

August 14, 2023, CITY COUNCIL MEETING

Pursuant to due call and notice thereof, City Council Meeting of the Prescott City Council was held on Monday, August 14, 2023, in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to order/Roll Call: Mayor Daugherty called the meeting to order at 6:00 p.m. Members present were Lindsey Owens, Dar Hintz, Pat Knox, Maureen Otwell and Bailey Ruona. Council member not present was John Peterson. Representing staff were City Administrator, Matt Wolf, Clerk, Rashel Temmers, City Attorney, Philip Helgeson and Chief of Police, Eric Michaels. Also present were a number of community members.

Public Comments: None.

Consent Agenda:

1. Library Board Meeting Minutes, June 15, 2023
2. City Council Meeting Minutes, July 24, 2023
3. Police Commission Meeting Minutes, July 26, 2023
4. Personnel Committee Meeting Minutes, August 2, 2023
5. General Fund Balances – July 2023
6. Cash Balances – July 2023
7. Paid Invoices Report – July 2023
8. Approval of City of Prescott Organizational Chart
9. Special Event Permit Healing Play Inc. - St. Croix Bluffs Park on September 7, 2023

Otwell/Ruona motioned to approve the consent agenda. There was no discussion on the Consent Agenda. Consent agenda passed without a negative voice vote.

Reports of Standing Committees:

- A. Finance Committee: no report.
- B. Planning Commission: Mayor Daugherty updated the council on minutes from the August 7, 2023, meeting. The commission approved the rezoning except for C-2 which they would like more time to discuss and put on the next agenda. City Planner, Carter Hayes, gave a presentation to the commission on the downtown parking. The commission approved and voted to move to council.
- C. Parks & Public Works: The tentative new meeting date is September 18, 2023.
- G. Health & Safety: Alderperson Hintz, updated the council on the minutes from the August 14, 2023, meeting. Committee discussed the proposed smoke shop ordinance and the junk vehicle/appliance ordinance. There was also discussion on proposed security cameras for the Prescott Beach.

H. Personnel: Alderperson Otwell updated the council on the minutes from the August 2, 2023, meeting. The committee reviewed the new city work chart and completed the City Administrator's performance review, and a draft was sent out for review will have the paperwork ready for the council and the mayor this coming week.

Communication and New Business:

1. Public Comments: None.

2. Ordinance 05-23 Amending and Additions to Chapter 635 – Zoning (1st Reading). City Administrator, Matt Wolf, gave an overview of the proposed zoning changes and zoning maps. **Ruona/Otwell motioned to move Approve the Ordinance 05-23 with recommended changes from Plan Commission on Option #1 and send the C-2 zoning section back to the Planning Commission for clarification. There was no further discussion. Motion passed without a negative voice vote.**

3. Approving an Agreement between the City of Prescott and Cedar Corporation for \$7,500.00 for Completion of the Scenic Byways Grant through the Wisconsin Department of Transportation. Alderperson Otwell questioned whether or not the metrics would be included to measure the improvements. Alderperson Ruona stated that the metrics would be included. Alderperson Knox questioned Section "C" cutting through anyone's property. Ruona stated that the city would have to acquire easements for right-of-way access for travel. There was no further discussion. **Ruona/Hintz motioned to approve Approving an Agreement between the City of Prescott and Cedar Corporation for \$7,500.00 for Completion of the Scenic Byways Grant through the Wisconsin Department of Transportation. Motion passed without a negative voice vote.**

4. Approval of Improvements at Public Square Park through the Pierce County Public Health Built Environment Grant. City Administrator, Matt Wolf, presented that the Lion's Club and Pickleball Association worked together to put forth a grant to the Pierce County Public Health Built Environment and the grant was approved. There are a number of items included as part of the grant and the items selected needed approval. Alderperson Otwell questioned whether or not the city is still moving towards having the same kinds and styles of benches throughout the city. Alderperson Ruona stated that we will have all of the same style bike racks but some of the bench styles have changed a little bit so they will not be exact. We are going to at least have the same specs, so items are uniform. There was no further discussion. **Ruona/Otwell motioned to approve the Approval of Improvements at Public Square Park through the Pierce County Public Health Built Environment Grant. Motion passed without a negative voice vote.**

5. Notice of Nomination for Plan Commission – Michael Hunter. Mayor Daugherty informed everyone that the current representative, Rick Miller, is moving out of town and will not be able to fulfill his obligations and Michael Hunter was nominated to replace Mr. Miller. A vote will take place at the next meeting.

Other Business:

1. Fire Association Intergovernmental Meeting will be held on August 16, 2023, at 7:00 p.m. at the firehall.
2. The Prescott Library will be closed from September 11, 2023, to September 30, 2023, for replacement of all the shelving and other improvements.
3. Pat Pechacek with the Mobile Home Park questioned what the next steps and process will be once the proposed zoning changes go back to the Plan Commission, specifically the C-2 changes. Alderperson Ruona let everyone know that the Plan Commission is an open meeting for anyone to attend, so if anyone has any questions or concerns, they can come to the meeting. All of the information is also posted on the City of Prescott's website.

Closed Session: **Ruona/Hintz motioned to move the council to a closed session. Mayor Daugherty called for a roll call vote; Owens - yes, Hintz – yes, Otwell - yes, Knox – yes, Ruona - yes. Motion passed without a negative voice vote. Ruona/Knox motioned to come out of closed session. Mayor Daugherty called for a roll call vote; Owens - yes Hintz – yes, Knox – yes, Otwell – yes, Ruona – yes. Motion passed.**

Peterson/Hintz motioned to adjourn the Council meeting at 6:51 p.m. Motion passed without a negative voice vote.

Respectfully Submitted,
Rashel Temmers
City Clerk