

AUGUST 22, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, August 22, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Galen Seipel, Jack Hoschette, Rob Daugherty, Joshua Gergen, Bill Dravis and Maureen Otwell. Public Works Director Hank Zwart, Finance Director Vanessa Norby and City Administrator Jayne Brand represented staff.

Pledge of Allegiance was said.

Public Comments: None were given.

Police Chief Gary Krutke and Investigator Jesse Neely presented a flag to the family of Police Officer Jackie Ryden commencing the 10 year anniversary of his death in the line of duty.

Gergen/Otwell motion to approve the consent agenda which included the August 8, 2016 regular city council meeting minutes, August 15, 2016 public works committee meeting minutes and July 13, 2016 Prescott Housing Authority meeting minutes passed without a negative voice vote.

Gergen/Otwell motion to open public hearing for vacation all that part of a certain alley located in Block 1, Rodney Johnson's Addition in the City of Prescott, Pierce County Wisconsin passed without a negative voice vote.

Joe Ptacek, 121 Flora Street stated the alley goes right down the middle of his granddaughter's house so they are in favor of the vacation but doesn't understand how this can happen. Todd Langenfeld property owner adjacent to the alley stated he would not oppose the closing of the alley.

Dravis/Gergen motion to continue the public hearing to the September 12, 2016 city council meeting passed without a negative voice vote.

The Council discussed funding options for energy efficiency, deferred maintenance and solar installation projects. Kerry O'Connell of Trane reviewed the proposed projects with the Council. Ian of Eutectics discussed lease options. He explained with a lease it doesn't go against the city's general obligation debt. There is included in the Eutectics proposal a 2% fee. It is also in the city's best interest to have a lease option for more than one million. Finance Director Vanessa Norby presented a comparison of several financing options including Eutectics, State Trust Fund loan and general obligation borrowing. Finance Director Norby presented the pros and cons of all of the options. Alderperson Daugherty reviewed the recommendation of the Public Works Committee to do all of the projects at once. If the projects are not all completed at the same time the cost could be higher. O'Connell reminded the Council we had signed a commitment letter and if the solar is not completed it would cost the city \$25,000 for engineering services. O'Connell agreed to extend the commitment letter until October 19, 2016. Alderperson Hoschette asked about a time frame for the projects. O'Connell stated city hall projects would be completed in 2016 and the rest of the projects would be completed in 2017. City Administrator Jayne Brand expressed concerns where the funding would come from in the budget for this payment. It was felt the funding should be looked at as part of the entire budget. **Dravis/Otwell motion to move forward with the entire project and financing to be determined later failed with Gergen, Daugherty and Seipel voting nay. Mayor Hovel broke the tie by voting nay.** City staff will review financing options and bring this issue back to Council.

Finance Director Vanessa Norby presented the information currently known for the 2017 budget. The net new construction is 1.32%, state aids are expected to remain the same, small increase in retirement for non-protected employees and a larger increase in protected employees, increase in health insurance of approximately 3.3%, union wages set for 2.5%. Finance Director Norby explained if the council wished to increase by the 1.32% net new construction it would generate \$28,722 and it would increase the city millrate to \$8.18 per \$1,000 of assessment. In order for the city to receive expenditure restraint the general fund could only increase by \$20,320. Direction given to staff is zero increase in budget, 2.5% increase in wages, for health insurance employee portion of premium payment will increase to 13% and deductible for employee with increase \$50 for single and \$100 for family. Unfunded needs will need to be presented to council for possible inclusion in budget.

City Administrator Jayne Brand presented information on assessing services. In 2016 the city will be in its fourth year of being out of compliance for municipal assessed values. Current assessor, Accurate Appraisal, presented several options for getting the assessments back into compliance. Alderperson Seipel felt the \$14,000 they are asking for three years of regular maintenance and one year of mark revaluation is too much money. Seipel felt \$10,000 per year over the four years was more in line for this type of work. **Daugherty/Otwell motion to approve the option for assessing to go with 3 years of regular maintenance and 1 year of market revaluation at the cost of \$14,000 per year, Daugherty/Otwell motion to only go with this option after contacting Accurate Appraisal and making an offer of \$10,000 per year and bring this item back to council after the offer passed without a negative voice.**

Gergen/Otwell motion to approve requests for use of public property, street closings and amplifier permits with a Gergen/Otwell motion to include amplifier permit for the fire hall passed without a negative voice vote.

Daugherty/Dravis motion to approve Class "B" temporary beer licenses to Prescott Daze Committee for fishing contest on Saturday, September 10, 2016, Prescott Daze Committee for September 9, 2016 for street dance at Mercord Mill Park, Prescott Knights of Columbus for Prescott Daze for Saturday, September 10, 2016, St. Joseph Fall Festival for September 17 & 18 and Ptacek Foundation for Saturday, October 8 for Barrels and Bacon passed without a negative voice vote.

Gergen/Dravis motion to approve operator license as presented passed without a negative voice vote.

Other Business: Alderperson Seipel reviewed Roberts Rules on making amendments to motions.

Gergen/Daugherty motion to go into closed session per Wisconsin Stats. 19.85 (1) (e) deliberating or negotiation the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session, possible incentives for proposed project in TIF #5 and 19.85 (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person – separation agreement passed unanimously via roll call vote.

Gergen/Daugherty motion to come out of closed session passed unanimously via roll call vote.

Staff was directed to move forward as discussed in closed session.

Gergen/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator