

CITY OF PRESCOTT, WISCONSIN
January 23, 2023, CITY COUNCIL COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the City Council was held, Monday, January 23, 2023, Municipal Building, 800 Borner Street, Prescott, WI 54021.

Call to Order: Council President Ruona called the meeting to order at 6:03 p.m. Members present were Tom Oss, Maureen Otwell, Dar Hintz, John Peterson, Pat Knox, and Bailey Ruona. Mayor Daugherty was an excused absence. Representing Staff was City Administrator Matt Wolf, Police Chief Eric Michaels, and City Treasurer Beth Lansing. Others present were Chamber/Tourism Coordinator Casey Johnson, Tourism Committee Chair Megan Langer, Tourism Committee Members Todd Loudon and Kimberly Braun; Ehlers Municipal Financial Advisors Sean Lentz and Josh Low; Cedar Corporation City Engineer Greg Adams and Planner Josh Erickson. Brian Roemer a Municipal Financial Advisor with Ehlers was in attendance virtually.

1. Public Comments

None

2. Approval of Consent Agenda

Consent Agenda included the following:

1. Library Board Minutes – Thursday, December 1, 2023
2. Health and Safety Committee Minutes – Monday, January 9, 2023
3. City Council Minutes – Monday, January 9, 2023
4. Parks and Public Works Committee Minutes – Tuesday, January 17, 2023
5. December 2022 Cash Balances
6. December 2022 Invoice Report

Ruona motioned to approve the consent agenda, Otwell seconded, motion passed without a negative voice vote. (6-to-0)

3. Reports of Standing Committees

Council reviewed upcoming committee meeting dates and heard a report from Parks and Public Works Committee Chair Bailey Ruona for the meeting that occurred on Tuesday, January 17.

4. Public Comments Not Related to Agenda

None

5. Ehlers Water Fund Long Range Cash Flow Analysis Presentation

Ehlers Municipal Advisor Brian Roemer virtually gave a presentation on the Long-Range Cash Flow Analysis for the City of Prescott Water Fund. Mr. Roemer stated that Ehlers reviewed two separate scenarios for capital planning for the City as provided by staff. Based on those scenarios Mr. Roemer stated that under scenario #1 would require a 37% increase to water utility rates in the immediate with a 51% increase over the course of 9 years cumulatively and under scenario #2 the water utility would be looking at a 43% increase but also projecting out 9 years the forecasted increase would be 209% cumulatively. Council discussed the Analysis with Mr. Roemer and considered the various aspects of scenario #1, #2 and going forward without doing a full rate study to the Wisconsin Public Service Commission.

Hintz motioned to have Ehlers move forward with a full rate study analysis to the Wisconsin Public Service Commission using scenario #1. Otwell seconded the motion. Motion passed unanimously (6-to-0).

6. Resolution 05-23 Providing for the Issuance and Sale of General Obligation Street Improvement Bonds, Series 2023A, of the City of Prescott, Wisconsin

Ehlers Municipal Advisor Sean Lantz discussed the issuance and sale of General Obligation Street Improvement Bonds, Series 2023A regarding the street reconstructions for Locust Street, Elm Street and Washington Street. Council discussed the issuance and sale of the debt for the street projects with Alderperson Oss expressing his reservation to the bond borrowing due to the current economic climate and expressing his desire to delay the project. Council debated the benefit of issuing and sale of the G.O. Bond, Series 2023A currently or delaying the borrowing 2-3 years.

Hintz made a motion to approve Resolution 05-23 Providing for the Issuance and Sale of General Obligation Street Improvement Bonds, Series 2023A, of the City of Prescott, Wisconsin. Otwell seconded the motion. Council President Ruona called for a roll call vote. Otwell – Yes, Knox – Yes, Ruona – Yes, Hintz – Yes, Peterson – Yes, Oss- No. Motion for Resolution 05-23 passed by a vote of 5-to-1.

7. Ordinance 01-23 To Amend the City of Prescott Comprehensive Plan 2015-2035

Cedar Corporation Planner Josh Erickson gave an overview of the proposed amendment to the City of Prescott Comprehensive Plan 2015-2035. Council discussed the Ordinance and if they should pass it upon the first reading or move it to a second reading.

Knox motioned to move Ordinance 01-23 to Amend the City of Prescott Comprehensive Plan 2015-2035 to a second reading at the February 13, 2023 Council meeting. Hintz seconded the motion. Motion passed unanimously (6-to-0).

8. Tourism Committee 2023 Budget Proposal and 2022 Year-in-Review

Chamber/Tourism Coordinator Casey Johnson and Tourism Committee Member Todd Loudon gave a presentation on the 2023 Budget Proposal and 2022 Year-in-Review for the Tourism Committee. Further discussion was had by Council regarding the various marketing and promotion of the Committee of the City of Prescott.

Hintz motioned to approve the 2023 Budget as proposed by the Tourism Committee. Otwell seconded the motion. Motion passed unanimously (6-to-0).

9. Ordinance 02-23 To Add 235-22 Temporary Keeping of Goats; Violations and Penalties

City Administrator Wolf presented on the addition of 235-22 regarding the Temporary Keeping of Goats, which is being considered due to invasive plant species that are eaten by goats. With the City using goat grazing to treat for invasive plant species in Magee Park other citizens reached out to use goats on their property requiring the City to put together regulations. City Administrator Wolf stated that the fee for a goat permit would be set at \$50 on the fee schedule.

Hintz motioned to waive the second and third reading of Ordinance 02-23 and approve the ordinance upon first reading. Otwell seconded the motion. Motion passed unanimously (6-to-0).

10. Resolution 06-23 Approving the Purchase of a Generator for Well #4 from Blue Star Power Systems in the Amount of \$59,810

City Administrator Wolf presented on the need for the City to purchase a generator for an emergency back-up power supply for Well #4. The Parks and Public Works Committee reviewed the proposal and approved forwarding it to Council by a vote of 3-to-0.

Otwell motioned to approve Resolution 06-23. Peterson seconded the motion. Council President Ruona called for a roll call vote. Otwell – Yes, Knox – Yes, Ruona – Yes, Hintz – Yes, Peterson – Yes, Oss – Yes. Motion passed unanimously via roll call vote.

11. Resolution 07-23 Approving Geotechnical Engineering Services in the Amount of \$4,100 to Intertek PSI for work related to Locust Street Reconstruction.

City Engineer Greg Adams with Cedar Corporation presented on Resolution 07-23 for the need to do four soil borings as part of the reconstruction of Locust Street for 2023.

Otwell motioned to approve Resolution 07-23. Peterson seconded the motion. Council President Ruona called for a roll call vote. Otwell – Yes, Knox – Yes, Ruona – Yes, Hintz – Yes, Peterson – Yes, Oss – Yes. Motion passed unanimously via roll call vote.

12. Consideration in the Reduction of the Utility Bill for 541 Linn Street

Council reviewed the proposed request for Utility Reduction at 541 Linn Street from \$1,250.64 to \$351.04 due to a leak at the home and reported in the City's utility reading system. Council discussed the reduction with Councilmember Hintz requesting that moving forward the utility rates be on the bill. Staff stated that they would investigate this moving forward.

Hintz motioned to approve the utility bill reduction for 541 Linn Street. Otwell seconded the motion. Motion passed unanimously (6-to-0).

13. Closed Session

None

14. Other Business

City Administrator Wolf discussed the need for a special meeting on January 30 to consider a resolution for reimbursement to the Wisconsin DNR Emerging Contaminants Application that the City was applying for to aid in financing the City's work on Well #3 remediation. Council had no objections to the date or the meeting. (Note this meeting was later cancelled due to the DNR allowing the City to submit a draft of the resolution and then submit a full version once considered at the City's regularly scheduled meeting on February 13, 2023.)

15. Adjournment

Motion made by Knox to adjourn the meeting; Hintz seconded; motion passed unanimously. (6-to-0)

Respectfully Submitted,



Matt Wolf
City Administrator