

CITY OF PRESCOTT
MEETING NOTICE
ORDINANCE COMMITTEE
MONDAY, AUGUST 8, AT 5:00 PM
MUNICIPAL BUILDING
800 BORNER ST
PRESCOTT, WI 54021

1. Call to Order
2. Roll Call
3. Approve Minutes for April 11, 2022
4. Proposed UTV Exception Ordinance 06-22 and Golf Cart Discussion
 - a. [City Code 315-14](#)
5. Proposed Boat-Launching Regulations Ordinance 07-22
 - a. [City Code 421-7](#)
6. Council Committees Discussion
 - a. [City Code 120-6](#)
7. Goat Buckthorn Removal Discussion
 - a. [City Code Chapter 235](#)
8. Updates on Prescott Beach and Non-Motorized Boat Launch
9. Public Comment
10. Other Business
11. Adjourn

NOTICE
ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS
AVAILABLE THROUGH THE MUNICIPAL BUILDING PARKING LOT
ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY
HALL OFFICES (715-262-5544) IF ASSISTANCE IS REQUIRED.

CITY OF PRESCOTT, WISCONSIN
APRIL 11, 2022 ORDINANCE COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Ordinance Committee was held Monday April 11, 2022 at the Municipal Building, 800 Borner St. Prescott, WI 54021

Aldersperson Hintz called the meeting to order at 5:00 p.m. Members present were Dar Hintz, Tom Oss and Bailey Ruona arrived at 5:30 pm. City Administrator Matt Wolf City Planner Carter Hayes and City Clerk Jayne Brand represented staff.

Hintz/Oss motion to approve the minutes for January 24, 2022 passed without a negative voice vote.

City Administrator Matt Wolf reviewed the proposals for review of the city's current zoning chapter. Three bids were received ranging from \$17,850 to \$75,845. Administrator Wolf explained they have meet with each company to explain what the city is looking for in regards to the zoning chapter. Aldersperson Oss explained Cedar Corporation was the lowest in cost and they also know the historical aspects of the city being the city engineer. The question was asked how the project was going to be funded. Administrator Wolf stated there are 3 options. One would be for the funds to come from the general reserves, two, would be use of capital funds and paying back the project with the 2023 budget or third would be to do the project in 2023.

Oss/Ruona motion to move forward with the zoning ordinance with Cedar Corporation passed without a negative voice vote.

City Planner Carter Hayes reviewed with the Committee how code enforcement will be happening. Planner Hayes shared with the Committee a GIS program he has put together to show problem places and comments of what has been completed on each place. This program can be shared with the rest of the staff and elected officials. Further discussion was held on the procedure which will be followed regarding enforcement.

Discussion was held on the non-motorized boat launch. There were some questions regarding enforcement so staff met with the DNR. There appears to be some issues with enforcement for cities if it is federal waters. There was also discussion in regards to posting of signs and possible boat launch fees. This issue will be discussed at the parks committee meeting.

Ruona/Hintz motion to adjourn passed without a negative voice vote.

Respectfully Submitted,

Jayne M. Brand
City Clerk



To: Ordinance Committee

From: Jayne Brand, City Clerk
Eric Michaels, Police Chief
Matt Wolf, City Administrator

Date: August 1, 2022

Subject: Proposed UTV Exception Ordinance 06-22 and Golf Cart Discussion

Background

The Prescott City Council requested that staff add the specific exceptions within the City Ordinance when side-by-side or utility task vehicles (UTVs) are allowed to be operated within the City. Additionally, it was requested that the committee discuss current regulations regarding golf carts.

Discussion

Staff has prepared Ordinance 06-22 that allows operation of UTVs during the following days:

1. Halloween
2. Prescott Daze (by Parade Personnel only)

All vehicles can pull trailers at 5mph or less and all passengers must be seated while it is in motion, must have all lights in working order and on while in operation, no alcoholic beverages (because this meets the definition of a motor vehicle). Snow plowing will be allowed but must have activated flashing yellow light visible for 360 degrees. Liability insurance shall be provided to the city for anyone allowed these exceptions.

Regarding golf carts the current regulations call for the registration to be displayed in the rear fender of the golf cart or at such other place as approved by the Police Department. The Police Department would like to change this in the ordinance that it is required on the front fender, and we should start handing out something instructing them where to put their sticker (driver side front fender) so it can be seen by Police Officers.

Other regulations for golf carts include:

1. Hours of operation. Golf carts may be driven on approved public streets from sunrise until sunset, except that golf carts equipped with at least one operating headlight, having at least a fifty-five-watt halogen, or equal, bulb on the front of the golf cart, and two operating tail lights on either side of the rear of the golf cart, all of which are visible for a distance of not less than 250 feet, may be operated from one half hour before sunrise until one half hour after sunset. Golf carts may not be operated when fog, smog,

smoke, or other conditions reduce visibility so that the golf cart is not visible for a distance of 250 feet.

2. The seating capacity cannot be exceeded as displayed on the vehicle
3. Carts cannot be operated on sidewalks, pedestrian walkways, jogging paths, greenways, parks, and trails except by Police or for official City Business.
4. All laws regarding the use of motor vehicles in the State of Wisconsin apply to carts with the exception they cannot exceed 20 mph.
5. Golf carts cannot be operated on the following:
 - a. Broad Street
 - b. US Highway 10/29/35
 - c. Any street above 35 mph posted speed limit

Discussion

1. Discuss the proposed change for ordinance 06-22 of City Code 315-14.
2. Discuss the Golf Cart regulations and if there are other changes required, specifically regarding updating the location of the registration sticker to the front driver side fender.

CITY OF PRESCOTT, WISCONSIN

ORDINANCE 06-22, an Ordinance to Repeal City Ordinance Section 315-14 “Golf Cart Registration (H) Disqualified Vehicles”

The City Council of the City of Prescott, Wisconsin, Do Ordain as Follows:

Section 1. All provisions of Section 315-14 “Golf Cart Registration (H) Disqualified Vehicles” in effect on and before August 8, 2022 are hereby repealed.

Section 2. The following ordinance is hereby enacted:

. Disqualified vehicles

(1) ATVs, four-wheel utility vehicles and other similar utility vehicles which are not manufactured for operation on a golf course and golf carts which have been modified so that it no longer meets the definition of a golf cart may not be registered as a golf cart nor shall such vehicles be operated on the public roads within the City unless such vehicles are otherwise registered with and allowed under the motor vehicle laws of the State of Wisconsin.

(2) Exceptions for Halloween, Prescott Daze (the parade only by parade personnel), the ATVs, four-wheel utility vehicles can pull trailers at 5mph or less and all passengers must be seated while it is in motion, must have all lights in working order and on while in operation, no alcoholic beverages (because this meets the definition of a motor vehicle). Snow plowing will be allowed but must have activated flashing yellow light visible for 360 degrees. Liability insurance shall be provided to the city for anyone allowed these exceptions.

This ordinance shall become effective upon due notice and publication as required by law

Passed, Approved and Adopted by the Prescott City Council on this _____ day of _____, 2022

Robert Daugherty, Mayor

ATTEST:

Jayne M. Brand, City Clerk

Introduced:

Adopted:

Published

Effective:



To: Ordinance Committee
From: Jayne Brand, City Clerk
Matt Wolf, City Administrator
Date: August 3, 2022
Subject: Boat-Launching Regulations

Discussion

The City would like to clearly define where the annual pass for boat trailers should be displayed. As a result, staff is bringing Ordinance 07-22, which adds to ordinance 421-7:

The annual pass shall be displayed on the boat trailer. The daily pass shall be displayed face up, with time and date visible in the windshield of the vehicle. Any owner or operator failing to pay the required fee **and display the annual or daily pass** shall be subject to a forfeiture as provided in § 1-4 of this Code.

We would like to discuss with the Committee the proposed change and forwarding it on to Council for review.

Attachments

Ordinance 07-22, an Ordinance to Repeal City Ordinance on Section 421-7 "Boat-launching Regulations"

CITY OF PRESCOTT, WISCONSIN

ORDINANCE 07-22, an Ordinance to Repeal City Ordinance Section 421-7 “Boat-launching Regulations”

The City Council of the City of Prescott, Wisconsin, Do Ordain as Follows:

Section 1. All provisions of Section 421-7 “Boat-launching Regulations”

in effect on and before August 8, 2022 are hereby repealed.

Section 2. The following ordinance is hereby enacted:

§ 421-7 **Boat-launching regulations.**

The following regulations shall apply:

- A. Boat parking. Parking at the courtesy dock shall be limited to four hours at a time except in the case of emergency. Violators will be charged a forfeiture as provided in § 1-4 of this Code plus court cost. "Emergencies" shall be defined as any reason that a boat cannot be moved, including public safety.
- B. Required fees. All boat operators or boat owners launching their boat at the Prescott boat launch shall pay the required launching fee. **The annual pass shall be displayed on the boat trailer. The daily pass shall be displayed face up, with time and date visible in the windshield of the vehicle.** Any owner or operator failing to pay the required fee **and display the annual or daily pass** shall be subject to a forfeiture as provided in § 1-4 of this Code.

This ordinance shall become effective upon due notice and publication as required by law

Passed, Approved and Adopted by the Prescott City Council on this _____ day of _____, 2022

Robert Daugherty, Mayor

ATTEST:

Jayne M. Brand, City Clerk

Introduced:

Adopted:

Published

Effective:



To: Ordinance Committee
From: Matt Wolf, City Administrator
Date: August 3, 2022
Subject: Council Committees

Discussion

Council currently has seven different committees to which items are referred for discussion, consideration, and potential referral to Council. Staff would like to discuss with the Committee if there is interest in combining or eliminating some of the Committees.

Attachments

120-6 Standing Committees; action on committee reports

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 120-6 Standing committees; action on committee reports.

- A. Standing committees. At the organizational meeting of the Common Council in each year following the annual election, the Mayor shall appoint three Alderpersons to each of the following committees, subject to Council confirmation, which shall have such duties and responsibilities as prescribed by the Mayor and this Code of Ordinances, and to make whatever recommendations to the Council as they deem appropriate or as may be directed by the Council:
- (1) Finance Committee (Mayor and full Council).
 - (2) Public Works Committee (three Alderpersons).
 - (3) Health Committee (three Alderpersons).
 - (4) Ordinance Committee (three Alderpersons).
 - (5) Parks and Public Property Committee (three Alderpersons).
 - (6) Personnel Committee (three Alderpersons).
 - (7) License Committee (three Alderpersons).
- B. Committee appointments.
- (1) Committee appointments shall be made pursuant to § **120-4D**. The chairperson of each committee shall be designated by the Mayor. Each member shall serve as appointed unless excused by a majority of the members of the Council. All Alderpersons shall serve on at least one standing committee. The Mayor shall be an ex officio member of each standing committee.
 - (2) The Mayor may declare the entire Council a committee of the whole for informal discussion at any meeting or for any other purpose, and shall ex officio be Chairperson of the same.
 - (3) The Mayor may, from time to time, appoint such special committee or committees as he may deem advisable or as provided for by motion or resolution stating the number of members and object thereof to perform such duties as may be assigned to them.
- C. Reference and reports.
- (1) The Mayor shall refer new business coming before the Common Council to the appropriate committee, unless otherwise referred or disposed of by motion of the Council.
 - (2) The committee to which any matter is referred shall report its recommendation thereon in writing, at the first regular meeting after such reference, unless there is no objection by the Council to further time being taken. Action on the report of a committee shall be deferred until the next regular meeting by the request of three Alderpersons present. Members dissenting from a report of a committee shall be so reported when they request it.
 - (3) The chairperson of the committee shall report verbally to the Council at the meeting at which the report of the committee is to be made. Adoption of the committee report shall comprise final Council action on any ordinance, resolution or other matter recommended for adoption by the committee report.
 - (4) Formal committee recommendations will be placed on the agenda for Council action only if they are submitted to the City Clerk in written form by 12:00 noon of the Friday prior to the meeting at which action is requested.

- D. Cooperation of City officers. All City officers shall, upon request of the chairperson of the committee, confer with the committee and supply to it such information as may be requested in connection with any matter pending before the committee.



To: Ordinance Committee
From: Jayne Brand, City Clerk
Matt Wolf, City Administrator
Date: August 3, 2022
Subject: Goat Buckthorn Removal

Discussion

The City recently approved goat grazing to help with the buck thorn infestation at Magee Park. As a result, residents in the City have expressed interest in using the same method in combating buckthorn at their private residences. This was followed recently by a request from the company Goats on the Go to allow for goat grazing within the community. Staff would like to discuss with the committee if there is interest in developing a goat grazing ordinance under *Chapter 235 – Animals* for the community.