

CITY OF PRESCOTT, WISCONSIN

APRIL 18, 2016 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Monday, April 18, 2016, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Committee Chair Rob Daugherty called the meeting to order at 5:30 p.m. Members present were Rob Daugherty, Bill Dravis and Joshua Gergen. Public Works Director Hank Zwart and City Administration Jayne Brand represented staff. Also present from Cedar Corporation City Engineer Greg Adams and Surveyor Jim Swanson.

Greg Adams began the discussion on the assessor plat for Lake Street. The plat is used to reestablish the public right of way. Greg explained there will be a public hearing held as part of the process as the assessor plat is going to be special assessed back to the property owners.

Resident Jim Johnson asked why there is a need for an assessor plat. He was told Lake Street has been on the city's capital improvement plan for a number of years. In order for the city to reconstruct Lake Street and the utilities it first needs to be determined where the public right of way lies on the current traveled way.

Surveyor Jim Swanson stated with the assessor plat all discrepancies for all of the parcel will be cleaned up.

Resident Roger Santelman stated the right of way currently has sidewalks and retaining walls sitting in them. The traveled way is pretty much defined as the way it is currently traveled. He said there are areas of the road which are what he described as pinch points where there may be a retaining wall on one side and a house on the other and questioned how this might be handled if the right of way is to be 66 feet wide. It was explained this will need to be worked out as part of the design process for the right of way.

It was explained the assessor plat has been agreed on a price not to exceed \$60,000. If the cost of the project comes in less the lesser amount will be special assessed. It was also discussed if any resident has a current survey whether it has been filed at the courthouse or not it would be good to have a copy of the survey.

It was also explained that water and sewer utilities would be done as part of the project. Residents should be thinking about if their laterals should be replaced as part of the project. It was also discussed even if the assessor plat is being worked on in 2016 the actual reconstruction of Lake Street could be out 3 to 5 years.

There was question if creating the assessor plat would impede on any real estate sales. It was explained it should not impede any sales but the buyer would need to be informed there will be special assessments on the property.

Jim Johnson stated he would like information regarding the costs for special assessments for the street construction. It was agreed the city would provide what the costs were for special assessments for the Court Street project in 2015 with the understanding the costs will probably increase.

The committee reviewed the map to determine which parcels should be included in the assessor plat. The plan commission will do a review of these parcels to make sure they are the appropriate parcels for the assessors plat. The committee also discussed further the ways in which special assessments could be determined. The cost could be equally divided between each parcel, the assessment value of the improvements could be another way to determine or front footage. The committee was reminded that

each of the cross streets would be considered a parcel. **Gergen/Dravis motion to recommend the cost be equally divided between each parcel passed without a negative voice vote.**

Other Business: The committee discussed if there should be an attendant at the compost site. There are a number of items being dropped off at the site which are not appropriate for the site. The committee understands there are no funds in the budget for the attendant. This item was asked to be moved to council for further discussions.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand, City Administrator