

CITY OF PRESCOTT, WISCONSIN
April 25, 2022, PUBLIC WORKS COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Parks and Public Property Committee was held, April 25, 2022, Municipal Building, 800 Borner Street, Prescott, WI 54021.

Call to Order: Committee Chair John Peterson called the meeting to order at 5:03 pm. Members present were John Peterson and Maureen Otwell. Committee member Bailey Ruona was not present. City Administrator Matt Wolf represented staff. Others in attendance were Seth Hudson representing Cedar Corporation, Council member Thomas Oss and Council member Pat Knox.

1. Approve Minutes for February 28, 2022.

Otwell motioned to approve the minutes for February 28, 2022, Daugherty seconded, motion passed without a negative voice vote. (2-to-0)

2. Impact Fee Feasibility Analysis - Ehlers

City Administrator Wolf presented on the Impact Fee Feasibility Analysis by Ehlers that would be the first step in updating the Public Facilities Needs Assessment Study. Committee members discussed the proposal, but no objections were raised.

Otwell motioned to approve the Ehlers proposal for the Impact Fee Feasibility Analysis for \$5,500. Peterson seconded; motion passed without a negative vote. (2-to-0).

3. Department of Transportation State Highway 35 & 10 Project Planning

City Administrator Wolf presented on the preliminary project by the Wisconsin Department of Transportation for State Highway 35 and US Highway 10. Cedar Corporation Seth Hudson discussed the underground pedestrian crossing along US Highway 10 that was partially designed. The Committee discussed the plan and possibly adding a pedestrian crossing to the scope of work somewhere along the planned route. Additionally, the Committee discussed removal of the curb cut south of Pearl Street going North/Eastbound along the highway and possibly making Ellen Street a right-in/right-out road. City Administrator Wolf said a follow-up meeting will be had with Wisconsin DOT which these topics will be brought up for answers on what can or can't occur during this project. At the next Public Works Committee meeting the plan will be to bring follow-up answers for discussion and possible resolution.

4. Public Comments

None

5. Other Business

Committee Member Otwell requested that a breakdown of the Capital Improvement Fund balance of allocated funds versus unallocated funds for Council review. City Administrator Wolf stated he would have something put together for next Council meeting.

6. Adjourn

Otwell/Peterson motioned to adjourn passed, without a negative voice vote at 5:48 pm

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Matt Wolf", is written over a light blue rectangular background.

Matt Wolf
City Administrator