

**UNABRIDGED SEPTEMBER 14, 2009 REGULAR
CITY COUNCIL MEETING MINUTES**

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held Monday, September 14, 2009 in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to Order/Roll Call: Mayor Hunter called the meeting to order at 7:00 p.m. Members present were Eddy Wuorenma, Julie Arndtson, Mark Huber, Clair Eaton, and Peter Kelly. City Administrator Elizabeth Frueh, Public Works Director Jerry Killian, Accounting Supervisor Vanessa Norby, Police Chief Mike Bondarenko and Zoning Administrator Jayne Brand represented staff. David Schofield from Cedar Corporation was present.

Huber/Kelly motion to approve the consent agenda and the recommendation of the committees in the consent which included the approval of August 24, 2009 regular city council meeting minutes, approval of September 8, 2009 special city council meeting minutes, acceptance of September 8, 2009 parks & public property committee meeting minutes, cash balances and budget to date, approval of payables and review of receivables passed without a negative voice vote.

Kelly/Arndtson motion to accept the resignation of Alderperson Rob Daugherty passed without a negative voice vote. Mayor Hunter thanked Rob for the work he has done for the council.

Arndtson/Wuorenma motion to approve Resolution 13-09 "A resolution commending Alderperson Rob Daugherty for dedicated service to the City of Prescott" passed without a negative voice vote.

Mayor Hunter stated that since we had accepted resumes for people who were willing to serve about a month and half ago and with the budget coming up fast he made a recommendation to approve Marissa Holst to the position of 1st Ward Alderperson. Alderperson Kelly and Huber both spoke in favor of Marissa Holst. **Kelly/Arndtson motion to appoint Marisa Holst as 1st Ward Alderperson passed without a negative voice vote.**

Arndtson/Wuorenma motion to approve Alderperson Mark Huber as Council President passed without a negative voice vote.

Mayor Hunter reviewed the changes for the appointment of council committees.

Mayor Hunter informed the council that staff has been directed to look at all avenues of revenue and expenses for the 2010 budget. The revenue generated by citations and parking tickets is not sufficient to cover the cost of Municipal Court and requires property tax revenue to cover the remaining costs. Municipal Judge Jim Shiely and Court Clerk Geri Rohl represented the court. Judge Shiely stated that the residents have voted in a very positive way for the Judge. Revenue for the court has almost doubled from 2004 to 2009. The court has taken on parking tickets. The court clerk has been in her position for 13 years and takes annual training so there has been a lot invested in her as an employee. Alderperson Kelly stated that he does not have a problem with the short fall in the court. Consolidation of the court with other communities could have advantages and needs to be looked at by the council. Judge Shiely stated that the court is running lean and have been budget conscious. Judge Shiely also stated that safety of citizens is a big concern if the police officers are at court in Ellsworth and that this comes down to more than a money issue. Chief Bondarenko stated that there would be time spent delivering

tickets and a trip would need to be made for pretrial which would be a couple of hours per month. Alderperson Huber asked if working with the county with some of their citations could strengthen what we have here for the court. It is the understanding that parking tickets are not something that the Circuit Court would take so this is something that would need to be looked at. City Administrator Frueh stated that it could take up to a year for looking at consolidation of the court with other communities. Court Clerk Geri Rohl also stated that the youth services that the Municipal Court can offer are cheaper at this level than at a Circuit Court level. There would be no savings for the first year as the court would need to remain until April and then unemployment would need to be paid. The council recommendation is that staff contact Ellsworth to see if they are interested in a consolidation.

Accounting Supervisor Vanessa Norby presented options for a street lighting utility. The yearly budget for street lighting is \$42,000. Creating the street lighting utility would be broken down between single family, multi-family, mobile homes, commercial, industrial and public properties. After reviewing the options for street lighting it was decided to keep it on the back burner to review again with the budgets.

City Administrator Elizabeth Frueh presented the contract for the 2009-2011 city audits. Johnson Block and Company have been doing the audits for the city and staff feels that they have been good to work with and the audit is meeting the requirements for the city borrowings. At the end of the three year contract the city will be paying 50% of the cost of the previous audit firm. **Arndtson/Kelly motion to approve a three year contract for audit services with Johnson Block and Company passed unanimously via roll call vote.**

The Public Works Mutual Aid Agreement between Hastings and Prescott was reviewed. This agreement would be in case of an emergency. Both city attorneys have reviewed the agreement. Public Works Director Jerry Killian stated that this agreement is similar to the agreements that we have with Ellsworth, River Falls, Hudson, Pierce and St. Croix County. **Wuorenma/Arndtson motion to approve the Public Works Mutual Aid Agreement between Hastings and Prescott for 3 years passed without a negative voice vote.**

City Engineer David Schofield presented change order #1 for the St. Croix Street sidewalk. This change order is for a change in the substantial completion date and final payment date. **Arndtson/Wuorenma motion to approve change order # 1 for St. Croix Street sidewalk for the extension of substantial completion date and final payment date passed without a negative voice vote.**

City Engineer David Schofield informed the council that September 9, 2009 is the substantially completion date for the Canton/Kasson/North Acres project. This date is 18 days after the substantial completion date listed in the contract documents. A punchlist will be created of all items that must be completed prior to final completion.

Arndtson/Kelly motion to approve operator license for Cassidy Helinske passed without a negative voice vote

Arndtson/Wuorenma motion to approve the 2nd reading for Ordinance 03-09 “Sex Offender Residency and Loitering Restrictions” passed without a negative voice vote.

Arndtson/Wuorenma motion to approve the 2nd reading of Ordinance 04-09 “Abandonment of Office” passed without a negative voice vote.

Arndtson/Wuorenma motion to approve the 2nd reading of Ordinance 05-09 “Fire Prevention” passed without a negative voice vote.

Wuorenma/Arndtson motion to approve the 1st reading of Ordinance 06-09 “Law Enforcement” passed without a negative voice vote.

Mayor Hunter read a proclamation designating September as Library Card Sign-up Month 2009.

Arndtson/Wuorenma motion to go into closed session per Wisconsin Stats. 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect up the reputation of any person referred to in such histories or data, or involved in such problems or investigations – possible harassment claim passed unanimously via roll call vote.

Arndtson/Wuorenma motion to come out of closed session passed unanimously via roll call vote.

Wuorenma/Arndtson motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand