

MARCH 13, 2023, CITY COUNCIL MEETING

Pursuant to due call and notice thereof, City Council Meeting of the Prescott City Council was held on Monday, March 13, 2023, in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to order/Roll Call: Mayor Daugherty called the meeting to order at 6:00 p.m. Members present were Tom Oss, Dar Hintz, Maureen Otwell and Bailey Ruona. Council members not present were John Peterson and Pat Knox. Representing staff were City Administrator Matt Wolf, Clerk Rashel Temmers and Police Chief, Eric Michaels. Also in attendance were City Engineer, Greg Adams with Cedar Corp., Officer Jesse Neely with K-9 Caesar, Officer Neely's wife, Tina and his daughter, Brooklyn, Michelle Schulte, Kay Reinhardt and Carol Mercord.

Public Comments: None were given.

Ruona/Otwell motioned to approve the consent agenda which included the City Council Meeting Minutes for February 27, 2023, Special City Council Meeting Minutes for March 1, 2023, Plan Commission Minutes for March 6, 2023, General Fund Balances for February 2023, Cash Balances for February 2023 and Paid Invoice Report for February 2023. Ruona/Otwell motioned to pass the Consent Agenda. Consent agenda passed without a negative voice vote.

Presentation:

Officer Jesse Neely gave a presentation with his partner, K-9 Caesar. Officer Neely spoke on his first meeting with Caesar when he went to go pick him up and how Caesar has progressed at home and on the job. Officer Neely also spoke on Caesar's first pursuit on a stolen car out of Minneapolis, foot chase and drug bust. To date, K-9 Caesar has 12-14 K-9 arrests to his credit, and he is only 2 ½ years old and only been on duty since November 2022.

Public Hearing:

1. Discussion on Preliminary Special Assessments for the 2023 Locust Street Project (Orange Street to Walter Street). City Engineer, Greg Adams, presented the Preliminary Special Assessment Report, Curb and Gutter, Sewer Laterals and Engineering for the Locust Street Project. Alderperson, Ruona, questioned whether residents can pay their assessment in one lump sum or if payments could be made.
2. Mayor, Rob Daugherty, opened the Discussion on Preliminary Special Assessments for the 2023 Locust Street Project (Orange Street to Walter Street) for public comments. **Ruona/Hintz motioned Council to move to a public hearing. Motion passed without a negative voice vote.**
 - a. Resident, Michelle Schulte, had questions on when payments were due and at what interest rate
 - b. City Administrator, Matt Wolf, confirmed that the interest rate would be 2% and the city would be paying 3%. The percentage to residents would be 5.69% and payments would start when the project is completed. The project will start in May of 2023 and the estimated completion would be in December 2023. If residents are paying in one lump sum or making

payments, that would be due or set up when notice is mailed out to residents around December. If residents choose to roll into their taxes, the assessment will roll on to the 2024 tax period.

- c. Resident, Kay Reinhardt, had questions regarding trees being removed that the city had planted a few years ago. She also inquired about partial patching of sidewalks that were not completed during the last assessment. She would like to talk to the concrete contractor to fix the sidewalk issues.
- d. City Engineer, Greg Adams, responded that only the trees that are marked on the Preliminary drawings and on the City's right-of-way will be removed. If the trees are on the resident's land, they will not be removed. Greg also commented that the homeowners should be able to work with the Public Works Department and the concrete contractor to fix the sidewalks.
- e. Resident, Carol Mercord, questioned whether the information that was mailed to the Locust Street residents, was just an estimate. Ms. Mercord also inquired about sewer laterals being replaced that have been damaged by tree roots over the years.
- f. City Engineer, Greg Adams, responded that yes, the mailings were just a preliminary estimate and that the assessment has not been finalized yet. Greg also noted that since the streets would be tore up and some trees being removed, now would be a good time to fix and/or replace any sewer laterals. The city project would cover the cost from the sewer main to the right-of-way and the homeowner would be responsible for the cost from the right-of-way to the home. The homeowner would need to find a licensed plumber who in turn would work with Cedar Corporation and the general contractor to refine and schedule the work to be done.

Ruona/Otwell motioned Council to move out of the public hearing. Motion passed without a negative voice vote.

- 3. Approval of Preliminary Special Assessment Report and Authorize Project to Bid for the 2023 Locust Street Project. **Hintz/Ruona approved the "Approval of Preliminary Special Assessment Report and Authorize Project to Bid for the 2023 Locust Street Project." Approval passed without a negative voice vote.**

Reports of Standing Committees:

- A. Finance Committee: no report.
- B. Planning Commission: Mayor Daugherty touched on the commission and the zoning code review of Chapter 635 regarding the R2 district, R5 district, R1 district, lot coverages, setbacks between single family and multifamily dwellings, sizes of lots for duplexes. Commission is working with Bob Colson on this project.
- C. Parks & Public Works: no report.

G. Health & Safety: Alderperson, Dar Hintz, reported that a meeting was held regarding Prescott Daze and street closures. There will be a special meeting held in April once the Prescott Daze Committee talks to Pierce County. Exact date will be announced later.

H. Personnel: no report.

Communication and New Business:

1. Public comments: No discussion.
2. Resolution 18-23, Approving the Purchase of One Server Badgerbook and Three Client Badgerbooks at a Cost of \$8,540.95. City Clerk, Rashel Temmers, discussed the Badgerbooks and how they would be used for elections. Alderperson Ruona expressed concern about how the Badgerbooks work without the use of the internet. Alderperson Oss stated that he did some research on how the Badgerbooks work and stated that if the State is going to require Municipalities to use Badgerbooks, then at some point may pick up the cost for the Badgerbooks. **Ruona/Hintz motioned to table “Resolution 18-23, Approving the Purchase of One Server Badgerbook and Three Client Badgerbooks at a Cost of \$8,540.95” until more information can be provided. Motion to table passed without a negative voice vote.**
3. Approval of Assignment and Assumption Agreement Between the City of Prescott, Prescott Holdings, LLC and Chambers Self-Storage Prescott, LLC Regarding the Stormwater Maintenance Agreement. City Administrator, Matt Wolf, discussed the approval at 1045 Orrin Road Storage Units. Prescott Holdings, LLC signed a maintenance agreement and is selling and pass on the assignment and assumption of the agreement to Chambers Self-Storage Prescott, LLC. **Ruona/Otwell motioned to approve the “Approval of Assignment and Assumption Agreement Between the City of Prescott, Prescott Holdings, LLC and Chambers Self-Storage Prescott, LLC Regarding the Stormwater Maintenance Agreement.” Motioned passed without a negative voice vote.**

Closed Session. None.

Other Business. Mayor Daugherty let everyone know that there was no one running for Ward 4 in the upcoming election on April 4, 2023. Alderperson Otwell let everyone know that Freedom Park is looking for volunteers to work the front desk for the spring and summer. If you volunteer by March 31, 2023, your name would be put into a prize drawing.

Ruona/Hintz motioned to adjourn the Council meeting at 7:10 p.m. Motion passed without a negative voice vote.

Respectfully Submitted,

Rashel Temmers
City Clerk