

## APRIL 12, 2021 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, April 12, 2021 in the Prescott Municipal Building, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Mayor David Hovel called the meeting to order 6:00 p.m. Members present were Thomas Oss, Dar Hintz, Bailey Ruona, and Robert Daugherty online and Joshua Gergen and Maureen Otwell in person. City Administrator Jayne Brand represented staff.

Public Comments: No public comments were given.

**Otwell/Gergen motion to approve the consent agenda which included the regular city council meeting minutes for April 12, 2021, emergency city council meeting minutes for April 5, 2021, personnel committee meeting minutes for March 29, 2021, plan commission meeting minutes for March 29, 2021, cash balances, budget year to date, accounts payable, payroll and review of receivables passed without a negative voice vote.**

**Otwell/Hintz motion to accept the award for community block grant for the purchase of the pantry building and remodel in the amount of \$944,600 passed unanimously via roll call vote.**

**Ruona/Oss motion to approve resolution 09-21 "A resolution to obtain a cost-share grant from the Department of Natural Resources" passed without negative voice vote.**

Mayor Hovel presented the final plat for Great River Road Flex Space by Alphabet Properties, Jim French. Mayor Hovel stated there were contingencies added from the Plan Commission which included the city receiving a landscaping plan, the covenants states no parking outside except for directly in front of their unit and any revisions to the covenants need to be approved by plan commission and council. Mayor Hovel also discussed the stipulation which the Department of Transportation had for the subdivision which was to add lanes to Highway 35. It was explained the developer, Pete Hiniker along with Jim French and city staff have meet with representative of the DOT in regards to adding the additional lane. Alderperson Oss expressed concern about people saying overnight in the units. Mayor Hovel stated this issue will be covered in their covenants and also zoning. **Ruona/Otwell motion to approve the final plat for Great River Road Flex Space by Alphabet Properties with contingencies from the Plan Commission and that one building permit may be issued until the work is completed for Highway 35 left turn lane passed without a negative voice vote.**

Alderperson Maureen Otwell presented the succession planning for the administrative office. Terri Schmidt the Administrative Assistant will be retiring as of June 2, 2021. The personnel committee and City Administrator Jayne Brand met and Administrator Brand asked if she could move down to the Administrative Assistant and take the duties for Clerk out of the Administrator position. The personnel committee agreed to the move. The City Administrator position will be advertised as an open position. Alderperson Otwell stated as the head of the Personnel Committee she will put together the process for hiring the City Administrator. **Ruona/Hintz motion to move forward with posting the City Administrator position passed without a negative voice vote.**

**Daugherty/Ruona motion to approve the 2<sup>nd</sup> reading and waive the 3<sup>rd</sup> reading and approval or Ordinance 03-21 "Swimming Pools" passed without a negative voice vote.**

**Gergen/Ruona motion to approve sidewalk café for Roadhouse passed without a negative voice vote.**

**Otwell/Daugherty motion to approve Resolution 10-21 "A resolution commending Alderperson Joshua Gergen for dedicated service to the City of Prescott" passed without a negative voice vote.**

### Other Business:

Jamie Knox – Riverwood Street stated she feels there are still issues with the swimming pool ordinance. She still feels there should be a permit which would allow the city to check fences, latches and gates.

She just learned her neighbor who has a pool with a fence has a broken latch and she is wondering how the city is going to notify the person about the latch. Alderperson Hintz stated she is going to have another ordinance meeting to discuss the nuisance ordinances to see if it can be handled under that.

Alderperson Hintz notified the Council she had received a complaint about the lack of downtown parking. Alderperson Oss suggested we get the businesses involved with the parking issues downtown.

**Gergen/Ruona motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Administrator