

JANUARY 11, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, January 11, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Joshua Gergen, Maureen Otwell, Robert Daugherty, Bill Dravis, Jack Hoschette and Galen Seipel. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Russ Kivienmi of Cedar Corporation, City Engineers

Pledge of Allegiance was said.

Public Comments: Don Petersen of 134 Monroe Street requested a place to meet for the Neighborhood Watch group. Don was instructed to contact city hall to use the Council Chambers.

Daugherty/Seipel motion to approve the consent agenda which included regular city council meeting minutes for December 14, 2015, Plan Commission meeting minutes for January 4, 2016, December building report, Chief of Police yearend report, cash balances, budget year to date, accounts payable, payroll and review of receivables passed without a negative voice vote.

Gergen/Dravis motion to approve transfer of Class "B" beer license and Class "B" liquor license to Melons Joints Inc. doing business as No Name Saloon, Monkey Bar contingent on release of license from Smouth Enterprises passed without a negative voice vote.

Daugherty/Gergen motion to approve operator's license for Lucas Huebner, Lauren Mitchell, Justin Theese and Terrence Schommer passed without a negative voice vote.

Mayor Hovel presented the proposed project of underpass under Highway 10. The recommendation of the Plan Commission is to cross at Eagle Ridge Drive and Canton Street. Options of crossing just north of the stoplight were discussed but there are issues with stormwater in this area which would make this crossing difficult. There was also discussion of crossing State Road 29 at Eagle Ridge Drive and North Acres Road. This crossing would be at the north end of the city limits and did not seem viable.

Aldersperson Seipel questioned how the structure would be created. Russ Kivienmi, City Engineer, explained it is a large box culvert. The structure would be ADA compliant. There was a question of how the water would drain out of the culvert. Kivienmi explained there would be storm outlets at both ends of the culvert. Lighting in the underpass was discussed and also the line of site from one end to the other. Kivienmi also explained as part of the grant the proposed sidewalks would be included. Dave French questioned if the intention is to do both underpasses at the same time. It was explained the city is going to write an TAP grant with the Wisconsin Department of Transportation which would be a 80% of federal funding and the city would need to come up with the 20% of funds. The intention is to apply for both underpasses as part of the grant. The grant application is due at the end of January. The city would hear later in 2016 if they received the grant. Plan and design would occur in 2017 for a proposed 2018 project. The funding of the 20% would be a TIF eligible expense. The underpasses are proposed for both bicycle and pedestrian traffic. **Dravis/Daugherty motion to approve Resolution 01-16 "Adopting the City of Prescott Bicycle and Pedestrian Network Plan" passed without a negative voice vote.**

Gergen/Dravis motion to approve Resolution 02-16 "Resolution of Support WISDOT 2016-2020 Transportation Alternatives Program Award Cycle" passed without a negative voice vote.

The Council reviewed purchases outside of the 2015 budget causing the Municipal Court to be over budget. It was explained the Court revenues also current exceed their 2015 budget. **Otwell/Hoschette motion to approve Municipal Court to be over 2015 budget approximately \$8,000 due to 2015 revenues also being over budget passed by a majority vote with Gergen and Dravis voting nay.**

Gergen/Dravis motion to approve meter reading contract with SL-Serco for 2016 passed without a negative voice vote.

Daugherty/Gergen motion to approve 3rd reading and approval of Ordinance 14-15 Chapter 563 Water, Article II Cross Connection passed without a negative voice vote.

Dravis/Otwell motion to appoint Jeff Ryan as special registration deputy for 2016-2017 election cycle passed without a negative voice vote.

Gergen/Dravis motion to approve request to close Elm Street from Orange Street to Kinnickinnic Street on Friday, June 3, 2016 from 3:00 p.m. to 9:00 p.m. for Kick Off to Summer passed without a negative voice vote.

Gergen/Dravis motion to approve amplifier permit for Kick Off to Summer on June 3, 2016 from 5:00 p.m. to 8:00 p.m. passed without a negative voice vote.

Aldersperson Jack Hoschette updated the Council on quiet zone for railroad crossing. Jack has contact the Federal Railroad Administration in regards to the quiet zone. Jack has been working to determine the risk analysis for the tracks. In order to determine the risk there needs to be a traffic count for the number of vehicles which cross the tracks. Jack stated the city's risk has gone down because the vehicle accident has come off of the risk because it happened more than 5 years ago. Jack stated the traffic counts could be done Tuesday through Thursday. Aldersperson Maureen Otwell questioned if doing traffic counts during these days would reflect the true amount of traffic which crosses the tracks. There was a question if you either have a quiet zone or you don't have a quiet zone. Jack stated there could be a quiet zone for just night. Jack will work with Public Works Director Hank Zwart to determine the best way to get traffic counts. Jack will report back to Council as things move along.

An emergency management plan meeting has been set for Monday, February 15th at 6:00 p.m. at city hall.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator