

## SEPTEMBER 12, 2022 REGULAR CITY COUNCIL MEETING MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Prescott City Council was held on Monday, September 12, 2022 in the Prescott Municipal Building, 800 Borner St. Prescott, WI 54021

Call to order/Roll Call: Mayor Daugherty called the meeting to order at 6:00 p.m. Members present were Tom Oss, John Peterson, Pat Knox, Maureen Otwell and Dar Hintz. Bailey Ruona was excused. Representing staff City Administrator Matt Wolf.

Public Comments: None were given.

**Hintz/Otwell motion to approve the consent agenda which included Tourism Committee Meeting Minutes August 17, 2022, Library Board Meeting Minutes August 22, 2022, Public Works Committee Meeting Minutes August 22, 2022, Regular City Council Meeting Minutes August 22, 2022, Tourism Committee Meeting Minutes August 29, 2022, August 2022 Cash Balances Cover Sheet, General Fund Graphs, August 2022 General Fund Budget Comparison, August 2022 Paid Invoice Report passed without a negative voice vote.**

**Oss/Otwell motion to open public hearing for CDBG Citizen Participation Hearing – Food Pantry, Senior Meal Prep Kitchen and COVID -19 Testing Location passed without a negative voice vote.**

Renee Swenson of Cedar Corporation presented an update on the Food Pantry project. Swenson stated the original bids for the project came in higher than expected so the project needed to be rebid in July 2022. Two bids were received with the lowest bid being Market & Johnson. Construction will start in October 2022 and is expected to be completed Spring of 2023. The grant is approximately \$200,000 short from the project costs. The city has been given a verbal commitment from the Wisconsin Department of Administration for the \$200,000 but have nothing in writing. Alderperson Knox asked if some of the kitchen equipment could be changed in order to help with the \$200,000 shortfall. Swenson stated this is something which could be looked at as the project progresses.

Carmen Drake, resident of the City of Prescott stated she supports the Food Pantry but wanted clarification on a couple of issues which appeared in the local newspaper when the original bids were discussed. Drake stated there already are meals coming in for Senior Citizens and are served at the St. Croix Manor. Drake also stated if they wanted to get tested for COVID they could do this at the high school but Drake is unaware this is no longer happening. She stated the grant was written without anyone knowing what the Senior Gathering Group is and does. She also stated that she feels the Food Pantry is in the wrong spot. She feels the building they are currently in could be used as a destination spot for something else.

Peter French, Manager of the Prescott Food Shelf stated there was some misinformation in the newspaper article. He is working with Pierce County ADRC on making meals in the commercial kitchen for the Prescott Seniors. He stated there are a lot more Seniors who can get hot meals and that they are going to be attempting to serve more Seniors. French stated the Food Shelf goal is to be ready to serve the Prescott Community.

Having no more comments on the Food Pantry Renee Swenson informed the Council and residents of Eligible CDBG activities which include

- Housing – eligible activities include roofing, siding, windows, furnace, insulation, down payments and handicap accessibility improvements

- Planning – eligible activities include comprehensive plans, community development plans and neighborhood plans
- Public Facilities – eligible activities include improvements, repairs or expansions of streets, drainage systems, water and sewer systems, sidewalks and community centers
- Economic Development – eligible activities include business loans to expand facilities or purchase equipment, specialized employee training
- Public Facilities for Economic Develop – eligible activities include public infrastructure projects that support business expansion or retention

Swenson asked if there were any community needs of the city and if there are Cedar Corporation would be happy to review them.

**Otwell/Hintz motion to close the public hearing passed without a negative voice vote.**

Next meeting for the Finance Committee will be the budget meeting on Wednesday October 5, 2022 at 4:30 pm

Next meeting for the Public Works Committee will be Monday, October 24, 2022 at 5:00 pm

**Oss/Otwell motion to approve Resolution 29-22 “Approving a Certified Survey Map Consolidating Lot 5 and Lot 6 in Copp & Maxons First Addition” passed without a negative voice vote.**

Greg Adams of Cedar Corporation presented a proposal to amend the City of Prescott Comprehensive Plan to include three East Corridor proposals. These three East Corridor proposals would replace the current proposed bypass. The cost of the amend is \$2,500. **Oss/Knox motion to approve \$2,500 for the amendment to the City of Prescott Comprehensive Plan passed without a negative voice vote.**

Next meeting for Plan Commission will be October 3, 2022 at 6:00 pm

Next meeting for Ordinance Committee will be September 26, 2022 at 5:00 pm

Next meeting for Personnel Committee will be November 2, 2022 at 5:00 pm

Greg Adams reviewed the rebid of the Prescott Food Pantry due to the original bids coming in higher than projected. The project could only be rebid to any original bidder. The City received two bids. Ebert Construction in the amount of \$1,237,000 and Market & Johnson in the amount of \$1,208,340. **Hintz/Otwell motion to approve Resolution 30-22 “Awarding the bid for the Food Pantry, Senior Prer Kitchen and COVID-19 Testing Location to Market & Johnson in the amount of \$1,208,340” passed unanimously via roll call vote.**

**Hintz/Otwell motion to go into Closed Session per Wisconsin Stats. 19.85 (1) (E) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session passed unanimously via roll call vote.**

**Hintz/Otwell motion to come out of closed session passed without a negative voice vote.**

Mayor Daugherty recommended that staff move forward with pursuing site certification of the new business park land as well as looking into the option of considering working with a commercial broker with any expenditures or contracts to come before Council for approval.

Council discussed the September 26 meeting with some members unable to attend staff is going to look into the possibility of members attending virtually.

**Knox/Otwell motion to adjourn passed without a negative voice vote.**

Respectfully Submitted,

Jayne M. Brand  
City Clerk