

CITY OF PRESCOTT, WISCONSIN

NOVEMBER 8, 2021 PUBLIC WORKS COMMITTEE

Pursuant to due call and notice thereof, a meeting of the Public Works Committee was held Monday, November 8, 2021, 800 Borner St., Prescott, WI 54021.

Call to order/Roll Call: Meeting was called to order by Alderperson Rob Daugherty at 5:00 pm. Members present were Bailey Ruona and Maureen Otwell. City Administrator Matt Wolf, Parks & Street Super Mike Kinneman and City Clerk Jayne Brand represented staff

Ruona/Otwell motion to approve the minutes for July 19, 2021 passed without a negative voice vote.

A utility bill for St. Croix Terrace was discussed. There was an issue with one of the meters during an installation where the flange and meter was not properly sealed resulting in a leak which was not noticed at the time of installation. The leak was not found for over a day resulting in flooding in the culvert where the meter is located. Public Works when notified went back and fixed the issue, but the leak resulted in a third quarter water usage of 5,911,000 gallons and a utility bill of \$37,117.74. Staff is recommending using the average from 2020 and 2019 as the reissued utility bill for 3rd quarter of 2021. Using the average the proposed utility bill would be \$7,008.74. **Ruona/Otwell motion to approve the corrected utility bill for St. Croix Terrace of \$7,008.74 using a two-year average from 2019-2020 passed without a negative voice vote.**

The committee reviewed a proposed storm sewer increase rate. Following a storm sewer project which was completed on River Terrace Street, the storm sewer balance is \$5,984. There is still one more quarter to bill for storm sewer and the proposed year end balance is \$16,073. The city is planning work on storm sewer repairs on Orange Street next which is estimated at \$35,000 to \$40,000. The proposal is to increase storm sewer rates from \$13.30 per quarter to \$14.30 per quarter. Committee would like to see who is impacted the most. **Ruona/Otwell motion to approve resolution 26-21 "Adopting a Revised Base Stormwater Charge for the City of Prescott" passed without a negative voice vote.**

Unpaid utility rollover to tax bills correction and delay of rolling to real estate taxes was discussed. The state statute states a notice has to be sent out on October 15th. Our notice was sent on October 21st. Since the date was missed delinquent utilities for 2021 will be rolled in 2022.

Elm Street and Locust Street timeline was discussed. Surveying in 2022. Elm Street would be completed in 2023 and Locust Street in 2024. Bonding would done all at one time. Elm Street is scheduled to have a sidewalk, Locust Street doesn't have a sidewalk as part of the plan. Safe Street grants would be applied for. There was discussion if the sidewalk should meet with the proposed sidewalk to Freedom Park.

Ruona/Otwell motion to adjourn passed without a negative voice vote.

Respectfully Submitted

Jayne M. Brand
City Clerk