

Prescott Area Fire and EMS Association

MEETING MINUTES WEDNESDAY, July 15, 2020

Pursuant to due call and proper public notices the Prescott Area Fire and EMS Association Committee met on Wednesday, July 15, 2020, at the Prescott Fire Hall, 260 Flora St, Prescott WI 54021.

Call to Order/Roll Call: Chairperson Dan Johnson-Oak Grove called the meeting to order at 7:08 pm. Present were Members Mike Harriage-Clifton Twnshp, Dar Hintz-Prescott, Coni Gray-Prescott(phone), Joe Rohl-Clifton Twnshp, Tricia Shearan-Oak Grove(phone); Dive Team Member Josh Knutson(phone); Prescott Fire Chief Tom Lytle, Fire Inspector Brian Little, City Administrator-Prescott, Jayne Brand, Assistant City Administrator-City of River Falls/EMS Interim Director Jason Stroud(phone); and Association Admin Asst. Dawn Harris. Absent was Steve Most, new Association Member to represent Prescott as replacement for Lee Olson.

Quorum was confirmed per Chairperson Dan Johnson.

Announcement of Dan Johnson, newly elected Chair and Dar Hintz, newly elected Vice Chair for the Association. Introduction of Steve Most; replacement for Prescott representative Lee Olson. Steve was not in attendance due to illness. He plans to be at the next scheduled meeting.

CHANGES OR CORRECTIONS TO THE AGENDA – none

PUBLIC COMMENTS – none

DIVE TEAM REPORT

- Josh – a few calls to see what other structure teams are using in Western Wisconsin.
- When was your last training? Virtual training last month.
- Joe offered thoughts: after speaking with Baldwin and considering the recent flooding, possibly re-package the Dive Team as Dive Team/Water Rescue. Joe offered to provide a contact for Josh to speak to. This last flood had many calls from people who needed to be rescued by boat. Market to the whole county. Josh agrees to pursue this idea, will visit Baldwin contact. Re-market and re-equip so that area areas are motivated to contribute, not just those near waterways.

CHIEF'S REPORTS – Chief Tom Lytle

- We are at about 58 calls this year; with the last few weeks being particularly active.
- In keeping our community involved and in lieu of Prescott Daze, a curb-side/drive-up chicken dinner is tentatively set for Saturday, October 3rd.
- The State of WI has determined that scheduling of fire safety inspections are at the discretion of the Fire Chief. Judgement has been given to Brian and Tom for when/how to complete inspections for this year.
- Tom asked for approval to move forward with the sale of the Light Rescue truck. It is a solid truck and there has been interest expressed in a purchase. Before posting we need to get a new copy of the title; Jayne Brand will get this from the DMV. Tom asked that the proceeds be ear-marked for turn-out gear. Tom was given the okay to sell. At Dan's request Joe gives history of the purchase of this truck. Is this an asset to the Association? The original agreement both townships agreed to was to pay the same per capita in exchange for match with City of Prescott, then it becomes an asset for the Association. What is the value; Tom estimates about \$15k (includes truck and tools on the truck). Are the Fire members in agreement to this truck being sold? Tom reports yes. Wants to sell closed-bid with right to refuse low bids. Motion to sell the Light Rescue Joe/Dar seconded. Vote in favor without negative vote. Motion carried.

FIRE SAFETY INSPECTIONS – Brian Little

- Brian reports that we have about 163 inspections left.
- Still getting more information regarding purchase and contract with ImageTrend. Joe asked if funds were sufficient. Dan states that he believes this is an excellent product, and encouraged Brian and Tom to move forward. Joe suggested we move forward and perfect it as we go; don't wait to get it all done at once. Joe offered that the Association will support between meetings as well.
- State Marshall did send out some guidelines about how to work with restrictions of COVID-19. We can not go outside of the COVID-19 rules when inspecting and we will be using PPE. Visits will be a quick go-over and will provide a not-as-much-depth inspection. The goal is public safety.
- Dar requested information about why some inspections are still out of compliance after 2 and 3, sometimes 4 visits. How can we move this along? Are there cases where we have repeat offenders with no effort shown versus those who are making progress toward passing inspection. Joe reiterated that the Association will back the inspectors, keep them informed. Dan offered that while some in our community may have been non-compliant over the years inspections should never be an "I gottcha". We ultimately want a safe community.

NOTE: Rearrange the agenda to discuss EMS/River Falls contract update with Jason Stroud-River Falls

- There are still a few issues Allina needs to work out with Pierce County dispatch. Things were moving a bit slower but the contract was signed last week. Allina is now moving forward on this transition. Jason asked where things were with the agreement for use of the EMS space. Jayne shared latest steps taken by Allina. Dar will check with the attorneys reviewing the contract regarding the language for this agreement.
- Allina may be coming in early, possibly as soon as November 1st.
- Jayne asked Jason if he was aware of any PPE fees being added to billing for EMS/Fire runs. Insurance is paying for this through medical/dental offices, wanted to know if anyone is aware through EMS/fire billing.
- Jason dismissed from the meeting.

FINANCE

1. Fire & EMS Cash Balances for April, May, June 2020
2. Budget as of April, May, June 2020
3. Payables detail for April, May, June 2020
4. EMS Dashboard for April, May, June 2020
5. Finance Information from Fire Recovery YTD

Opened items 1-5 for discussion. Dan Johnson asked if there were any finance issues. Tom Lytle stated we may see some expenses for radios come through in the next month. Tom also stated they went over some budgeted hours this past two months. Joe asked about operating supplies of volunteers. Did we budget too aggressively? Discussion was that a dryer was in that budget, all okay. Motion to approve by Tricia, seconded by Mike without a negative voice vote.

Item 7

CARES Act/Sir charge to fund costs – Jayne Brand

Jayne described the grants received by each municipality from the CARES Act and asked if each would consider giving some of those funds towards replacing outdated turn-out gear. These would be unbudgeted items. Each set runs about \$3,200. We have \$8,400 budgeted, loss of fundraising because of COVID-19 has made a large impact. 20 sets are outdated as of June 2020, we have budgeted for 4 sets, need funding for 16.

Item 8

Loss of Revenue Due to Cancel of Pancake Breakfasts and Prescott Daze

Mike questioned if other fundraisers could occur since the loss of income from the canceled Pancake Breakfast and Prescott Daze.

Tom reported that some donations have come in such as \$1k for bringing trucks to kid's birthday drive-bys and said that people who have given money asking that we just keep the pancake breakfast going next year. Also, they may possibly offer a raffle during the Chicken Drive-Through.

NEXT MEETING is set for Wednesday, August 19, 2020 7:00 p.m. at the Prescott Fire Hall, 260 Flora St. Prescott, WI 54021.

ADJOURN: Rohl/Shearan motion and second to adjourn, passed without a negative voice vote at 8:20 p.m.

Respectfully Submitted,
Dawn L Harris
Administrative Assistant
Prescott Fire and EMS Association
City of Prescott