



**CITY OF PRESCOTT, WISCONSIN**  
**MEETING NOTICE**  
**CITY COUNCIL WORKSHOP MEETING**  
**WEDNESDAY, OCTOBER 11, 2023, AT 5:00 P.M.**  
**800 BORNER STREET**  
**PRESCOTT, WI 54021**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. 2024 BUDGET**
- 4. RIVERFRONT PROJECT PHASE 2**
  - a. Current Project Overview
  - b. Public Paid Boat Dock
  - c. 256 Front Street
  - d. Communications Plan

**5. ADJOURNMENT**

**NOTICE**

**ACCESS TO THE MUNICIPAL BUILDING FOR THE DISABLED IS AVAILABLE THROUGH THE REAR PARKING LOT ENTRANCE. ALL THOSE WITH SPECIAL NEEDS SHOULD CALL CITY HALL OFFICES (715-262-5544) IF ASSISTANCE IS NEEDED**



**To:** Mayor and Council  
**From:** Matt Wolf, City Administrator  
 Beth Lansing, City Treasurer  
**Date:** October 9th, 2023  
**Subject:** 2024 Budget

**Discussion**

At the Finance Committee meeting on Wednesday, October 4 the Committee unanimously approved a proposed 3.8% levy increase for 2024. This would see an additional \$90,712 that would be used to offset the cost of future wages based on implementation of a wage scale for City of Prescott employees because of the 2022 Compensation Study.

After review, based on the current wage scale, in total to fully fund the wage increases it would cost the City of Prescott \$136,398, which includes wages, FICA, and the necessary contributions to the Wisconsin Retirement System. This assumes a 2% cost of living increase in 2025 and a 3% cost of living increase in 2026. Each year is broken out below:

GF increase for 2025 expected		GF increase for 2026 expected	
\$ 49,939.33	wages	\$ 69,133.87	wages
\$ 3,820.36	fica	\$ 5,288.74	fica
\$ 3,445.81	WRS	\$ 4,770.24	WRS
\$ 57,205.50	total increase	\$ 79,192.85	total increase

After reviewing these numbers and hearing the School District are considering a 7.7% increase to their levy. Staff would like to have Council consider a revision to the levy increase to 2.49%. This would result in an additional \$57,206 for covering future 2025 wage funding. However, this plan would also guarantee an increase of \$79,193 for 2026, which would be around a 3% increase to the levy (assuming future Councils consider continuation of implementation of the wage step increases). What we do not know is if this increase in 2026 would result in us losing the expenditure restraint program funding, which is based on a combination of the annual consumer price index and net new construction for the City. All these numbers also assume everything else in the budget remains flat or level.

**Recommendation**

Consider approval of a proposed 2.49% levy increase for the 2024 Budget that will be up for approval as part of a public hearing on November 13, 2023



**To:** Mayor and Council  
**From:** Matt Wolf, City Administrator  
**Date:** October 6th, 2023  
**Subject:** Riverfront Phase II Project

---

## **Background**

The City has been in the process of planning for the Riverfront Phase II project and redeveloping the area near the boat launch. At the July 17, 2023, meeting, staff left off with the ability to reconfigure parking and allow more greenspace near the river and was awaiting DNR review for the land acquisition grant the City received in 2012.

Cedar Corporation provided a new concept plan to the Parks and Public Works Committee at their October 11, 2023 meeting, which is attached. The current project estimate is \$2,334,793 but does not include the addition of bathrooms at Jacques Park. It does include:

1. Public Dock System
2. Mercord Park Improvements
3. 2<sup>nd</sup> Street Parking Additions
4. Portion of Front Street Removal and Park Improvements
5. Boat Launch Parking Improvements

## **Discussion**

At the meeting staff would like to review the following items:

1. Review the current project scope and discuss the need for any changes or revisions.
2. Discuss the public boat dock addition. Cedar Corporation has provided a draft concept of the system for Council to review at the meeting.
3. Look at the future plans for 256 Front Street, which is owned by the City. There have been previous discussions about turning it in to a commercial property for kayak rentals, bait shop, or other river based commercial business.
4. Finally go over the communication plan for how the City wants to roll out phase 2 of the riverfront project.

## **Attachments**

1. Cedar Corporation – Proposed Concept
2. Cedar Corporation – Cost Proposal
3. Public Boat Dock – Draft Concept



**PRELIMINARY OPINION OF PROBABLE COST  
RIVERFRONT PH 2 IMPROVEMENTS  
CITY OF PRESCOTT**

CEDAR CORPORATION  
JOB #: TBD  
DATE: 9/14/2023



ITEM	UNIT	QUANTITY	UNIT PRICE	COST	
<b><u>PUBLIC PUBLIC DOCK SYSTEM</u></b>					
REMOVAL OF EXISTING FLOATING DOCK	L.S.	1	\$45,000.00	\$45,000.00	
ADA RAMP SYSTEM	L.F.	175	\$800.00	\$140,000.00	
8' WIDE FLOATING DOCK	L.F.	350	\$700.00	\$245,000.00	
5' WIDE FLOATING DOCK - SLIPS	L.F.	900	\$420.00	\$378,000.00	
ELECTRICAL SERVICE	L.S.	1	\$90,000.00	\$90,000.00	
TURBIDITY BARRIER / EROSION CONTROL	L.S.	1	\$15,000.00	\$15,000.00	\$913,000.00
<b><u>MERCOD PARK</u></b>					
RR PEDESTRIAN CROSSING	L.S.	1	\$50,000.00	\$50,000.00	
TRAIL EXTENSION TO MERCORD PARK	L.S.	1	\$8,500.00	\$8,500.00	
GEAR HOUSE BLDG IMPROVEMENTS	L.S.	1	\$50,000.00	\$50,000.00	
CHAIN LINK FENCE	L.F.	200	\$55.00	\$11,000.00	
DECORATIVE FENCING	L.F.	150	\$180.00	\$27,000.00	
CULTURED STONE FENCE COLUMN	EA.	7	\$5,000.00	\$35,000.00	
SITE BICYCLE RACKS	EA.	4	\$1,900.00	\$7,600.00	
SITE TRASH AND LITTER RECEPTACLES	EA.	2	\$2,700.00	\$5,400.00	
FENCED WASTE AREA	L.S.	1	\$7,500.00	\$7,500.00	
SITE BENCHES	EA.	4	\$3,700.00	\$14,800.00	
SITE TABLES	EA.	2	\$5,300.00	\$10,600.00	
OVERLOOK DECK W/ FENCING, 30' x 12'	L.S.	1	\$65,000.00	\$65,000.00	
DECORATIVE BOLLARD LIGHTS AND ELEC SERVICE	L.S.	1	\$40,000.00	\$40,000.00	
TOPSOIL, TURF, GRASSES	L.S.	1	\$7,000.00	\$7,000.00	\$339,400.00
<b><u>2ND ST PARKING</u></b>					
SAW CUT	L.F.	300	\$5.00	\$1,500.00	
REMOVE EXG PAVEMENT	S.Y.	350	\$5.00	\$1,750.00	
CURB & GUTTER	L.F.	200	\$20.00	\$4,000.00	
EXCAVATION	C.Y.	300	\$23.00	\$6,900.00	
AGGREGATE BASE	C.Y.	300	\$33.00	\$9,900.00	
3" ASPHALT PARKING	S.Y.	350	\$30.00	\$10,500.00	
PAINT STRIPING	L.S.	1	\$750.00	\$750.00	\$35,300.00
<b><u>FRONT ST REMOVAL, PARK IMPROVEMENTS</u></b>					
TRAFFIC CONTROL	L.S.	1	\$7,500.00	\$7,500.00	
SAW CUT	L.F.	200	\$5.00	\$1,000.00	
REMOVE EXG PAVEMENT	S.Y.	800	\$5.00	\$4,000.00	
REMOVE CURB & GUTTER	L.F.	700	\$4.00	\$2,800.00	
REMOVE SIDEWALK	S.F.	610	\$3.00	\$1,830.00	
EXCAVATION	C.Y.	350	\$23.00	\$8,050.00	
AGGREGATE BASE	C.Y.	400	\$33.00	\$13,200.00	
CURB & GUTTER	L.F.	350	\$20.00	\$7,000.00	
CONCRETE SIDEWALK / TRAIL	S.F.	3700	\$6.00	\$22,200.00	
DECORATIVE BOLLARD LIGHTS AND ELEC SERVICE	L.S.	1	\$40,000.00	\$40,000.00	
HINGED BOLLARDS	EA.	2	\$3,000.00	\$6,000.00	
TOPSOIL, TURF, GRASSES	S.Y.	3500	\$10.00	\$35,000.00	
3" ASPHALT PARKING	S.Y.	200	\$30.00	\$6,000.00	
PAINT STRIPING	L.S.	1	\$750.00	\$750.00	
SIGNAGE	L.S.	1	\$1,500.00	\$1,500.00	
SITE BICYCLE RACKS	EA.	6	\$1,900.00	\$11,400.00	
SITE TRASH AND LITTER RECEPTACLES	EA.	3	\$2,700.00	\$8,100.00	
FENCED WASTE AREA	L.S.	1	\$7,500.00	\$7,500.00	
SITE BENCHES	EA.	8	\$3,700.00	\$29,600.00	
SITE TABLES	EA.	4	\$5,300.00	\$21,200.00	\$234,630.00

**BOAT LAUNCH PARKING IMPROVEMENTS**

SAW CUT	L.F.	200	\$5.00	\$1,000.00	
ASPHALT PAVEMENT MILLING, 3" DEEP	S.Y.	2900	\$5.15	\$14,935.00	
REMOVE CURB & GUTTER	L.F.	480	\$4.00	\$1,920.00	
PARKING LOT FINE GRADING	L.S.	1	\$3,000.00	\$3,000.00	
3" ASPHALT PARKING	S.Y.	2900	\$30.00	\$87,000.00	
PAINT STRIPING	L.S.	1	\$4,000.00	\$4,000.00	
SIGNAGE	L.S.	1	\$1,500.00	\$750.00	
LIFT STATION SCREENING	L.S.	1	\$20,000.00	\$15,000.00	\$127,605.00

SUBTOTAL				\$1,649,940.00	
SUBTOTAL W/ CONTINGENCY	15%			\$1,897,431.00	

DESIGN ENGINEERING, BIDDING				\$170,768.79	
CONSTRUCTION ENGINEERING, CONTRACT ADMINISTRATION				\$113,845.86	

<b>TOTAL (2023)</b>				<b>\$2,182,050.00</b>	
---------------------	--	--	--	-----------------------	--

<b>TOTAL (2024)</b>				<b>\$2,334,793.50</b>	
---------------------	--	--	--	-----------------------	--

EXISTING SLIP SIZES  
 7 - 12' x 36'  
 4 - 11' x 32'  
 4 - 11' x 28'  
 5 - 9' x 32'  
 5 - 9' x 25'

PROPOSED SLIP SIZES  
 7 - 14' x 36'  
 9 - 12' x 32'  
 9 - 12' x 25'

PERPENDICULAR  
 SLIP-DOCK LENGTH 258'

SCALE:  
 0 15 30

