

CITY OF PRESCOTT, WISCONSIN
JUNE 27, 2022, PUBLIC WORKS COMMITTEE MEETING MINUTES

Pursuant to due call and notice thereof, a meeting of the Parks and Public Property Committee was held, June 27, 2022, Municipal Building, 800 Borner Street, Prescott, WI 54021.

Call to Order: Committee Chair John Peterson called the meeting to order at 5:01 pm. Members present were John Peterson, Bailey Ruona and Maureen Otwell. City Administrator Matt Wolf and Public Works Director Mike Kinneman represented staff. Others in attendance were Council member Thomas Oss

1. Approve Minutes for April 25, 2022.

Otwell motioned to approve the minutes for April 25, 2022, Ruona seconded, motion passed without a negative voice vote. (3-to-0)

2. Compost Site Hours

City Administrator Wolf presented on the Compost Site hours extension. Discussion was had on extending the hours. The Committee discussed extension of the hours to Tuesdays from 4 pm – 7 pm versus leaving the site open 24/7. The main concerns with the extension to 24/7 is illegal dumping as other area compost sites have had the same issue.

Ruona motioned to extend the Compost Site hours to Tuesdays from 4 pm to 7 pm. Otwell seconded; motion passed without a negative vote. (3-to-0).

3. Department of Transportation State Highway 35 & 10 Project Update

City Administrator Wolf presented on the update from the Wisconsin Department of Transportation on STH 35 and USH 10 projects and the required maintenance agreements. The Committee discussed that currently there are no funds or safety equipment to take on the maintenance of a 4-lane highway. The Committee discussed the need for a safe pedestrian crossing as well across USH 10.

Ruona motioned to respond to the Wisconsin DOT that the City of Prescott will not sign the maintenance agreements until the conditions as laid out in the memo are addressed and that all correspondence should be done through email moving forward. Otwell seconded the motion. Motion passed without a negative vote (3-to-0).

4. 134 Monroe Street – Drainage Discussion

Public Works Director Kinneman presented on the work that was done at 134 Monroe Street to solve the drainage issues that were occurring at the rear of the property. Committee members expressed appreciation for the work.

5. Locust and Elm Street Reconstruction Discussion

City Administrator Wolf presented on the request to adjust the street reconstruction schedule for Elm and Locust Street; moving Locust Street reconstruction to 2023 and Elm/Washington Street to 2024. This would allow the City to apply for additional grant opportunities for the Elm/Washington Street project in 2024. Administrator Wolf stated that if approved staff will work with Ehlers to develop a debt service plan for review by Council.

Ruona motioned to approve the new schedule for the Locust Street project in 2023 and the Elm Street/Washington Street project in 2024. Seconded by Otwell, motion passed unanimously 3-to-0.

6. Public Comments

None

7. Other Business

City Administrator Wolf discussed the Riverfront Project and the parking situation that will be discussed with the Parks and Public Property Committee this upcoming Wednesday, June 29.

Council member Oss stated that Leo's Landing customers are parking on the grass of the City's public property. City Administrator Wolf stated that he will discuss with the Police Department to see current rules for illegal parking.

8. Adjourn

Otwell/Peterson motioned to adjourn passed, without a negative voice vote at 5:46 pm

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Matt Wolf", is written over a light blue horizontal line.

Matt Wolf
City Administrator