

State of Wisconsin
Department of Natural Resources
dnr.wi.gov
DNR Call Center: 1-888-936-7463

DNR Txn #

Snowmobile Registration Application

Please PRINT using BLACK INK

Form 9400-210 (R. 6-12)

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Instructions on pages 2 and 3

A. OWNER

Primary Owner's Name (Last or Business Name) (First) (M.I.)		Social Security Number or FEIN (collected on behalf of Dept. of Revenue for tax purposes)		DNR Customer Number
Mailing Address			Date of Birth (MM-DD-YYYY)	U.S. Citizen? YES NO
City	State	Zip Code	County	E-mail Address

Check to withhold my personal information from disclosure on lists of 10 or more individuals that DNR may provide to other persons (sec. 23.45, Wis. Stats.)

Additional Owner's Name (Last, First, Middle Initial or Business) Check if more than 2 additional owners and attach list of names.

1. AND OR
2. AND OR

B. SNOWMOBILE - Complete all fields

Wisconsin Registration Number	Serial Number of Body / Frame	Make	Model	Model Year
CC Disp	Horsepower	Width	WI County Kept / Used In	Purchase Date
			Previous Out-of-State Registration Number	

C. REGISTRATION TYPE - Select all that apply

NOTE: Only Wisconsin registrations are transferable.

<input type="checkbox"/> 1. New Registration - Public Use \$ 30.00	<input type="checkbox"/> 7. Duplicate Decals 5.00
<input type="checkbox"/> 2. New Registration - Private Property Use 0.00	<input type="checkbox"/> 8. Antique (Manufacture year 1966 or older) 20.00
<input type="checkbox"/> 3. Transfer 5.00	<input type="checkbox"/> 9. Municipal Registration (original / renewal) 5.00
<input type="checkbox"/> 4. Transfer & Renewal Certificate 35.00	<input type="checkbox"/> 10. Commercial Certificate (original / renewal) 90.00
<input type="checkbox"/> 5. Renewal only (Public Use) 30.00	<input type="checkbox"/> 11. Additional Commercial plate (each) 30.00
<input type="checkbox"/> 6. Duplicate Certificate 5.00	# of Extra Plates: <input type="text"/> Total Fee \$ 0.00

D. SALES AND TAX INFORMATION - See Instructions, page 2

1. Purchase Price (include accessories)	\$	
2. Allowance for Trade-In	\$	
3. Taxable Receipts (Line 1 less Line 2)	\$	0.00
4. 5% State Sales Tax (Line 3 x .05)	\$	0.00
5. 1/2% County Tax (Line 3 x .005), if applicable	\$	
6. 1/2% Football Stadium Tax (Line 3 x .005), if applicable	\$	
7. 1/10% Baseball Stadium Tax (Line 3 x .001), if applicable	\$	
8. Total Tax Due (Add lines 4, 5, 6, 7)	\$	0.00

Trade-In (Describe snowmobile or property traded, Year, Make & Serial # of Body)

If Tax Exempt, enter exemption code and reason (see instructions on page 3)
Code Reason

This snowmobile was obtained from: (complete information below)

Dealer or Seller Name

Mailing Address

City State Zip Code

E. TOTAL REMITTANCE AND SIGNATURE

1. Registration Fee (from Section C above)	\$	0.00
2. Tax Due (from Section D above)	\$	0.00
3. Validation Fee - \$3.00, if applicable	\$	
4. Expedited Decal Service Fee - \$5.00, if applicable	\$	
5. Total Fees / Tax Due	\$	0.00

Signature of Dealer Date Signed

Received Date Reg. ID #

Leave Blank - DNR Use Only

SCANNING PURPOSES

Batch Date (8 digits) Batch Number

Money Received

I hereby make application for registering the snowmobile described on this application.

Signature of Owner(s) Date Signed

Make check or money order payable to WDNR for the total amount.

Mall to: Snowmobile Processing Center
PO Box 78701
Milwaukee WI 53278-0701

To Operate Snowmobile:

Operator is required to carry a copy of this form validated by a DNR office or an authorized agent; or, if purchased from a Wisconsin dealer, operator must carry a copy. See requirements on the bottom of page 2.



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Notice: This form may be used for any application filed pursuant to s. 350.12, Wis. Stats. The Department will not consider your application unless you provide all necessary information. Personally identifiable information provided may be used to determine identity of the applicant, eligibility for approvals, participation in natural resources surveys, other enforcement purposes, and may be provided to requesters as required by Wisconsin's Open Records law [ss. 19.31-19.39, Wis. Stats.]. A social security number or federal employer identification number is collected on behalf of the Department of Revenue for tax purposes.

Public and commercial registration fees reflect a two-year registration cycle that begins on April 1st of the year issued and ends on June 30th two years after. Registration fees are not prorated.

■ B. SNOWMOBILE INFORMATION

"Snowmobile" means an engine-driven vehicle that is manufactured **solely** for snowmobiling that has an endless belt tread and sled-type runners, or skis, to be used in contact with snow. All snowmobiles must be 48 inches wide or **less**. The definition includes a child-sized snowmobile, except see below for additional information. [s. 340.01(58a), Wis. Stats.]

A **child's snowmobile** is a snowmobile that is driven by a 4-HP (~120 CC) or less engine.

- **Operating a child's snowmobile on public areas** – A child's snowmobile needs to be registered. **This also includes frozen waters. (IMPORTANT: Refer to the Wisconsin Snowmobile Laws pamphlet PUBL-LE-201 for child's snowmobile and age-riding restrictions.)**
- **Operating a child's snowmobile in sanctioned races, derbies, competitions or exhibitions** – Under these circumstances, registration is not required.
- **Operating a child's snowmobile on private property** – Registration is not required when operated only on private property and is not operated on any part of a public trail.

A vehicle that has inflatable tires is not considered a snowmobile even if skis are attached. An ATV or similar machine that is converted with an aftermarket kit, complete with skis and a track **cannot** be registered as a snowmobile and cannot be ridden on snowmobile trails.

■ C. REGISTRATION TYPE

A snowmobile must be registered for public, private or antique use types.

1. **New Registration Public Use:** Public Use registration allows you to operate on any areas open to the public and on private property with the appropriate permission. Public use registration is required to operate on the frozen surface of any lake or stream.
2. **New Registration Private Property Use:** Private Property Use registration is available for snowmobiles that are used on land owned or leased by you or a member of your immediate family. The private property use registration is **non-transferable and does not expire**.
3. **Transfer (change of ownership):** Application must be submitted within 10 days of purchase for a snowmobile previously registered in Wisconsin. Include the previous owner's registration certificate and/or indicate the registration number on the form.
4. **Transfer & Renewal:** You can renew the public registration with your transfer application if the registration decals are expired.
5. **Renewal:** The current registered owner can renew the registration for two years.
6. **Duplicate Certificate:** A certificate can be replaced if lost or stolen.
7. **Duplicate Decals:** Non-expired decals can be replaced if lost or stolen.
8. **Antique:** Any snowmobile with model year 1966 or earlier may be registered as Antique. The antique registration is non-transferable and does not expire.
9. **Municipal Registration:** Municipal registration is available for government use only (county, city, village or police).
10. **Commercial Certificate:** Every person who is a snowmobile manufacturer, dealer, distributor, renter or any combination thereof, engaged in business in the state shall register with the department and obtain a Commercial Snowmobile certificate. Complete Sections A, C & E.
11. **Additional Commercial Plates:** Additional plates may be ordered with original and renewal Commercial Certificate applications. A current Commercial Certificate holder may also order additional plates.

ATTENTION WISCONSIN DEALERS: REGISTRATION APPLICATION AND PAYMENT MUST BE SUBMITTED WITHIN 5 DAYS OF THE SALE FOR SNOWMOBILES SOLD BY THE DEALERSHIP.

TO OPERATE SNOWMOBILE:

- **DEALER PURCHASED SNOWMOBILES:** To operate the snowmobile, the operator must carry the Applicant's copy signed by the dealer until the certificate and/or decals are received.
- **ALL PRIVATE PURCHASED SNOWMOBILES AND PRESENT OWNERS:** No person may operate and no owner may give permission for the operation of any snowmobile within this state unless the snowmobile is registered for public or private use **AND** has the registration decals displayed as required, **OR** the snowmobile registration application is **VALIDATED** at a Department of Natural Resources office or validated at an authorized validation site.

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■ D. SALES AND TAX INFORMATION

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the ATV/Boat/Snowmobile is customarily kept while in WI. Credit will be given for state and local taxes previously paid by the registrant (i.e., tax paid in another state where the sale took place). Please attach proof (i.e. bill of sale) showing the amount of tax you previously paid. If this documentation is not provided, we must collect the tax.

DEALERS – Dealers licensed in Wisconsin **complete lines 1 thru 7** and the dealer information portion. Remit the state, county and stadium tax with your Wisconsin State and County Sales and Use Tax Return (Form ST-12).

PURCHASERS – If you purchased a boat, ATV, UTV or snowmobile from (1) a private party or (2) another state, complete this section.

1. Purchase Price – Enter the purchase price. Include the cost of accessories.
2. Trade-in – Enter the amount you were allowed for any property traded in on the purchase of this snowmobile.
3. Taxable Amount – Subtract line 2 from line 1 and enter the amount on line 3.
4. 5% State Tax – Enter 5% (.05) of the amount shown on line 3.

County and stadium use taxes may also apply and are based on where the boat, ATV, UTV or snowmobile is customarily kept while in Wisconsin.

5. 1/2% County Tax – If the item is kept in a county that has adopted a county tax, a 1/2% county tax must be paid. Enter 1/2% (.005) of the amount shown on line 3.
6. 1/2% Football Stadium Tax – If the item is kept in Brown County, the stadium use tax of 1/2% must be paid. Enter 1/2% (.005) of the amount shown on line 3.
7. 1/10% Baseball Stadium Tax – If the item is kept in Milwaukee, Ozaukee, Racine, Washington or Waukesha County, a 1/10% baseball stadium tax must be paid. Enter 1/10% (.001) of the amount shown on line 3.
8. Total Tax – Add lines 4, 5, 6 and 7 and enter the total on line 8. This is the amount of tax you owe.

Trade-in – Describe any property you traded in on the purchase of this item. If no trade-in is involved, enter "NONE."

Exemptions From Tax – Your purchase will not be subject to sales tax if any of the following situations apply. **NOTE:** Enter the exemption code and reason in the tax statement section of the application.

Code 1. The Item was **previously registered in Wisconsin** and purchased/received from a parent, spouse or child. **Important:** Use the following letters along with Code 1.

- P = If purchased/received from your parent, stepparent, father-in-law, mother-in-law
- S = If purchased/received from your spouse
- C = If purchased/received from your child, stepchild, daughter-in-law, son-in-law

NOTE: A sibling or grandparent is not tax exempt.

Code 2. Retailer/lessor who will rent or sell the item. Must include the FEIN (Federal Employer Identification Number).

Code 3. State of Wisconsin or government unit, agency or school.

Code 4. Tax paid to another state. **Attach a copy of your bill of sale or verification of tax payment to the other state.** **NOTE:** Sales tax paid to another state on the item reported on this application may be claimed as a credit to reduce the Wisconsin tax payable. Any county tax or similar tax paid in the other state may be claimed as a credit to reduce county/stadium tax payable. If tax was paid in another state, subtract any state tax from the Wisconsin state tax (Line 4) and any county or similar tax from the Wisconsin county/stadium tax (Line 5). Enter the remaining amount of Wisconsin tax payable.

Code 5. Purchased by a nonresident at least 90 days before registrant became a Wisconsin resident and brought and/or registered the item in this state.

Code 6. Religious, charitable, educational organization. Must show the Department of Revenue exempt status number.

Code 7. Other. Enter reason (i.e., gift or even trade)

Code 8. The item was purchased from a dealer and tax was paid to the dealer.

Tax Information and Questions

For a listing of counties that have adopted the county tax, or if you have questions regarding state or county tax, contact:

Wisconsin Department of Revenue
PO Box 8902
Madison WI 53708-8902

(608) 261-7694

■ E. TOTAL REMITTANCE AND SIGNATURE

1. Registration Fee from Section C above
2. Tax Due from Section D above
3. Validation Fee – \$3.00, if applicable
4. Expedited Decal Service Fee – \$5.00 for in-person transactions, if applicable
5. Total Fees / Tax Due

Sign and date your application.

For snowmobile registration, regulation and safety information, visit our website at dnr.wi.gov.