

**CITY OF PRESCOTT, WISCONSIN  
NOVEMBER 2, 2009 PLANNING COMMISSION MEETING MINUTES**

Pursuant to due call and notice thereof, a meeting of the planning commission and was held on Monday November 2, 2009 at the Prescott Municipal Building, 800 Borner St, Prescott, Wisconsin.

Call to order/Roll call: Mayor Hunter called the meeting to order at 7:00 p.m. Members present were Todd Dolan, Diane House, Mark Huber, Tom Lee, Ron Stark, Steve Eggers and Tom Geistfeld . Zoning Administrator Jayne Brand represented staff.

**House/Stark motion to approve the minutes for June 1, 2009 passed without a negative voice vote.**

Lynn Most of Great Rivers Land Development presented a request for a lot split. The request is to split lot #20 and attach half to lot #19 and the other half to lot #21. Zoning Administrator Jayne Brand informed the council that city ordinances require a certified survey map for doing the lot split. Brad Bohleen of Bohleen Land Surveying questioned if this is going to be a requirement for all of the older platted lots in Prescott. Bohleen was told that any consolidation or split would require a certified survey map. **Stark/Lee motion to recommend approval of the lot split with the use of a certified survey map for lot 20 of Great Rivers Subdivision passed without a negative voice vote.**

The commission began discussion and review of the comprehensive plan, sidewalk plan and master park plan. These plans will be reviewed by the commissioners and discussion will take place at commission meetings. It was discussed if this is going to be an official review where public hearings would be required. The commission decided to review the plans and then decide if it will be an official review.

**Lee/Stark motion to approve the building report passed without a negative voice vote.**

Other Business:

Commissioner Geistfeld questioned who is required to purchase a contractor license. It was requested to bring the ordinance and a list of who has contractor licenses to the December meeting.

**Lee/House motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand