

May 25, 2016 Prescott Area Fire and EMS Association  
Committee Meeting Minutes

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, May 25<sup>th</sup> at 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

Call to Order/Roll Call: Board Chairperson Dan Johnson called the meeting to order at pm. Present were Board Members: Joe Rohl, Greg Eggers, Lee Olson, Coni Gray, City of Prescott: Sarah Ptacek, Prescott Fire: Chief Tom Lytle and Fire Inspector Steve Findlay, River Falls Ambulance Director Jeff Rixmann.

Changes and Corrections to Agenda: No changes or corrections.

**Rohl/Olson motion to approve minutes for April 20, 2016, passed without a negative voice vote.**

PUBLIC COMMENTS: There were no public comments presented.

FINANCE: The Dive Team Budget is reviewed as it is now incorporated into the finance report with billing codes as it had previously been proposed. It is noted that for the next year we will need to find outside funding as the money for this year is a onetime balance that will not renew unless the dive team brings in revenue. Discussion reiterates that we need to get in contact with County agencies to request and find funding for next year's budget. Board Chairperson Johnson requests that the Dive Team have a representative at next month's meeting to move forward with necessary decisions. Need to discuss Fee Structure and Funding.

**Olson/Eggers motion to approve Fire and EMS cash balances for April 2016, Budget as of April 2016 and payables April 2016 passed without a negative voice vote.**

No motion necessary for LifeQuest finance information.

LifeQuest Contract update: Johnson suggests that we keep LifeQuest for EMS billing for calls prior to 2015 as the billing company that we are looking at does not see a benefit to taking over these old accounts when we will not be providing any further EMS calls for billing. Johnson recommends ending our contract with LifeQuest for Fire billing. It is decided that the termination letter that is proposed should be executed. The terms of the proposed Fire billing contract are discussed. As the details just came in, they will be looked at further next month.

Write-off request update: this account has been paid.

CHIEF'S REPORT: Director Rixmann demonstrates the LUCAS device and the new ventilator. Both have been purchased and placed for use in the Prescott Ambulance. It is noted that the River Falls EMS Advisory Board has requested representation from the Prescott Community. Rixmann requests direction for when River Falls EMS gets questions on outstanding bills for Prescott ambulance calls prior to 2015. The Association recommends that these questions be directed to Holly Mitchell. Rixmann reports that for EMS week the ambulance presented at each of the 3<sup>rd</sup> grade classes in River Falls and Prescott. Rixmann requests permission to use gift certificates as incentives for community children who are seen out in public wearing bike helmets. The Association is supportive of this action. Rixmann Presents the Annual Report for River Falls Ambulance for 2015.

Rohl recognizes and thanks Chief Lytle and Director Rixmann for their work together in the advancement of their services and their work in the community.

CHIEF'S REPORT: Fire-Chief Lytle reports that there was an instance of three fire calls within an hour time period. They were able to staff and respond to all the calls successfully. Summer placement of the boat is discussed. In the past it was slipped at Point St. Croix Marina, but the slip can be rented out for \$2800/year by the marina so they may require payment for this year. The Association agrees that the boat needs to be in the water and ready to respond to calls for the season. There is some discussion of providing a dock just for the

Fire Boat, but that would take time for preparations to be made. Chief Lytle has spoken with three marinas and discusses an option of a 50% write-off for the cost of a slip.

**Rohl/Olson motion to approve to allow the Chairman and the Fire Chief to negotiate the price of a boat slip not to exceed \$2800 for the season passed without a negative voice vote.**

Lytle reports that the bill for the generator at Station 2 has been negotiated down. Pierce County will be implementing the 'I am Responding' Application beginning in June. This program is half the cost of E-dispatch and does much more including mapping hydrants, preplans and calendars. The Association voices concern that the use of the program on personal phones may be impetus for membership to request that the Department pay for their personal phone bills. Rixmann states that they have worked around this by not requiring the application to be used by members. Lytle reports that the Fire Department will be doing MABAS training in June. The lockers have been delivered. The Oak Grove Sign will be similar to the sign at the Main Fire Station and the cost will be in the \$900 range as had been discussed. The First National Bank 5K run raised \$2700 for the Fire Department. The money will be used for the 'Street Wise' project which includes providing I-pads in the trucks, mapping out hydrants and preplans. Chief Lytle will be away for Memorial Day Week on vacation, Assistant Chief Chad Johnson will be in charge while Chief Lytle is away.

DIVE TEAM: Johnson tables Dive Team items as the Dive Team does not have representation present.

ELECTION OF ASSOCIATION BOARD CHAIR/VICE CHAIR: nominations are opened. Gray/Olson nominate Dan Johnson as Board Chair and Joe Rohl as Vice Chair. No further discussion.

**Gray/Olson motion to approve Johnson and Rohl to continue in the positions of Chair and Vice Chair respectively, passed without a negative voice vote.**

No other business is discussed.

NEXT MEETING: will be Wednesday June 22, 2016 at 7pm at the Prescott Fire Hall, 260 Flora St. Prescott WI 54021.

**Rohl/Eggers motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Sarah Ptacek and Holly Mitchell  
City of Prescott