

**CITY OF PRESCOTT**  
**MEETING NOTICE**  
**PINE GLEN CEMETERY ASSOCIATION**

**THURSDAY, JUNE 16, 2022**  
**6:00 PM**  
**PRESCOTT MUNICIPAL BUILDING**  
**800 BORNER ST. PRESCOTT, WI 54021**

1. Call to Order
2. Roll Call
3. Moment of Silence
4. Minutes for May 22, 2021
5. Treasurer Report
  - a. Review Report
6. Old Business
7. New Business
  - a. Trail Connection
  - b. Mill and overlay for roads in cemetery.
  - c. General Clean up including what to do with the moles
  - d. Tree Removal & Care
  - e. Mowing – city purchased 2 new lawn mowers
  - f. Platting – getting information electronically - possible hire for background work
  - g. Request to purchase land owned by cemetery outside of gate
  - g. Board Members – including extension of terms
  - h. Election of Officers
8. Other Business
9. Adjourn

2022 Annual meeting – Finances for June 2021 to May 2022

General Checking

**Starting Balance \$27,230.20**

- Excel Energy Dividend \$109.80
- Excel Energy Dividend \$109.80
- Excel Energy Dividend \$109.80
- Excel Energy Dividend \$117.00
- Excel Energy Dividend \$109.80
- Da Thao \$4,800.00
- Ku Vue \$4,800.00
- Ya Xion \$2,400.00
- Ia Lor \$2,400.00
- Kou Vue \$1,200.00
- Ken Fox \$ 150.00
- Ron Stark \$ 150.00
- Mee Xion \$2,400.00
- Speetzen \$1,800.00
- Pierce County Veteran \$ 558.00

**TOTAL REVENUE \$ 21,214.20**

- City of Prescott – Mowing Expense \$ 1588.21
- Pat Lyons – grave digging reimbursement \$ 450.00
- American Legion for Flag \$ 500.00
- River City Tree Service \$2,700.00

- Bank Fee \$2.50
- Mason's purchase cemetery lots \$1,200.00

**TOTAL EXPENSES \$ 6,140.71**

**Ending Balance \$42,303.69 of which \$6,200 should be put in cd for perpetual care**

**Memorial Savings**

**Starting Balance - \$1845.85**

\$.22 interest

**Ending Balance \$1,846.07**

**Certificate of Deposits**

CD#	Balance	Rate	Due Date
6900398629	\$83,412.42	.300%	3/20/2023

PINE GLEN CEMETERY ASSOCIATION  
ANNUAL MEETING MINUTES MAY 22, 2021

Meeting called to order by President Ron Wolf. Members present were Richard Hoffmann, Gary Most, Eugene Olson, Dave Finley and Jayne Brand. Ron Wolf was excused. Dave Olson, Joyce Booth and Mary Wolf joined the meeting. Jayne Brand called the meeting to order.

A moment of silence was observed for those departed.

**Olson/Hoffmann motion to approve the minutes for May 18, 2019 passed without a negative voice vote.**

The treasurer report was reviewed. Current balance on hand \$27,230.20 general fund, \$83,235.40 in certificate of deposits and \$1,845.85 in the memorial savings.

**Finley/Most motion to accept the treasurer report passed without a negative voice vote.**

Mowing has started at the cemetery. Three employees have been hired by the city and will be paid by the city but the cemetery board will reimburse them. The cemetery needs to purchase 2 new lawn mowers. The current lawn mowers have over 500 hours on them. It was agreed to stay with the zero turn mowers and the board will do checking to get the best price possible. A request will be made to the city to see they are able to purchase them out of the 2022 budget if not the cost will need to come out of the cemetery checking account.

Joyce Booth discussed with the board the maintenance of the cemetery. The boys baseball team did a good job of picking up all of the branches. There are still a number of dead trees along the outside of the cemetery which need to be cleaned up. Some have already fallen and need to be cut up and removed others are leaning and need to be taken down. The flower garden in front of the cemetery gate needs to be maintained. Joyce stated she has some funds which can be used toward maintenance of the cemetery.

There are several trees which need to be removed. Several others which need to have limbs removed. A bid was received from Rivertown Tree Service for the removal of two trees and cleanup of a number of limbs in the amount of \$2,700. **Hoffmann/Olson to approve the bid from Rivertown Tree Service in the amount of \$2,700 passed without a negative voice vote.**

**Hoffmann/Olson motion to purchase and place a flag pole in the amount of \$500 with funds coming from donations passed without a negative voice vote.**

The cemetery board received a request to sell land owned by the cemetery outside of the gate. The request is to purchase the land with approximately 100 feet of frontage. Mary Wolf stated she doesn't like to see the sale of land which has historical value to it. The board agreed the land should not be sold at this time. Jayne was asked to notify the person who wanted to purchase the land.

We will continue to work on getting all of the cemetery records electronically.

**Hoffmann/Olson motion to approve reappointment of Dave Finley, Jayne Brand and Eugene Olson until 2024 and Bernard Voelker, Gary Most and Richard Hoffmann until 2023 and Dan Olson to fill vacant position until 2022 passed without a negative voice vote.**

**Olson/Hoffmann motion to approve Gary Most for President and Jayne Brand for Secretary/Treasurer passed without a negative voice vote.**

Dave Finley presented a request from the Masons to sell back 10 graves to the Cemetery Board. The Masons are short of funds due to COVID. It was stated if the Cemetery Board purchases all 10 lots they would be short of funds. It was suggested to purchase 2 of the lots for a total of \$1,200. The Board agreed to the purchase.

**Olson/Finley motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
Secretary

## Cemetery Board Member Terms

Dan Olson 2022

Vacant 2022

Ron Wolf 2022

Bernard Voelker 2023

Gary Most 2023

Richard Hoffmann 2023

Dave Finley 2024

Jayne Brand 2024

Eugene Olson 2024