



Parks, and Public Works Committee Meeting Minutes

January 17th, 2023

Pursuant to due call and notice thereof, a meeting of the Parks, and Public Property Committee was held, January 17th, 2023, Municipal Building, 800 Borner Street, Prescott, Wisconsin 54021. The meeting was called to order at 5:05 pm

Committee Present: Bailey Ruona (arrived late), Pat Knox, John Peterson

Committee Absent: None.

Staff Present: City Administrator Matt Wolf, Planner Carter Hayes, Public Works Director Mike Kinneman

Others Present: Fairy Wonderlands Group, Greg and Cole Adams of Cedar Corporation, Prescott Pickleball Group, Members of the public.

1. Approve Minutes for November 21st, 2022.

Knox motioned to approve the minutes for November 21st, 2022. Peterson seconded; motion passed without a negative voice (2-0).

2. Public Works Items

A) USH 10 & STH 35 Project Discussion

WDOT was originally scheduled to be present at the meeting. Cedar Corporation drafted a layout of the proposed trail corridor adjacent to HWY 35. Greg Adams of Cedar Corporation presented information regarding the trail corridor along HWY 35. Cedar Corporation proposes narrowing travel lanes and moving the Eastern curb inward toward the road to increase space available for the trail along the road. Narrowing of the travel lanes will also encourage drivers to drive at a more appropriate speed along the stretch of roadway. The proposed trail corridor provides more connectivity of pedestrian modes of transportation to other amenities within Prescott.

The required maintenance agreement with WDOT is also into question with this project. The committee does not favor signing an agreement to maintain a roadway (mainly curb and gutter) that is not of good repair. The city would be expected to maintain all elements of the ROW outside of the travelled lanes.

The total cost of the Cedar proposal for the trail is approximately \$400,000 whereas the original WDOT proposal totaled \$1.2 million.

The Committee looked to propose 2 options, one with a trail stretching the entire way to Magee Park, and a lesser option where the trail stops at Monroe Street.

B) Locust Street Design Review and Discussion

Cedar Corporation has put together a draft concept plan that was shared with residents of the street as part of a community meeting on January 4 at 5:00 pm. The committee discussed adding a sidewalk, a bid alternative for street signage, streetlight inclusion, and adding the Orange street lot to the project and adding potential under-road heating systems to Orange Street.

Cedar Corporation presented information regarding the Locust Street Design. Committee member Ruona requested to look into the type of lighting that Xcel provides for the streets. It was also expressed to look into the under-road heating for the three steep hills that Prescott has.

It was stressed from Committee Member Ruona that there are numerous trees being removed. Cedar Corporation added that many of the trees are unwell in health, and they can be replaced with new trees.

C) Well #4 Generator

The City of Prescott currently does not have a generator back-up for Well #4, which is our largest well currently operating within the City. In discussing with CBS Squared as part of the design work for Well #3 they have recommended a generator be added to this well, which was included in the 2023-2030 Capital Improvement Plan. The generator will serve as an emergency power back-up for the well system.

City Administrator Matt Wolf presented information regarding a backup generator for Well #4. DPW Director Mike Kinneman explained that an emergency generator could be available for “on-call” if we were to need it immediately. A new generator would cost \$57,405.

Committee member Ruona motioned to move the matter to Council; Peterson seconded. Motion passed without a negative voice (3-0).

D) 541 Linn Street – Utility Bill Reduction

The City of Prescott currently uses a program called READY (READ-ie) for quarterly readings to determine water usage for utility bills. The current meters the City uses have the ability to tell if there is continuous flowing water through the meter within a home. If this occurs the system flags this meter as a “leak”.

City Administrator Matt Wolf presented information regarding the utility bill reduction. 541 Linn Street experienced high than normal water bills and discovered a leak in the water system at the home. Committee Member Peterson asked how the City can prevent this in the future to which City Administrator Wolf responded saying there will be

a letter going out to all properties that are of the “leak” status in the READY system. The leak 541 Linn Street was fixed and a reduction in the bill was requested.

The committee discussed updating the reading system to be able to read the entire city on demand, rather than a radio frequency being read from a vehicle.

Committee Member Ruona motioned to require payment of the 3rd quarter billing rather than the 4th quarter billing. Knox seconded; motion passed without a negative voice (3-0).

3. Parks Items

A) Fairy Wonderland Discussion

Members of the Fairy Wonderland organization will be present to give an update on the current work and discuss upcoming additional phases.

The Fairy Wonderlands group is working on Phase 2 of the park. The request that the bathrooms building, and parking be added to the budget for the park updates by the City. Committee Member Ruona explained that a general project timeline would be helpful to plan the improvements of the Park. The group explained a better picture of the timeline would come in during the Spring when grant funding is secured.

B) Proposed Comprehensive Outdoor Recreation Amendments

Staff is pursuing Knowles-Nelson stewardship funds for the Magee Park Renovation Project for 2024. As a part of the requirements for the grant, the project must be listed in the Comprehensive Outdoor Recreation Plan (CORP). Staff also is of the opinion that an update of all the “recommendations” per park in the Chapter 6 Park and Recreational Inventory should be completed.

Planner Carter Hayes presented information regarding the proposed amendments. Committee Member Ruona mentioned changing the verbiage to multi-recreational trail rather than “hiking trail” in one of the recommendations.

Committee Member Ruona motioned to approve the proposed CORP Amendments. Knox seconded; motion passed without a negative voice (3-0).

C) Pickleball Courts Proposal – Public Square

In the last meeting discussing Public Square Pickleball, staff presented various cost estimates regarding 4 courts and other improvements to Public Square Park. Staff and the Prescott Pickleball Group discussed reducing the scope to 2 courts to decrease cost, which was approved as part of the 2023 budget.

Planner Carter Hayes presented information regarding the Pickleball Court updates. The City has received numerous proposals for pickleball courts. Most recently from Fred Kolkmann, although going with Fred Kolkmann would cause the City to be overbudget of approximately 15-20% for the project. Cedar Corporation is willing to create a basic

bid package that would hopefully bring the project cost back into budget with competitive bids. The committee decided that, when a bid proposal from Cedar Corporation is received, that it will move straight to Council for approval.

4. Other Business

A) Council Workshop – January 23rd at 5:00 PM. – Downtown paid parking.

5. Adjourn

Ruona motioned to adjourn. Peterson seconded; motion passed without a negative voice (3-0) at 7:12 pm

The next Parks Committee meeting will be February 20th, 2023.

Respectfully Submitted,

Carter Hayes

Carter Hayes
Planner