-2002 ▲ FAX 608-274-4320

October 31, 2016

Vanessa L. Norby and the City Council
City of Prescott
800 Borner Street North
Prescott, Wisconsin 54021

We are pleased to confirm our understanding of the services we are to provide the City of Prescott for the year ended December 31, 2016. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Prescott as of and for the year ended December 31, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Prescott's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Prescott's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund
3) Wisconsin Retirement System Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Prescott's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1) Detailed Schedule of Revenues- Budget to Actual
2) Detailed Schedule of Expenditures- Budget to Actual
3) Combining Balance Sheet- Nonmajor Special Revenue Funds
4) Combining Statement of Revenues, Expenditures and Changes in Fund Balances- Nonmajor Special Revenue Funds
5) Combining Balance Sheet- Nonmajor Capital Projects Funds
6) Combining Statement of Revenues, Expenditures and Changes in Fund Balances- Nonmajor Capital Projects Funds

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Prescott's financial statements. Our report will be addressed to the City Council of the City of Prescott. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Prescott's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the City of Prescott in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management Responsibilities (Continued)

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will assist us in preparing cash and other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Johnson Block & Company, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Johnson Block & Company, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to perform field work on the audits in early March and to provide the final draft of our reports no later than April 15th each year. Kevin Krysinski is the engagement partner and is responsible for supervising and signing the report or authorizing another individual to sign it.

Our fees, including expenses, for the audit of the 2016 financial statements and other services described below will not exceed $29,500 for 2016.

Our fee includes the following:

- Assistance in drafting, typing, printing and binding the financial statements
- Preparation of a management letter
- Assistance with year-end closing adjustments

The quoted fees do not include any additional audits of tax incremental financing that may be required because of activity in the tax incremental districts and do not include single audits that may be required due to federal grant activity. We will provide a fee estimate for any years in which activity occurs.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Assistance related to GASB 68 will be billed at our standard hourly rates.

The municipality must submit an electronic annual report of each existing tax increment district (TID) to each overlying taxing jurisdiction. Annual reports must be submitted to the Wisconsin Department of Revenue (DOR) beginning July 1, 2017. Any late reports will be assessed $100 per day by DOR. If you would like our firm to submit this report, fees will be at our standard hourly rates.

Engagement Administration, Fees, and Other (Continued)

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter. Additional services will be at our standard hourly rates. Current rates are as follows: Partner - $250, Manager - $175, Senior - $140, Staff - $85 - $110.

We appreciate the opportunity to be of service to the City of Prescott and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Very truly yours,

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.
Certified Public Accountants
Madison, Wisconsin

RESPONSE: This letter correctly sets forth the understanding of the City of Prescott, Wisconsin.

Management Signature:_____

Title:_____

Date:_____

Governance Signature:_____

Title:_____

Date:_____

State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • EQUALIZATION BUREAU • EAU CLAIRE DISTRICT OFFICE

Mailing Address:
610 Gibson St Ste 7
Eau Claire WI 54701-2650
Phone: (715) 836-2866
Fax: (715) 836-6690
eqleau@wisconsin.gov

November 01, 2016

Jayne Brand
Clerk, City of Prescott
County of Pierce
800 Borner St
Prescott, WI 54021

First Notice of Non-Compliance

Notice information

Full value assessment - state law (sec. 70.05(5)(b), Wis. Stats.), requires a taxation district to assess property at full value at least once in every 5-year period. To meet this requirement, the total assessed value of each major class must be between 90% and 110% of full value. A 'major class' of property is defined as a property class that includes more than 10% of the full value of the taxation district. If the assessed value of each major class of property in a taxation district is not within 10% of full value at least once during a four year period, the Wisconsin Department of Revenue (DOR) is required to notify the taxation district.

Non-compliance timeline - after four consecutive years of non-compliance, DOR issues the First Notice of Non-Compliance. After five consecutive years of non-compliance, we issue the Second Notice of Non-Compliance. If a taxation district is out of compliance for six consecutive years, DOR issues an Order for Supervised Assessment.

Compliance status

The City of Prescott has been out of compliance for four consecutive years, which does not meet the statutory requirement. DOR calculated the following percentages of assessed to full value for major classes of property in the taxation district for the current and three preceding years. If a ratio is not displayed, it is not a major class.

Class	2013	2014	2015	2016
Residential	106.80	99.44	94.89	95.75
Commercial	87.07	83.09	84.83	84.12
Undeveloped, Ag Forest, Forest, & Other				
Personal Property				

Note: If the Statement of Assessment was not available as of this notice, ratios could not be calculated and are displayed as zeros.

Next steps

If the assessed value of each major class of property is not within 10% of the full value in 2017, the taxation district will not be in compliance with state law (sec. 70.05 (5)(d), Wis. Stats.), and DOR will issue a Second Notice of Non-Compliance. If compliance is not achieved in 2018, DOR will order "Special Supervision" of the following year's assessment for the taxation district.

Direct Inquiries To: Diane Forrest
Supervisor of Equalization
Eau Claire District Office

cc: Head of Government
Assessor

Prescott Area Community Education

1220 St. Croix St.
Prescott, WI 54021

Telephone: 715-262-4676

Email: ppeters2@prescott.k12.wi.us

October 26, 2016

Mayor Hovel, and City of Prescott Councilmembers:

Re: Prescott Seniors Gathering Place

Prescott residents have been working toward a senior center for many years. Group members have visited the Hastings and Ellsworth senior centers and talked with other programs. With the construction of the new Prescott High School, the district has been able to offer space for use by seniors. Recently, more than 30 excited and energized people have come together to start planning for a January opening of the ***Prescott Seniors Gathering Place.*** On September 28 and again on Oct 13th people met to put dreams into reality. Four sub-committees were established to handle Facilities, Fundraising, Staffing/Programing, and Membership/Publicity. It's difficult to estimate just how many people will participate in the long run. However, as a target we have planned to be open Tues, Weds, Thurs from 10:00 AM to 3:00PM. If 10 people attend each section, that will add up to 120 participants each month. Great programming and energetic publicity should help us steadily increase numbers.

We need help from the City to accomplish this dream. The Prescott School District—in addition to providing a room dedicated to seniors and access to another community room—has provided paint, a couch, chairs, and a ceiling mounted projector/screen. The district will also manage our funds through Community Education. We are planning to approach the Prescott Foundation to help us outfit the space with antique table and chair sets. However the list of needed items includes even more. Support of $5000 would help us cover the following additional expenses:

- **Laptop** - to hook up to the projector in either the gathering space or community activity room - could be used by speakers who have presentations, to watch movies, etc. The laptop could also be used unhooked from the projector to play Pandora, access the web, etc.
- **TV and Wii Console/Extra Controllers** - Wii Bowling is popular at the Hastings Center and the Programming Committee has mentioned it here as well. At least 4 controllers and a few packs of AA batteries would be required. The TV could be used separately for football parties, etc.
- **Ongoing Education Fund**- resources to pay for speakers, hire a bus for field trips and other activities planned by the programming committee.
- **Monthly Community Forum** - money for a monthly soup and pie lunch where members meet with City or School District officials to talk about community concerns.
- **Mighty Lite Tables** for Community Room - Currently the 4 plastic banquet tables in that room are being borrowed from the District Office and School Health Department, hence they could need them back from time to time. Mighty Lite is the brand of the ones in Hastings that they group touring the facility liked.
- **Entry Cards and Card Readers** – We have to work with the school district to open access to the senior's room while controlling entry into the rest of the school building.
- **Larger Popcorn Popper and Supplies** - for when showing movies, watching sporting events, hosting student classrooms, etc.

- **Cubicle Storage/Someplace to put Purses etc.** - this was noted by the proposal committee last winter - you can get these fairly inexpensively at Menards/Target.
- **Broom/Dust Pan** - while the rooms are cleaned, there might be small spills etc. which could easily be swept up by those using the room.
- **Fridge** - Someplace to keep refrigerated condiments, potluck items, etc.
- **Microwave and Cart** - for hosting potlucks, etc.
- **Extra Lighting for Community Room** – it was noted after holding a class/speaker in the room recently, that the way the lights are hooked up, it is still too light to see the projector screen very well when shutting one switch off...but obviously shutting off both switches makes the room dark and individuals can't see to take notes, etc. The instructor suggested some moveable plug-in lighting that would allow both light switches to be off, but allow people to see what's at their table.
- **Pickleball Equipment** – people have asked us to offer pickleball in the Intermediate School Gym.
- **Bingo and Game Equipment** – to be used for casual card games or tournaments.
- **Artwork**- purchased from local artists for the walls.
- **Bench Outside Door** – for people to enjoy nice weather while waiting to enter.
- **Linens/Towels.**

The community school program through Penny Peterson has provided organizational support, ongoing participant recruitment, and program opportunities. As the Gathering Place opens we anticipate collaborating with the City of Prescott, churches, Borner Farms, Freedom Park, the Prescott Foundation, Kiwanis, and other community groups to establish educational and recreational opportunities specifically for seniors.

The Prescott Senior Gathering Place is planning an open house for Jan 17, 2017. The City's support will help us meet this goal and establish a wonderful and needed organization in our beautiful town.

Thank you for considering this request.

Prescott Senior Gathering Place Leadership Team
* Char Vick
* Tom Magnan
* Roger Hulne
* Janet Cleary
* Karen Lehman
* Cheryl Demuth

$50.00 np

CITY OF PRESCOTT

800 Borner Street North • Prescott, Wisconsin 54021-2012
(715) 262-5544

OPERATOR'S LICENSE APPLICATION

Instructions:

1. Submit signed and completed application.
2. Pay $25.00 renewal license for 2 years due in odd number year, $50.00 new license fee ($25.00 of this fee is for the background check).
3. All licenses are subject to City Council approval. Allow two weeks for processing.

Full Name (first, middle, last) Erica Angeline Crosby

Address 2601 yellowstone Dr

City Hastings State MN Zip Code 55033

Telephone # 612-212-9060 Driver's License # & State W613297646110 MN

Date of Birth 12/17/85 Place of Birth Hastings

New License X Renewal ____

Have you completed responsible beverage server training course? X Yes ____ No

Establishment where license will be used No Name Starting Date ____

Have you ever been convicted of a felony? Yes ____ No X

If yes, date of conviction ____ Court ____

Nature of Offense ____

Have you ever been convicted of violating any laws of the State of Wisconsin or the United States? Yes X No ____

If yes, date of conviction 1/13/16 Court Dakota

Nature of Offense DWI in MN

Have you ever been convicted of violating any license law or ordinance regulating the sale of alcohol beverages or intoxicating liquors?

Yes ____ No X

The applicant hereby applies for a license to serve fermented malt beverages and intoxicating liquors and agrees to comply with the following:

A. All federal, state, and local laws, resolutions, ordinance statues and regulations affecting the sale of fermented malt beverages and intoxicating liquors.
B. Wisconsin Statues 125.32(2) and 125.68(2).

Applicant Signature [signature] Date 11/4/16

City Use Only:

Date Filed ____ Fee Paid ____ Receipt # ____ Application # ____

Chief of Police Approval ____ Date ____

City Council Approval ____ Date ____

KATHLEEN VINEHOUT
STATE SENATOR

October 19, 2016

Jayne Brand
City of Prescott Administrator
800 Borner St.
Prescott, WI 54021

Dear Ms. Brand,

Thank you for sharing your resolution entitled, "#JustFixItWI Transportation Funding." I appreciate your support for fixing Wisconsin's transportation funding crisis. Please share this response with the members of the Prescott City Council.

Wisconsin's transportation infrastructure faces a major and immediate problem. We are overextended on debt, large-scale mega projects have been delayed and large projects outside of Milwaukee and Madison are being put off. There is no shortage of ideas to start moving in the right direction, but so far, leaders in Madison have been unwilling to address this topic head-on.

Just recently, Department of Transportation Secretary Mark Gottlieb released his budget recommendations for Governor Walker. Once Governor Walker reviews the recommendations, he will decide which ideas to introduce in his budget in February.

We are completely overextended with debt – twenty-five cents of every transportation dollar is being spent on debt service. The transportation fund's shortfall is mostly due to the legislature eliminating indexing of the gas tax in 2005. We need to figure out how to replace this shortfall and implement a solution for keeping the fund solvent. Many ideas have surfaced, in fact, Secretary Gottlieb offered two-dozen alternatives to remedy our funding shortfall. Some of those ideas are increasing the gas tax, creating tolls, or increasing vehicle registration fees to name a few.

I have written about this topic many times. I've included my column from July 1, 2016 entitled, "Four (Not so Easy) Ways to Balance the Transportation Budget" for your review. This will

State Capitol • P.O. Box 7882 • Madison, WI 53707-7882 • Office: (608) 266-8546 • Fax: (608) 267-2871
Toll Free: (877) 763-6636 • Sen.Vinehout@legis.wisconsin.gov

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continue to be one of the biggest issues we face next year once we commence our work on the budget.

Another thing you should watch out for is the nonpartisan Legislative Audit Bureau's audit of the State Highway Program, one of the largest program expenditures of the transportation fund. The LAB is working on this audit right now and plan to release it soon. This will help give us a clearer picture of the problems facing our transportation infrastructure and ensure we are using our resources responsibly.

I appreciate your work on this resolution. Governing is a team sport. Please be sure to tell your friends and family in other parts of the state to contact the Governor and their local legislators so we can build a strong coalition of the transportation funding supporters.

Sincerely,

Kathleen

Kathleen Vinehout
State Senator
31st Senate District

KATHLEEN VINEHOUT
STATE SENATOR

July 1, 2015

Four (Not so Easy) Ways to Balance the Transportation Budget
By
Senator Kathleen Vinehout

"If it was up to you," the Chamber of Commerce moderator asked area legislators, "How would you solve the transportation problem?"

Budget talks are stalled. Legislators can't seem to find a way through the labyrinth of interests stalking the Capitol halls. One main sticking point is how to balance the transportation budget.

Governor Walker left lawmakers with $1.3 billion in new debt to pay for roads over the next two years. Among many decisions the governor made was to increase spending in the Major Highway Development Program by $100 million or over 13%. He borrowed $109 million to pay for this spending.

One decision the governor did not make was to take any of the two-dozen suggestions of his Secretary of Transportation to make possible changes in revenue – new taxes or fees.

Of course, borrowing $1.3 billion to pay for spending means *someone* in the future *would* have to increase taxes and fees. This is true because, by the end of the budget nearly a quarter of the spending on transportation is on debt service –an unsustainable amount.

So how to fix the transportation budget? The answer is to raise revenue, lower spending, cut debt and improve efficiencies in the dollars we spend.

Easy to say – hard to do.

To raising revenue: the simplest and easiest to administer is to increase the per-gallon gas tax. I suggest by a nickel.

Talking through options with our nonpartisan Legislative Fiscal Bureau (LFB) analysts, I was reminded of lawmakers' changes in 2006 that eliminated indexing (or matching to inflation) of the gas tax. If this law were still in place, the tax would be 6.5 cents more and better kept up with rising costs.

The LFB analysts also reminded me average fuel economy has improved giving consumers a 2.7-cent "bonus" (my words, not theirs) as improving gas mileage gets us farther on a gallon of gas. To quote LFB analyst Al Runde:

Paying less in fuel taxes for the same miles driven means that while the state's roads receive the same impact [wear], fuel tax revenues associated with those miles driven has fallen, making it more difficult for the state to maintain and construct its roads."

To changes in spending: I suggest we cut the really big road projects in Southeast Wisconsin by about $100 million, not buy the 13% increase the governor wants in the "majors". Instead, cut both it and the Highway Rehab program by $50 million each. Get rid of the TEA program (an economic development program that has no evidence of success) as well as a new pilot program to eliminate competitive bidding (not a good idea!).

I would limit the Freight Rail Program to its current balance. My constituents simply cannot justify borrowing $43 million to buy new state-owned railroad with all the other deep cuts in this budget.

These changes and others could cut borrowing in half and allow for significant spending increases in local and state road repair, transit, and other alternative transportation options. In my alternative transportation budget, I also add investments in rail-crossing improvements and rail emergency preparedness – two important constituent concerns. In addition, I return money the governor 'raided' from the general fund to pay for road repairs.

Finally, answering the thorny question of how to get a better "bang for our buck" in road spending. The conservative Reason Foundation studied state transportation spending for over two decades. A study released last fall provides clues to Wisconsin's road spending.

I compared numbers between Minnesota and Wisconsin –two states with similar weather and miles of state-owned roads. Over three years, Minnesota's total spending on transportation per state-controlled mile grew less than 3%. During the same period (2009-2012) Wisconsin's spending per state-controlled mile grew 37%.

By 2012, Wisconsin spent $226,901 per state-controlled mile to Minnesota's $132,230.

I don't know why spending is so different but I think Wisconsin taxpayers ought to find out why. That's why I am renewing my call for a comprehensive audit of Transportation.

Solving the Transportation budget will be difficult. Delaying projects will take their toll on residents and business. However, making our grandchildren pay for our inability to say "no" is not a responsible choice.

FOCUS
09.30.2016 • No. 18

Transportation financing (I): The local impact

State and local road funding will be central to the 2017-19 state budget debate. Stagnant state aid funding, state-mandated local property tax limits, and local street maintenance needs are prompting some counties and municipalities to consider local vehicle registration fees to fill their revenue shortfalls. Also called "wheel taxes," these little-used fees are "piggybacked" on the state registration fee.

Wisconsin transportation funding will likely dominate the 2017-19 state budget debate as legislative leaders and Gov. Scott Walker (R) grapple with whether to raise revenue or rearrange spending priorities.

Finance trends

For almost a decade, the state's two main sources of transportation revenues, gas taxes and vehicle registration fees, have been stagnant. In 2005, lawmakers and Gov. James Doyle (D) repealed inflationary adjustments in the gas tax, with the last one taking place in 2006. In 2008, they raised vehicle registration fees from $55 to the current $75, the last such increase.

The impact on revenues has been significant. Gas tax collections rose a total of 4% between 2009-10 and 2014-15, to $1.0 billion, while registration fees increased 7%, to $656 million (m).

On the spending side, state aids to local governments for road and street maintenance have generally been flat in recent years. New transportation revenue has gone to major construction projects, notably in southeastern Wisconsin. These projects have been funded mainly by increased borrowing, but lawmakers also voted to delay some projects to reduce debt.

Gov. Walker recently said his proposed 2017-19 state budget would provide no new revenue sources for transportation but would increase funding for local roads and streets by $65m, to $906m for the biennium. He also plans to further delay major construction projects around the state.

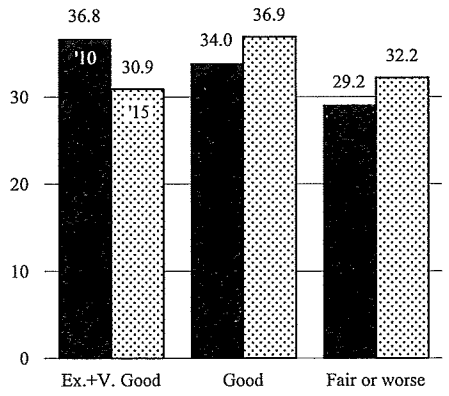
Assembly Republican leaders have long said they are open to new sources of transportation revenues, including toll roads, naming rights, and even some local-option revenues. Senate leaders, meanwhile, indicate they are unlikely to challenge the governor.

A bumpy ride?

Local streets and roads are central to the state's transportation system. Wisconsin has 11,800 miles of state and Interstate highways, compared to 103,000 miles of county roads and municipal streets.

One indication of how the ongoing transportation funding stalemate is affecting local governments comes in a report from WISTAX for the League of Wisconsin Municipalities, *"The State of Wisconsin's Cities and Villages."*

Local Street Ratings Begin to Decline
Percent of Streets Rated by Category
2010 vs. 2015



The report, which examined spending data and surveyed officials from about 500 municipalities, found that many communities shifted their spending priorities away from street maintenance to police and fire services since the start of the 2007-09 recession.

The impact of that shift on local street quality is beginning to emerge. WISTAX researchers found that the share of streets rated "excellent" or "very good" by the state declined from 37% in 2010 to 31% in 2015, while the share rated "fair" or "worse" rose from 29% to 32% in the same period (see chart).

The decline was greatest in the state's largest municipalities, where the share of streets in the three best categories declined from 70% to 65%. The largest municipalities also had the most streets in the lowest-rated categories.

Delaying needed maintenance can be costly. According to the state Department of Transportation, the average per-mile cost of resurfacing a road to extend a pavement's structural life is $606,000. That cost doubles if major reconditioning is needed, and quadruples if reconstruction is necessary.

Wheel taxes revisited

Against this backdrop, several counties and municipalities, including Milwaukee County and the city of Green Bay, are considering local vehicle registration fees—also known as wheel taxes—as part of their budget deliberations this fall.

Although wheel taxes have been on the books since the 1960s, they have been rarely used until recently. Of the 16 counties and municipalities with wheel taxes, 13 adopted them within the past two years. The taxes range from $10 to $25 annually.

Local officials supporting the wheel tax say they have few options: State levy limits restrict how much local governments can raise property taxes, while borrowing for routine maintenance carries long-term costs.

Public response to local wheel taxes has been mixed. La Crosse County officials shelved their proposal in the face of widespread opposition, while Marshfield voters rejected the tax in August. Wausau will vote in November on a $20 fee, which would be in addition to the $25 tax recently approved for Marathon County.

For state officials, wheel taxes could offer a way out of the transportation funding stalemate by shifting responsibility for raising taxes to local decision-makers.

For local officials, however, the long-term benefits are less clear. Once local revenues are increased, state officials might not feel an obligation to find a long-term solution to transportation funding.

With no new state support for streets and roads, local officials could eventually find themselves facing the same dilemma as state leaders: using a stagnant source of revenue to fund rising costs.

The discussion of Wisconsin's transportation funding brings to mind an old television advertisement where a grimy auto mechanic explains how delaying basic maintenance costs more in the long run.

Car owners always have a choice, he says. "You can pay me now. Or you can pay me later." ☐

wistax
Wisconsin Taxpayers Alliance
401 North Lawn Avenue • Madison, WI 53704-5033
608.241.9789 • www.wistax.org

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SchoolFacts16

Coming soon! Wisconsin's only source for one-stop comparison of finances in all 424 school districts. To order, use contact information above. Discounts for annual donors!

Capitol Notes

■ *Gov. Scott Walker (R) announced several staffing changes recently. He named Waylon Hurlburt, currently Senior Advisor to the Governor, as state budget director. Hurlburt has worked for Walker since 2011 and previously worked in state legislative offices beginning in 2006.*

Hurlburt succeeds Michael Heifetz, who held the job since 2013. Heiftetz has been named the state's Medicaid Director and Administrator of the Division of Health Care Access and Accountability. Heifetz was vice president of governmental affairs at a Madison-area health care organization for 11 years. He also worked in state government for 10 years.

■ *The state's uninsured rate continued its decline in 2015, dropping to 5.7 percent in 2015, according to figures released recently by the U.S. Census Bureau. Last year, 323,000 Wisconsinites went without health insurance. That's down from 2014, when 418,000 residents had no coverage, a 7.3 percent rate. In 2013, the state's rate was 9.1 percent. (Wisconsin Health News)*

■ *Brown County has fueled a controversy over plans to start charging cities and villages to print their annual property tax bills. County officials say the new fees—85 cents per bill—are part of an effort to recoup the costs of providing service to local municipalities. (USA Today Network)*

Focus is published by the Wisconsin Taxpayers Alliance, 401 N. Lawn Ave., Madison, WI, 26 times per year. Subscriptions are $44 for one year. WISTAX contributors of $85 or more receive a free copy. Media is encouraged to quote contents, with credit to WISTAX. Electronic reproduction or forwarding is prohibited, unless permission is granted. Send requests to wistax@wistax.org. Per IRS regulations, WISTAX financial statements are available on request.

FOCUS
09.30.2016 • No. 19

Transportation financing (II): Debt exacerbates state challenge

For years, Wisconsin has had a problem matching transportation "wants" with available revenues. Gas taxes and vehicle registration fees, the main sources of transportation fund support, are not growing. Meanwhile, past and current bonding for highways has led to a five-fold increase in associated debt service. These debt costs are putting further pressure on both the transportation and general funds.

One of the most difficult questions facing Gov. Scott Walker (R) and Republican legislative leaders as work begins on the 2017-19 state budget also dogged them during 2015 budget deliberations: How does Wisconsin pay to repair or replace its aging highways, particularly in the urban southeast, with gas taxes and vehicle fees that have been stagnant for years?

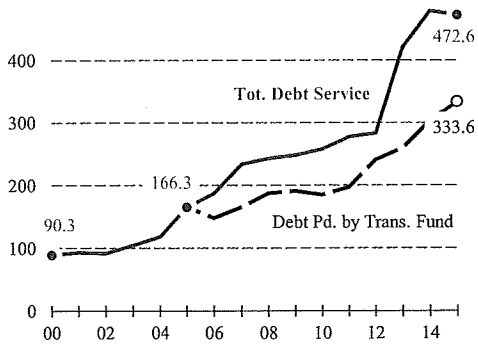
Background to an old problem

Reasons for sluggish revenues are generally understood: more energy-efficient vehicles that use less gas; young millennials and retiring boomers who drive less; and the "flat" 30.9 cents/gallon gas tax and $75 per vehicle registration fee that lose value to inflation. By contrast, state income and sales taxes automatically capture new earnings and purchases, virtually guaranteeing the state new revenue every year.

Other aspects of the transportation finance puzzle are less understood. One is the segregated nature of the Department of Transportation's (DOT) fund; that is, it operates with earmarked fuel taxes and registration fees, until recently without the benefit of state general fund taxes, such as those on income and sales.

The problem is that this segregated fund was repeatedly used in the last decade to help erase general fund shortfalls. Transfers began in 2001-02 and occurred every year through 2010-11. A total of about $1.4 billion (b) was removed from the transportation fund.

Transportation Debt Costs Grow
Total (Blue) and Trans.-Fund Supported (Black), $m



New complication: Debt

Under the prior governor, these transfers led to a surge in bonding to replace the lost funds. Under the present governor, borrowing continued to increase in order to supplement sagging gas taxes and fees. Debt service costs rose from $90.3 million (m) in fiscal 2000 to $472.6m in 2015 (see chart).

The most problematic part of the growing debt is the significant amount that was repaid with transportation revenues. As the chart (dashed line) indicates, that figure doubled in 10 years from $166.3m in 2005 to $333.6m last year.

The squeeze that debt service puts on the DOT fund is best understood when these expenses are compared to transportation revenues available to cover the costs. Debt service siphoned $90.3m, or 7.1% of state revenues, from the fund in 2000. That figure increased to 11.2% by 2005 and remained at about that level through 2011. Since then, the percentage has grown, reaching 17.4% in 2015.

A recent letter from Republican Assembly leaders to the governor shows that, under DOT's pending 2017-19 budget request, these percentages will continue to rise, reaching 22.9% of revenues by mid-2019.

A national comparison

For those trying to grasp the magnitude and meaning of transportation fund borrowing, the technical terms and figures mentioned here can be daunting.

The more familiar issue of the federal budget and national debt provides context. Unlike Wisconsin, the federal government is not required to balance its budget, and accumulated U.S. debt is approaching $20 trillion. According to the nonpartisan Congressional Budget Office (CBO), interest expenses on this debt currently equal about 6.6% of federal spending and 7.7% of revenues. The difference between the two is due to deficit spending.

To those interested in the long-term dynamics of federal debt and interest costs, the Wisconsin experience is instructive. Debt service claims on state transportation revenues are already double or triple those made on U.S. revenues or spending. Wisconsin's debt service costs will exceed 22% of state transportation fund revenues next year. CBO estimates that federal debt costs will not reach similar levels relative to revenues or expenditures until the 2040s. The "ripple" effects that will occur later in Washington are happening in Madison.

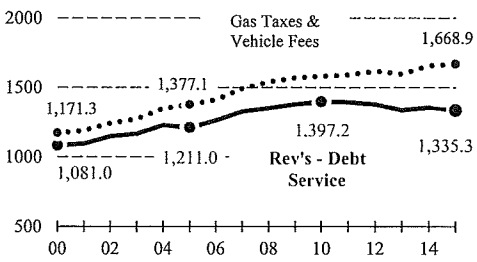
DOT revenue squeeze

The adverse effects of inflation, high-mileage vehicles, and generational change on transportation revenues have received attention. How rising debt expenses are also affecting revenues has not.

Since these costs are partly repaid with transportation revenues (see chart, p. 1), it is worth examining how they are affecting the two principal sources of transportation income—gas taxes and registration fees—available for construction and repair of state and local roads.

The chart above shows total transportation revenues from the two sources

Debt Costs Cut Available Trans. Revenues
Net (Blue) and Tot. Gas + Veh. Fees (Black), $m



(dotted line). It also reveals how the net totals are effectively reduced by debt service (blue line). In 2000, the difference between the two was $90m ($1,171.3m less $1,081.0). Last year, the difference had more than tripled to $333.6m ($1,668.9m - 1,335.3m). That gap represented a 21% drop in revenues available to fund transportation projects.

Another squeeze

During 2002-11, the transportation fund propped up the general fund; now it's the reverse. A small portion of general fund taxes (0.25%, or about $36m) are earmarked for transportation. The general fund also pays part of transportation debt service—$139m last year. These subsidies raise two questions: Is the transportation finance problem actually understated? And, what does this mean long-term for education, health care, and county/municipal aids paid with general fund taxes? □

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Capitol Notes

■ *The Tax Foundation ranked Wisconsin's tax code 39th in the nation for competitiveness, according to a recent report. The report measures more than 100 variables in five different tax categories: corporate, individual income, sales, property, and unemployment insurance.*

Wisconsin received the following rankings in each category: Overall tax climate: #39; corporate tax structure: #3; individual income tax structure: #43; sales tax structure: #7; property tax structure: #34; and unemployment insurance tax structure: #36.

The five states ranked most competitive were Wyoming, South Dakota, Alaska, Florida, and Nevada. Least competitive were Louisiana, Maryland, Connecticut, Rhode Island, and Ohio.

■ *Gov. Scott Walker (R) has created a task force on opioid abuse to deal with heroin and prescription painkiller abuse. The task force is co-chaired by Lt. Gov. Rebecca Kleefisch (R) and Rep. John Nygren (R-Marinette), and includes the commissioner of insurance, as well as the secretaries of corrections, health services, and safety and professional services (or their designees). Attorney General Brad Schimel, Sens. Leah Vukmir (R-Brookfield) and Janet Bewley (D-Mason) and Rep. Jill Billings (D-La Crosse) will also serve, as well as representatives from law enforcement and health care.*

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Toward a better politics? Options for disillusioned and alienated voters

History may show that the 2016 campaign set records for unbecoming discourse and voter dissatisfaction. Those seeking a new direction could examine a variety of election reforms, including nonpartisan redistricting; an end to party primaries; multi-member legislative districts; redesigned ballots that end "winner-take-all"; a part-time, citizen legislature; and gubernatorial power to shorten campaigns.

Voters tell pollsters they are tired of professional politicians, partisan gridlock, and expensive, endless campaigns. There are solutions, however, if they look to other states and nations.

No foxes in Iowa henhouse

Rather than let partisan foxes in the redistricting henhouse, Iowa uses an independent, nonpartisan commission to draw congressional and legislative districts.

Wisconsin leaves the task to state lawmakers where, when given the chance, both Democrats and Republicans have resorted to gerrymandering. Self-interested incumbents craft one-party districts that benefit themselves and their party, while dividing municipalities.

By comparison, Iowa's results have, for decades, been positive and nonpartisan. Districts are compact, politically competitive, and familiar, as they respect county and municipal boundaries.

Washington ends party primary

Another popular reform comes from Washington state. There, partisan primaries were long ago replaced with a single primary in which all candidates run and the top two vote-getters, regardless of party, advance to the general election.

The "blanket" primary, as it is called, recognizes the deficiencies of the party primary where nominees are chosen in low-turnout, summer elections dominated by well-funded interest groups and unforgiving party activists.

Since Wisconsin primary victors often face no November opposition, accountability to the general electorate suffers. Primary victors need only heed the wishes of a small cadre of primary voters.

The result is gridlock where the two parties move toward the ends of the political spectrum. Party leaders discourage bipartisan collaboration and punish caucus dissent. The Washington-style primary tempers some of these failings.

Kinder elections, better ballots?

In the U.S., elections are won by the single candidate with the most votes. Political scientists have shown that this "winner-take-all" system leads to two-party dominance. Ample evidence exists that the two parties then collude to write election laws that disadvantage independent and third-party candidates.

There are reforms that give supporters of all candidates a role in choosing public officials—and encourage candidate appeals to a wide range of general election voters.

■ *Multi-member districts.* One example used in Illinois until the early 80s is multi-member districts. Under this approach, if five candidates contest three seats representing one district, electors have three votes to cast in any way they choose for one, two, or three candidates they favor. This often meant that a heavily Democratic (or Republican) district was represented by two majority-party and one minority-party or independent legislator. In Illinois, now fiscally and politically dysfunctional, a number of well-known political veterans of both parties urge a return to the productive lawmaking days of multi-member districts.

■ *Multi-choice ballots.* An approach found at the municipal level in the U.S. and in several other countries is instant run-off voting (IRV). With IRV, there is no need for a primary. Voters rank their candidate preferences (1-2-3, etc.). When computers tally ballots, the candidate with the fewest first-place votes is dropped and those ballots are reallocated to voters' second choices. Instantaneous counting continues until one candidate emerges with a majority.

An easy-to-understand alternative to IRV is acceptability voting. Again, no primary is needed, and electors vote for every candidate they find "acceptable." The candidate rated most acceptable is elected.

A citizen legislature

If a part-time, citizen legislature is desired, New Hampshire's hybrid solution offers one model. There, the small, upper house consists of 24 senators. It is balanced by a lower house with 400 members elected from 204 districts (many multi-member) that, unlike Wisconsin, follow county lines. Each house member represents about 3,300 people.

What would a hybrid Badger legislature look like? The senate could remain full-time, dropping from 33 to 23 mem-

bers, while the part-time, reduced-pay assembly could grow from 99 to 299.

Critics note that this change requires a constitutional amendment, but proponents cite several advantages. Wisconsin would no longer be one of a dozen or so states with a full-time, professional legislature. Increased difference between the houses would enhance the checks and balances of a bicameral legislature. Smaller assembly districts (under 20,000 vs. almost 60,000 now) would be easier for part-timers to represent; senators would continue to be on full-time call.

An assembly with three times as many districts, each with one-third the constituents, has potential campaign benefits: Running for office would be cheaper and less time-consuming; candidate numbers and diversity would likely increase; and, greater citizen-candidate contact coupled with more districts might reduce the effectiveness of anonymous, special-interest expenditures.

Shorter, cheaper campaigns

Another way to cut campaign costs is found in parliamentary systems. A governor (limited to two terms of up to six years each) could have the option of, at most once during his or her tenure, dissolving the legislature and resigning, scheduling a general election within 60 to 90 days. This might also reduce voter fatigue, stimulate public interest, and provide the governor a tool to end legislative gridlock and seek renewed public support.

Finally . . .

A final change that is popular is term limits. Supporters like the turnover and new ideas the tern limits promote, while others worry about the resulting lack of lawmaking expertise.

Another form of limit sets the length of legislative sessions. Wisconsin has no limit, but many states do. One advantage is that session limits make it possible for part-time, citizen legislators to serve. □

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Capitol Notes

■ *The 2017-19 state budget process has begun. The governor issued budget instructions to agencies this summer; they returned their requests by Sept. 15.*

■ *In the UW System request, officials asked for $42.5 million (m) in state funding to improve the "educational pipeline" toward graduation and employment. The UW is foregoing a typical cost-to-continue increase, which usually reflects inflationary costs such as utilities. Such increases have averaged $88m per two-year cycle over the past six budgets, the UW said.*

■ *In addition to their requests, a new state law requires agencies to show how they would implement possible 5% spending cuts. Proposed reductions include: selling "one or more transportation aircraft to better align with historic flight trends," (Dept. of Administration); eliminating the ability for the Office of Emergency Management to replenish sandbags after flooding and closing National Guard armories (Military Affairs); eliminating a second license plate on vehicles, ending license plate renewal notices, closing all but one seasonal waysides, and reducing pavement marking, crack filling, and chip sealing (Transportation); ceasing investigations of election law violations (Elections Commission); and shifting $5.5 billion in asset management from internal fund managers to external managers (State Investment Board).*

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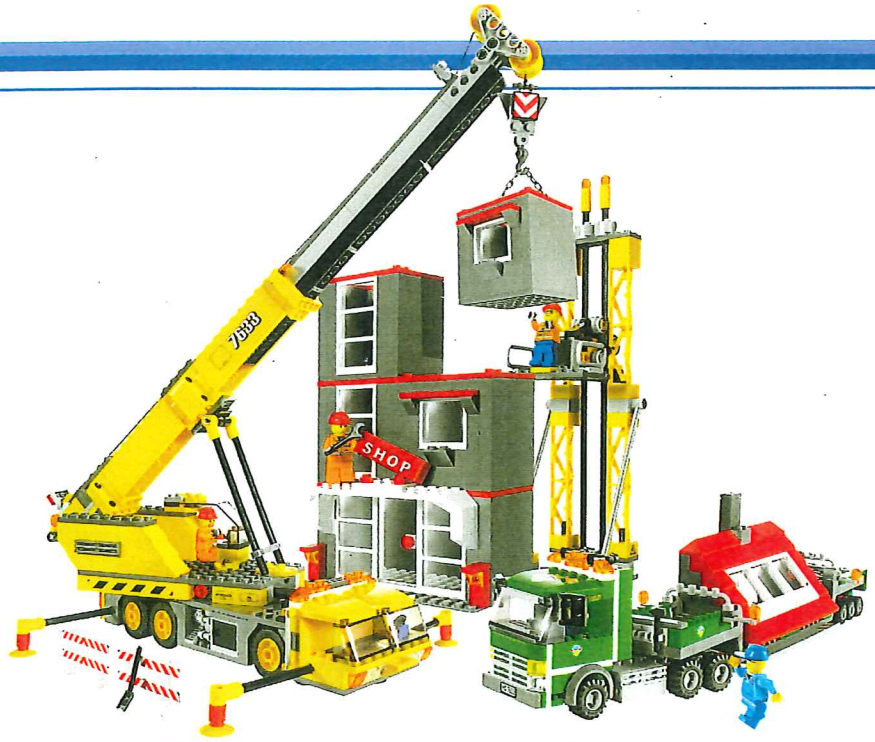

The Municipal Development Tool

TIF: How Does It Work? Is It Necessary? Risky? Overused?

Since 1982, local governments in Wisconsin have used more than $6.2 billion of property taxes on tax incremental finance (TIF) projects, including $3.5 billion over the past 10 years. The state currently has 1,212 tax incremental finance districts, with nearly two-thirds located in municipalities with fewer than 15,000 residents. Despite its widespread use, most state residents know little about TIF.

Tax incremental financing (TIF) is a municipal development tool originally designed to help cities redevelop areas that were blighted, in need of rehabilitation or conservation work, or suitable for industrial development. Over the years, laws governing TIF have changed, resulting in a current law that is more expansive than the original. With expansion has come questions about appropriate use of TIF for some projects.

Unfortunately, most Wisconsin residents know little about TIF, even though local governments have used more than $6.2 billion of property taxes on these projects since 1982, including $3.5 billion over the past 10 years.

TIF BASICS

Wisconsin's TIF law permits cities and villages—and in some cases towns—to divert property taxes from their typical uses to subsidizing private development in a specific area.

Often, to attract private investment in a city or village, the local government borrows money to make improvements (streets, sewers, etc.) in a certain area or to provide grants to the developer.

Property taxes generated from new or refurbished buildings within the designated area are used to repay the debt. The greater the private investment and property value growth in the TIF district (TID), the faster the borrowing is repaid. A basic TID timeline is outlined on page two.

Brief History

Passed in 1974, the original TIF law was relatively narrow and meant to target urban areas. This was a time of federal retrenchment in redevelopment financing.

The 1973-75 recession increased state lawmaker interest in sparking local development. As mentioned at the outset, only certain areas were eligible for TIF. Municipalities were required to show that the development would not occur without TIF. And TIF use was limited; a municipality could not create additional districts if the value of a proposed TID

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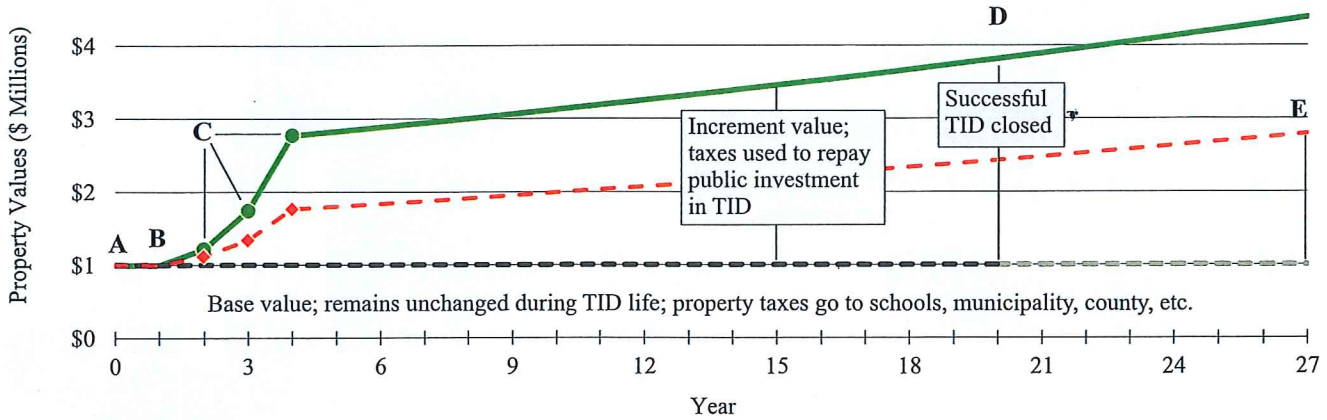
A TID Timeline

Total Equalized Property Values in Successful (green) and Unsuccessful (red) TID, $ Millions



A—TID created
B—$500K public investment
C—Private investment ($200K, $500K, $1 million)
D—Successful TID closed
E—Unsuccessful TID closed with outstanding debt repaid from municipal general fund

To aid understanding of TIF, a brief timeline of a hypothetical TID is discussed.

Proposing a TID

A local developer approaches city officials about a new development she would like to undertake. For it to be successful, public assistance in the form of TIF is needed. A new TID is approved (A) and the project moves forward.

Prior to development, all taxable property in the district is valued at $1 million (the base). Throughout the TID's life, property taxes levied on the base value continue to fund various local units of government.

Public Investment

The city borrows $500,000 for new sidewalks and street improvements in the district, and for a $50,000 cash grant to the developer (B).

Private Investment

With improvements in place, the project moves forward. The developer spends $200,000, $500,000, and $1 million, respectively, over three years (C).

The new investments, public and private, increase area property value. Ideally, following improvements, values continue to grow at rates greater than those in the rest of the community. Here, the district's value grows over 20 years from $1 million to $3.8 million.

Property Values and Taxes

While the TID exists, its value is split between the base—the area's value prior to district creation ($1 million)—and its increment (how much the area appreciated since district creation). For example, in year 15, the district's value is $3.5 million, a combination of $1 million in base value and $2.5 million in increment.

The total property tax rate (the sum of the municipal, school, county, technical college, and state rates) is applied to the value of the TID. Taxes from the base value go to all governmental units. Taxes on the increment, however, are used to repay the initial $500,000 borrowing. When the public investment is paid off, or at a time set by state law (see page three), the district is closed (D). Then, all property taxes from the district fund local governments.

Because of state-imposed tax limits, local governments generally do not receive additional revenue when a TID is closed. Rather, the increase in property value lowers property tax rates for all taxpayers in the municipality.

Unsuccessful TID

Not all TIDs are sucessful. The dashed line shows values in an unsuccessful TID with the same $500,000 public investment. Private investment totals just $700,000, or $1 million less than in the successful one. As a result, taxes on the increment are insufficient to repay the $500,000 borrowing. The district must close after 27 years, and the municipality repays what is remaining on the loan.

If the municipality has a second, successful TID, under certain circumstances it can use revenues from it to repay the borrowing in the unsuccessful TID (see page 5).

plus the value of all existing TIDs was more than 5% of total municipal property value.

Over time, many changes were made to the law, including some that were technical in nature. For example, early changes: clarified that a TID's base was its equalized (or fair market) value as determined by the Department of Revenue, and; specified the types of municipal expenditures that could be funded with TIF.

In addition to technical changes, the law was altered for specific cities or villages; current law includes 38 such paragraphs. Often, these targeted changes were ultimately expanded to all TIDs.

For example, prior to 1989, TID expenditures were limited to the first five years following creation of the district. However, lawmakers extended the expenditure period for TIDs in certain municipalities. In 1989, the expenditure period was extended to the first seven years for all TIDs.

Other legislation was not technical or targeted, rather it broadly expanded or limited TIF use.

Then vs. Now

The end result is a TIF law that is significantly different—and more expansive—than the original. Space limitations limit discussion to major changes.

Eligible Areas. Under the original law, only areas that were blighted, in need of rehabilitation or conservation, or suitable for industrial use were eligible for tax incremental assistance. In 2004, state lawmakers added "mixed-use" to the list of eligible projects. This type of project contains a combination of industrial, commercial, and residential properties, though new residential property cannot comprise more than 35% of total TID area.

Of 1,212 current TIDs, 284 (23.4%) are mixed use. That figure understates their popularity, however. Of 673 districts created since 2005, 284 (42.1%) were of that type.

TID Life and Expenditure Period. The 1974 law limited the maximum life of a TID to 20 years, though the district had to be closed earlier if all costs were reimbursed. Public expenditures were limited to the first five years.

Under current law, the maximum life depends on the type of district (blighted, rehab/conservation, industrial, or mixed use) and ranges from 20 to 27 years. However, extensions that add years to the life of the TID are allowed in some cases.

Now, expenditures can be made up to five years prior to the original maximum life of the district. In other words, expenditures can be made for the first 22 years in a district with a maximum life of 27 years.

Beginning in 2004, mixed-use developments were allowed under TIF law. Since then, 284 TIDs of this type have been created, or 43% of all new TIF districts.

Allowable Costs. State statutes delineate costs eligible for TIF reimbursement. Generally, these have changed little over the years. However, when lawmakers made mixed-use projects eligible for TIF in 2004, they added certain cash grants to developers to the list of reimburseable expenditures.

A second major change occurred in 2009. Since October of that year, municipalities can extend the life of a TID for up to one year after all costs are repaid. The tax dollars collected from the district during this period must be used to improve housing, with at least 75% benefitting affordable housing in the community.

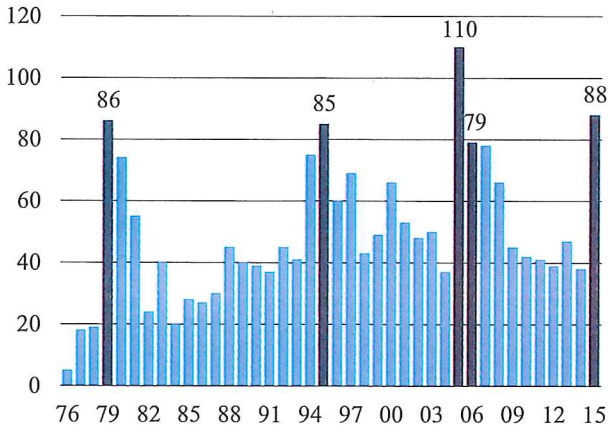
Limits on New TIDs. As mentioned, state law limits TID use by capping the percent of total property value in these districts. Under the original law, the cap was 5% (see above); under current law, the limit is 12% of total value.

INCREASING USE

Due partly to liberalization of the law, use of TIF has grown over the years.

TID creation is somewhat cyclical in nature. When the economy is growing and development is

Figure 1: TID Creation Follows Economic Cycle
Number of TIDs Created by Year, 1976-2015



strong, use of TIF expands somewhat. For example, during 1985-2000, as Wisconsin's economy emerged from recession and then boomed during 1985-2000, the number of TIDs created rose from 28 (1985) to 66 (2000). During 1994-97, municipalities created an average of 72 TIDs per year (see Figure 1, page 3).

Then, as both national and state economies retrenched after 2000, TID creation slowed. The number of new districts declined from 66 in 2000 to 37 in 2004.

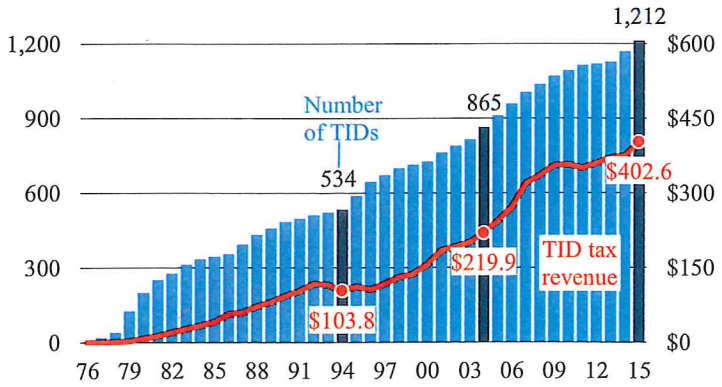
TIF use also expanded due to liberalization of the law. For example, in the three years after lawmakers allowed mixed-use TIDs (2005-07), municipalities created 267 new districts, including 116 (43%) of this type.

Growing Numbers of Districts

Since tax increment districts generally exist for 20 or more years, newly-created districts add to those already in place. In other words, the number in existence grows annually.

Figure 2 (bars) shows that by 1994, 18 years after creation of Wisconsin's TIF law, cities and villages here were operating 534 TIDs. Ten years later, that number had climbed to 865, a 62% increase. During 2004-15, the number increased another 40% to 1,212.

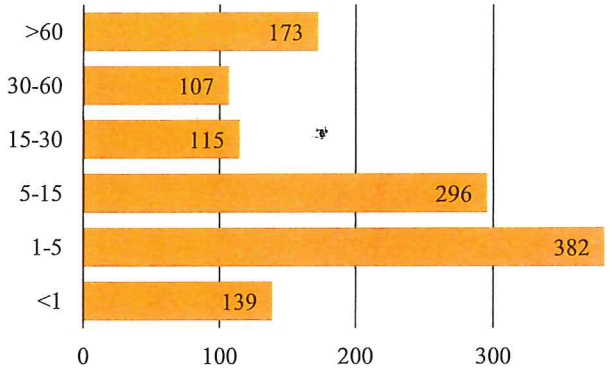
Figure 2: Number of TIDs Growing
Number of Existing TIDs by Year, 1976-2015



TID Location

Although TIF districts were originally intended to address urban blight, more than two-thirds of all TIDs today are located in communities with fewer than 15,000 residents (see Figure 3). In 2015, 139 TIDs (11.5%) were in municipalities with fewer than 1,000 residents, 382 (31.5%) were in communities with 1,000 to 5,000 residents, and 296 (24.4%) were in cities and villages with 5,000 to 15,000 residents.

Figure 3: Most TIDs in "Small" Communities
# of TIDs by Municipal Population (Thousands), 2015



The state's most populous cities, those with populations greater than 60,000, operated only 173, or 14.3% of all TIDs.

Many large cities have multiple TIDs. Milwaukee, the state's most populous city, has 48. Other cities with 10 or more TIDs include Oshkosh (18), Madison (17), Kenosha (15), Green Bay and Waukesha (both 14), La Crosse (13), Janesville, Menasha, and Racine (all 12), West Bend (11), and Fond du Lac, Manitowoc, and Sheboygan (all 10).

Increasing Revenues

As the number of districts has risen, so has TIF tax revenue (line in Figure 2). This is to be expected; if a TID is successful, its value rises each year, generating additional tax revenue. In 1994, the 534 TIDs generated $103.8 million in property taxes used to pay for public investment in the districts. That amount more than doubled over the ensuing 10 years to $219.9 million in 2004. In 2015, 1,212 districts generated $402.6 million in tax revenue.

Share of Value

Not only have TIF collections increased, they have grown as a share of all property taxes levied. In 1994, TIF tax collections accounted for 1.9% of all levies. By 2007, that percentage had climbed to 3.5%. With recession impacting new construction in the state, TIF revenues flattened somewhat during 2008-11. However, they have resumed growing since and now account for 3.8% of all property taxes.

Statewide percentages provide perspective on TIF usage. However, for individual municipalities, the percentage of total property value in TIDs is also used to cap usage. As mentioned, if that percentage is 12% or more, new TIDs cannot be created.

Table 1: TID Value as Pct. of Total Property Value
10 Highest Pct. and 10 Largest Cities, 2015

Municipality	Pop.	Tot. Mun. Value	TID Incr.	% of Val.
10 Municipalities With Highest TIF %				
Warrens	356	$55.1	$38.2	69.3%
Weyerhaeuser	228	$27.1	$18.5	68.4
Pittsville	875	$59.5	$32.7	55.0
Brokaw	241	$20.9	$10.0	48.1
Glen Flora	88	$5.5	$2.6	48.1
Cashton	1,107	$73.0	$31.1	42.5
Blue Mounds	938	$69.1	$26.4	38.1
Johnson Creek	2,933	$313.0	$113.1	36.1
Wilton	501	$26.6	$8.9	33.5
Oakdale	293	$23.7	$7.6	32.2
10 Largest Cities				
Milwaukee	594,666	$27,042.0	$1,496.8	5.5%
Madison	247,206	$24,596.4	$761.5	3.1
Green Bay	105,078	$6,080.6	$246.8	4.1
Kenosha	99,488	$6,072.6	$699.3	11.5
Racine	78,165	$3,212.4	$89.0	2.8
Appleton	74,286	$4,938.7	$168.5	3.4
Waukesha	71,699	$5,877.2	$249.5	4.2
Eau Claire	67,381	$4,872.7	$151.6	3.1
Oshkosh	66,717	$3,776.2	$264.1	7.0
Janesville	63,470	$4,165.1	$179.2	4.3

Of 420 municipalities with TIDs in 2015, 112 (27%) were above the 12% threshold and cannot create more TIF districts. Cities and villages with the highest percentages were generally small. Of the 10 with the largest percentages of total property value in TIDs, eight had fewer than 1,000 residents (see Table 1).

Among Wisconsin's 10 most populous cities, TIDs ranged from 2.8% of total value in Racine to 11.5% in Kenosha.

While some might look unfavorably at high TID percentages, that view is not necessarily warranted. Comparing Brokaw and Weyerhaeuser is instructive. Both have large percentages of their total property value in a TID, though one appears to be more successful than the other.

The Brokaw district was created in 1997 and was expected to close in 2020. However, its life has been extended 10 years to 2030, and municipal officials have designated it as distressed (see page 6). By contrast, the Weyerhaeuser TID was created in 2013, and its value has grown rapidly since inception.

RISKS

TIF use can be beneficial to a community by reinvigorating a stagnant or declining area, or by attracting new businesses. However, there are risks.

Over/Under Investment

A common use of TIF is funding infrastructure to attract business. The amount of public investment is an important factor in whether a district succeeds or fails.

A municipality may invest heavily in an area, hoping for growth to follow. However, large public investments require greater private development to repay the infrastructure costs. Insufficient development leaves a municipality—and local taxpayers—responsible for unpaid costs.

There is also a risk to underinvestment. If improvements in an area are insufficient, businesses may not find the site attractive. In that case, despite limited public investment, there would be little or no private investment to tax and the municipality would be left responsible for unpaid costs.

Donor Districts. In municipalities with multiple TIDs, these risks can be reduced. Under certain circumstances, cities and villages can use revenues from successful TIDs to fund the costs of unsuccessful ones. The "donor" district must have the same overlying tax jurisdictions as the recipient.

For example, the City of Appleton is in multiple counties. If it had a struggling TID in the Calumet County part of the city, it could not transfer revenues from another TID in the Outagamie County part of the city. Taxes from donor districts can only be allocated for costs related to low-cost housing, environmental remediation, blight, or rehabilitation, or to certain "distressed" districts (see below). "Donations" are limited to 10 years.

Dislocation

Some municipalities use TIF to encourage retail growth. Sometimes these TIDs are not downtown or in the community's main commercial district.

While the TID may be successful in terms of attracting new retail activity, it might adversely affect existing retail establishments. In some cases, retail stores move from the traditional commercial district to the TID, adding little value to the community.

Funding Public Services

Another risk with TIF is funding the increased demand for public services, such as police, fire, street

maintenance, and sometimes garbage pickup. This is of particular concern if the TIF project includes residential development. Since property taxes on the new development are used to repay infrastructure investments, the costs of these additional services are paid by residents and businesses outside the TID.

As of 2015, municipalities identified 88 TIDs as "stressed" and another 18 as "severely stressed", conditions that allow local officials to extend district lives.

Distressed TIDs

The 2007-09 recession significantly affected many TIDs. For those created in the few years prior to recession, the construction downturn after 2007 meant some of the expected development never occurred. Without this new activity, some TIDs were at risk of not generating sufficient tax dollars to repay municipal borrowing.

Other districts were underperforming prior to recession, and likely would not generate sufficient tax revenues to repay public investment. In 2009, lawmakers allowed cities and villages to declare certain TIDs either distressed or severely distressed.

A distressed TID is one in which project costs exceed expected revenues. A severely distressed TID is a distressed one whose value has declined at least 25% from its highest value. Only TIDs created before October 2008 are eligible for these designations. After September 2015, municipalities could no longer designate new distressed or severely distressed districts.

State law allows time extensions of these districts: for a distressed TID, 10 years beyond the original end date; for a severely distressed one, to 40 years of total life. It also allows the life of donor districts to be extended up to 10 years. The state currently has 88 distressed and 18 severely distressed TIDs.

By Type. Industrial TIDs (45 total, see Figure 4, left) accounted for 42% of stressed or severely stressed TIDs. Mixed-use (20), blighted (11), and rehabilitation/conservation (7) districts comprised smaller shares of the total. TIDs created before 1995 did not have to designate type; they accounted for 23 of the 106 financially stressed districts.

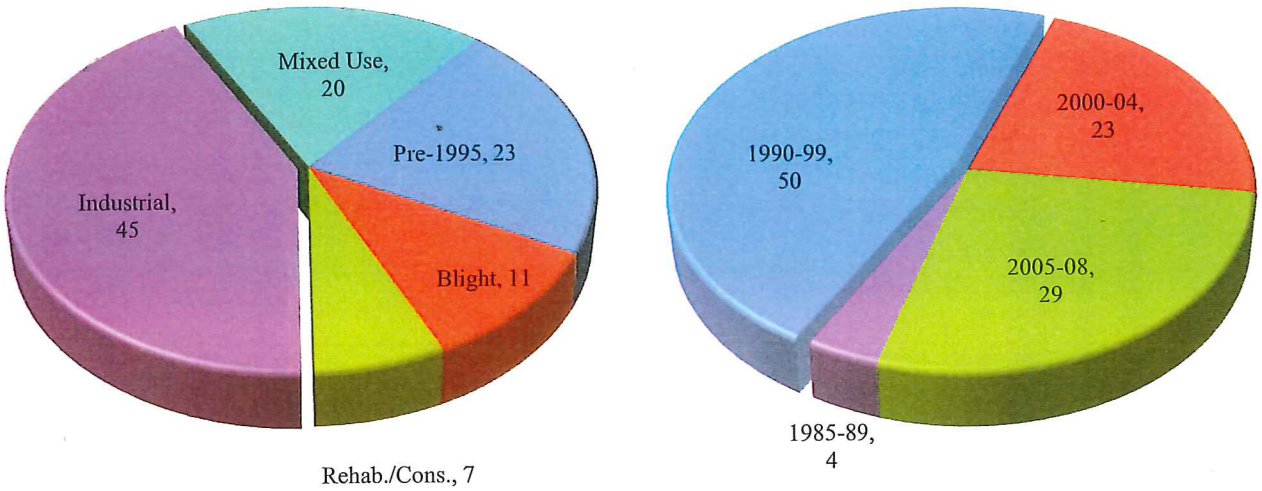
By Base Year. A second way to view stressed districts is by base (or creation) year. Nearly half (50 of 106) of these TIDS were created in the 1990s (Figure 4, right). Another four were created before 1990. In other words, more than half of all stressed TIDs had been in existence between eight and 23 years prior to the recession. For many of these, it was factors other than recession than made them "unsuccessful," but recession may have been the tipping point.

Another 23 stressed TIDs were created during 2000-04, and 29 during 2005-08. This last group was likely affected most by the 2007-09 construction slowdown. Of the 29 created during this latter period, 20 were mixed use.

MEASURES OF SUCCESS

Often, it is difficult to measure the success of a TID. First, although a development might pass the "but for" test (the development would not occur *but*

Figure 4: Stressed and Severely Stressed TIDS
By Type (left) and By Year of Creation (right), 2015



for the use of TIF), there is often no way of knowing if other development would have occurred had TIF not been used.

Measuring success also requires knowledge of a district's aims. Was it job creation? Increased property values? More tourism? The ultimate success of a district should be based on meeting the TID's objectives.

Statewide data are not available on objectives. However, examination of 57 recently closed TIDs can provides insight into relative financial success.

Value Growth

The 57 closed TIDs existed for an average of 18 years. Combined, they added $934.8 million in property value to a base of $210.0 million, an average increase of 9.8% per year.

These totals mask wide variation in property value growth. Six of the 57 had either no gain or declined in value. Another 16 averaged gains of less than 5% per year.

By contrast, 24 of the 57 (42.1%) had annual gains of 10% or more; 10 had annual increases averaging more than 20%.

While value growth gives some indication of TID success, it can be misleading. A TID with little public investment may be able to repay public costs with relatively small value growth, while one with significant costs may have difficulty repaying borrowing, despite relatively rapid growth.

Donor or Donee?

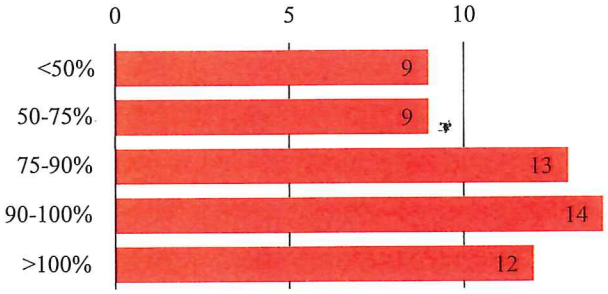
One indicator of financial success or failure is a TID's status as a donor or donee district: A district must have repaid its costs in order to help fund another TID. Of the 57 TIDs studied, 13 were donor districts, sharing $33.9 million in tax increments to help finance less successful TIDs.

A similar number of less successful TIDs (12) received $16.0 million in assistance from other TIDs.

Tax Increments

A variety of revenue sources are used to repay public TIF costs: state computer aid, developer guarantees, and property sales are examples. However, the primary source is tax increments, which funded 86.7% of the costs in the 57 closed districts. However, that varied from less than 50% in nine (see Figure 5) to more than 100% in 12 TIDs. In only 26 of 57 TIDs did tax increments cover more than 90% of district costs.

Figure 5: Tax Increments Relative to Total Costs
# of TIDs by Share of Covered Costs, Districts Closed in 2014-15



FINAL THOUGHTS

TIF is municipal government's main, even sole, development tool in Wisconsin. It has been used successfully to rehabilitate stagnant or declining areas in the state. However, some argue that it is encouraging cities and villages to take on more debt than they can responsibly afford. Others say that it is being used in areas that would likely develop without public assistance. There is also growing concern that TIF is used to subsidize profitable development firms that probable do not need the help. ☐

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WISTAX NOTES

■ **Highways Compared.** A study released this month finds that, in 2013, 3.7% of Wisconsin's rural interstates and 7.2% of its urban interstates were in poor condition. While the percentages are not large, the state ranked 41st and 38th, respectively, among the states on these two measures. The higher the percentage, the lower the rank. The Badger State also ranked low (40th) on the percentage of other main rural highways rated poor, according to the Reason Foundation.

On two other transportation measures, the state fared better. While nationally, 20.4% of bridges were in deficient condition, that percentage was 13.8% here. Only six states had lower percentages. Wisconsin's fatality rate was also relatively low. At 0.9 per million vehicle miles, it ranked 11th among the states.

■ **New Construction.** Net new construction during 2015 totaled $7.0 billion, or 1.4% of the total value of all taxable property in the state. Both figures are the highest since 2007, prior to recession. However, they lag well behind the $12 billion in new construction in 2005, which added 2.8% to property values.

At the local level, new construction figures are important as they help determine how much local property taxes will rise next year.

New construction varied throughout the state. It averaged more than 2% in Calumet, Dane, Eau Claire, Lafayet Outagamie, and Trempealeau counties. It was less than 0.5 in Bayfield, Iron, and Price counties. Net new constructi was less than 1% in most northern counties.

Figures for all counties are on the WISTAX website wistax.org/facts. □

In FOCUS . . . recently in our biweekly newsletter

- Property values up 3% statewide; still trail pre-recessio peak (#15-16)
- State of Wisconsin's cities and villages (I): Fiscal and economic health (#16-16)
- State of Wisconsin's cities and villages (II): Citizen engagement (#17-16)

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A.	Total no. of copies (net press run)	4,661	4,348
B.	Paid circulation		
	1. Mailed outside-county	2,460	2,316
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	3. Distribution outside the USPS	0	0
	4. Other classes mailed through the USPS	142	105
C.	Total paid distribution	2,997	2,801
D.	Free or nominal rate distribution		
	1. Mailed outside-county	15	16
	2. Mailed in-county	7	8
	3. Mailed through other classes	65	49
	4. Outside the mail	164	154
E.	Total free or nominal rate distribution	251	227
F.	Total distribution (C + E)	3,249	3,028
G.	Copies not distributed	1,413	1,320
H.	Total (F + G)	4,661	4,348
I.	Percent paid	92%	93%

I certify that all information furnished is true and complete.

Todd A. Berry, President and Managing Editor

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