

Prescott Area Fire and EMS Association

MEETING MINUTES WEDNESDAY, MARCH 31, 2021

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, March 31st, 2021 at the Prescott Fire Hall, 260 Flora St, Prescott WI 54021.

Call to Order/Roll Call: Chairperson Dan Johnson-Oak Grove called meeting to order at 7:06 pm. Members Present: Vice-Chair Dar Hintz-Prescott, Coni Gray-Prescott (by phone), Steve Most-Prescott, Mike Harriage-Clifton, Tricia Shearen-Oak Grove. Member Absent: Joe Rohl-Clifton. A quorum is met.

Also Present: Tom Lytle-Prescott Fire Chief, Matthew Bouthilet, Supervisor, Ambulance Services-River Falls (by phone), Dawn Harris-Association Administrative Assistant, Dive Team crew: Ken McNiff, Seamus McVey, Howard Thompson.

Changes or Corrections to Agenda

No changes to the Agenda.

Approval of Minutes

Minutes from meetings February 10, 2021 were approved by motion from Dar Hintz, seconded by Coni Gray; passed without a negative voice.

PUBLIC COMMENTS

None stated.

EMS REPORT - out of Agenda order to accommodate Matt leaving for another meeting

-Supervisor Matt Bouthilet provided update on EMS performance. 67 calls for Prescott and surrounding townships. All on target for response times, one was missed by 1 minute with the entire area averaging 7 minutes per call. Transition is going smoothly. Relationships are building with police members; a little contact with fire department but beginning to get to know each other. Dan asked if there were any issues with 911/dispatch calls. Matt reported on a meeting earlier same day, working on some issues with crossover technology. Working on open-line of communication with other groups in Pierce County. Dan asked if we are providing EMS mutual aid into Ellsworth area? Matt reports a possible 5-10 calls.

-Tom Lytle asked Matt to share with EMS crew to be careful about where they are parking on-scene so that when Fire arrives to an incident make sure there is room to get the bigger trucks where they need to be. Dan reminded Matt of the Hwy 29 road repair coming up in May. Matt is aware. Matt leaves meeting via phone.

CHIEF'S REPORT

Fire Report by Tom Lytle:

-We are at 25 calls to date.

-In March we went back to normal meeting/training schedule of once per month.

-Sold Light Rescue, received \$15k. That truck was road ready and responded to a vehicle accident within a few days of delivery. New owners were very happy with the truck.

-The WI DNR granted us the 50/50 grant, the check was received and funds were deposited.

-Pancake Breakfast Drive-Thru was a success. Served 1,313 meals in about 4 hours. Great community support.

-National Fire Safety Council approached us for donations. They provide tools for safety week for all schools. Year-to-date (about 5 years in) we have received about \$1,900 in donations from local businesses towards their donation.

-Provided a handout with breakdown of fire incident runs.

-List of tools to finish newest truck; about \$10k, fire department to fund with proceeds from last fall's chicken feed.

-Department did a controlled burn the evening of 3/30/21. All went well, conditions were right and it was a great training opportunity. Dan reminded us that there was a request for a controlled burn of a parcel in Trumpeter Valley, Oak Grove. -Tom will go out next Tuesday and take a look at it.

Fire Safety Report by Brian Little:

-Brian was not able to attend this meeting. Provided a written report of activity. Reviewed and discussed at this meeting with input from Tom Lytle. Inspections are underway. 17 done to date, down a bit.
-Brian is putting out a questionnaire to businesses to begin pre-planning.
-Eagle's Landing is requesting a 2,500 gallon above ground gasoline tank. The area will need to be inspected. Request for variances were denied due to several concerns; waterway, train track, space and clearance etc.

Department Admin Report by Dawn Harris:

Dawn provided feed-back on transition of use of ImageTrend for fire safety inspections as well as billing for fire incidents and training. Request that the Association review the fee schedule used to bill for fire incidents. Dawn will bring items to the next meeting for discussion.

FINANCE

-Tom Lytle asked if 50/50 grant could go towards radios and pagers totally just under \$10k, to reconcile case balances.
-Tom Lytle asked that uniform allowance line item be discussed.
Motion by Tricia Shearen to approve items 1-3 as written, seconded by Dar Hintz. Passed with no negative vote.

OTHER BUSINESS:

-Dive Team inventory was done. Everything is there. A list was provided to the group. Josh Knutson estimated equipment at about \$15k (not including the truck). Dan asked if the Dive Team was still moving forward on recruiting funding or a partnership. If so, is there anything on this list that is needed by the team. Ken reported that they are still looking for a home, they are speaking to several parties, may request letters of support, looking at partnering with emergency management groups at the county level. Open to all suggestions. Ken asked if the Dive Team could use equipment in exchange for keeping it maintained. There has not been a conversation of the Association to liquidate equipment. Discussion regarding liability if equipment is used. If the Team picked up insurance, could it be used with a waiver? Dan referred to an attorney to determine that. Follow-up after information gained from attorney. Team left the meeting.

-Rolling stock plan – to purchase a glorified tanker in 2021 with delivery early 2022. Larger with more capacity of transporting water. This will be stationed at Station #2. Can be operated by 1-2 people. \$305k would be high end with all amenities needed. With loose goods, \$350k tops. Dar to talk to Jayne Brand to determine a date to schedule an interdepartmental meeting for further discussion/details.

-Dan commented that the Town of Oak Grove approved putting rooflets/canopies over doors at Station #2 to prevent ice build-up.

-Tabled: -501c discussion tabled. Tom Lytle has not yet spoken to attorney.

NEXT MEETING is scheduled for Wednesday, May 19th, 2021 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott, WI 54021.

ADJOURN: Tricia Shearen/Dar Hintz motioned and seconded to adjourn at 8:14 pm, passed without a negative voice.

Respectfully Submitted,
Dawn L Harris, Administrative Assistant
Prescott Fire and EMS Association, City of Prescott