

CITY OF PRESCOTT, WISCONSIN

OCTOBER 15, 2018 FINANCE COMMITTEE MINUTES

Pursuant to due call and notice thereof, a meeting of the Finance Committee was held Monday, October 15, 2018 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call:

Mayor Hovel called the meeting to order at 4:00 p.m. Members present were Bailey Ruona, Dar Hintz, Joshua Gergen, Rob Daugherty and Galen Seipel. Maureen Otwell arrived at 4:45 pm. Finance Director Vanessa Norby, Account Clerk/Deputy Clerk Beth Lansing and City Administrator Jayne Brand represented staff.

Officer in Charge Eric Michaels and Office Chief Doug Ducklow presented the Police Department budget. No major changes in the budget. The department is requesting replacing laptops & docks. The equipment had been purchased all at the same time before and therefore it is all coming to end of life at the same time. The estimated cost for 10 computers and 5 docking stations is \$45,165. Officer Michaels explained this request could be divided over two years with the purchase of five computers and three docking stations for the approximate cost of \$23,000. The Police Department is also requesting a part-time school liaison officer. The school district would be requested to pay 50% of the officer wages during the school year. Michaels also indicated the need for an additional Officer.

Street and Parks Superintendent Mike Kinneman presented the public works budget. No major changes for this budget. The capital equipment purchases requested included Chevrolet pickup 4WD in the amount of \$29,000, front end loader in the amount of \$117,000, concrete for completion of the floor in the new shop in the amount of \$14,771, blacktop for shop in the amount of \$9,500, zero turn lawn mower in the amount of \$9,147, flashing crosswalk signs for near Freedom Park and the elementary school for the cost of \$3,200 and street project for mill and overlay in the amount of \$157,000.

Mike Kinneman also presented the parks budget. No major changes to this budget.

The water, sewer and storm budgets were reviewed. The capital equipment for sewer were \$2,500 for radiant heat for the load out bay at the wastewater treatment plant and \$2,400 for office air conditioning.

Jessica Beirbauer along with member of the Friends of Freedom Park Board presented the Freedom Park budget. There are no major changes in the budget. Capital equipment request would be for the repair of a portion of the trail. We were informed they will actually be doing this project this week. Lighting issues are the other item which needs to be address through the budget.

Charity Lubich, president of the Library Board presented the Library budget. There are no major changes in the budget. The Library and city with the 2019 will be splitting utilities, building maintenance and building supplies 50/50. There were no capital equipment requests from the Library.

Finance Director Vanessa Norby presented the debt service budget. There will be approximately \$75,000 moved from the debt service fund balance to help balance the debt service budget.

Hovel/Otwell motion to recess at 5:50 pm passed without a negative voice vote.

Back into session at 6:20 pm

Dan Johnson presented the Fire and EMS budgets. EMS is going up \$.80 per person. With this increase the Fire and EMS budgets will increase by 3.18% together. No other major changes were made in either budget. The fire truck will be purchased in 2019 with the funds from the city coming out of general fund balance.

Court, administration, general fund revenues, TIF 3, 4 & 5 were all reviewed with no major changes to their budgets. Court has a capital equipment request for furniture in the amount of \$5,114. The payment in lieu of taxes for water was reduced to 52%.

Capital projects for the budget were discussed. The items to be taken out of the general fund balance are 5 police laptops & docking stations in the amount of \$23,000, Senior Gathering contribution in the amount of \$2,000, court clerk furniture in the amount of \$5,114 and the city portion of the fire truck in the amount of \$372,000. From the capital project tax levy street project pulverize/pave \$30,000, 2019 pickup truck for public works in the amount of \$29,000, concrete for public works shop in the amount of \$15,000, blacktop for shop in the amount of \$9,500, zero turn lawn mower in the amount of \$8,300, fire siren upgrade in the amount of \$8,390 and Lake Street design and construction engineering in the amount of \$133,000. From capital projects reserve account is a server in the amount of \$15,000 and \$400,000 for Albert & College Street. Water reserves will pay for Albert & College in the amount of \$145,000 and chemical scales at the well houses. Sewer reserves will cover \$60,000 for Albert & College Street, \$2,400 for radiant heat for the wastewater treatment plant and \$2,500 for air conditioning at the office of the wastewater treatment plant. Storm reserves will cover \$920 for zero turn lawn mower, \$50,000 for Albert & College Street and storm reconstruction by Scab's in the amount of \$14,000. TIF#4 reserves will pay for the riverfront plan.

Finance committee will meet on October 23, 2018 at 5:15 pm to review the entire budget.

Daugherty/Gergen motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Administrator