



Parks and Public Works Committee Meeting Minutes

June 19th, 2023

Pursuant to due call and notice thereof, a meeting of the Parks, and Public Property Committee was held, June 19th, 2023, Municipal Building, 800 Borner Street, Prescott, Wisconsin 54021. The meeting was called to order at 5:01 pm

Committee Present: Bailey Ruona, John Peterson, Pat Knox

Committee Absent: None.

Staff Present: City Administrator Matt Wolf, Public Works Director Mike Kinneman, Public Works Foreman Matt Holman, CBS Squared Project Manager Jon Strand, Cedar Corporation City Engineer Greg Adams,

Others Present: Members of the Prescott Pickleball Association

1. Approve Minutes for April 17, 2023.

Pat Knox motioned to approve the minutes for April 17, 2023. Bailey Ruona seconded; motion passed without a negative voice (3-0).

2. Public Works Items

A) Well #3 Project and Revised Costs Discussion

CBS Squared Project Manager Jon Strand presented an overview of the work that has been done on the Well #3 Project and the updated costs for the work. Mr. Strand presented the design alternates and a cost for each alternate. The Committee discussed the various options and alternates for consideration. City Administrator Wolf stated that the alternate selection for designs is not set but is what would be submitted to the Wisconsin DNR for potential funding through the Emerging Contaminate Fund through the Safe Drinking Water Loan Program.

Committee Chair Ruona motioned to recommend alternate #3 for the Well #3 design to the Wisconsin DNR submittal. Committee Member Knox seconded; motion passed without a negative voice (3-0).

B) Locust Street Sidewalk

City Administrator Wolf and Cedar Corporation Engineer Adams presented on the Locust Street sidewalk from Walnut Street to Walter Street that was bid as an alternate for the Locust Street Reconstruction project. City Administrator Wolf informed the Committee that they had received feedback from residents along the street that they would like the City to reconsider the sidewalk along the street. City Engineer Adams presented the bid alternates that were received with the lowest bid coming from Haas Sons, Inc. City Administrator Wolf presented the funding option to pay for the sidewalk at \$66,312.

Committee Member Peterson motioned to bring the approval of the sidewalk along Locust from Walnut to Walter Street to Council; Ruona seconded. Motion passed without a negative voice (3-0)

C) Future Compost Site Improvements

City Administrator Wolf presented the work completed by City Planner Carter Hayes, who could not be in attendance on the Future Compost Site Improvements. The improvements would include a QR code scan system with a gate that residents and other permit holders could use to access the compost site. This would allow the City to have longer hours with more days for people to access the compost site. The committee liked the idea and asked staff to do more work including making sure there is a camera at the site and bringing a quote to get electric to the site. Staff will work to put together a full plan with quotes for approval as part of a future capital improvement item to Council.

3. Parks Items

A) Public Square Tennis Court Remodel

City Administrator presented on the need to reconstruct the Tennis Courts due to continuous cracking in the surface due to age and the overall width of the court being smaller than needed for two tennis courts. The Committee discussed the need with the Prescott Pickleball Association, who also uses the courts for four temporary courts. City Administrator Wolf stated that the proposal would cost between \$90,000 to \$120,000, the plan would be for half that cost to come from 2023 capital projects savings realized. However, the other half would still have to be determined during the budget process. The Committee recommended having staff look at reconstructing them as part of the 2024 Capital Budget.

B) Phase II of Downtown Riverfront Planning

Greg Adams of Cedar Corporation presented a revised layout for the downtown riverfront area. The committee discussed requesting that public parking be placed on the northwest side of Second Street. This request will be made to the DNR since the land was purchased as part of the Knowles Nelson program. The Committee also requested that the shrubs be removed in the greenspace area. The Committee discussed the residential home at 256 Front Street and the need to bring up to commercial code if it is converted to a permanent commercial building. Finally, discussion was had about adding a public dock for overnight boaters or temporary boat parking on the land the City owns at the current Leo's Landing Marina. Staff will be working on reaching out to DNR and coming up with a revised concept plan for review. (At 6:45 Committee Member Knox left the meeting)

4. Other Business

City Administrator Wolf discussed the current dumpster enclosure at Two Rivers with the Committee.

5. Adjourn

Ruona motioned to adjourn. Peterson seconded; motion passed without a negative voice (3-0) at 7:17 pm

The next Parks Committee meeting will be July 17th, 2023.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Matthew J. Wolf", is displayed on a light gray rectangular background.

Matthew Wolf
City Administrator