

**CITY OF PRESCOTT, WISCONSIN  
APRIL 30, 2009 PERSONNEL COMMITTEE MINUTES**

Pursuant to due call and notice thereof, a meeting of the personnel committee was held Thursday, April 30, 2009 Prescott City Hall 800 Borner St. Prescott, WI 54021

Call to order/Roll call: Committee chair Rob Daugherty called the meeting to order at 4:00 p.m. Members present were Julie Arndtson and Mark Huber. Also present were Mayor Mike Hunter, Library Director Jane Enright, Library Board Member Greg Lauser, and City Administrator Elizabeth Frueh.

**Arndtson/Huber motion to approve the minutes for January 12, 2009 passed without a negative voice vote.**

**Educational benefits policy:** a draft policy revising the educational benefits policy was reviewed. Jane Enright voiced concerns on behalf of the Library Board of Trustees that the proposed policy provides tuition reimbursement only for full time employees and not for part time employees. Enright commented that new ideas such as acquisition budget tracking, internal blogs, and tech help are a result of part time employees who are currently taking college level courses. Greg Lauser stated that he had talked to the librarian in River Falls and they currently reimburse 50% of college tuition for regular full time and regular part time employees. Lauser stated that the Library Board is in agreement with the policy to have employee reimburse the City if they leave prior to one year but spoke in favor of providing educational benefits for part time employees. Educational benefits for employees in this economy, benefits for full time versus part time employees, budget constraints, and consistency among employees were discussed.

**Motion (Daugherty/Huber) to eliminate 2<sup>nd</sup> proposed paragraph and add to the first paragraph "The City will not pay for college tuition" passed without a negative voice vote.**

**Motion (Arndtson/Huber) to table the attendance policy for council members passed without a negative voice vote.**

Legal review of employee handbook was estimated to not exceed \$1500. **Motion (Arndtson/Huber) to recommend to the Common Council to pay for legal review of employee handbook passed without a negative voice vote.**

Other Business: Next meeting set for May 21<sup>st</sup> at 4:00 p.m.

**Motion (Huber/Arndtson) to adjourn passed without a negative voice vote.** Meeting adjourned at 5:15 p.m.

Respectfully Submitted,  
Elizabeth A. Frueh  
City Administrator