

August 28, 2023, City Council Meeting

Meeting minutes

Pursuant to due call and notice thereof, City Council Meeting of the Prescott City Council was held on Monday, August 28, 2023, in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

1. CALL TO ORDER

Mayor Daugherty called the regular city council meeting to order on Monday, August 28th at 6:00 p.m.

2. ROLL CALL

All members were present for the roll call. Lindsey Owens, John Peterson, Dar Hintz, Maureen Otwell, Bailey Ruona and Pat Knox.

3. PUBLIC COMMENTS - THE CITY COUNCIL WILL RECEIVE PUBLIC COMMENTS ON ANY ISSUE(S) RELATED TO AGENDA ITEMS. LIMITED DISCUSSION BY THE CITY COUNCIL MAY TAKE PLACE.

There were no comments.

4. CONSENT AGENDA

4.1. Plan Commission Meeting Minutes, August 7, 2023

4.2. City Council Meeting Minutes, August 14, 2023

4.3. Tourism Committee Meeting Minutes, August 14, 2023

Ruona/Otwell motioned to approve the consent agenda. There was no discussion on the Consent Agenda. Consent Agenda passed without a negative voice vote.

5. PUBLIC HEARING

5.1. Presentation on Downtown Paid Parking Plan

City Planner, Carter Hayes, and City Administrator, Matt Wolf, gave an updated presentation and overview on the downtown parking plan.

5.2. Hold Public Hearing on Downtown Paid Parking Plan

Ruona/Hintz motioned to move to a public hearing regarding the Downtown Paid Parking Plan. Mayor Daugherty called for a roll call vote; Owens - yes, Peterson – yes, Hintz – yes, Otwell - yes, Knox – yes, Ruona - yes. Motion passed without a negative voice vote.

Summary: Various residents, and non-residents, shared their perspectives on the proposed paid parking plan. Resident, Ben Bettis, pointed out that parking spaces were removed for the last parks improvement project on the river and if paid parking were to happen, people would park in residential areas where they do not have to pay. Ben suggested that the City look into purchasing the Steamboat lot for parking or putting in boat slips. Matt Bronc, the owner of

Twisted Oak Coffee House, expressed strong opposition to the plan, including but not limited to, the unexpected burden on tourists and fears of reduced repeat business. He finished by urging that the proposal should be voted down. The public hearing continued with more shared perspectives on the proposed plan. Pam Joel, resident and realtor, raised concerns about the affordability of the proposed fees, the negative impact on local restaurants and shops, and proposed other creative solutions for revenue generation. John Schmitz and Linda Peterson expressed concerns for elderly using a parking application and intoxicated drivers under the new plan. Tony Zenda, also a resident, stressed that Prescott is a small town and should maintain its small-town vibe. Several residents questioned how officers would be able to enforce paid parking for motorcycles as a motorcycle backs into a parking stall and there is usually more than one motorcycle per parking stall. Resident, Cynthia Runyon, thanked the Council for trying to come up with ways to come up with extra revenue to maintain the city's beautiful assets such as the parks and not to give up coming up with new ideas.

Ruona/Otwell motioned to close the public hearing. Motion passed without a negative voice vote. No motion was made for this agenda item.

6. [REPORTS OF STANDING COMMITTEES AND COMMISSIONS](#)

6.1. [Finance Committee:](#)

[Budget Meeting #1 Wednesday, September 20 at 5:00 PM](#)

No report. Members approved this meeting date and time.

[Budget Meeting #2 Wednesday, October 4 at 5:00 PM](#)

No report. Members approved this meeting date and time.

6.2. [PLANNING COMMISSION:](#)

[Next Meeting Cancelled - Tuesday, September 5, 2023, at 6:00 PM](#)

The committee has announced that the meeting scheduled for Tuesday, September 5, 2023, at 6:00 PM is cancelled.

6.3. [PARKS & PUBLIC WORKS:](#)

[Monday, September 18, 2023, at 5:00 PM](#)

No report. Members approved this meeting date and time.

6.4. [HEALTH & SAFETY:](#)

[Monday, September 11, 2023, at 5:00 PM](#)

No report. Members approved this meeting date and time.

6.5. [PERSONNEL:](#)

[Wednesday, November 1, 2023, at 5:00 PM](#)

No report. Members approved this meeting date and time.

7. COMMUNICATIONS & NEW BUSINESS

7.1. 1. PUBLIC COMMENTS – The City Council will receive public comments on any issue(s) not related to agenda items. Limited discussion by the City Council may take place; however, no action will be taken on any items. This includes receiving written requests.

There were no comments.

7.2. 2. Ordinance 06-23 Adopting Chapter 271, Article IV Cigarettes, Vaping, and Tobacco Products (1st Reading)

The City Administrator, Matt Wolf, gave an overview of Ordinance 06-23. The council reviewed the ordinance regarding the regulation of smoke shops within the city. As per the new ordinance, smoke shops will be limited to one per every 2000 residents. The introduced regulations would also limit smoke shop locations to C2 Highway Commercial and I3 Mixed Industrial Commercial districts. Stricter location regulations would keep smoke shops 300 feet from schools, childcare facilities, and recreational centers, 750 feet from public parks, and 500 feet from other smoke shops. Although the two currently operating smoke shops in the city would become legal non-conforming entities, this ordinance would prevent more from opening in the C1 district. The Health and Safety Committee has approved the ordinance for Council review.

A motion was made by Alderperson Dar Hintz to add C1 back into the Ordinance and send it back to the Health and Safety Committee for further review then back to council for a second reading. Upon further discussion, council members decided to have the C1 district added back into the ordinance then brought back to council for a second reading. There was no second to the motion.

7.3. 3. Ordinance 07-23 Amending Chapter 443, Article I Junked Vehicles and Appliances (1st Reading)

Alderperson, Dar Hintz, gave an overview of the proposed amended ordinance. The ordinance would conform commercial properties to the same junk parking/vehicles restrictions as residents. City Administrator, Matt Wolf, verified the amended verbiage. Alderperson Ruona reviewed the amended ordinance and suggested it should state that screen fencing should be included as it only states a building or structure.

Ruona/Knox motioned to approve Ordinance 07-23 Amending Chapter 443, Article I Junked Vehicles and Appliances (1st reading) and passing to a 2nd reading with the addition of adding “fencing” to the ordinance. No further discussion on the motion. Motion passed without a negative voice vote.

7.4. 4. Approving an Agreement with CIT for the installation of cameras at the Prescott Beach Shelter and Bathrooms for a total cost of \$16,638

Alderperson Ruona questioned where the money for this would come from. City Administrator stated that due to unforeseen and unfortunate circumstances, there is an overage in the police department budget and this is where the money would come from.

Ruona/Otwell motioned to approve Approving an Agreement with CIT for the installation of cameras at the Prescott Beach Shelter and Bathrooms for a total cost of \$16,638.00. Ruona stated that we would need to update the signage at the beach to let people know there are cameras. Knox questioned whether or not it is lawful to have

cameras in this area. Chief Michaels stated that free air is constitutionally viable and can be used for prosecution. Otwell stated that the Food Pantry is also looking into installing cameras as they are also concerned about vandalism on their new outdoor mechanics. Motion passed without a negative voice vote.

7.5. 5. Approval of Agreement for Municipal Water, Sewer, and Public Works Service Mutual Aid

City Administrator, Matt Wolf, discussed the expiring agreement with other communities on mutual aid. The previous agreement was passed in 2012.

Otwell/Hintz motioned to approve the Approval of Agreement for Municipal Water, Sewer, and Public Works Service Mutual Aid. There was no further discussion on the motion. Motion passed without a negative voice vote.

7.6. 6. Resolution 39-23 Approving Two Change Orders for 911 Pearl Street at a Cost of \$3,181.50 to the City of Prescott

City Attorney, Matt Wolf, updated the council on the final 911 Pearl Street change order. There are two items on this change order, one is for staining and sealing doors, and the second is for river rock for the drainage area. Ruona questioned where the funds were coming from for this change order. Matt stated that the funds would come from the Capital Improvement Funds.

Ruona/Otwell motioned to approve Resolution 39-23 Approving Two Change Orders for 911 Pearl Street at a Cost of \$3,181.50 to the City of Prescott. There was no further discussion on the motion. Mayor Mayor Daugherty called for a roll call vote; Owens - yes, Peterson – yes, Hintz – yes, Otwell - yes, Knox – yes, Ruona - yes. Motion passed without a negative voice vote.

7.7. 7. Approval of Nomination for Plan Commission – Michael Hunter

The Council discussed the nomination of Michael Hunter for the Plan Commission. His qualifications and experience were discussed in relation to the position, and there was general consensus of his suitability.

Hintz/Ruona motioned to approve the Approval of Nomination for Plan Commission – Michael Hunter. No further discussion on the motion. Motion passed without a negative voice vote.

OTHER BUSINESS

7.8. 1. Board of Review – September 7, 2023, at 4:00 PM

The date for the upcoming Board of Review was announced for September 7, 2023, at 4:00 PM.

2. DNR Approval of Grant Request – Magee Park

The Council was notified of the approval from DNR for the grant request relating to Magee Park. The grant amounted to \$280,632.50 covering 50% of the project funds. The remaining 50% would be brought before the Council for approval once an actual agreement was in place. The members expressed their appreciation for the successful grant application.

8. CLOSED SESSION - Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – City Administrator

Ruona/Otwell motioned to move the council to a closed session. Mayor Daugherty called for a roll call vote; Owens - yes, Peterson – yes, Hintz – yes, Otwell - yes, Knox – yes, Ruona - yes. Motion passed without a negative voice vote. Ruona/Hintz motioned to come out of closed session. Mayor Mayor Daugherty called for a roll call vote; Owens - yes, Peterson – yes, Hintz – yes, Otwell - yes, Knox – yes, Ruona - yes. Motion passed without a negative voice vote. Motion passed.

9. ADJOURNMENT

Ruona/Hintz motioned to adjourn the Council meeting at 8:36 p.m. Motion passed without a negative voice vote.

Respectfully Submitted,
Rashel Temmers
City Clerk