

**UNABRIDGED APRIL 13, 2009 REGULAR
CITY COUNCIL MEETING MINUTES**

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held Monday, April 13, 2009 in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to Order/Roll Call: Mayor Hunter called the meeting to order at 7:00 p.m. Members present were Eddy Wuorenma, Julie Arndtson, Deb Ganske, Rob Daugherty, and John MacLennan. Clair Eaton was excused. City Administrator Elizabeth Frueh, Public Works Director Jerry Killian and Zoning Administrator Jayne Brand represented staff. Also in attendance was David Schofield, City Engineer.

Daugherty/Arndtson motion to approve the consent agenda and the recommendation of the committees contained in the consent agenda which included the approval of March 23, 2009 regular city council meeting minutes, acceptance of April 2, 2009 Prescott Industrial and Economic Committee meeting minutes, acceptance of April 6, 2009 Plan Commission meeting minutes, cash balances, budget year to date, approval of payables and review of receivables passed without a negative voice vote.

Library Director Jane Enright presented the annual report for the library. Enright presented the annual comparisons from 2005 to 2008. The library circulation has continued to grow on an annual basis.

Arndtson/Wuorenma motion to strongly encourage the Prescott Area Fire and EMS Association to go with option #1 – make an extra principal payment in 2009 between March 15th and July 31st of \$34,986, if not option #1 then option #4 to give back the \$34,986 to the participating communities passed without a negative voice vote. The comments from the council included that Alderperson Ganske is not comfortable with putting the funds in reserve. The loan is on the city books and the Association could spend the reserve as they choose. Alderperson Arndtson expressed some concern regarding future councils have to allocate what would amount to another payment.

Dave Schofield presented pay request number 1 for the beach house. The foundation is in and the walls are going up. Public Works will be doing the utilities this week.

Arndtson/Wuorenma motion to approve pay request number 1 for the beach house in the amount of \$19,645.05 passed unanimously via roll call vote.

The beach house is proposed to be completed by May 22, 2009. It was discussed that we would like to have a ribbon cutting and fundraiser for the beach house. The ribbon cutting has been tentatively set for late afternoon on May 22, 2009. The open house/fundraiser will be set for the middle of June.

Public Works Director Jerry Killian presented the request for funds to repair the street sweeper. The conveyor belt needs to be replaced. The cost of the belt is \$9,100. These funds were not put into the budget so they will need to come from the capital reserves fund account. Public Work employees will do the labor to put in the belt.

Daugherty/Arndtson motion to approve \$9,100 for the purchase of parts to repair the street sweeper passed without a negative voice vote.

City Engineer Dave Schofield presented the information regarding the entrance to the business park off of Highway 29. A developer has shown interest in the 10 acres in the business park that belongs to Royal Oaks and there were questions regarding the

intersection at the business park. This is also the best entrance to start with for the park since there are utilities stubbed across Highway 29. The Department of Transportation was contacted regarding the intersection and they will work with us to create the entrance across from North Acres Road. The DOT is requiring that there are protected left and right turn lanes and also through lanes. In order to have these lanes the entrance project will be 2200 feet long. The DOT is also requesting 3 ½" overlay of the existing pavement. Staff is requesting the council to consider design of the intersection so that we have DOT approval and the design will be ready to go when we have a client for the park. Schofield presented the estimated cost for the design engineering as \$27,330. This cost would be design through bidding. Schofield felt that the design engineering without the bidding would be an amount not to exceed \$20,490. **Arndtson/Daugherty motion to approve an amount not to exceed \$20,490 to design the intersection on Hwy 29 to the business park passed unanimously via roll call vote.**

Mayor Hunter informed the council that request for proposals have been sent out for city attorney and municipal court attorney services. These proposals are due back on April 22, 2009.

The Mayor read into the record a letter from Governor Jim Doyle and Senator Sheila Harsdorf regarding prevailing wage rates.

Public Works Director Jerry Killian requested a 15 minutes parking sign for the area behind Malone Elementary on College Street. There is a lot of congestion with cars parking on the street and people trying to drop off their kids. It was discussed that the 15 minute parking will be approximately 100 feet of the walkway. The approximate cost of the signs will be \$300. Killian was instructed to discuss with Dr. Halverson how they are going to publicize this through the school. **Arndtson/Ganske motion to approve 15 minute parking zone on College Street behind Malone Elementary passed without a negative voice vote.**

Mayor Hunter reviewed an attorney opinion from Attorney Greg Amann regarding whether the Prescott Library Board of Trustees is required to follow the City's employee handbook or whether it has the authority to create its own personnel policies. According to the opinion the Board has the control over hiring, firing and fixing wages of library employees. Library employees are municipal employees and therefore subject to the same terms or condition of employment that apply to other municipal employees and a library board cannot enact a rule for library employees which is inconsistent with the terms and condition of employment established by the governing body for all municipal employees. Library Director Jane Enright stated that these are just opinions and not legal findings and facts. City Administrator Elizabeth Frueh stated that the city has paid for these opinions from the city attorney and that the council usually follows the advice from the city attorney. Library Board Member Greg Lauser stated that since 2005 the library board has adopted the employee handbook with policy and procedures. Lauser also stated that it is up to the Library Board to decide where they want to go from here. **Wuornema/Arndtson motion to direct the Prescott Library Board of Trustees to follow the City of Prescott employee handbook passed without a negative voice vote.**

Arndtson/Daugherty motion to approve operator license for Steve J. Schiller passed without a negative voice vote.

A written report for Police Chief Mike Bondarenko was reviewed by the council.

Arndtson/Wuorenma motion to approve Resolution 05-09 “ A resolution opposing proposed budgetary language that may compromise protection of the public” passed without a negative voice vote.

Recommendation to the Library Board – Colleen Harris.

Wuorenma/Ganske motion to allow the 3M Club of Cottage Grove, Minnesota to use the Prescott Public Boat Launch on Saturday, May 16, 2009 passed by a majority vote with Julie Arndtson abstaining.

Arndtson/Wuorenma motion to approve Resolution 03-09 “ A resolution commending Alderperson Deb Ganske for dedicated service to the City of Prescott” passed without a negative voice vote.

Wuorenma/Arndtson motion to approve Resolution 04-09 “A resolution commending Alderperson John MacLennan for dedicated service to the City of Prescott” passed without a negative voice vote.

The council reviewed the February 12, 2009 Prescott Housing Authority meeting minutes, April 1, 2009 Prescott Police Commission meeting minutes, Wisconsin Taxpayer Alliance, Ehlers Client Alert, Compost Site open Monday, Wednesday and Saturday from 8:00 a.m. to 6:00 p.m., important assessment dates – field work to begin June 15, 2009, open book July 16, 2009 5:00 p.m. to 7:00 p.m. and Board of Review August 5, 2009 7:00 p.m. to 9:00 p.m.

Wuorenma/Arndtson motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand