

MARCH 28, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, March 14, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Maureen Otwell, Bill Dravis, Galen Seipel, Joshua Gergen, Jack Hoschette and Rob Daugherty. Public Works Director Hank Zwart and City Administrator Jayne Brand represented staff. Also present Russ Kivienmi and Greg Adams of Cedar Corporation, City Engineers

Pledge of Allegiance was said.

Public Comments: None were given.

Dravis/Daugherty motion to approve the consent agenda which included the March 14, 2016 regular city council meeting minutes, March 16, 2016 public works committee meeting minutes, March 21, 2016 public works committee meeting minutes and February 18, 2016 Prescott Public Library Board of Trustee meeting minutes passed without a negative voice vote.

Aldersperson Daugherty presented the information the Public Works Committee discussed with Trane regarding Energy Savings Performance Contracting. Trane was highly recommended having worked with the Prescott School District. **Dravis/Otwell motion to move forward with Trane on Energy Savings Performance Contracting passed without a negative voice vote.**

Aldersperson Daugherty presented discussions the Public Works Committee had with Lake Street residents on improvements to Lake Street and the starting base being an Assessor's Plat. At this time the city is unsure of what the costs would be to create an assessor's plat. Mayor Hovel asked if the city should do a request for proposal for the assessor's plat. Aldersperson Seipel asked Russ Kivienmi, City Engineer if Cedar has done assessor's plat. Russ stated they have done a number of assessor's plats. The plat is prepared by a professional land surveyor and pulled together into one property document. There are approximately 50 parcels on Lake Street which would be included in the plat. Along with property research there would also need to be field studies completed. After the map is completed new survey stakes would be placed. Aldersperson Seipel asked what happens in a conflict. Russ stated the resident can hire their own surveyor. Aldersperson Gergen and Seipel stated they are in favor of getting a bid. Aldersperson Dravis stated Cedar Corporation is the city engineer and they have already done work on this process. Aldersperson Otwell agreed with Cedar Corporation working on this project. Funds for the assessor's plat could come out of fund balance or a 2016 project could be delayed. The residents are asking for a detailed proposal showing a timeline and what the residents would be responsible for paying for. It was agreed that Cedar Corporation would provide an estimate at the next council meeting so the Council can decide on how to move forward.

Gergen/ Otwell motion to not appeal the decision from the State Board of Assessor for the change in assessment value for the Bergquist Group from \$2,910,600 to \$2,636,100 passed without a negative voice vote.

Gergen/Dravis motion to charge back \$282.76 to other taxing jurisdictions and write off \$106.99 for nonpayment of personal property taxes for The Bakeshop & More due to them no longer being in business passed by a majority vote with Seipel and Hoschette voting nay.

Daugherty/Gergen motion to approve the 2nd reading and waive the 3rd reading and approval of Ordinance 02-16 Chapter 470 "Sewers" passed without a negative voice vote.

Daugherty/Gergen motion to approve the 1st reading of Ordinance 01-16 "Room Tax" passed without a negative voice vote.

Daugherty/Gergen motion to go into closed session per Wisconsin Stats. 19.85 (1) (e) deliberating or negotiating the purchasing of public property, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session passed unanimously via roll call vote.

Gergen/Daugherty motion to come out of closed session passed unanimously via roll call vote.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator