

FEBRUARY 27, 2023, CITY COUNCIL MEETING

Pursuant to due call and notice thereof, City Council Meeting of the Prescott City Council was held on Monday, February 27, 2023, in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to order/Roll Call: Mayor Daugherty called the meeting to order at 6:00 p.m. Members present were Tom Oss, John Peterson, Pat Knox, Maureen Otwell and Bailey Ruona. Council member not present was Dar Hintz. Representing staff were City Administrator Matt Wolf, City Planner, Carter Hayes, Clerk Rashel Temmers and Police Chief, Eric Michaels. Also in attendance were Jim Gromberg, with WSB and Joe Folsom with PCEDC.

Public Comments: None were given.

Ruona/Otwell motioned to approve the consent agenda which included the Library Board Meeting Minutes for January 19, 2023, Personnel Committee Minutes for February 13, 2023, Council Workshop Minutes for February 13, 2023, City Council minutes for February 13, 2023, Parks and Public Works Committee Minutes for February 20, 2023 and Resolution 14-23 Approving the Expenditure of \$134,574.00 from the City of Prescott Capital Fund for the final payment of a Freightliner M2 106 Fire Tanker Truck. Consent agenda passed without a negative voice vote.

Reports of Standing Committees:

- A. Finance Committee, no report.
- B. Planning Commission, no report.
- C. Parks & Public Works: Committee member, Bailey Ruona, updated Council with information on last meeting.
- G. Health & Safety, no report.
- H. Personnel, no report.

Communication and New Business:

1. Public comments: Alderperson, Pat Knox, spoke regarding a resident that had contacted him regarding an issue with her trash cans. Alderperson, Maureen Otwell, also noted that this resident had contacted her as well. Knox moved to take this issue to the Public Works meeting.
2. Presentation by WSB representative, Jim Gromberg, on the Senior/Multi-Family Housing Market Study for the City of Prescott, WI.
3. Presentation by Pierce County Economic Development Corporation Executive Director, Joe Folsom, on the services provided by PCEDC.
4. Resolution 15-23, Adopting the City of Prescott Comprehensive Outdoor Recreation Plan 2023-2028; City Planner, Carter Hayes, informed the Council of the updates to the Comprehensive Plan since proposing the Plan on October 17, 2022. Hayes stated that since the city needed to update the Knowles-Nelson Stewardship Grant information, we needed to update as much of

the information as we could at this time. Alderperson Otwell questioned whether or not the city was aiming for a dog park. **Ruona/Peterson motioned to pass Resolution 15-23, "Adopting the City of Prescott Comprehensive Outdoor Recreation Plan 2023-2028." Resolution 15-23 passed without a negative voice vote.**

5. Resolution 16-23, Establishing a Parks Improvement Fund for the City of Prescott. City Administrator, Matt Wolf, discussed the plan for a Parks Improvement Fund as noted at the February 13, 2023, Workshop, and where the money would come from. The escrow fund would be funded from the budgeting parks funds, fees from park dedication and a quarterly room tax. There would also be miscellaneous extra taxes and fees collected. **Ruona/Otwell motioned to pass Resolution 16-23, "Establishing a Parks Improvement Fund for the City of Prescott." Resolution 16-23 passed without a negative voice vote.**
6. Approval of Agreement with Fred Kolkmann Tennis & Sport Surfaces, LLC for \$13,000 for design plans and specs and inspection services for two pickleball courts; City Planner, Carter Hayes, spoke on plans and quotes received regarding installing pickle ball courts and amenities. Alderperson Ruona questioned the plans and water retention issues. Alderperson Otwell questioned who the excavation and inspection would be done by. City Administrator, Matt Wolf, discussed where the funding was coming from and touched on the construction and design of the courts. Alderperson Oss raised an issue with availability of bathroom facilities and asked that portable restrooms be budgeted into the cost of the courts. Alderperson Ruona stated that this could be addressed at the Parks Committee meeting. **Ruona/Otwell motioned to pass "Agreement with Fred Kolkmann Tennis & Sport Surfaces, LLC for \$13,000.00 for Design Plans and Specs, and Inspection Services for Two Pickleball Courts." Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Otwell - yes, Knox - yes, Ruona - yes. Agreement with Fred Kolkmann Tennis & Sport Surfaces, LLC for \$13,000.00 for Design Plans and Specs and Inspection Services for Two Pickleball Courts passed without a negative voice vote.**
7. Approval of Agreement with Cedar Corporation for Application for the 2023 Knowles-Nelson Stewardship Grant for Magee Park Improvements totaling \$5,000.00. City Planner, Carter Hayes, spoke regarding the Knowles-Nelson Stewardship grant and that the application needed to be submitted by the May 1, 2023, deadline. **Ruona/Otwell motioned to pass the Approval of Agreement with Cedar Corporation for Application for the 2023 Knowles-Nelson Stewardship Grant for Magee Park Improvements totaling \$5,000.00. Mayor Daugherty called for a roll call vote; Oss - yes, Peterson - yes, Otwell - yes, Knox - yes, Ruona - yes. Agreement with Fred Kolkmann Tennis & Sport Surfaces, LLC for \$13,000.00 for Design Plans and Specs and Inspection Services for Two Pickleball Courts passed without a negative voice vote.**
8. West Central Biosolids Facility Improvements .5 Phase Cost Projections. City Administrator, Matt Wolf, discussed that the wastewater treatment plant that we work with, West Central Biosolids Facility, is running out of space to process biosolids. The .5 phase is to update the aging facility and address the issue of running out of space. West Central will be holding a meeting on March 6, 2023, at 6:00 p.m., at the Phoenix Event Center in Baldwin. City Administrator, Matt Wolf, opened the floor to questions from the Council members that he can

take with him to the West Central meeting on March 6, 2023. Alderperson Ruona expressed interest in attending the West Central meeting with City Administrator, Matt Wolf, and Wastewater Treatment Plant Operator, Matt Holman. Alderperson Ruona questioned what River Falls would be doing as they are leaving the West Central membership. City Administrator informed the Council that River Falls is in the process of building their own biosolids facilities. Alderperson Oss brought up that the City should investigate our own extra holding tanks in case of an emergency or that West Central Biosolids would have an issue. Alderperson Knox questioned who would use the extra space when River Falls leaves the West Central Biosolids membership.

9. Closed Session. None.

10. Other Business. Mayor Daugherty informed the Council that there will need to be a special meeting of the Council, this Wednesday, March 1, 2023, at 5:00 p.m. There was a glitch in the bond between Ehlers and the company approving the bond and this will need to be taken care of by Monday, March 6, 2023. Alderperson Oss expressed concern if there was anything fundamental regarding the bond. City Administrator, Matt Wolf, stated that if the bond is not agreed upon, the City would have to put the bond out for rebidding and the interest rates would be higher.

Ruona/Peterson motioned to adjourn the Council meeting at 7:18 p.m. Motion passed without a negative voice vote.

Respectfully Submitted,

Rashel Temmers
City Clerk