

**HEALTH AND SAFETY COMMITTEE AGENDA
MAY 8, 2023
5:00 PM
MUNICIPAL BUILDING
800 BORNER ST
PRESCOTT, WI 54021**

1. Call to Order
2. Roll Call
3. Approval of Health and Safety Committee Minutes March 13, 2023
4. Prescott Daze Detour – USH10 – CTHQQ – STH35
5. Kinnickinnic Street Line Stripping and Delineator Posts
6. Public Comment
7. Other Business
8. Adjourn

Next Meeting: July 10, 2023

NOTICE

ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE MUNICIPAL BUILDING PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS REQUIRED.

IT IS POSSIBLE THAT A QUORUM OF THE COMMON COUNCIL OR OTHER CITY COMMITTEES MAY BE PRESENT AT THIS MEETING. THIS IS INCIDENTAL AND NO ACTION WILL BE TAKEN BY THE COUNCIL OR ANY OTHER COMMITTEES.

CITY OF PRESCOTT, WISCONSIN
March 13, 2023 HEALTH & SAFETY COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of Health & Safety Committee was held Monday, March 13, 2023 at 800 Borner St., Prescott, WI 54021.

1. **Call to Order/Roll Call:** Meeting was called to order by Chair Dar Hintz at 5:05 PM. Members present were Dar Hintz, Maureen Otwell and Tom Oss. City Administrator Matt Wolf and Police Chief Eric Michaels represented staff. Also present were Elizabeth Gergen, Ann Valentine, Casey Johnson, and Natasha Gray with Prescott Daze.

2. **Approval of Health and Safety Committee Minutes January 9, 2023**

Committee Member Otwell motioned to approve the minutes from January 9, 2023, which was seconded by Committee Member Hintz. Motion passed unanimously by voice vote (3-to-0).

3. **Prescott Daze Location & Detour**

Chief Michaels gave an overview of safety concerns that the City has in relation to continuing to divert traffic through the City from STH 35. Elizabeth Gergen gave an overview of the concerns that Prescott Daze has if the event is moved from STH 35 to down by the river.

After discussion the Prescott Daze Committee Members stated that they would reach out to Pierce County to see if they could divert traffic to County Road QQ for a detour. Once they hear back they will reach back out to the City to setup another Committee meeting.

4. **Temporary Liquor License Code Discussion**

The Committee discussed the proposed changes to the Temporary Liquor License Ordinance. Chief Michaels brought up about adding a line that would require an alternate person review a temporary liquor license if the Chief is a member of the applicant's organization. The Committee were in favor of the change.

Committee Member Otwell made the motion to forward the proposed changes regarding temporary liquor licenses to Council for consideration. Committee Member Oss seconded the motion. Motion passed unanimously by a voice vote (3-to-0).

5. **Public Comment:** None

6. **Other Business:** None

7. **Adjournment:** Committee Member Otwell made a motion to adjourn the meeting, seconded by Committee Chair Oss. Motion passed unanimously (3-to-0); meeting adjourned at 5:46.

Respectfully Submitted,



Matthew J. Wolf
City Administrator



To: Health and Safety Committee
From: Matt Wolf, City Administrator
Date: May 5, 2023
Subject: Health and Safety Committee Memo

1. Prescott Daze Detour

The City of Prescott is finalizing the new detour route of using County Road QQ for the bypass of Highway 35 during Prescott Daze. This new route will have to be marked by Pierce County, which the City will have to pay the county to complete. Staff is working to get a cost estimate from Pierce County to consider at the meeting. Additionally, staff is reaching out to Sheriff Koranda to get his approval for the proposed bypass.

The full application and agreement is attached for consideration. The one other item to note is that the City would be responsible for any damage to local roads and streets resulting from the closure and detour.

Recommendation: Consider moving the *Application by Municipality for Permission to Detour State Trunk Highway Traffic* to Council for consideration

Attachment: Application by Municipality for Permission to Detour State Trunk Highway Traffic

2. Kinnickinnic Line Stripping

The City gets multiple complaints each year regarding speeds along Kinnickinnic Street. Although stop signs have been requested for intersections, multiple studies done have shown that using stop signs to slow traffic generally results in the opposite effect. Stop signs in general are a traffic control measure (high volume of cars, high number of accidents, no visibility, or to balance volume) and not a traffic slowing measure.

To slow traffic, generally studies have found narrowing roadways works the best. Cole Adams an engineer with Cedar Corporation provided a range of options. However, after discussions with staff the most cost effective seems to be line stripping. Line stripping has the following benefits:

Street corridors with existing centerline and edgeline striping can be restriped so the thru lane is narrower (12' existing to 11' or 10' proposed). This should slow vehicle traffic slightly without losing any functionality of the street, and it is an inexpensive option.

The line stripping would occur from the northeast of the intersection of Elm Street and

Kinnickinnic Street to the southwest of the intersection of Kinni and Flora Street. This would consist of a solid white line on each side with a solid yellow centerline.

The intersection of Kinni and Flora has a crosswalk. To further slow traffic it is proposed that delineator posts are installed to create a “bump out” that would further slow traffic at this intersection. An example of the posts is displayed below.



Recommendations: Discuss the proposed line stripping and delineator post proposal and consider its implementation.

APPLICATION BY MUNICIPALITY FOR PERMISSION TO DETOUR STATE TRUNK HIGHWAY TRAFFIC

Wisconsin Department of Transportation

DT1479 7/2011 (Replaces ET604) s.84.07(4) Wis. Stats.

TO: REGIONAL TRAFFIC SECTION

Municipality Prescott, City of		County Pierce
(Area Code) Telephone Number 715-262-5512		Email Address emichaels@prescottcity.org
Name of Street(s) to be Closed <input checked="" type="checkbox"/> STH 35 <input type="checkbox"/> USH		Streets Closed Between (Street Name) FROM: Cherry St TO: Walter St
Proposed Temporary Route USH10 - CTHQQ - STH35		
<input checked="" type="checkbox"/> MAP ATTACHED	Date and Duration of Detour Date: 9/9/2023	Time: 8:00 a.m. to 4:00 p.m.
Reason Prescott Daze Annual Vendor Show		
Name and Address to Whom Permit will be Returned Prescott Police Department 1601 Pine Street Prescott, Wisconsin 54021		

The above municipality requests permission to close the marked route as described, during which time the municipality will provide temporary route as designated.

The municipality agrees to accept the following terms and conditions:

1. The municipality shall provide a detour having structural, geometric and traffic control characteristics, which are acceptable to the Region. A detour map which provides street names shall be submitted.
2. The municipality shall furnish, erect and remove signs and markers at the sole expense of the municipality, unless provided for in (3), or unless directed by officers for short routes and short timeframe (less than 3 days).
3. A Detour and Traffic Control Plan shall be submitted to the Region for approval. An example is Standard Detail Drawing 15C2-4C.
4. The municipality shall agree to minimize, as much as practicable, the duration of closure, including providing for assembly and dispersal of parades in areas removed from the state highway route.
5. The municipality shall accept full responsibility for any damage to local roads and streets resulting from closure and detour.
6. The requester shall arrange for adequate traffic control from either WisDOT, traffic control contractor, or the appropriate county, and provide documentation of enforcement coordination.
7. The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
8. Additional conditions: . Attachments: Yes No

(Authorized Official Signature) (Title) (Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

(Permit Number) (Approved By) (Date)