

SEPTEMBER 14, 2020 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, September 14, 2020 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order 6:00 p.m. Members present were Thomas Oss by phone. Rob Daugherty, Maureen Otwell, Dar Hintz, Bailey Ruona and Joshua Gergen all in person. City Administrator Jayne Brand represented staff.

Public Comments: None were given.

Daugherty/Ruona motion to approve the consent agenda which included regular city council meeting minutes for August 24, 2020, plan commission meeting minutes for September 8, 2020, personnel committee meeting minutes for September 8, 2020, Prescott Public Library Board of Trustee meeting minutes for July 16, 2020, ordinance committee meeting minutes for September 9, 2020, cash balances, budget year to date, accounts payable, payroll and review of receivables passed without a negative voice vote.

Daugherty/Ruona motion to open public hears for approval of downtown assessor plat phase one passed without a negative voice vote.

No comments were given.

Gergen/Ruona motion to close the public hearing passed without a negative voice vote.

Ruona/Gergen motion to approve Resolution 17-20 "Resolution to approve phase one of the Downtown Waterfront assessor's plate in the City of Prescott, Pierce County, Wisconsin" passed without a negative voice vote.

Ruona/Gergen motion to approve amendment number one to state/municipal agreement for multimodal local supplement program passed without a negative voice vote.

The Council discussed the maintenance agreement for the land around the Welcome & Heritage Center. Alderperson Oss expressed concerns regarding the maintenance agreement. He stated he thought the reason for getting rid of the Welcome Heritage Center Building was to get rid of the cost and maintenance of the entire property. Mayor Hovel explained it was looked at to split the lot but then it would create two nonconforming lots and we didn't want to do that. Alderperson Ruona stated we already have an agreement to take care of the clock tower and all of the rest of the issues are minor.

Ruona/Otwell motion to approve the maintenance agreement for the Welcome and Heritage Center with the Pierce County Historical Society passed by a majority voice vote with Alderperson Oss voting nay.

Ruona/Gergen motion to approve the lease agreement with Allina Health Systems and the City of Prescott for the EMS building passed without a negative voice vote.

Police Chief Eric Michaels presented the request for funds for switching over a portion of the EMS building into offices and training rooms for the Police Department. This portion of the building is also used as the city's emergency management center. Painting, carpeting and window coverings need to be upgraded as nothing has been done in the building since 2006. New key card readers will need to be placed in the building. Public works will need to construct a wall in the garage to separate EMS from the Police Department. Network updated and replacement of the projector will be completed. The Police are also in need of an additional interview room for juveniles. The total cost of the project will be \$34,718.89. The funds for this work will need to come from contingency. **Ruona/Otwell motion to approve \$34,718.89 for improvements to the EMS building as presented by Chief Michaels with funds coming from contingency passed without a negative voice vote.**

Police Chief Eric Michaels gave the council an update on the number of cases and incidents the Police Department is currently handling. With the slowdown in traffic stops the numbers are down because of COVID but the types of cases have changed and those numbers are going up such as juvenile, domestics and municipal ordinance violations. Chief Michaels presented a request for additional safety equipment for his officers. The total cost for outfitting his officers would be \$6,434.80. Alderperson Oss stated he had call Chief Michaels about this request and wanted to let the rest of the council know the department is going through de-escalation and diversity training. **Ruona/Hintz motion to approve \$6,500 from contingency for safety equipment for the Police Officers passed without a negative voice vote.**

Ruona/Otwell motion to donate \$500 to Wisconsin Mississippi Parkway Commission passed without a negative voice vote.

Gergen/Ruona motion to approve plans as presented for the Ptacek's car wash and to allow for a footings and foundation permit passed without a negative voice vote.

Ruona/Gergen motion to pass Resolution 15-20 "Resolution introducing resolution vacating streets or portions thereof as shown on Lots 1 and 2 of that certified survey map recorded September 10, 1992 in Volume 3 of certified survey maps, Page 203, as document No. 334080 and setting hearing on such resolution" passed without a negative voice vote.

Gergen/Ruona motion to approve change order #3 for storm sewer outfall of Hilton Street in the amount of \$33,422.10 and send a bill to DOT for their portion of the change order passed without a negative voice vote.

Gergen/Ruona motion to approve pay request #2 for Lake Street in the amount of \$485,965.69 passed unanimously via voice vote.

Ruona/Otwell motion to approve pay request #3 for Pearl Street in the amount of \$86,487.18 passed without a negative voice vote.

An update was given on Lake and Pearl Street. There had been some comments made by Mark Mueske in regards to the construction on Lake Street and these were addressed by Cedar Corporation and a copy will be sent to Mark Mueske.

Ruona/Otwell motion to approve the 1st reading and waive the 2nd & 3rd reading of ordinance 03-20 "Removal of rubbish and dirt from sidewalks, sweeping litter into gutter and street" passed without a negative voice vote.

Ruona/Hintz motion to approve the 1st reading and waive the 2nd & 3rd reading of ordinance 04-20 "Specification for preparation, construction and dedication of streets and roads" passed without a negative voice vote.

Gergen/Hintz motion to approve the 1st reading of ordinance 05-20 "Building Construction" passed without a negative voice vote. It was noted by Alderperson Ruona to look at the occupancy section further.

Ruona/Gergen motion to approve seller's permit for The Twisted Oak Coffee House for pumpkins, wreaths and Christmas trees passed without a negative voice vote.

Other Business:

Prescott Fire Department dive through chicken dinner Saturday, October 3, 2020 at 11:00 am until gone.

Aldersperson Daugherty discussed parking on Ash Street at Flora Street. They are parking on both sides of the street during baseball games. It was suggested that no parking signs be put up in this area and that CAB should help pay for the signs.

Gergen/Ruona motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand, City Administrator