

## FEBRUARY 22, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, February 22, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Joshua Gergen, Maureen Otwell, Bill Dravis, Jack Hoschette and Rob Daugherty. Galen Seipel was excused. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Russ Kivienmi of Cedar Corporation, City Engineers

Pledge of Allegiance was said.

**Public Comments: None were given.**

**Otwell/Gergen motion to approve the consent agenda which included city council meeting minutes for February 8, 2016 passed without a negative voice vote.**

City Engineer Russ Kivienmi presented the final pay request for Eagle Ridge Business Park Phase II. The pay request is in the amount of \$48,001.20. Russ stated there were final punch list items which needed to be completed and all of the work has been done. The final pay request includes a change order which was for creating right hand turn lanes off of Highway 10. The cost of the project was approximately \$15,000 under estimated budget. Once approved Cedar will submit paperwork to Department of Transportation for TEA grant funds. **Gergen/Daugherty motion to approve final pay request for Eagle Ridge Business Park Phase II in the amount of \$48,001.20 passed unanimously via roll call vote.**

Riverboat Properties submitted request for \$25,000 grant from TIF #4 for the demolition of the properties located at 307 & 311 Lake Street per development agreement. **Daugherty/Otwell motion to approve payment of grant from TIF #4 in the amount of \$25,000 to Riverboat Properties for the demolition of properties per development agreement passed unanimously via roll call vote.**

**Gergen/Otwell motion to approve operator license for Brianna Giefer passed without a negative voice vote.**

Aldersperson Hoschette presented the request for the city to participate in the 2016 River City Sculpture Tour. The request is to put three sculptures around the city. The request was for the city to carry the insurance for the sculptures and provide the pads. The recommendation of the parks committee is to donate \$1,500 to a non-profit organization for the insurance and pads. The city will retain the decision of what the sculpture is and where they are going to be placed. **Otwell/Daugherty motion to approve the donation of \$1,500 from the parks budget to a non-profit organization for support of the 2016 River City Sculpture tour and the city will decide what sculptures and where they will be placed passed without a negative voice vote.**

Aldersperson Hoschette presented the request from Prescott Paddle to use public property for the launching of the paddle boats. This is the third year for their business. **Otwell/Gergen motion to approve allowing Prescott Paddle to use public property for the launching of their paddle boats with a fee the same as last year passed without a negative voice vote.**

Public Works Director Hank Zwart presented the bids for residential meter installation and cross control survey. The city only received one bid from Hydro-Corp. The estimate for the project was \$100 per meter. The bid came in at \$85 per meter. The company meets State and Federal requirements.

**Gergen/Dravis motion to accept the bid for the residential meter installation and cross connection survey contract from Hydro-Corp in the amount of \$55. each per meter and \$30. each for cross connection survey contingent upon receipt of all necessary bonds and insurance passed unanimously via roll call vote.**

City Engineer Russ Kivienmi presented the bids for the Jacques Park Boat Ramp Improvements. There were three bids received ranging from \$33,072.00 to \$69,281.00. The low bidder was Fitzgerald Excavating. References were checked on Fitzgerald Excavating and found they have worked with the Minnesota DNR and have done quality work on their projects. The completion date for the project is April 11, 2016. It was advised to put up a sign and let people know who are purchasing boat launch stickers be notified of the planned work. **Daugherty/Otwell motion to approve the bid for the construction contract for Jacques Park Boat Ramp Improvements in the amount of \$33,072.00 contingent upon all necessary bonds and insurance passed unanimously via roll call vote.**

**Other Business:**

**Public Comments: None were given.**

Mayor Hovel updated the Council on the Emergency Management meeting which was held with staff.

Intergovernmental meeting set for Wednesday, March 2, 2016 at 7:00 p.m. Oak Grove Town Hall.

**Gergen/Daugherty motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Administrator