

JUNE 8, 2020 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, June 8, 2020 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order 6:00 p.m. Members present were Joshua Gergen, Maureen Otwell and Dar Hintz in person. Thomas Oss appeared by phone. Bailey Ruona and Rob Daugherty were excused. City Administrator Jayne Brand represented staff.

Public Comments:

Otwell/Hintz motion to approve the consent agenda which included regular city council meeting minutes for May 18, 2020, Board of Review meeting minutes for May 26, 2020, Prescott Public Library Board of Trustee meeting minutes for April 16, 2020, cash balances, budget year to date, accounts payable, payroll and review of receivables passed without a negative voice vote.

Gergen/Otwell motion to approve Resolution 12-20 "Resolution introducing Resolution vacating streets or portions thereof as shown on the plat of Filkins-Harris Addition in the City of Prescott and setting hearing on such resolution passed without a negative voice vote. The public hearing date was set for July 27, 2020 Council meeting.

City Administrator Jayne Brand updated the Council on the "Routes to Recovery" local government aid grants. The city is proposed to receive \$68,330 for unbudgeted COVID expenses. There are a number of categories which these funds can be used for. Pierce County is proposed to receive \$686,198 for unbudgeted COVID expenses. The city has spent about \$13,200 on unbudgeted COVID expenses. City staff has reached out to the County to see if they might have fund available but they still have to make changes at the jail and expenses with contact tracing. We could work with Oak Grove and Clifton Townships for unbudgeted COVID expenses for the Library and Fire Department since these are shared services. City staff will continue to monitor expenses and submit reports for reimbursement from the state.

Wisconsin Election Commission is also offering a subgrant for expenses related to the April, August and November elections. The breakdown is for each community is a base of \$200 and \$1.10 per registered voter as of June 1, 2020. This should give the city a grant of just over \$2,900. Staff is recommending purchasing an outside drop box for absentee ballots since a push is going to be made for absentee voting in August and November. These funds can be used for any expenses related to elections. City staff will continue to monitor expenses and submit reports for reimbursement from the Wisconsin Election Commission.

We're all in Small Business Grants were discussed. These grants are for small businesses with less than 20 employees. It is a one-time \$2,500 grant which can be used for businesses expenses. There is minimal paperwork. There is a requirement they must have been in business as of February 2020 and are required to get a letter or email from the City or Chamber. This information is being shared to the Chamber of Commerce and to their members. Any business that needs a letter or email just needs to contact the city.

Otwell/Gergen motion to approve purchase of outdoor absentee ballot box with the fund coming from the subgrant from the Wisconsin Election Commission passed without a negative voice vote.

Gergen/Otwell motion to approve Ed Lucas to Prescott Housing, Mark Poff to Zoning Board of Appeals and Terry Grabow to Prescott Industrial and Economic Committee passed without a negative voice vote.

Other Business:

Beach has been closed due to Lake Street construction. There are boats coming up on the beach. There were questions about people parking downtown and walking to the Washington County beach and if the 2 hours parking was being enforced. Boat launch machine is up and running. Because of the heat some of the patches are coming up on Kinnickinnic Street. Public works staff is working with Pierce County on this. There was a suggestion to get a drug drop off box at the Police Department. Personnel would like to discuss the city's social media presence. Alderperson Otwell would like to review the "Use of Force" policy for the Police Department.

Gergen/Hintz motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator