

FEBRUARY 13, 2023, CITY COUNCIL MEETING

Pursuant to due call and notice thereof, City Council Meeting of the Prescott City Council was held on Monday, February 13, 2023, in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to order/Roll Call: Mayor Daugherty called the meeting to order at 6:00 p.m. Members present were Tom Oss, John Peterson, Dar Hintz, Pat Knox and Bailey Ruona. Council member not present was Maureen Otwell. Representing staff were City Administrator Matt Wolf, Treasurer/Deputy Clerk Beth Lansing, Clerk Rashel Temmers and Police Chief, Eric Michaels. Also in attendance were City's Financial Advisors Sean Lentz and Josh Low, with Ehlers, City Engineer, Greg Adams with Cedar Corporation and CBS Squared, Claudia DeValk.

Public Comments: None were given.

Proclamation in Honor and Remembrance of Public Works Foreman, Doug Whaley. A bench plaque is to be dedicated in honor of Doug Whaley. Mayor Daugherty proclaimed that City flags are to be flown at half-staff starting February 14, 2023 until February 17, 2023.

Ruona/Hintz motioned to approve the consent agenda which included the City Council minutes for January 23, 2023. Consent agenda passed without a negative voice vote.

Reports of Standing Committees:

- A. Finance Committee, no report.
- B. Planning Commission, no report.
- C. Parks & Public Works, no report.
- G. Health & Safety, no report.
- H. Personnel: In the absence of Chair, Maureen Otwell, City Administrator, Matt Wolf, reported that there was discussion on the new Clerk, Parks Department, personnel performance and an all employee gathering in remembrance of Doug Whaley.

Communication and New Business:

1. Public comments: none were given.
2. Ordinance 01-23 to Amend the City of Prescott Comprehensive Plan 2015-2035 – 2nd Reading: **After discussion, Ruona/Hintz motioned to pass Ordinance 01-23 “to Amend the City of Prescott Comprehensive Plan 2015-2035 – 2nd Reading.” Ordinance passed without a negative voice vote.**
3. Resolution 09-23, Resolution Providing for the Issuance, Sale and Delivery of \$4,670,000.00 General Obligation Street Improvement Bonds, Series 2023A, of the City of Prescott, Wisconsin; the City's financial advisor, Sean Lentz, with Ehlers, reviewed the offers received from various companies and opened the floor for questions. **After discussion, Hintz/Knox motioned to pass Resolution 09-23 “Resolution Providing for the Issuance, Sale and Delivery of \$4,670,000.00**

General Obligation Street Improvement Bonds, Series 2023A, of the City of Prescott, Wisconsin.” Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Hintz - yes, Knox - yes, Ruona - yes. Resolution 09-23 passed without a negative voice vote.

4. Resolution 10-23, Approving Ehlers to Conduct Phase II through IV of a Water Rate Study to the Public Service Commission for \$9,000.00; After discussion of what account the money was being spent from. **Knox/Hintz motioned to pass Resolution 10-23, “Approving Ehlers to Conduct Phase II through IV of a Water Rate Study to the Public Service Commission for \$9,000.00.” Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Hintz - yes, Knox - yes, Ruona - yes. Resolution 10-23 passed without a negative voice vote.**
5. Resolution 11-23, Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for safe drinking water improvement program through Emerging Contaminants. The City will work with CBS Squared representative, Claudia DeValk, on this program; Ruona requested follow up on how long the funding/borrowing will last. **Knox/Peterson motioned to pass Resolution 11-23, “Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for safe drinking water improvement program.” Resolution 11-23 passed without a negative voice vote.**
6. Resolution 12-23, Approving a Budget Amendment to Use Contingent Funds to Cover the Underbudgeted Funds for 2022; Depty Clerk/Treasurer, Beth Lansing and City Administrator, Matt Wolf, explained the differences and pros/cons of the accounts which were presented to transfer funds from. There was no further discussion on the matter. **Ruona/Hintz motioned to pass Resolution 12-23 “Approving a Budget Amendment to Use Contingent Funds to Cover the Underbudgeted Funds for 2022.” Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Hintz - yes, Knox - yes, Ruona - yes. Resolution 12-23 passed without a negative voice vote.**
7. Resolution 13-23, Preliminary Resolution Declaring Intent to Levy Special Assessments Under Police Powers Pursuant to Sec. 66.0703, Wis Stats.; Greg Adams of Cedar Corporation, touched on the points and process of Resolution 13-23. **Hintz/Peterson motioned to pass Resolution 13-23 “Preliminary Resolution Declaring Intent to Levy Special Assessments Under Police Powers Pursuant to Sec. 66.0703.” Resolution passed without a negative voice vote.**
8. Resolution 14-23, Approving Two Change Orders for 911 Pearl Street to be Split by the City of Prescott and the Prescott Area Food Pantry at a cost of \$4,777.00 to the City of Prescott, taken from the General Funds account. Alderperson Pat Knox had questions about any further expenses down the road. City Administrator, Matt Wolf, voiced that there should not be any further change orders as the renovations to the Food Pantry building are in the final stages and should be done by August 2023. Alderperson, Tom Oss, questioned whether or not this should not be completely funded by Market & Johnson as Market & Johnson should have understood with the new commercial kitchen equipment being installed more pressure supply would be needed and therefore would have needed a boost pump when Market & Johnson prepared the bid. Oss is concerned that Market & Johnson did not complete a study to know what the line size coming into the building were as opposed as to what they would need for the commercial

equipment, therefore Market & Johnson should cover the full cost of the Change Order. As it was understood that no further change orders would be needed on the renovation upgrades, **Ruona/Hintz motioned to pass Resolution 14-23 "Approving Change Orders for 911 Pearl Street, to be split by the City of Prescott and the Prescott Area Food Pantry at a Cost of \$4,777.00 to the City of Prescott."** Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Hintz - yes, Knox - yes, Ruona - yes. Resolution passed with Alderperson, Tom Oss, abstained from the vote.

Other Business, Mayor Daugherty stated that no one has come forward to run for the open seat in Ward 4. Mayor is hoping someone will step forward to run.

Ruona/Hintz motion to adjourn the Council meeting at 6:51 p.m. Motion passed without a negative voice vote.

Respectfully Submitted,

Rashel Temmers
City Clerk