

NOVEMBER 28, 2016 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, November 28, 2016 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order at 6:30 p.m. Members present were Galen Seipel, Rob Daugherty, Bill Dravis, Maureen Otwell and Jack Hoschette. Joshua Gergen was excused. Public Works Director Hank Zwart, Finance Director Vanessa Norby and City Administrator Jayne Brand represented staff. Also present Russ Kivienmi of Cedar Corporation, City Engineer.

Pledge of Allegiance was said.

Public Comments: Alderperson Seipel stated he had received information regarding DMC and the use of hazardous materials. City staff informed Alderperson Seipel that was not the case. Alderperson Otwell asked if the Police Department carries Narcan. She was told the Police don't carry it but the EMS does. Alderperson also asked about the tree inventory. If there had been any issues with the emerald ash borer which needed to address. Public Works Director Hank Zwart stated there had not been any issues. He had recently received correspondence which stated Pierce County is not in the infested area. Alderperson Otwell also asked if there had been any updates on the fishing dock and was told it comes down to finding funding.

Otwell/Daugherty motion to approve the consent agenda which included regular city council meeting minutes for November 14, 2016, finance committee meeting minutes for November 14, 2016 and Prescott Public Library Board of Trustee meeting minutes for October 13 & 20, 2016 passed without a negative voice vote.

Daugherty/Dravis motion to open the public hearing for the 2017 budget passed without a negative voice vote.

Finance Director Vanessa Norby presented the 2017 budget as was requested by council with a zero percent increase. City Administrator Jayne Brand made a request to have the funding for an employee in the library who is currently taking health insurance and has given resignation as of December 2016 be moved back to the city contingency fund. The funds were transferred from the city contingency in 2016 to cover the benefit. The consensus of the Council is to transfer the amount of \$11,806 from library budget to city contingency. If the library needs funding for hiring they can make a request to Council. Finance Director Vanessa Norby showed the mill rate for all of the taxing jurisdictions. With the budgets from all of the taxing jurisdictions the mill rate would drop by \$1.00. Norby presented the Council a budget using the net new construction of 1.31%. The 1.31% would be \$28,500. With the net new construction increase the mill rate would drop by \$.90. The consensus of the Council is to take the net new construction.

Dravis/Daugherty motion to close the public hearing passed without a negative voice vote.

Dravis/Daugherty motion to approve Resolution 8-16 "A resolution adopting the 2017 salary schedule for City Employees" passed unanimously via roll call vote.

Dravis/Daugherty motion to approve with changes as discussed Resolution 9-16 "A resolution adopting the 2017 City of Prescott General Fund Budget and a Levy for Municipal Purposes, Debt Service, Capital Projects against all taxable real and personal property in the City of Prescott for 2016, collectable in 2017" passed unanimously via roll call vote.

Daugherty/Dravis motion to approve Resolution 10-16 “A resolution adopting the 2017 salary schedule for City of Public Works Employees” passed unanimously via roll call vote. Alderperson Dravis asked for the Waste Water Treatment Plant Operator wage be reviewed.

Dravis/Seipel motion to approve with changes as discussed Resolution 11-16 “A resolution adopting the special revenue fund budgets for 2017” passed unanimously via roll call vote.

Dravis/Otwell motion to approve Resolution 12-16 “A resolution adopting the debt service fund budget for 2017” passed unanimously via roll call vote.

Dravis/Otwell motion to approve Resolution 13-16 “A resolution adopting the enterprise funds budgets for 2017” passed unanimously via roll call vote.

Finance Director Vanessa Norby presented the delinquent utility bills rolled to real estate taxes from 2009-2015. There has been 9.04% rolled to real estate taxes during this time frame and there is currently 1.41% not paid for a total amount of \$13,692.

City Administrator Jayne Brand explained she has been talking with the owner of the Mary T building located at 445 Court St N. Brand was hoping to have a request for funding to demolish the building but had not received the request. Brand explained if the demolish doesn't take place before the end of the year the city will have to secure the building.

Council was made aware of lawsuit filed by Michael Durham against Officer Mark Schultz and Jesse Neely and the City of Prescott. The lawsuit has been turned over to the insurance company.

City Administrator Jayne Brand presented the request from Ptaceks IGA Inc for Class “B” beer and Class “B” Liquor license for The Old Ptaceks. This license would be an exception to the Class “B” liquor license. The exception is for a full service restaurant which seat more than 300. State statues do not have a definition for a full service restaurant so we used the definition for restaurant. The Old Ptaceks have a full service license which has been issued by Pierce County Public Health. City staff had been directed to check with League of Wisconsin Municipalities to see if there was a definition for full service. The attorney at League of Wisconsin Municipalities said there is no definition but whatever the Council decides it needs to be used for all applications. Alderperson Seipel asked if the license was transferable. It was explained it could be transferred to another full service restaurant but could not transferred to another establishment. Alderperson Dravis stated he questioned if we would do this for any business coming into Prescott. Staff informed the Council if any other business came in the same amount of research would be done. The Council also had discussion about the cost of the license because it is an exception license is can be more than \$500. Alderperson Daugherty stated he was in favor of the \$500 for the liquor license. **Daugherty/Dravis motion to approve Class “B” beer and Class “B” liquor for Ptaceks IGA Inc doing business as The Old Ptaceks with the cost being \$500 for the liquor license passed without a negative voice vote.**

Dravis/Otwell motion to approve Resolution 14-16 “A resolution of the City Council of the City of Prescott Accepting into the City Street System Pine Street Constructed Pursuant to the Development Agreement with the School District of Prescott” passed unanimously via roll call vote. Mayor Hovel asked about the turnaround for snow plowing. Public Works Director Hank Zwart stated they will be able to back up into the school entrance.

Dravis/Otwell motion to approve letter of understating with Woodbury Animal Humane Society for 2017 passed without a negative voice vote.

For consideration to the Library Board Susan Oney and Jennifer Hanson.

First day to circulate nomination papers is December 1, 2016. The two positions currently open are Alderperson for ward 3 & 4 currently held by Galen Seipel and Alderperson at Large currently help by Robert Daugherty.

Daugherty/Dravis motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator