

Prescott Area Fire and EMS Association

MINUTES

WEDNESDAY, MARCH 1, 2023

OAK GROVE STATION #2

N4939 1110th ST, OAK GROVE, WI 54021

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association met on Wednesday, March 1, 2023 at the Prescott Fire Department, Oak Grove Station #2 N4939 1110th St, Oak Grove, WI.

CALL TO ORDER/ROLL CALL: Chairperson Steve Most-Prescott called the meeting to order at 7:02 pm. Members Present: Rich Ruemmele-Oak Grove, Tricia Shearen-Oak Grove, Mike Harriage-Clifton, Joe Rohl-Clifton, Tom Oss-Prescott. Members absent: Coni Gray, Prescott. A quorum is met.

Also Present: Chad Johnson-Fire Chief, Matthew Bouthilet-Allina EMS Director, Dawn Harris-Administrative Assistant.

Changes and/or Corrections to Agenda: None

Approval of December 7, 2022 and January 11, 2023 minutes: Motion by Tom Oss to approve, seconded by Tricia Shearan with no negative vote.

PUBLIC COMMENTS

1. In response to a resident asking to be put on the agenda to dispute his bill, then asking if he could call into the meeting instead, the question arose; Does the Association want to allow this type of requests via a phone call during meetings? The Association asks that the PFD Admin would be a first point of contact for the resident and that she would instruct them to submit their grievance in writing to bring to the next meeting.
2. Tricia Shearan announced she is looking at stepping down from her position for a period of time. She states this would be temporary but expects that in the future she would be involved again. Oak Grove Council is advertising for this position.
3. Tom Oss announced that his term is coming to an end (mid-April) and he will not be running for re-election. The mayor of Prescott will confirm his replacement.

FINANCE

1. December 2022 and Year End 2022 Reports reviewed.
2. Update on rolling-stock plan: Fire Chief states he and fire members are working on a list for funding/costs of items and when they would need replacement.

REPORTS

1. Fire Chief – Activity Report
 - 2% dues audit is scheduled for the afternoon of March 2nd. The department is ready for this review. The auditor states this will be more educational, i.e., confirm monies are coming from all three entities, and that funds are being spent on approved items, etc.
 - Pancake Breakfasts: 5 consecutive Sundays beginning March 5th.
 - Three new hires with training underway.
 - Received a call last fall from John Kinneman requ. Discussion on the sequence of events that bring us to this point where Joe Rohl will provide a letter coming from Joe Rohl, not the Association, for John Kinneman to provide to the DNR. Discussion that any future arrangements for a controlled burn would be done only with a contract to absolve any liability by the fire department. A motion was made by Tricia Shearen,

seconded by Joe Rohl, to procure a legal document for controlled burns. Motion passed with no negative voice.

-All future request will be done with a document. Donations will be requested but not required.

-Dive equipment was sold to John Knutson for \$5k. Where should these funds go? It was determined that is to be put it into escrow.

-PFD account statements were turned in to Prescott city hall.

2. Ambulance Operations –

-staffing is resolved

-numbers are consistent

-96% across the entire service area

-call volume is steady

-radios have not been installed in ambulances to date; hoping for soon

-Matt was asked where an ideal sub-station would be located; Matt said Clifton area being used currently (Cty Rd MM) is good for response times. Joe Rohl offered that there are funds to make improvements for accommodations in that area if needed, just let them know.

-Allina is hiring an additional supervisor for more leadership, equivalent to Matt's position

-Joe Rohl asked Chad if he is getting good support from Allina, Chad states they seldom cross the same paths, but all is good

-Rich Ruemmele asked for a review of the call to the fatal accident on Hwy 35. Matt reviewed. Discussion on communications with dispatch. Joe Rohl asked for an update on the relationship between Allina and the County Sheriff's office.

3. Fire Department Admin –

-nothing at this time, items were already discussed

OLD BUSINESS

1. Fire Safety Inspection 2023 Plan for Completion

-Chief reports that Brian Little is still the inspector; Brian is getting inspections on track. Working on an annual plan.

2. Final Report of Dive Team/Equipment Sale

-already addressed sale of equipment, someone expressed interest in the truck, no further contact at this time

3. Status of Fire Truck – ladders, radios and graphics

-ladders and graphics are complete, waiting on radios to arrive

OTHER BUSINESS

1. Discussed the Prescott Area Fire and EMS Association Agreement

a. Outline expectations of the update

-create a google.doc?

-add terms and definitions

-list positions only

Do not wait for the end of the term to address

-Prescott website has a Fire Department page where we could store/share documents

-orientation or training of new Association members

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NEW BUSINESS

Chad invited the group to come into the garages and tour Fire Station #2 and see the new fire truck.

Set next meeting for Wednesday, April 19, 2023 at 7:00 p.m. at the Prescott Fire Department Station #1.

ADJOURN

Respectfully submitted,

Dawn Harris
Administrative Assistant
Prescott Fire Department