

CITY OF PRESCOTT, WISCONSIN

APRIL 6, 2020 PLAN COMMISSION MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Plan Commission was held Monday, April 6, 2020, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor Hovel called the meeting to order at 6:00 p.m. Commissioners present were Dan Finley. Steve Eggers, Rob Daugherty, Lother Nawrocki, Todd Dolan, Connie Wenzel and Todd Dolan appeared by phone. Kyle Warp was excused. City Administrator Jayne Brand represented staff.

**Finley/Nawrocki motion to approve the minutes for March 2, 2020 passed without a negative voice vote.**

**Finley/Wenzel motion to open public hearing for conditional use permit for Kathleen Tobias for a hair salon at 740 Albert St passed without a negative voice vote.**

There was one comment from a local neighbor asking for employees to not park on Canton Street to have them park on Albert Street or in the private driveway.

**Finley/Wenzel motion to close the public hearing passed without a negative voice vote.**

**Finley/Eggers motion to recommend the conditional use permit for Kathleen Tobias for a hair salon passed without a negative voice vote.**

Matt Heib, Engineer for Greg John presented concept plan for single family home project off of Linden Road and Ash Street. The project contains 16 lots. There are two cul de sac within the project. James Shortreed neighbor to the property asked if the developer would look at possible sale of a portion of some of the lots. Greg John stated he would be willing to possible sales. Commissioner Wenzel asked if the sale would change the proposed layout of the property. Matt stated it would not change the lay out and they would still be able to meet the requirements of the ordinances. It was questioned what is the timeline for the project. It was discussed it could be late fall 2020 or spring 2021. Bart Matzek also a neighbor of the project asked if there was a way to meet with the developer Greg John. Greg John stated he would meet with the neighbors. It was reiterated tis project will be single family homes. There was also discussion on the east portion of the property. It was discussed if there could be four homes coming off of one single driveway. City ordinances require that homes front on a street and each property would have to have its own driveway. The developer was informed they could try for a variance for the driveway. Commissioner Wenzel stated the driveway would need to big enough to handle emergency vehicles. Mayor Hovel expressed he doesn't like the idea of a single driveway for four homes. Bart Matzek asked about drainage since the elevation is lower on Flora Square. Matt Heib explained the city has a very comprehensive stormwater ordinance and that DNR permits will also need to be obtained and followed. Jame Shortreed asked if they would have access to these report and was told this would be a public record. Bart Matzek asked if any soil boring were taken yet since there is a lot of rock in this area. Matt stated they will still need to be completed before final design could take place. Matt Heib also wanted to let the commission know that the width of the street right of way is 60 feet rather than 66 feet. This was done because Linden Road right of way is 60 feet. The Commissioners were fine with the 60 foot right of way width. Commissioner Eggers asked about sidewalks.

Mayor Hovel stated instead of sidewalks in this subdivision possibly there could be funding toward other sidewalks in the community. The Commissioners will receive a copy of the updated plan in the mail. The consensus of the Commission is to approve the concept plan as presented.

**Finley/Nawrocki motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Administrator