

# Prescott Area Fire and EMS Association

## MEETING MINUTES WEDNESDAY, MAY 19, 2021

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, May 19, 2021 at the Prescott Fire Hall, 260 Flora St, Prescott WI 54021.

Call to Order/Roll Call: Chairperson Dan Johnson-Oak Grove called meeting to order at 7:02 pm. Members Present: Coni Gray-Prescott (by phone), Steve Most-Prescott, Mike Harriage-Clifton, Tricia Shearen-Oak Grove, new member Tom Oss-Prescott. Member Absent: Joe Rohl-Clifton. A quorum is met. Welcome to Tom Oss, new representative for Prescott. Also Present: Tom Lytle, Fire Chief, Dawn Harris-Association Administrative Assistant

### Changes or Corrections to Agenda

No changes.

### Approval of Minutes

Correction to March 11, 2021 minutes: Leo's Landing requested the fuel tank (not Eagle's Landing). Motion from Tricia Shearen to approve minutes from March 11, 2021 with recommendation of name correction, seconded by Coni Gray; passed without a negative voice.

### PUBLIC COMMENTS

-Tom Oss ask if an intergovernmental meeting still to be scheduled? Yes is the response from Dan Johnson, update as information becomes available.

### CHIEF'S REPORT

#### Fire Report by Tom Lytle:

- We are at 36 calls to date.
- We provided a couple of firetruck rides around town for Prescott School teams (State Champions in Dance and Forensics).
- Highway clean-up was done on Hwy 29.
- DNR 50/50 grant opportunity. Would plan to use any grant awarded on radios. Can we apply? Chair will take a motion, Tricia Shearen motioned, second by Coni Gray to apply to this DNR 50/50 grant. Motion passed without negative voice.
- Training at Koch Refinery on Monday, May 24<sup>th</sup> offers an intense 4-hour training, an excellent opportunity. Will be sending 13 firemen.
- We will be hosting a Wakota Care meeting at Fire Hall on Wednesday, May 26<sup>th</sup>. Talk about mutual aid, about everyone's resources and how to best share or call on for assistance, classes and trainings available throughout the area. This event is typically hosted here once per year.
- Received a donation from Dennis Ireland Trust, \$5,000 was given to the department. They wanted it to go towards a specific expense; it will be applied towards finishing up tools for new truck. A thank you card will be sent per Tom Lytle.
- The Fire Department has voted to forego participation directly with the Prescott Daze 2021 event. This is to allow local business opportunities as well as recognizing that the community has heavily supported the fire department this year. We will help other groups and committees where we can and do the kids games. We'll plan a one-day, Spring Fling type of thing for the community.
- Truck update; some change, we're still narrowing it down to how we want it built. It will be a tanker and will go to Station 2. Want to build it so that 2, 3 or 4 guys can jump in it and go. Will

have ladders and a water pump. Still a less than the \$350k mark. This truck will replace Tanker 2. By 2027 another truck will be needed. Chair reports that there was never a rolling stock that would cover this type of purchase. Quotes are still coming in for added features.

-Tom Oss asked what formula will be used in the funding of this purchase. Chair's response included history of need to plan purchases and noted that currently payment for resources are paid per capita by all three townships/city and to change that would require an amendment to the agreement. Further discussion as we move forward.

-There is a new director of dispatch at Pierce County, separate from the Sheriff's Office. Does not make a difference with Allina as they dispatch their own. Also, Alline did not sign MAVIS, would like to ask Matthew Bouthilet more details.

#### Fire Safety Report by Brian Little:

-Tom reported that Brian is taking classes. Is working to get caught up. Chair asked if there were any concerns the Association should be made aware of.

#### Department Admin Report by Dawn Harris:

-Update on billing of UNFI. Dawn working to get information to accounts payable at UNFI.

-Provided handout on activity for fire and fire inspections.

-Requested review of equipment list and fees for services. Chair explains these are adopted by resolution. Rates are based on FEMA rates.

-Discussed potential dates for Intergovernmental meeting; June Wednesday, 2<sup>nd</sup>, Thursday 3<sup>rd</sup>, Wednesday 9<sup>th</sup> or Friday 11<sup>th</sup>. It was determined to meet on June 2<sup>nd</sup> at 7:00 p.m.

#### FINANCE

Motion to approve items 1-3 as written by Tricia Shearen, seconded by Coni Gray. Passed with no negative vote.

#### OTHER BUSINESS:

-Association elections discussion. Motion by Mike Harriage, seconded by Coni Gray to keep same Chair for upcoming year. Passed without a negative voice.

-With Dar Hintz going to City Council position, this opens the Vice Chair position. Motion by Coni Gray, seconded by Tricia Shearen to nominate Steve Most to complete the term as Vice Chair. Passed without negative voice.

-A Secretary/Scribe has never been elected because an administrative assistant has been provided through the City of Prescott. Motion by Tricia Shearen, seconded by Coni Gray to continue use of the administrative assistant as long as it is provided. Passed with no negative vote.

-Date is to be confirmed for Intergovernmental meeting. Dawn Harris to schedule. Possible dates for June were discussed.

NEXT MEETING is scheduled for Wednesday, July 7, 2021 7:00 pm at the Prescott Fire Hall, 260 Flora St. Prescott, WI 54021.

ADJOURN: Coni Gray/Mike Harriage motioned and seconded to adjourn at 8:14 pm, passed without a negative voice.

Respectfully Submitted,  
Dawn L Harris  
Administrative Assistant

Prescott Fire and EMS Association  
City of Prescott