

JANUARY 11, 2021 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, January 11, 2021 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order 6:00 p.m. Members present were Thomas Oss, Bailey Ruona, Dar Hintz and Robert Daugherty online and Maureen Otwell appeared in person. Joshua Gergen was absent. City Administrator Jayne Brand represented staff.

Public Comments: None were given.

**Otwell/Ruona motion to approve the consent agenda which included regular city council meeting minutes for December 14, 2020, plan commission meeting minutes for January 4, 2021, cash balances, budget year to date, accounts payable, payroll and review of receivables passed without a negative voice vote.**

Seth Hudson, City Planner with Cedar Corporation presented the contract for CDBG-CV grant application and administration for the purchase of the food shelf building. The cost to write the grant is \$6,500 which is not covered by the grant. The \$29,500 for grant administration can be covered by the grant. The grant is to purchase the food shelf building, surrounding land, add a commercial kitchen and grading for creating parking. Alderperson Oss asked what responsibility Cedar Corporation has when administering the grant to make sure the food shelf follows the plans. It was discussed the city would have an agreement with the food shelf. Alderperson Ruona stated she would like to see a plan as to how things are going to be managed. Pete French, Director of the Food Shelf stated they are willing to take on the responsibilities and this is a good for the community. **Otwell/Hintz motion to approve writing the CDBG-CV grant for the purchase of the food shelf building, surrounding land, adding a commercial kitchen and grading to create parking in the amount of \$6,500 with funds coming from contingency passed without a negative voice vote.**

**Ruona/Otwell motion to approve final plat and certified survey maps for West Ridge Estate passed without a negative voice vote and Alderperson Oss recusing himself from the vote.**

**Ruona/Oss motion to approve preliminary plat for Great Rivers Subdivision Second Addition passed without a negative voice vote.**

Parks meeting set for Monday, January 18, 2021 at 5:30 pm

Personnel Committee meeting set for Tuesday, January 19, 2021 at 5:30 pm

Ordinance Committee meeting set for Monday, January 25, 2021 at 5:00 pm

For consideration to the Zoning Board of Appeals, Joshua Thacker

City of Prescott School Choice week proclamation was read into the record.

**Daugherty/Otwell motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Administrator